

**SANIBEL CITY COUNCIL REGULAR MEETING  
COUNCIL CHAMBERS (MacKenzie Hall)  
800 DUNLOP ROAD  
SANIBEL, FLORIDA  
TUESDAY, FEBRUARY 04, 2014  
9:00 A. M.**

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**PLEASE NOTE THAT THE CITY COUNCIL AGENDA IS SUBJECT TO CHANGE  
A COPY OF THE AGENDA PACKET IS ON THE CITY'S WEBSITE  
[www.mysanibel.com](http://www.mysanibel.com)**

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**“The Rules of Civility for Public Participation” as adopted by City Council can be found  
on the last page of this agenda. Reminder: Please turn all cell phones on to vibrate while  
in MacKenzie Hall**

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1. Call to Order
2. Invocation and Pledge of Allegiance (Councilman Jennings)
3. Presentation(s)
  - a. Proclamation recognizing the American Heart Association and the Sanibel Heart, Stroke and Wellness Walk on Sunday, February 09, 2014 at 2:00 p.m.
  - b. Proclamation recognizing the Sanibel Bike Club's 20<sup>th</sup> Anniversary
  - c. Sanibel Library 20<sup>th</sup> Anniversary in their current address at 770 Dunlop Road
  - d. Proclamation recognizing Jennifer Wilson, Dispatcher, upon her retirement from full-time employment
  - e. Employee of the Quarter
4. Planning Commission Report (Chairman Mike Valiquette)
5. Public Comments for non-Agenda items (Maximum time allotted, 20 minutes, with a limitation of 3 minutes per speaker.)
6. Council Comments
- 9:15 A.M.** 7. Second Reading and Public Hearing
  - a. **ORDINANCE 13-009 AMENDING CHAPTER 66 OF THE**

**SANIBEL CODE OF ORDINANCES ENTITLED “TRAFFIC”, ARTICLE II, “PARKING, STOPPING AND STANDING”, DIVISION 1 – “GENERALLY” IN ORDER TO PROVIDE A PROHIBITION OF THE PARKING, STOPPING OR STANDING OF ANY BUS (OTHER THAN A SCHOOL BUS), VAN OR OTHER MOTOR VEHICLE ON ANY PUBLIC STREET OR ROAD OR WITHIN ANY PUBLIC STREET OR ROAD RIGHT-OF-WAY FOR PURPOSES OF ALLOWING OR PERMITTING PASSENGERS TO EXIT OR ENTER THE VEHICLE; AMENDING DIVISION 2 – “BEACH AREA PARKING RESTRICTIONS”, SECTION 66-101 “PROHIBITION AND PENALTIES”, BY ADDING A NEW SUBSECTION (a)(11) TO PROVIDE THAT IT IS PROHIBITED TO PARK, STOP OR STAND ANY BUS, VAN OR OTHER PASSENGER VEHICLE WITH A SEATING CAPACITY OF 10 OR MORE PASSENGERS IN ANY CITY OF SANIBEL OWNED OR MANAGED BEACH PARKING LOT FOR THE PURPOSE OF DISCHARGING OR PICKING UP PASSENGERS UNLESS THERE EXISTS A LAWFUL AND AUTHORIZED PARKING SPACE IN SUCH BEACH PARKING LOT AND THE BUS, VAN OR OTHER PASSENGER VEHICLE IS PARKED IN SUCH SPACE AND THE APPLICABLE PARKING FEE IS PAID; PROVIDING EXCEPTIONS; AMENDING THE PENALTY PROVISIONS IN SECTION 66-37 AND SECTION 66-101; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE**

8. **CONSENT AGENDA** (ANY PERSON MAY REQUEST THAT COUNCIL REMOVE AN ITEM FROM THE CONSENT AGENDA FOR DISCUSSION BY NOTIFYING THE CITY MANAGER/CITY CLERK, OR A COUNCIL MEMBER, PRIOR TO THE MEETING)
  - a. Approval of minutes – January 07, 2014 Regular meeting and the amended minutes of December 04, 2012 Regular Meeting
  - b. Approval of the second amendment to consultanting services agreement with Dutko McKinley Poole for water quality issues  
**AND RESOLUTION 14-015 APPROVING BUDGET AMENDMENT/TRANSFER NO. 2014-016 AND PROVIDING AN EFFECTIVE DATE** (To appropriate funds from the Environmental Initiatives Reserve in the amount of \$80,000 for consultant to represent City’s interest on Federal issues dealing with water quality and Lake Okeechobee releases. This amendment does not increase the FY14 budget)
  - c. **RESOLUTION 14-010 APPROVING BUDGET AMENDMENT/TRANSFER NO. 2013-014 AND PROVIDING**

**AN EFFECTIVE DATE** (To appropriate and budget funds for various expenses for the recreation center: A) Replacement of four lifeguard chairs (\$3,535); B) Replacement of the five lane ropes for lap pool (\$3,020); C) Additional expenses due to eleven week summer (\$8,500); D) Implementation of POS module on WebTrac (\$1,208; E) Implementation of ProCare software and hardware for youth program attendance tracking (\$4,850). This total amendment increases the FY2014 budget by \$21,113)

- d. **RESOLUTION 14-011 APPROVING BUDGET AMENDMENT/TRANSFER NO. 2013-012 AND PROVIDING AN EFFECTIVE DATE** (To appropriate and budget \$1,743,650 in grants from the Lee County Tourist Development Council (TDC) for various projects in fiscal year 2013-2014: A) \$1,077,900 for Sanibel beach/facility maintenance; B) \$20,000 for beach dune walkover repairs; C) \$15,750 for beach access dune protection; D) \$40,000 for beach erosion monitoring activities; E) \$530,000 for rehabilitation of the Tarpon Bay Beach restroom; F) \$30,000 for construction of a shade structure at Gulfside City Park; G) \$30,000 for construction of a shade structure at Lighthouse Beach Park. These are new sources of funds )
- e. Approval of Council liaison list as amended at the January 07, 2014 City Council meeting
- f. **RESOLUTION 14-012 A RESOLUTION AMENDING AND RESTATING RESOLUTION NO. 93-115, AS AMENDED, IN ITS ENTIRETY; AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$9,493,599 SEWER SYSTEM REFUNDING REVENUE BONDS, SERIES 2014 FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING DEBT OF THE CITY ATTRIBUTABLE TO THE SEWER SYSTEM AND PAYING COSTS RELATED THERETO; PLEDGING CERTAIN NET REVENUES OF THE SEWER SYSTEM FOR THE PAYMENT OF SUCH BONDS; PROVIDING FOR THE RIGHTS OF THE HOLDERS OF SUCH BONDS; MAKING OTHER COVENANTS AND AGREEMENTS IN CONNECTION THEREWITH; REPEALING OTHER INSTRUMENTS; AND PROVIDING FOR AN EFFECTIVE DATE**
- g. Approve Proposal for Professional Services with Sea Diversified, Inc. to perform the 2014 winter beach monitoring survey for \$68,250 and authorize the City Manager to execute same (Funds for this project are in the adopted FY14 budget. Half of the funds are provided by the Tourist Development Council (TDC) grant and the other half in Beach Parking)
- h. **RESOLUTION 14-013 ADOPTING A COST ALLOCATION PLAN, (ALSO KNOWN AS AN INDIRECT COST PLAN) FOR THE FISCAL YEAR 2013-14; AUTHORIZING THE CITY MANAGER TO EXECUTE THE CERTIFICATE OF COST ALLOCATION PLAN IN ACCORDANCE WITH THE**

**REQUIREMENTS OF OMB CIRCULAR A-87 AND FULL COST PLAN; AUTHORIZING THE DISTRIBUTION OF THE CENTRAL SERVICE OVERHEAD COSTS TO QUALIFYING GRANTS AND ENTERPRISE FUNDS; ESTABLISHING THAT REGULAR UPDATES TO THE COST ALLOCATION PLAN BE MADE; AND ESTABLISHING AN EFFECTIVE DATE AND RESOLUTION 14-014 APPROVING BUDGET AMENDMENT/TRANSFER NO. 2013-015 AND PROVIDING AN EFFECTIVE DATE** (Based

on the FY13 completed indirect cost study, adjust expense in the following funds: 1) Building Department Fund decrease expense by \$278; 2) Ballfield Maintenance Fund increase expense by \$120,695; 3) Sewer Fund increase expense by \$60,762; 4) Beach Parking Fund increase enforcement expense by \$6,366 and maintenance expense by \$25,400. Increase revenue to the general fund by \$105,665. Increase revenue to the ballfield maintenance fund by \$5,564. This total amendment increases the FY2014 budget by \$111,229)

- i. Request by Sanibel Sea School to hold more than 11 special events allowed by Code for adult lectures at 455 Periwinkle Way
- j. Request by Sanibel Isles Water Shadows Home Owners Association to hold their 23<sup>rd</sup> Annual Picnic and serve alcohol at Bock Park (at the end of Dixie Beach) on March 29, 2014
- k. Request by the Sanibel Children's Center to waive the Special Event fees for Community Park for the April 19, 2014 Spring Festival (this event has been previously approved and is considered a grandfathered event. Fees in the amount of \$476 have been waived in the past)

**9. OLD BUSINESS**

- a. Water Quality Issues
  - i. Letters to South Florida Water Management District (SFWMD) and Army Corps Of Engineers (ACOE) regarding supplemental freshwater releases to Caloosatchee River
  - ii. Letters to Lee County Mayors and City Managers regarding Resolution 14-005 (WRDA)
  - iii. Update and next steps for the Fertilizer Public Education and Outreach Program
- b. Civic Core Update (Mayor Ruane)
- c. Discussion regarding Planning Department prioritized project list (Vice Mayor Congress)



- d. Request that the City Council reconsider a waiver of a variance fee relating to a dock variance application by Cary and Patty Giese, 1198 Harbour Cottage Lane (Vice Mayor Congress)

**10. CITY MANAGER**

**a. Informational Items**

- i. City of Sanibel Designated 4<sup>th</sup> Safest City in Florida
- ii. Annual Update of Police Department statistics
- iii. Update Communication Technology
- iv. Departmental Reports
  - 1. Building Department Monthly Revenue Report
  - 2. Building Department Monthly Permit and Inspections
  - 3. Planning Department Permit Activity Report
  - 4. Planning Department Code Enforcement Activity
  - 5. Administrative Departmental Reports
  - 6. Recreation Membership and Revenue Report
- v. October, November and December Causeway counts
- vi. Sanibel Historical Museum and Village, Inc. Financial Statement and Supplementary Information for year ending September 30, 2013
- vii. City Financial Reports
  - 1. First Quarter General Fund Financial Report
  - 2. First Quarter Sewer Fund Financial Report
- viii. Status report of Metropolitan Planning Organization committee appointments
  - 1. Citizen Advisory Committee (CAC)
  - 2. Bike Pedestrian Coordinating Committee (BPCC)

**11. CITY ATTORNEY'S REPORT**

**12. COUNCIL MEMBERS' REPORT**

- a. Attendance at the January Tourist Development Council (TDC) meeting (Mayor Ruane)
- b. Attendance at the Everglades Coalition Conference (Mayor Ruane)
- c. Attendance at the Metropolitan Planning Organization (MPO) (Mayor Ruane)
- d. Florida Association of Counties trip to Washington, D.C. February 10 through 12 regarding Biggert Waters Flood Insurance (Mayor Ruane)
- e. Update on status of Causeway toll payment (Vice Mayor Congress)

13. **PUBLIC COMMENT**

14. **ADJOURNMENT**

IF A PERSON DECIDES TO APPEAL A DECISION MADE BY THE COUNCIL ON ANY MATTER CONSIDERED AT THIS MEETING/HEARING, SUCH PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, TO INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH ANY SUCH APPEAL IS TO BE BASED.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING, TO INCLUDE HEARING IMPAIRMENT, SHOULD CONTACT PAMELA SMITH, MMC CITY CLERK, NO LATER THAN ONE DAY PRIOR TO THE PROCEEDINGS AT (239) 472-3700. FOR ADDITIONAL ASSISTANCE IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE AT 711.

Citizens may request to receive Sanibel City Council and Planning Commission meeting agenda directly via e-mail. Citizens wishing to receive a copy of the agenda via e-mail may do so by visiting the City's website at [www.mysanibel.com](http://www.mysanibel.com). Additionally, citizens may register to receive City announcements such as press releases.

Prior to requesting the agendas, the website reminds citizens that all e-mail addresses and requests submitted to the City are public information and governed by the applicable Florida Statute.

## HORIZON – UPCOMING IMPORTANT DATES

Tuesday	March 04, 2014	City Council Meeting	MacKenzie Hall	9:00 a.m.
Tuesday	April 01, 2014	City Council Meeting Annual Election of Mayor/Vice Mayor	MacKenzie Hall	9:00 a.m.
Tuesday	May 06, 2014	City Council Meeting	MacKenzie Hall	9:00a .m.
Thursday	May 08, 2014	Victory in Europe Day		
Monday	May 26, 2014	City Hall Closed in observance of Memorial Day		
Tuesday	June 03, 2014	City Council Meeting	MacKenzie Hall	9:00 a.m.
Friday	June 06, 2014	D-Day		
Friday	July 04, 2014	City Hall Closed in observance of Independence Day		
Tuesday	July 15, 2014	City Council Meeting Set proposed Millage rate	MacKenzie Hall	9:00 a.m.
Tuesday	August 05, 2014	City Council Meeting	MacKenzie Hall	9:00 a.m.
Thursday	August 14, 2014	Victory in Japan Day		
Saturday	September 06, 2014	First Budget Hearing Regular Meeting	MacKenzie Hall	9:00 a.m. 11:00 a.m.
Tuesday	September 16, 2014	City Council Meeting Final Budget Hearing	MacKenzie Hall	9:00 a.m. 5:01 p.m.
Wednesday	September 24, 2014 Rosh Hashanah begins at sunset through Friday, September 26			
Friday	October 03, 2014 Yom Kippur begins at sunset through Saturday, October 04, 2014			
Tuesday	October 07, 2014	City Council Meeting	MacKenzie Hall	9:00 a.m.
Tuesday	November 04, 2014	City Council Meeting	MacKenzie Hall	9:00 a.m.
Tuesday	November 11, 2014	City Hall will be closed in Observance of Veterans Day		

## HORIZON – UPCOMING IMPORTANT DATES

Thursday & Friday      November 27<sup>th</sup> & 28<sup>th</sup>      City Hall will be closed in observance of Thanksgiving

Tuesday      December 02, 2014      City Council Meeting      MacKenzie Hall      9:00 a.m.

Friday      December 05, 2014      Student Government Day      10:15 a.m.

Sunday      December 07, 2014      Pearl Harbor Day

Friday      December 25, 2014      City Hall Closed in Observance of Christmas

## **“RULES OF CIVILITY FOR PUBLIC PARTICIPATION”**

In recognition that public discourse is essential to the democratic system of government on April 16, 2002, Sanibel City Council adopted a Proclamation embracing civility in public deliberations. These rules were updated February 22, 2007.

Therefore, Sanibel City Council sanctioned these rules for public participation while conducting meetings and workshops:

1. Speakers are permitted to deliver his or her comments without interruption.
2. Speakers and debates should focus on issues, not on persons or personalities.
3. Persons are encouraged to participate in the governmental process.
4. To allow time to hear all points of view, speakers are allotted 3 minutes each time they are recognized.
5. Sidebar discussions while others are speaking are not permitted in Council Chambers. These discussions are to be removed from the chamber so as not to be disruptive to those conducting and following Council business.
6. Only the speaker recognized by the Chairperson has the floor. Speakers should raise their hand to be recognized. Speakers should identify themselves for the record. Speakers should utilize the microphone so that their comments can be recorded.
7. Anyone wishing to speak on an issue is given an opportunity to speak before speakers are recognized for an opportunity to speak a second time on an issue.
8. We seek to understand one another's points of view.
9. Anger, rudeness, ridicule, impatience and lack of respect for others are not acceptable behavior. Demonstrations in support or opposition to a speaker or idea such as clapping, cheering, booing or hissing or intimidating body language are not permitted in Council Chambers or workshop facilities.
10. We should all take initiative to make things better. Our goal is to foster an environment, which encourages a fair discussion and exchange of ideas without fear of personal attacks.

***Cardiovascular diseases, including coronary heart disease, hypertension and stroke, are the nation's leading causes of death and a leading cause of disability; and***

***WHEREAS: Research shows that poor lifestyle is a major contributor to heart disease and physical activity is vital in reducing cardiovascular disease risk and increasing life expectancy; and***

***WHEREAS: The American Heart Association seeks to improve individual and family health through changes to lifestyle habits; and***

***WHEREAS: Regular walking has many proven benefits for an individual's overall health and brisk walking for at least 30 minutes a day can lower both bad cholesterol levels, high blood pressure and help individuals who are overweight achieve and maintain weight loss thereby reducing their risk of stroke; and***

***WHEREAS: The American Heart Association's 2020 impact goal is to improve the cardiovascular health of all Americans by 20 percent while reducing deaths from cardiovascular diseases and stroke by 20 percent; and***

***WHEREAS: The purpose of the Sanibel/Captiva Heart, Stroke & Wellness Walk is to get Sanibel/Captiva residents to become more physically active by walking.***

***NOW, THEREFORE, I, Kevin Ruane, Mayor of the City of Sanibel, Lee County Florida, on behalf of the members of the City Council and the citizens of Sanibel, do hereby declare February 2014 as Heart Healthy Month in the City of Sanibel, and urge all citizens to increase their awareness of heart disease and reduce their risk for heart disease by becoming more physically active.***

***IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Sanibel to be affixed hereto.***

## ***PROCLAMATION***

**WHEREAS:**

The Sanibel Bicycle Club has been a significant and valuable partner of the City of Sanibel in the shared use path system and has provided substantial funding to improve safety and to beautify the trail system; and

**WHEREAS:**

The Sanibel Bicycle Club has volunteered their services to the City in many ways over the years to include path cleanup, identify path conditions, paint warning signs on the path, physically count users and similar activities; and

**WHEREAS:**

The Sanibel Bicycle Club proposed to the City the idea of a professional updating of the Shared Use Master Plan and was a major force in seeing the plan through to completion; and

**WHEREAS:**

The Sanibel Bicycle Club raised the funds to construct and maintain the "Information Center" and native gardens along Periwinkle Way providing a respite and water to path users as well as information on safe cycling, conservation and history of the site; and

**WHEREAS:**

The Sanibel Bicycle Club has been a driving force for bicycle safety education of residents and visitors through various activities such as posters, professional cartoons, bike rack safety tags and placemats as well as developing a safety guide and map used by the Sanibel-Captiva Chamber of Commerce and available to all island businesses and resorts; and

**WHEREAS:**

The Sanibel Bicycle Club was founded in 1994 and is celebrating its 20<sup>th</sup> anniversary this year.

***NOW, THEREFORE, I, Kevin Ruane, Mayor of the City of Sanibel, Lee County Florida, on behalf of the City Council and citizens of Sanibel, congratulates the Sanibel Bicycle Club on their twentieth anniversary and proudly recognizes the Sanibel Bicycle Club for their partnership with the City and services provided the Sanibel Community in advancing the City's shared use path system, advocating bicycle safety and providing the essential funding for path system enhancements over the years.***

***IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Sanibel to be affixed hereto.***

*The Sanibel Public Library moved to its current location in July, 1994 and has a staff of 14 and boasts over 50 volunteers; and*

**WHEREAS:** *The original Sanibel Public Library was started by volunteers in the 1960's in a closet at the Community House and was run completely by volunteers for decades; and*

**WHEREAS:** *The Sanibel Public Library District was formed in 2006; and*

**WHEREAS:** *The Sanibel Public Library has more than just books. The Library offers dvd's, music cd's, downloadable books, magazines, fax service, notary service, public-use copy machines, public access computers and meeting rooms with Wi-Fi access throughout the building; and*

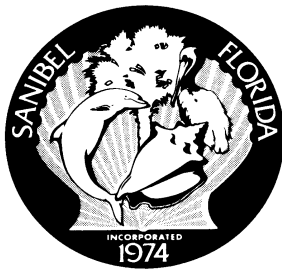
**WHEREAS:** *The Sanibel Public Library in eighteen years has gone from zero computers to over 2 dozen computers with a high speed internet (50MB) network connection and has had more than 1/4 million users; and*

**WHEREAS:** *The Sanibel Public Library was named "Best Of Southwest Florida" by Florida Weekly in 2012 and earned recognition for its stellar service and importance to the community with a 5-Star Library rating from Library Journal in 2011, it has won a 3-Star Library rating from Library Journal in 2010 and Trip Advisor has ranked the Sanibel Public Library #1 of 27 attractions in Sanibel Island.*

**NOW, THEREFORE, I, Kevin Ruane, Mayor of the City of Sanibel, Lee County Florida, on behalf of the members of the City Council and the citizens of Sanibel, congratulate Sanibel Public Library for twenty years in its current location and express gratitude for their service to the Community.**

**IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Sanibel to be affixed hereto.**





# CITY OF SANIBEL

## ***PROCLAMATION***

### **WHEREAS:**

Jennifer Lynn Wilson was employed by the City of Sanibel Police Department on November 2, 1981; and

### ***WHEREAS:***

Jennifer Wilson has served as a Police Dispatcher and performed the invaluable services as a 9-1-1 Operator during her entire career with the City; and

### ***WHEREAS:***

Jennifer Wilson has displayed exceptional performance throughout her career and has been a major asset and contributor to public safety communications of the Sanibel Police Department; and

### ***WHEREAS:***

Jennifer Wilson resigned her employment with the City on January 31, 2013, after thirty-two years of faithful and dedicated service but continued in a part-time status to assist the Sanibel Police Department in dispatching operations.

***NOW, THEREFORE, the City Council of the City of Sanibel is proud to recognize and congratulate Jennifer Wilson and to express our appreciation for her dedication, determination and untiring efforts in supporting the Sanibel Police Department during her tenure and our heartfelt desire that she enjoy a long, healthy and happy retirement.***

***WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Sanibel to be affixed hereto.***



## City of Sanibel

800 Dunlop Road  
Sanibel, Florida 33957-4096

[www.mysanibel.com](http://www.mysanibel.com)

AREA CODE - 239

CITY COUNCIL	472-4135
ADMINISTRATIVE	472-3700
BUILDING	472-6555
EMERGENCY MANAGEMENT	472-8111
FINANCE	472-9615
LEGAL	472-4359
NATURAL RESOURCES	472-3700
RECREATION	472-6345
PLANNING	472-4136
POLICE	472-3111
PUBLIC WORKS	472-6397

February 4, 2014

Ms. Amanda Dusick  
Recreation Department  
City of Sanibel

SUBJECT: Employee of the 1<sup>st</sup> Quarter Award

Dear Ms. Dusick:

I would like to congratulate you on being selected as Employee of the 1<sup>st</sup> Quarter, Fiscal year 2013-2014, for the City of Sanibel. You are part of a very select group of employees who have distinguished themselves as outstanding public servants who have received this award.

Your designation as "Employee of the Quarter" results from the recognition of your personal accomplishments by your co-workers and reflects great credit upon you and the services you provide the public. This significant personal recognition should be a source of pride and satisfaction to you.

Your contributions to the City of Sanibel are sincerely appreciated. I wish you continued success and personal rewards in the performance of your duties as Senior Lifeguard/Instructor, for the City of Sanibel's Recreation Department.

Thanks for doing a great job!

Sincerely,

Kevin Ruane  
Mayor

Xc: Employee Personnel File

**CITY OF SANIBEL  
LEGAL DEPARTMENT**

**MEMORANDUM**



**TO: Members of City Council**

**FROM: Kenneth B. Cuyler** *KBC*  
**City Attorney**

**DATE: January 24, 2014**

**RE: Draft Alternative Language for Council Consideration**

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It has been proposed that the City Council consider some alternative provisions and language with respect to proposed Ordinance No. 13-009. In your agenda package you will find proposed Ordinance No. 13-009 exactly as it was presented for first reading on January 7, 2014. Following proposed Ordinance No. 13-009, you will find several sections of the Ordinance with alternative provisions (the title of the Ordinance, Whereas clauses, etc. are not repeated).

The alternative language could be briefly summarized as follows:

- 1) The penalty provisions set forth in proposed Sections 66-37(b) and 66-101(b)(2) have been revised to provide that the penalty for a first violation is a written warning with no civil penalty assessed.
- 2) Proposed Section 66-101(a)(11) has been revised to add a subsection (b) which requires the City to provide a full-sized bus parking space at the City's Tarpon Bay Road beach parking lot and another such parking space at the Bowman's Beach parking lot.

The alternative language has been bolded to assist you in identifying and reviewing and the alternative language. If you have any questions, please let me know. I will be at the February 4, 2014 City Council meeting in the event that any questions arise at that time.

KBC/jg

cc: Judie A. Zimomra, City Manager  
Pamela Smith, City Clerk

(Attachment as noted in Memo)

**CITY OF SANIBEL**

**ORDINANCE NO. 13-009**

**AN ORDINANCE AMENDING CHAPTER 66 OF THE SANIBEL CODE OF ORDINANCES ENTITLED "TRAFFIC", ARTICLE II, "PARKING, STOPPING AND STANDING", DIVISION 1 – "GENERALLY" IN ORDER TO PROVIDE A PROHIBITION OF THE PARKING, STOPPING OR STANDING OF ANY BUS (OTHER THAN A SCHOOL BUS), VAN OR OTHER MOTOR VEHICLE ON ANY PUBLIC STREET OR ROAD OR WITHIN ANY PUBLIC STREET OR ROAD RIGHT-OF-WAY FOR PURPOSES OF ALLOWING OR PERMITTING PASSENGERS TO EXIT OR ENTER THE VEHICLE; AMENDING DIVISION 2 – "BEACH AREA PARKING RESTRICTIONS", SECTION 66-101 "PROHIBITION AND PENALTIES", BY ADDING A NEW SUBSECTION (a)(11) TO PROVIDE THAT IT IS PROHIBITED TO PARK, STOP OR STAND ANY BUS, VAN OR OTHER PASSENGER VEHICLE WITH A SEATING CAPACITY OF 10 OR MORE PASSENGERS IN ANY CITY OF SANIBEL OWNED OR MANAGED BEACH PARKING LOT FOR THE PURPOSE OF DISCHARGING OR PICKING UP PASSENGERS UNLESS THERE EXISTS A LAWFUL AND AUTHORIZED PARKING SPACE IN SUCH BEACH PARKING LOT AND THE BUS, VAN OR OTHER PASSENGER VEHICLE IS PARKED IN SUCH SPACE AND THE APPLICABLE PARKING FEE IS PAID; PROVIDING EXCEPTIONS; AMENDING THE PENALTY PROVISIONS IN SECTION 66-37 AND SECTION 66-101; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the parking, stopping or standing of any bus (other than a school bus), van or any other motor vehicle on a public street or road, or within the right-of-way of any public street or road, for purposes of allowing passengers to enter or exit from such vehicle poses a serious safety concern to both such passengers and the traveling public in general; and

**WHEREAS**, protection of the health, safety and welfare of the citizens and visitors of the City of Sanibel and the traveling public in general requires that such parking, stopping or standing of a bus (other than a school bus), van or other motor vehicle for purposes of allowing passengers to enter or exit from such vehicle be prohibited, except in those instances where such activity is authorized through a City-issued special events permit or a legal exemption as provided in the Ordinance; and

**WHEREAS**, the primary purpose of the City's public beach parking lots is to provide vehicle parking spaces for privately owned and operated motor vehicles so that the drivers and passengers of such vehicles have access to the Sanibel beaches and parking lot amenities; and

**WHEREAS**, the parking fees charged for the use of the City's public beach parking lot spaces are used for City beach and parking lot costs including, but not limited to, maintenance, grading and improvement of the parking lot surfaces, signage, picnic tables, restrooms, police protection and enforcement, and beach habitat protection and restoration costs; and

**WHEREAS**, the City Council finds that any bus, van or any other type of passenger carrying vehicle, with a seating capacity of 10 or more passengers, which does not park in a permitted and designated parking space, and which enters the public parking lot for the primary purpose of discharging passengers and then exiting the lot or stopping and standing in a non-permitted area:

1. Does not contribute its required fair share toward the costs and expenses described above which can only be recouped through parking fees;
2. Causes damage through the normal wear and tear of the vehicles and passengers on parking lot and beach access facilities which cannot be recovered in any way through parking fees;
3. Causes an undue disruption in the access and movement of other driver's vehicles who do wish to park in designated spaces when large numbers of passengers in buses, vans or other large passenger vehicles are discharged or picked up; and
4. Causes un-recouped financial impacts which are ultimately borne by those who do pay the parking fee or by the taxpayers of the City;

**NOW, THEREFORE BE IT ORDAINED** by the City Council of the City of Sanibel, Florida:

**SECTION ONE.** The Sanibel Code of Ordinances CHAPTER 66, "TRAFFIC", ARTICLE II, "Parking, stopping and standing", Division 1 "Generally" be amended by adding a new Section 66-39 and renumbering Sections as necessary, with additions indicated by underlining and deletions indicated by strike-through, to read as follows:

**Sec. 66-39. – Parking, stopping or standing on a road or within road right-of-way for passengers to enter or exit the vehicle is prohibited.**

(a) No person shall park, stop or stand a bus, van or other motor vehicle on any public street or road or within any public street or road right-of-way for the purpose of allowing or permitting passengers on such bus, van or other motor vehicle to enter or exit such vehicle. Without limitation, this prohibition extends to any individually owned or leased bus, van or other motor vehicle, any chartered bus, van or other motor vehicle, and any tour bus, van or other motor vehicle. It does not apply to a school bus.

(b) Exceptions.

The following shall constitute lawful exceptions to the prohibitions set forth above:

- (1) In the event that a bus, van or other motor vehicle is involved in an emergency situation including, but not limited to, a vehicle breakdown or accident, the prohibition set forth above shall not be applicable.

- (2) In the event that the operator of the bus, van or other motor vehicle is operating under the authority of a special events permit issued by the City of Sanibel, the operator of the bus, van or other motor vehicle may operate such vehicle in accordance with the special events permit, or under the authority of such permit, and in accordance with all conditions thereof.
- (3) Where the bus, van or other motor vehicle is an emergency vehicle, a governmental vehicle or public utility vehicle on official business.

(c) Penalty.

Violation of the provisions of this section shall subject the offender to the penalties and procedures set forth in Section 66-37.

**SECTION TWO.** The Sanibel Code of Ordinances CHAPTER 66, "TRAFFIC", ARTICLE II, "Parking, stopping and standing", Division 1 "Generally" be amended by revising Section 66-37 entitled "Penalty; payment of fines; referral to county court", with additions indicated by underlining and deletions indicated by strike-through, to read as follows:

**Sec. 66-37. – Penalty; payment of fines; referral to county court.**

(a) Unless otherwise provide in this article, violation of the provisions of this article shall subject the offender to a civil penalty of \$35.00, plus a filing fee of \$10.00, provided the penalty is paid within five days after issuance of the ticket. In the event the penalty is paid after five days, the payment required shall be a civil penalty of \$50.00, plus a filing fee of \$10.00.

(b) Violation of Section 66-39 of this article shall subject the offender to a civil penalty as follows:

1. Upon a first offense, a civil penalty of \$100.00, plus a filing fee of \$10.00, provided the penalty is paid within five days after issuance of the ticket. In the event the penalty is paid after five days, the payment required shall be a civil penalty of \$150.00, plus a filing fee of \$10.00.
2. Upon a second offense, a civil penalty of \$350.00, plus a filing fee of \$10.00.
3. Upon a third or subsequent offense, a civil penalty of \$500.00, plus a filing fee of \$10.00.

~~(b)~~(c) Upon failure to pay the civil penalty in a timely manner and in the prescribed amount, or upon a court hearing request, the ticket may be referred to county court for further action pursuant to, and in accordance with, penalties provided in F.S. § 316.1967.

**SECTION THREE.** The Sanibel Code of Ordinances CHAPTER 66, “TRAFFIC”, ARTICLE II, “Parking, stopping and standing”, Division 2 “Beach Area Parking Restrictions” be amended by adding new Subsection (a)(11) to Section 66-101 and amending Section 66-101(b)(1)(b) and 101(b)(2), with additions indicated by underlining and deletions indicated by strike-through, to read as follows:

**Sec. 66-101. - Prohibitions and penalties.**

- (a) It shall be unlawful and prohibited for any person to:
- (1) Park a vehicle in a parking zone designated residential or restricted without first having obtained the appropriate permit for the particular zone as set forth in subdivision II of this division.
  - (2) Park a vehicle in a parking zone designated residential or restricted without displaying the appropriate permit in the manner set forth in section 66-80.
  - (3) Give false information in the application for permit.
  - (4) Display a permit on a vehicle other than the vehicle permitted.
  - (5) Park a bicycle or moped in either a residential or restricted zone in any place other than the rack designated for bicycles and mopeds.
  - (6) Park a vehicle in a parking zone designated residential or restricted with an expired or otherwise invalid permit.
  - (7) Park a vehicle outside of the designated area or space as provided for in section 66-58 or in a prohibited parking area regardless of whether the vehicle is permitted.
  - (8) Park an oversize vehicle (within the meaning of section 66-83) in any parking zone.
  - (9) Park a vehicle, including bicycles and mopeds, in any residential or restricted parking zone at any time other than the hours of 7:00 a.m. to 8:00 p.m. during Eastern Standard Time and 6:00 a.m. to 9:00 p.m. during Daylight Saving Time.
  - (10) Park a vehicle in a parking zone designated general parking—Paid or designated general parking—Paid at Gulfside City Park, the city public boat ramp facility parking lot or causeway parking lot without displaying a current and valid permit issued by the city; or, in the case of general parking—Paid at Bowman's Beach Park, without either displaying a

current and valid permit issued by the city or a current and valid county regional parks pass.

- (11) Park, stop or stand any bus, van or other passenger vehicle with a capacity of 10 or more passengers in any City owned or managed beach parking lot for the purpose of discharging or picking up passengers unless there exists a lawful and authorized parking space in such beach parking lot and the bus, van or other passenger vehicle with a seating capacity of 10 or more passengers is parked in such space and the applicable parking fee is paid.

- a. A lawful exception to the prohibition set forth above is hereby made for such vehicles when the bus, van or other vehicle is included as part of the activity or function authorized by a City-issued special events permit.

(b) Violation of the prohibitions in subsection (a) of this section shall subject the violator to the following:

- (1) Any person violating the provisions of subsections (a)(1), (2), (4), (5), (6), (7), (8), (9) or (10) of this section shall be subject to:

- a. The impoundment procedures set forth in articles VI and VII of this chapter.
- b. A civil penalty of \$35.00, provided the penalty is paid within ~~five~~ working fifteen calendar days after issuance of the ticket. Upon failure to pay the civil penalty in a timely manner and in the prescribed amount, or upon a court hearing request, the ticket may be referred to county court for further action pursuant to, and in accordance with, penalties provided in F.S. § 316.1967.

- (2) Any person violating the provisions of subsection (a)(11) of this section shall be subject to a penalty as follows:

- a. Upon a first offense, a civil penalty of \$100.00, plus a filing fee of \$10.00, provided the penalty is paid within five days after issuance of the ticket. In the event the penalty is paid after five days, the payment required shall be a civil penalty of \$150.00, plus a filing fee of \$10.00.
- b. Upon a second offense, a civil penalty of \$350.00, plus a filing fee of \$10.00.
- c. Upon a third or subsequent offense, a civil penalty of \$500.00, plus a filing fee of \$10.00.
- d. Additionally, the City may pursue any fine or means of enforcement available to it under Section 1-15 of this Code of Ordinances entitled "Violations; general penalty".



~~(2)~~(3) Any person violating the provisions of subsection (a)(3) of this section shall be, upon conviction, punished by a fine not exceeding \$100.00 in the discretion of the judge, for each offense. If the violation involves a false statement under oath, then the penalties for perjury under the laws of the state shall apply.

- (c) *Liability for violations.* The permit holder or, if the vehicle is not permitted, the vehicle registrant, is responsible and liable for payment of any parking ticket, fine, civil penalty or impoundment fee or enforcement procedure under this division unless the permit holder or vehicle registrant as the case may be furnishes evidence that the vehicle was, at the time of violation, in the care, custody or control of another person. In such instances, the permit holder or vehicle registrant as the case may be is required, within a reasonable time after notification of the violation, to furnish to the city police the name and address of the person who had care, custody or control of the vehicle. The permit holder or vehicle registrant as the case may be is not responsible for any violation if the vehicle involved was, at the time, stolen or in the care, custody or control of some persons who did not have permission of the permit holder to use the vehicle.

**SECTION FOUR.** Former Section 66-39 entitled "Parking in designated handicapped parking spaces" is hereby renumbered to Section 66-40.

**SECTION FIVE.** Codification. This ordinance shall be deemed an amendment to Sanibel Code of Ordinances and shall be codified in the Sanibel Code of Ordinances as such an amendment.

**SECTION SIX.** Conflict. All ordinances and parts of ordinances in conflict herewith shall be and the same hereby repealed. If any part of this ordinance conflicts with any other part, it shall be severed and the remainder shall have full force and effect and be liberally construed.

**SECTION SEVEN.** Severance. If any section, subsection, sentence, clause, phrase or portion of this ordinance, or application hereof, is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion or application shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion or application hereof.

**SECTION EIGHT.** Effective Date.

This Ordinance shall be effective immediately upon adoption, however the parking provisions, fines and enforcement, as amended in this Ordinance, shall become effective March 15, 2014.

**DULY PASSED AND ENACTED** by the Council of the City of Sanibel, Florida, this  
\_\_\_\_\_ day of \_\_\_\_\_, 2013.

**AUTHENTICATION:**

\_\_\_\_\_  
Kevin Ruane, Mayor

\_\_\_\_\_  
Pamela Smith, City Clerk

**APPROVED AS TO FORM:**

  
Kenneth B. Cuyler, City Attorney

Date 1/24/14

Vote of Council Members:

Ruane \_\_\_\_\_  
Congress \_\_\_\_\_  
Denham \_\_\_\_\_  
Harrity \_\_\_\_\_  
Jennings \_\_\_\_\_

First Reading \_\_\_\_\_  
Publication Date \_\_\_\_\_  
Second Reading \_\_\_\_\_

Date Filed with City Clerk: \_\_\_\_\_

**DRAFT ALTERNATIVE LANGUAGE  
FOR  
COUNCIL CONSIDERATION**

**Sec. 66-37. – Penalty; payment of fines; referral to county court.**

(a) Unless otherwise provide in this article, violation of the provisions of this article shall subject the offender to a civil penalty of \$35.00, plus a filing fee of \$10.00, provided the penalty is paid within five days after issuance of the ticket. In the event the penalty is paid after five days, the payment required shall be a civil penalty of \$50.00, plus a filing fee of \$10.00.

(b) Violation of Section 66-39 of this article shall subject the offender to a civil penalty as follows:

- 1. Upon a first offense, the person liable for the violation shall be issued a written warning advising such person of the violation provided, however, no civil penalty shall be assessed for a first offense.**
2. Upon a second offense, a civil penalty of \$100.00, plus a filing fee of \$10.00, provided the penalty is paid within five days after issuance of the ticket. In the event the penalty is paid after five days, the payment required shall be a civil penalty of \$150.00, plus a filing fee of \$10.00.
3. Upon a third offense, a civil penalty of \$350.00, plus a filing fee of \$10.00.
4. Upon a fourth or subsequent offense, a civil penalty of \$500.00, plus a filing fee of \$10.00.

**Sec. 66-101. - Prohibitions and penalties.**

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- (1) Park a vehicle in a parking zone designated residential or restricted without first having obtained the appropriate permit for the particular zone as set forth in subdivision II of this division.
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- (3) Give false information in the application for permit.
- (4) Display a permit on a vehicle other than the vehicle permitted.
- (5) Park a bicycle or moped in either a residential or restricted zone in any place other than the rack designated for bicycles and mopeds.

- (6) Park a vehicle in a parking zone designated residential or restricted with an expired or otherwise invalid permit.
- (7) Park a vehicle outside of the designated area or space as provided for in section 66-58 or in a prohibited parking area regardless of whether the vehicle is permitted.
- (8) Park an oversize vehicle (within the meaning of section 66-83) in any parking zone.
- (9) Park a vehicle, including bicycles and mopeds, in any residential or restricted parking zone at any time other than the hours of 7:00 a.m. to 8:00 p.m. during Eastern Standard Time and 6:00 a.m. to 9:00 p.m. during Daylight Saving Time.
- (10) Park a vehicle in a parking zone designated general parking—Paid or designated general parking—Paid at Gulfside City Park, the city public boat ramp facility parking lot or causeway parking lot without displaying a current and valid permit issued by the city; or, in the case of general parking—Paid at Bowman's Beach Park, without either displaying a current and valid permit issued by the city or a current and valid county regional parks pass.
- (11) Park, stop or stand any bus, van or other passenger vehicle with a capacity of 10 or more passengers in any City owned or managed beach parking lot for the purpose of discharging or picking up passengers unless there exists a lawful and authorized parking space in such beach parking lot and the bus, van or other passenger vehicle with a seating capacity of 10 or more passengers is parked in such space and the applicable parking fee is paid.
  - a. A lawful exception to the prohibition set forth above is hereby made for such vehicles when the bus, van or other vehicle is included as part of the activity or function authorized by a City-issued special events permit.
  - b. **The City of Sanibel shall provide one lawful and authorized parking space of sufficient size to accommodate a full-sized bus at the City's Tarpon Bay Road beach parking lot and one such parking space at the Bowman's Beach parking lot.**

(b) Violation of the prohibitions in subsection (a) of this section shall subject the violator to the following:

- (1) Any person violating the provisions of subsections (a)(1), (2), (4), (5), (6), (7), (8), (9) or (10) of this section shall be subject to:

- a. The impoundment procedures set forth in articles VI and VII of this chapter.
- b. A civil penalty of \$35.00, provided the penalty is paid within ~~five working~~ fifteen calendar days after issuance of the ticket. Upon failure to pay the civil penalty in a timely manner and in the prescribed amount, or upon a court hearing request, the ticket may be referred to county court for further action pursuant to, and in accordance with, penalties provided in F.S. § 316.1967.

(2) Any person violating the provisions of subsection (a)(11) of this section shall be subject to a penalty as follows:

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- b. Upon a second offense, a civil penalty of \$100.00, plus a filing fee of \$10.00, provided the penalty is paid within five days after issuance of the ticket. In the event the penalty is paid after five days, the payment required shall be a civil penalty of \$150.00, plus a filing fee of \$10.00.
- c. Upon a third offense, a civil penalty of \$350.00, plus a filing fee of \$10.00.
- d. Upon a fourth or subsequent offense, a civil penalty of \$500.00, plus a filing fee of \$10.00.
- e. Additionally, the City may pursue any fine or means of enforcement available to it under Section 1-15 of this Code of Ordinances entitled "Violations; general penalty".

## **SANIBEL CITY COUNCIL REGULAR MEETING TUESDAY, JANUARY 07, 2014**

Mayor Ruane called the meeting to order at 9:00 a.m.

Vice Mayor Congress gave the Invocation and led the Pledge of Allegiance.

Members present: Mayor Ruane, Vice Mayor Congress, Councilman Denham and Councilman Harrity.  
Councilman Jennings was absent due to illness.

Mayor Ruane moved, seconded by Vice Mayor Congress, to excuse Councilman Jennings.

Public Comment  
None

The motion carried.

### **Presentation(s)**

#### **Presentation of a Proclamation proclaiming Arbor Day as January 17, 2014**

Mayor Ruane read and presented the proclamation to Berdenna Thompson, Vegetation Committee member.

### **Planning Commission Report**

Chairman Mike Valiquette gave the following report:

- Presentation of interconnectivity for parking
- Repair and replacement of 1870 Woodring for a boat dock adding two boatlifts, which was approved
- Adding tour routes to Segway tours for Billy's Bike rentals
- Continuation of Billy's Bike rental in Bailey's Plaza

### **Public Comments**

Hazel Schuller recognized Mayor Ruane for taking home rule efforts to Washington, D.C. She also spoke to the Environmental Handbook on-line and the Coastal Construction Control Line.

Tom Pfeifer spoke to his frustration of the application process for a minor subdivision permit.

Council recessed at 9:21 a.m. due to network failure.

Council reconvened at 9:28 a.m.

Barry Roth spoke to the money raised at the New Year's Eve party at the Recreation 429 in attendance, and 60 to 70 volunteers. He thanked the City and volunteers.

### **Council Comments**

Councilman Harrity spoke to Bennett's opening, happy birthday to Berdenna Thompson and thank you to Barry Roth.

Councilman Denham spoke to a response to Mr. Pfeifer and spoke to Mr. Pfeifer. She related to problems in the Planning Department.

Vice Mayor Congress recognized Mayor Ruane for being nominated for elected official of the year. He thanked Barry Roth.

Mayor Ruane spoke to Mr. Pfeifer and he understands the issues. He encouraged residents to come before Council on any issues. He further expressed his tanks for the nomination and thanks to Mr. Roth.

### **Second Reading and Public Hearing**

Mayor Ruane requested that Ordinance 13-009 be continued to the February 04, 2014 City Council meeting.

**ORDINANCE 13-009 AMENDING CHAPTER 66 OF THE SANIBEL CODE OF ORDINANCES ENTITLED “TRAFFIC”, ARTICLE II, “PARKING, STOPPING AND STANDING”, DIVISION 1 – “GENERALLY” IN ORDER TO PROVIDE A PROHIBITION OF THE PARKING, STOPPING OR STANDING OF ANY BUS (OTHER THAN A SCHOOL BUS), VAN OR OTHER MOTOR VEHICLE ON ANY PUBLIC STREET OR ROAD OR WITHIN ANY PUBLIC STREET OR ROAD RIGHT-OF-WAY FOR PURPOSES OF ALLOWING OR PERMITTING PASSENGERS TO EXIT OR ENTER THE VEHICLE; AMENDING DIVISION 2 – “BEACH AREA PARKING RESTRICTIONS”, SECTION 66-101 “PROHIBITION AND PENALTIES”, BY ADDING A NEW SUBSECTION (a)(11) TO PROVIDE THAT IT IS PROHIBITED TO PARK, STOP OR STAND ANY BUS, VAN OR OTHER PASSENGER VEHICLE WITH A SEATING CAPACITY OF 10 OR MORE PASSENGERS IN ANY CITY OF SANIBEL OWNED OR MANAGED BEACH PARKING LOT FOR THE PURPOSE OF DISCHARGING OR PICKING UP PASSENGERS UNLESS THERE EXISTS A LAWFUL AND AUTHORIZED PARKING SPACE IN SUCH BEACH PARKING LOT AND THE BUS, VAN OR OTHER PASSENGER VEHICLE IS PARKED IN SUCH SPACE AND THE APPLICABLE PARKING FEE IS PAID; PROVIDING EXCEPTIONS; AMENDING THE PENALTY PROVISIONS IN SECTION 66-37 AND SECTION 66-101; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE**

Mayor Ruane moved, seconded by Councilman Denham to continue the public hearing to February 04, 2014 at 9:15 a.m.

Public Comment

None

The motion carried with Councilman Jennings excused.

### **CONSENT AGENDA**

Mayor Ruane asked that item (f) be pulled for discussion and Vice Mayor Congress asked that items (d) and (e) be pulled for discussion.

- d. Approval of a contract between the City of Sanibel and United Mechanical Inc. for the preventative quarterly maintenance for the Recreation Center’s HVAC System in the amount of \$10,300 and the monthly remote monitoring in the amount of \$5,800 with a total of \$16,100 and authorize the City Manager to execute same (this project is funded through the adopted FY14 budget)

Vice Mayor Congress spoke to the above a part of a cost share with the School district.

Vice Mayor Congress moved, seconded by Mayor Ruane, to approve the above.

Public Comment

None



The motion carried with Councilman Jennings excused.

- e. Award three year contract with optional two one-year extensions to Karle Enviro-Organic Recycling Inc. for hauling and disposal of wastewater sludge and authorize the City Manager to execute same

Vice Mayor Congress asked about the two bids and if there was an existing agreement with the chosen company. Director Williams spoke to the following:

- Chosen bidder had current contract
- No increase in cost due to a hold on last year's price
- Small increase over the next two years
- Cost reflective to bidders

Vice Mayor Congress moved, seconded by Councilman Harrity, to approve.

Discussion ensued regarding the placement of the sludge, Director Williams stated that the company determines the placement of sludge to approved lands and the City receives a certificate of disposal to an appropriate area.

Public Comment

None

The motion carried with Councilman Jennings excused.

- f. Approval to Issue Request for Proposal and Proceed with Sewer Debt Refunding Opportunity for a Bank-Qualified Loan not to exceed \$9.575 million AND **RESOLUTION 14-003 APPROVING BUDGET AMENDMENT/TRANSFER NO. 2014-009 AND PROVIDING AN EFFECTIVE DATE** (To budget and appropriate: 1) \$9,575,000 in debt proceeds and bond payments for the refunding and refinancing of the Sewer System Series 2003 bonds and State Revolving Loan #835080; 2) \$754,096 debt restricted fund balance available to retire the Sewer 2003 Series Bonds and SRF #835080; 3) \$55,000 for bond refunding issuance costs. This amendment increases the FY14 budget by \$10,329,096)

Mayor Ruane requested the Finance Director clarify the above.

Director Edwards spoke to the following:

- Increase in budget by recognizing the bond proceeds and expense to by the debt off
- Substantial savings of \$679,000
- Restricted monies of approximately \$700,000

Discussion ensued regarding reviewing pay downs.

Ms. Zimomra read the title of Resolution 14-003.

Mayor Ruane moved, seconded by Vice Mayor Congress, to adopt the resolution and approve the proposed RFP.

The motion carried with Councilman Jennings excused.

- b. **RESOLUTION 14-001 APPROVING BUDGET AMENDMENT/TRANSFER NO. 2014-007 AND PROVIDING AN EFFECTIVE DATE** (To budget and appropriate \$1,000 from the Sanibel-Captiva Kiwanis Foundation for the City of Sanibel Employee Dependent Scholarship Fund. This amendment increases the FY14 budget by \$1,000)

- c. **RESOLUTION 14-002 AUTHORIZING THE CITY MANAGER TO DISPOSE OF OBSOLETE OR SURPLUS FIXED ASSETS; AND PROVIDING AN EFFECTIVE DATE** (liquidate 2007 Chevy Tahoe) AND Approval to purchase a 2014 Ford Interceptor AWD for the amount of \$24,597 (the cost of the vehicle is in the adopted FY14 budget)
- g. **RESOLUTION 14-004 APPROVING BUDGET AMENDMENT/TRANSFER NO. 2014-008 AND PROVIDING AN EFFECTIVE DATE** (To roll-forward \$37,000 in funds authorized in FY2013 (Resolution 13-064) for partial funding to Lee County for a fertilizer education program to FY2014. Funds were not expended in FY2013. To roll-forward \$33,500 in funds authorized from other governments and authorized to support Lee County for a fertilizer education program and recognize an additional \$5,000 authorized from other governments in FY2014. This total amendment increases the FY2014 budget by \$75,500)
- i. **RESOLUTION 14-007 APPROVING BUDGET AMENDMENT/TRANSFER NO. 2014-010 AND PROVIDING AN EFFECTIVE DATE** (To budget and appropriate \$124,500 for Phase 4 expansion of the Sanibel Sewer System. This amendment does not increase the FY14 budget)
- j. **RESOLUTION 14-006 APPROVING BUDGET AMENDMENT/TRANSFER NO. 2014-011 AND PROVIDING AN EFFECTIVE DATE** (To budget and appropriate \$45,000 for emergency dredging of the entrance/exit channel to the Shell Harbor canal system. This amendment does not increase the FY14 budget)

Ms. Zimomra read the above-mentioned legislation titles.

Councilman Denham moved, seconded by Mayor Ruane, to adopt the above legislation.

Public Comment  
None

The motion carried with Councilman Jennings excused.

a. Approval of minutes – December 03, 2013 Regular meeting

h. Request from the Historical Museum & Village, Inc., to serve alcohol at their 30<sup>th</sup> Anniversary Celebration Thursday, March 20, 2014

Mayor Ruane moved, seconded by Councilman Harrity, to approve the above.

Public Comment  
None

The motion carried with Councilman Jennings excused.

## **OLD BUSINESS**

### **Water Quality Issues**

Director Evans, Natural Resources Director gave a report regarding Lake Okeechobee levels. He recommended a letter to the SFWMD and the ACOE relative to make-up releases.

Mayor Ruane moved, Councilman Denham to accept staff's recommendation.

Public Comment  
None

The motion carried with Councilman Jennings excused.

Director Evans spoke to inaccurate comments by the News Press article. He also spoke to the Everglades Coalition Conference this week and being a panelist.

Discussion ensued regarding Mayor Ruane speaking to the Senate-select committee chairman and Senator Benacquisto, changing LORS, speaking with the Georgia senator, responsibility of water management district, attention in Washington, Mayor will contact Senator Negro, write a letter, adapted protocol prepared by water district with guidance with the ACOE Lake Okeechobee release plan, understanding protocol, letter to Van Pool and wait for response for lobbyist.

**Bonita Springs Resolution 13-081 requesting approval of the Water Resource Development Act (WRDA)**

**RESOLUTION 14-005 OF THE CITY OF SANIBEL, FLORIDA, URGING THE UNITED STATES HOUSE OF REPRESENTATIVES TO APPROVE THE WATER RESOURCES DEVELOPMENT ACT OF 2013 AND FUND CONSTRUCTION OF THE C-43 RESERVOIR PROJECT, THE CENTRAL EVERGLADES PLANNING PROJECT, THE COMPREHENSIVE EVERGLADES RESTORATION PLAN, AND THE REHABILITATION OF THE HERBERT HOOVER DIKE; AND PROVIDING AN EFFECTIVE DATE**

Ms. Zimomra read the title of Resolution 14-005.

Mayor Ruane moved, seconded by Councilman Denham, to adopt Resolution 14-005.

Public Comment  
None

The motion carried with Councilman Jennings excused.

**Update on the Conceptual Plan for the Civic Core and Next Steps**

Mayor Ruane spoke to the following:

- Stakeholder meeting in December
- Some consensus relative to a conceptual plan and location
- Met with Police and Fire Chiefs relative to road, traffic and conceptual rendition
- Another meeting with stakeholders in town, could not speak on behalf of Boards (B.I.G. Arts and SCA)
- Next step was to review of drainage, traffic, fits into Sanibel Plan, density, intensity of use, wetlands
- Public/private partnership
- Next Council meeting consultant speak to the above
- Funding

Discussion ensued regarding who would continue with next step, Ms. Zimomra spoke to the consultant having a traffic engineer on staff and final stages for landscape architects with coordination of City departments, need flow chart of process with bullet points (life cycle of process), create a timeline of next steps and Periwinkle Pines HOA should be a stakeholder and like to have all Council members present for any addition changes.

#### Public Comment

Karen Storijohan spoke to the need to incorporate history and look at negatives of the proposed Civic Center such as moving the Sanibel Community Center due to it being on an historical site.

Ms. Zimomra noted that the consultant team analysis would be objective.

Ed Hancock, Periwinkle Pines requested that the home owners association become a stakeholder for the civic core.

Discussion ensued regarding any thought from Mr. Hancock relative to the last stakeholder meeting, Periwinkle Pines opinion was that a few people were involved in a back room, but now realizes this was a process of many groups.

Peter Pappas spoke to the possible loss of the proposed civic core concept before completely vetted and should be reserved public input until there was a definitive plan.

Wayne Snyder spoke against the new bike path width of 20 feet and two entrances to Periwinkle Pines.

Hazel Schuller spoke to not understanding the influence of B.I.G. Arts and the grant award to build Shien Hall and why move.

Mayor Ruane spoke to trying to create a proposed conceptual plan, speaking to versions of the plan may be out-of-date.

#### **COMMITTEES BOARDS COMMISSION**

#### **RESOLUTION 14-008 APPOINTING MEMBERS TO THE SANIBEL PLANNING COMMISSION; AND PROVIDING AN EFFECTIVE DATE**

Ms. Zimomra read the title of Resolution 14-008

Ballots were passed to Councilmembers.

The ballots reflected the following:

Peter Gaines	
Chuck Ketteman	3
Tom Krekel	4
Jason Maughan	1
Mike Miller	1
Robert Moyle	
John Talmage	4

Mayor Ruane moved, seconded by Councilman Harrity, to adopt Resolution 14-008 and reappoint the incumbents.

#### Public Comment

None

The motion carried with Councilman Jennings excused.

#### **CITY MANAGER**

#### **Informational Items**

#### **Status report of Verizon Tower**

Ms. Zimomra spoke to the following:

- Extended to March 17, 2014

- Lease agreement with Verizon City must sign off on any co-locator with a sub-lease date of January 01, 2014
- City Clerk pulling historical information
- Identify remaining sites

Discussion ensued regarding construction delay due to design, contractor pulled permits and told in the past the project was lower in importance due to the economic downturn, give extension to review next steps and technology different and code review new technology when reviewing site locations.

#### Public Comment

John Gill spoke to the length of time the permit was first pulled and what does the City have as leverage. He further spoke to no reception on the east-end of the island and the need for reasonable amenities at a vacation location.

Sonia Van Racland spoke to her agreement with no reception and who would discuss the problem.

Mayor Ruane noted that he had taken the project and would be discussion options with the City Manager.

#### **Departmental Reports**

**Building Department Monthly Revenue Report**

**Building Department Monthly Permit and Inspections**

**Planning Department Permit Activity Report**

**Planning Department Code Enforcement Activity**

**Grease Trap Report**

**Status of Capital Improvement Projects**

**Administrative Departmental Report**

**Recreation Membership and Revenue Report**

Ms. Zimomra noted the above-mentioned reports were for information.

#### **Letter dated November 21, 2013 appointing Pamela Smith, City Clerk to the Florida League of Cities Technology Leadership Committee**

Ms. Zimomra spoke to the City Clerk's appointment to the above Florida League of Cities committee.

#### **Request from the Horizon Council for \$2,500 support for FY2014 (this amount was approved in the FY2014 budget)**

Ms. Zimomra spoke to the request and the return on investment and should come back to Council for confirmation.

Mayor Ruane moved, seconded by Vice Mayor Congress, to \$2,500 and include in budget without bring back to Council for approval.

#### Public Comment

None

The motion carried with Councilman Jennings excused.

Discussion ensued regarding the liaison of MPO being Mayor Ruane and changing the alternate to Councilman Denham.

Mayor Ruane moved, seconded by Councilman Harrity, to change the MPO alternate to Councilman Denham.

The motion carried with Councilman Jennings excused.

Mayor Ruane spoke to Governmental Affairs Committee and would remain the liaison.

## **CITY ATTORNEY'S REPORT**

None

## **COUNCIL MEMBERS' REPORT**

### **Attendance to the December FMIT/FMIvT meetings**

Mayor Ruane spoke to the following:

- Look at 2014 health care coverage
- Decrease in health coverage

### **Attendance to the December Tourist Development Council (TDC) meeting**

Mayor Ruane spoke to the following:

- Sanibel no longer the first in bed tax collection
- Changed seats to first and second in bed tax for board seats

### **Discussion regarding Resort Re-Development Habitable Area standards**

Councilman Denham spoke to the following:

- Room size for re-development for hotels a problem
- Room size (600 square feet required for 2 beds (queen)
- Bring back an proposed amendment to LDC for the above-mentioned
- No change in density

Mr. Cuyler spoke to the following:

- Developer could only build back at current room size
- Need 600 square feet room
- Staff completed research and found the above was true
- Staff preliminary determination no density increase

Discussion ensued regarding keeping the same number of rooms, when room size increased up to 600 square feet staff determined there would not be a increase of density, re-development was to buildback what was current, industry standard shows that travelers want 600 square feet rooms, direction to staff to clarify for Council with study and understand the impact, concern of prioritizing the Planning Department projects and Vice Mayor Congress work with City Manager with recommendation of Planning projects.

Councilman Denham moved, seconded by Councilman Harrity, to direct staff to put together information to modify the land Development Code to all increased room size for re-development.

### **Public Comment**

Larry Schopp asked if the latest charter amendment and the number of room should be reduced to increase room size to 600 sq feet. He further stated that major concession with allowed due to redevelopment legislation, as well as grandfathered density.

The motion carried with Councilman Jennings excused.

Mayor Ruane spoke to the evaluation process for the City Manager and City Attorney and neither had been evaluated in the last seven years, no formal process and the Mayor would put together a written report for the file with an amendment to the agreement.

Mayor Ruane moved, seconded by Councilman Harrity, for the Mayor to evaluate the City Manager and City Attorney annually with a written report and bring back any amendment to the agreement to Council.

The motion carried with Councilman Jennings excused.

### **PUBLIC COMMENT**

Claudia Burns spoke to what organizations asked to postpone bus regulations.

Mayor Ruane noted it was Wayne Ponader and Chris Heidrick.

Tom Krekel spoke to an evaluation of Library Director annually and asked for written opinions from each Councilmembers.

Peter Pappas spoke to the establishment of the form of government.

There being no further business the meeting was adjourned

Respectfully submitted by,

Pamela Smith, MMC  
Sanibel City Clerk



# MEMORANDUM

**DATE:** January 29, 2014

**TO:** Judie Zimomra, City Manager

**FROM:** Pamela Smith, MMC  
City Clerk

**SUBJECT:** December 04, 2012 Amended Minutes

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I am requesting that City Council amend the December 04, 2013 minutes. In reviewing the minutes for the motion made and carried relative to the Sanibel Children's Education Center's previous request for a fee waiver, it was discovered the motion was worded incorrectly. On the last page of the minutes the corrected motion, the page number where the correction was needed, the agenda item and the sentence of the previous discussion is noted for Council's consideration.



## **SANIBEL CITY COUNCIL REGULAR MEETING DECEMBER 04, 2012**

Mayor Ruane called the meeting to order at 9:04 a.m.

Councilman Jennings gave the Invocation and led the Pledge of Allegiance.

Members present: Mayor Ruane, Vice Mayor Denham, Councilman Congress, Councilman Harrity and Councilman Jennings.

### **PRESENTATION(S)**

#### **Proclamation expressing appreciation to Lt. Scott Ashby upon his retirement from the Police Department on December 31, 2012**

Mayor Ruane presented a Luc Century vase and proclamation in recognition of Lt. Ashby's retirement after thirty plus years with the City of Sanibel.

Lt. Ashby spoke to Council and the audience of his time as an employee of Sanibel.

#### **PowerPoint presentation by Boy Scout Kenny DiBiase regarding his Eagle Scout project on water quality**

Kenny DiBiase gave a brief PowerPoint presentation on water quality.

#### **Sharon Harrington, Lee County Supervisor of Elections**

Mrs. Harrington spoke to Council regarding the November 06, 2012 election. She spoke to the following:

- Third voting system since 1985
- Funds come from ad valorem taxes
- Early voting reduced by legislature
- Four page ballot
- Required to have English and Spanish as ballot language
- Would like to see mail ballots for all municipal elections

Discussion ensued regarding issues to discuss with legislators, Ms. Harrington answered hours of early voting and additional locations, send Council the top three items to discuss with legislators, what plan does Ms. Harrington plan to use in the next election, Ms. Harrington answered that her association needs to find out what the legislature plans to do for elections going forward and more issues on the ballots that ever before, differences in Lee and Collier counties, funding needed to keep up with technology, ask legislature to amend elections law to use revenue from candidate purchase and other items to be used for equipment, bringing in precinct clerks for discussion of the November 6, 2012 general election, schedule time for precinct workers to go through the line for disabled and/or older voters, what was the process of using scanners, Ms. Harrington stated that during early voting the scanners are set-up for voting at all elections and if there was a re-count the initial machines were not swiped clean for re-use, why two precincts were consolidated, deployed an additional five units late afternoon and could not releases anymore to need, looking at the consolidation of precincts,

#### **Public Comment**

Barbara Cooley suggested using the Congregational Church rather than using the Center4Life.

Ms. Harrington noted that an agreement was sent to the Sanibel Congregational Church and would go to their Board. She further stated that if the Center4Life was publicly funded she could use the facility.

Gloria Hannon spoke to the need for precinct training and impressed with residents wanting to vote in the election.

Ms. Harrington noted that precinct workers had mandated training for conflict resolution and sensitivity training.

Council recessed at 10:15 a.m.

Council reconvened at 10:25 a. m.

Commissioner Dr. Phillip Marks gave a report on the November 13, 2012 Planning Commission meeting.

- Discussion of sidewalk sale special event ordinance to increase the number of days for a total of 67 days
- Food and beverage not included for health reasons
- Permitted thirty days in advance
- Fee \$50.00
- Allowed one sign per business
- Many stores in complex one sign with smaller sign in each business window
- Chamber would notify all businesses
- Had a going away for Susan Beck, Recording Secretary

Discussion ensued regarding that the Planning Commission vote was unanimous.

### **Public Comments**

Barbara Harrington wanted to speak to the sidewalk sale.

Mr. Cuyler advised Council that normally there was no discussion on a first reading, but it was Council's decision.

Councilman Congress moved, seconded by Councilman Harrity to add Resolution 12-108 to the agenda.

The motion carried.

Claudia Burns spoke to the passing of Tim Gardner and wondered if the City would do something to memorialize all the deeds Mr. Gardner completed.

Karen Stori Johan spoke former Mayor Carla Johnston and Rae Ann Wessell were nominated by Florida Gulf Coast for Important Women.

### **Council Comments**

Councilman Harrity wished Lt. Ashby good luck in his retired life.

Councilman Congress spoke to the good work done by Intern Billy Dakos for Student Government Day.

Councilman Jennings wished everyone Happy Holidays and agreed Student Government Day was well done. He further suggested a Press Release be completed to inform residents of election changes. He further spoke to the Luminary Friday, December 07.

Discussion ensued regarding waiting until the Supervisor of Elections gathering information, citizens need to know the discussion.

Mayor Ruane echoed the comments regarding the work of Intern Bill Dakos for Student Government Day. He further spoke to the passing of Tim Gardner.

### **First Reading**

**ORDINANCE 12-011 AMENDING THE CODE OF ORDINANCES, SUBPART B LAND DEVELOPMENT CODE, IN CHAPTER 110 SPECIAL EVENTS, AMENDING ARTICLE I AND ARTICLE II FOR THE DEFINITION AND PERMITTING OF SIDEWALK SALE SPECIAL EVENTS; AMENDING CHAPTER 106 SIGNS, AND ADDING SECTION 106-140 TEMPORARY SIDEWALK SALE SIGNS; AMENDING SECTION 110-1 TO UPDATE DEFINITION FOR SIDEWALK SALE SPECIAL EVENT; AMENDING SECTION 110-49 FOR PERMIT APPLICATION LANGUAGE CONSISTENT WITH NEW DEFINITION; AMENDING SECTION 110-52 TO CORRECT CROSS REFERENCE; AMENDING SECTION 110-57 TO BE CONSISTENT WITH NEW DEFINITION; AMENDING SECTION 110-57 TO BE CONSISTENT WITH NEW DEFINITION; AMENDING SECTION 110-58 TO EXPAND SIDEWALK SALE SPECIAL EVENT DATES AND IDENTIFY ASSOCIATED PERMIT STANDARDS AND REQUIREMENTS; ADDING NEW SECTION 106-40 TEMPORARY SIDEWALK SALE SIGNS TO ESTABLISH STANDARDS SPECIFIC TO SIDEWALK SALE EVENT SIGNAGE; PROVIDING FOR CONFLICT AND SEVERANCE; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE**

Ms. Zimomra read the title of Ordinance 12-011.

Council set the second reading and public hearing for Tuesday, January 15, 2013 at 9:15 a.m.

### **Second Reading and Public Hearing**

**ORDINANCE 12-009 PERTAINING TO CHAPTER 14 OF THE SANIBEL CODE ENTITLED "BUILDINGS AND BUILDING REGULATIONS", ARTICLE III, LICENSES, REGISTRATIONS AND CERTIFICATIONS, AMENDING DIVISION 3 – VEGETATION CONTRACTORS, SUBDIVISION I – IN GENERAL, SECTION 14-147, APPLICABILITY AND EXCEPTIONS, ADDING SUBSECTION (6); AMENDING SUBDIVISION II – CERTIFICATE OF COMPETENCY, SECTION 14-166, "APPLICATION; TESTING; ISSUANCE;" IN ORDER TO ESTABLISH SEPARATE CATEGORIES AND TESTING REQUIREMENTS FOR (1) CERTIFICATE OF COMPETENCY AS A VEGETATION CONTRACTOR, (2) CERTIFICATE OF COMPETENCY AS A VEGETATION CONTRACTOR WITH FERTILIZER ENDORSEMENT, AND (3) CERTIFICATE OF COMPETENCY – FERTILIZER ONLY; AMENDING SECTION 14-167, EXPIRATION AND RENEWAL; AMENDING SECTION 14-168, SUSPENSION OR REVOCATION; SUPERSEDING AND REPEALING ALL PRIOR ORDINANCES AND RESOLUTIONS INCONSISTENT HERewith; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE**

Ms. Zimomra read the title of Ordinance 12-009.

Vice Mayor Denham moved, seconded by Councilman Congress, to adopt Ordinance 12-009.

Discussion ensued regarding adopting this ordinance to enhance the fertilizer ordinance.

Public Comment

None

The motion carried.

**CONTINUATION OF FIRST READING AND PUBLIC HEARING  
MATTERS RELATING TO THE ADOPTION OF THE 2012 EVALUATION AND  
APPRAISAL REPORT (EAR) FOR THE *SANIBEL PLAN* AND TRANSMITTAL OF  
THE 2012 EAR-BASED AMENDMENT TO THE *SANIBEL PLAN* TO THE STATE  
LAND PLANNING AGENCY FOR REVIEW**

**RESOLUTION 12-097 APPROVING THE 2012 EVALUATION AND APPRAISAL  
REPORT FOR THE *SANIBEL PLAN* THAT ADDRESSES CONSISTENCY WITH  
CHANGES IN STATE STATUTES AND ADMINISTRATIVE CODE, IDENTIFIES  
UPDATES, CLARIFICATIONS AND REVISIONS TO THE TEXT (INCLUDING  
GOALS, OBJECTIVES AND POLICIES) OF THE *SANIBEL PLAN* AND ADDRESSES  
CHANGES IN LOCAL CONDITIONS**

**ORDINANCE 12-010 EXTENSIVELY AMENDING AND RESTATING THE *SANIBEL  
PLAN* TO UPDATE AND TO CLARIFY THE PLAN, TO IMPLEMENT THE  
RECOM-MENDATIONS OF THE 2012 EVALUATION AND APPRAISAL REPORT  
OF THE *SANIBEL PLAN*, TO ADDRESS CONSISTENCY WITH CHANGES IN  
STATE STATUTES AND ADMINISTRATIVE CODE AND TO ADDRESS CHANGES  
IN LOCAL CONDITIONS; PROVIDING FOR CODIFICATION; PROVIDING FOR  
CONFLICT AND SEVERANCE; AND PROVIDING AN EFFECTIVE DATE**

**RESOLUTION 12-098 OF THE CITY OF SANIBEL, LEE COUNTY, FLORIDA,  
AUTHORIZING AND DIRECTING TRANSMITTAL TO THE STATE OF FLORIDA  
LAND PLANNING AGENCY A PROPOSED AMENDMENT TO THE *SANIBEL  
PLAN*, TO WIT:**

**AN ORDINANCE EXTENSIVELY AMENDING AND RESTATING THE *SANIBEL  
PLAN* TO UPDATE AND TO CLARIFY THE PLAN, TO IMPLEMENT THE  
RECOM-MENDATIONS OF THE 2012 EVALUATION AND APPRAISAL REPORT  
OF THE *SANIBEL PLAN*, TO ADDRESS CONSISTENCY WITH CHANGES IN  
STATE STATUTES AND ADMINISTRATIVE CODE AND TO ADDRESS CHANGES  
IN LOCAL CONDITIONS; PROVIDING FOR CODIFICATION; PROVIDING FOR  
CONFLICT AND SEVERANCE; AND PROVIDING AN EFFECTIVE DATE**

**Submitted by the City of Sanibel. Application No. 12-6970SP.**

**ALONG WITH COPIES OF SUPPORTING DOCUMENTS NEEDED FOR  
REVIEW, AS REQUIRED BY STATE STATUTE; AND PROVIDING AN  
EFFECTIVE DATE**

**RESOLUTION 12-099 ELECTING TO CONDUCT A PUBLIC HEARING PRIOR TO  
5:00 P.M. REGARDING A PROPOSED ORDINANCE THAT ADOPTS THE 2012  
EVALUATION AND APPRAISAL REPORT (EAR)-BASED AMENDMENT TO THE  
*SANIBEL PLAN***

Ms. Zimomra read the titles of Resolutions 12-097, 12-098, 12-099 and Ordinance 12-010.

Discussion ensued regarding suggested wording.

Ms. Zimomra noted that staff was directed to bring back one word.

Directors Jordan, Planning Director and Director Evans, Natural Resources Director spoke to the following:

- Council requested at the November 06, 2012 meeting further work on the Section 7.1 and Section 3.2.1 of the Coastal Zone Protect element
- Previous language read in Section 7.1 “Development and redevelopment commercial activities shall not significantly degrade the use of the beach habitat indigenous and migratory species of wildlife

Discussion ensued regarding consideration and previous discussion of the word “significantly,” suggested using “measurably,” Ms. Zimomra noted that Erik Lindblad had reviewed and agreed, measurably was not inserted, Director Jordan noted the wording was not changed in the agenda packet material, he further reminded Council that the Planning Commission recommended the word “significantly,” the original proposal to keep “significantly” was approved unanimously by the Planning Commission.

Mr. Cuyler spoke to the following:

- No question that staff did not want to degrade resources
- Question in front of the Planning Commission was degrade to low as not to stop development and the word significantly was brought forward
- Difference was “significantly” was a higher threshold and “measurably” spoke to the issue of proof

Discussion continued as above regarding quantitative and qualitative and changing the word “may” to “will, which was on page 25, and 5.”

#### Public Comment

Karen Storjohann spoke against the word measurable and does not address the central issue. She also spoke to Council not able to find consensus on the correct word and beaches were for wildlife and human enjoyment. She also spoke to founders seeing beaches as a lynch pin to the economy and should remember no beaches no business.

Barbara Cooley spoke on behalf of COTI against the word “measurably.”

Larry Schopp spoke against the word “measurably.” He spoke to his proposal of recommending language, the word “measurable” was a synonym of “significant.” Sanibel Plan would look the other way of encroachments on the beach. He suggested Council should have a strong policy for the natural habitat of wildlife. He asked Council to eliminate qualifiers.

Discussion ensued regarding Mr. Schopp’s suggestion, Mr. Cuyler noted that in discussion the intent of City Council was not to rewrite portion of the segment, but to come up with a particular word, “development, and redevelopment

Claudia Burns recommended using Mr. Schopp’s language.

Steve Maxwell spoke to diminishing the beach if using to play volleyball. He suggested looking qualitative words and bring goals together.

Discussion ensued regarding putting a hot dog stand on the beach, Director Jordan noted that would require a code amendment, Planning Commission voted unanimously for the word “significantly,” and recommend using “significantly degrade,” not opposed to Mr. Schopp’s language, numerous comments within the EAR regarding beach carrying capacity and all agree that City should monitor beaches, EAR charges the Natural Resources Department to complete a beach carrying capacity study, and the word “measurably” acceptable.

#### Public Comment

Larry Schopp spoke against the word “measurable” and was a major setback.

Claudia Burns spoke against the need for a qualifying adverb.

Karen Storijohan spoke to Council ignoring what was happening on the Causeway islands. She suggested making certain the language precludes jet skis. She asked was Council putting enough protections in to give the Planning Commission the ability to say no.

Barbara Cooley spoke to paying attention to the accumulative effect of decisions.

Councilman Jennings noted he needed to leave. He left at 1130 a.m.

Paul Reynolds spoke to two groups in the audience, 1) poetic, and 2) enforceable. He further stated that a lot of things on Sanibel were poetic.

Steve Maxwell spoke to his agreement with the word “measurable.”

Councilman Congress moved, seconded by Councilman Harrity, to approve staff’s recommendation of “development, redevelopment and commercial activities shall not measurably degrade.

The motion carried.

Vice Mayor Denham moved, seconded by Mayor Ruane , to change word “may” to “will” on pages 5, 13 and 25 to a more positive statement.

The motion carried

Steve Maxwell spoke to the notice of objection filed with a July 10, 2012 letter. He noted he had retained an attorney and would not waive his right to appeal. He further spoke to not receiving any comments.

Mayor Ruane moved, seconded by Councilman Congress, to adopt Resolution 12-097.

The motion carried.

Mayor Ruane moved, seconded by Councilman Harrity, to adopt Resolution 2-098.

The motion carried.

Mayor Ruane moved, seconded by Councilman Congress, to adopt Resolution 12-099.

The motion carried.

## **CONSENT AGENDA**

Pull item (m), item (i), item (j) and item (q) staff pulled (b)

**b. RESOLUTION 12-103 CALLING FOR AN ELECTION FOR SANIBEL CITY COUNCIL MEMBERS; SETTING THE DATE AND POLLING PLACES FOR THE ELECTION; PROVIDING FOR BALLOT LANGUAGE; REQUESTING THE LEE COUNTY SUPERVISOR OF ELECTIONS TO CONDUCT THE ELECTION AND CERTIFY THE RESULTS TO THE SANIBEL CITY COUNCIL; AND PROVIDING AN EFFECTIVE DATE**

Ms. Zimomra noted that the Supervisor of Election would notify the City Clerk of the correct precinct information for inclusion on the resolution.

Mr. Cuyler noted his opinion was the resolution could be adopted.

Mayor Ruane moved, seconded by Vice Mayor Denham, to adopt Resolution 12-103.

Public Comment  
None

The motion carried.

i. **Transfer of the City's annual contribution to the pension funds**

Councilman Congress noted that the amount was approximately \$1.7 million to prepay the City's contribution to the City General Employees' Pension Plan and approximately \$800,000 to the Police Pension.

Councilman Congress moved, seconded by Councilman Harrity, to approve the above.

Mayor Ruane explained the unfunded pension liabilities.

Public Comment  
None

The motion carried

j. **Request from the Children's Education Center of the Island, Inc., for waiver of all Special Event and associated fees for March 30, 2013 to be held at Community Park, 2231**

**Periwinkle Way** (this event has been previously approved & is considered a grandfathered event. The rental fees are the only fees waived in the past)

Discussion ensued regarding a grandfathered event, waived all but \$475.

Mayor Ruane moved, seconded by Vice Mayor Denham, to approve waiving fees with the exception of \$475.

The motion carried.

m. **Request from Casa Ybel, 2255 West Gulf Drive for 20 additional Special Event Permits for 2013**

Vice Mayor Denham spoke to management and making certain that noise levels were controlled.

Vice Mayor Denham, moved, seconded by Councilman Congress, to approve the above.

Public Comment  
None

The motion carried.

q. **RESOLUTION 12-108 APPROVING BUDGET AMENDMENT/TRANSFER NO. 2013-008 AND PROVIDING AN EFFECTIVE DATE** (To move \$76,191 from the reserve

for contingencies for: \$27,000 for the prorated salary cost of an entry level police officer for 9 months, 5% increase salary cost for 1 sergeant position of \$2,800 and 5% increased salary cost for one additional lieutenant position for \$3,500 which will increase the Police Department staffing by one (1) FTE as a lieutenant, plus benefits. This budget amendment does not increase or decrease the FY13 budget)

Chief Tomlinson spoke to the request being due to increase crime and the need for staff, and promotional opportunities for succession as staff retires. **LISTEN 1212**

Mayor Ruane moved, seconded by Vice Mayor Denham, to adopt Resolution 12-108.

Public Comment  
None

The motion carried.



- f. Approval of an agreement between the City of Sanibel and Lee Memorial Hospital AND **RESOLUTION 12-105 APPROVING BUDGET AMENDMENT/TRANSFER NO. 2013-005 AND PROVIDING AN EFFECTIVE DATE** (To budget \$16,060 from the Lee Memorial Health System Foundation to the Golisano Children's Hospital of Southwest Florida and the City of Sanibel for the program Sanibel Swims. A copy of agreement is attached. This amendment increases the FY13 budget by \$16,060)
- g. **RESOLUTION 12-106 APPROVING BUDGET AMENDMENT/TRANSFER NO. 2013-004 AND PROVIDING AN EFFECTIVE DATE** (To budget and appropriate \$1,000 from Barry Roth and \$10,000 from the Sanibel-Captiva Kiwanis for after school program financial assistance. This budget amendment will increase the FY13 budget)
- h. **RESOLUTION 12-107 APPROVING BUDGET AMENDMENT/TRANSFER NO. 2013-007 AND PROVIDING AN EFFECTIVE DATE** (To transfer \$7,298 from the federal forfeiture fund to the capital acquisition fund for use in the police department car video project. This amendment does not increase the FY13 budget)
- n. **RESOLUTION 12-112 APPROVING BUDGET AMENDMENT/TRANSFER NO. 2013-006 AND PROVIDING AN EFFECTIVE DATE** (To appropriate \$111,000 from the West Coast Inland Navigation District (WCIND) for marina enforcement and purchase of a 27' Ameracat vessel and engines. A copy of project L-359 is attached. This amendment increases the FY13 budget by \$111,000)
- p. **RESOLUTION 12-113 DETERMINING THE REQUEST FOR AN ENTERTAINMENT TAX RECEIPT BY SANIBEL ENTERTAINMENT LLC, DBA STARFISH GRILLE, AT THE HOLIDAY INN BEACH RESORT, 1231 MIDDLE GULF DRIVE; AND PROVIDING AN EFFECTIVE DATE**

Ms. Zimomra read the titles of Resolutions 12-105, 12-106, 12-107, 12-112, 12-113 and 12-108.

Vice Mayor Denham moved, seconded by Councilman Congress, to adopt Resolutions 12-105, 12-106, 12-107, 12-112, 12-113 and 12-108.

Public Comment  
None

The motion carried.

- a. Approval of Minutes – September 08, 2012 First Budget Hearing, September 18, 2012 Regular Meeting, October 02, 2012 Regular Meeting and November 06, 2012 Regular Meeting
- c. Approval of an agreement between City of Sanibel and MCCi, in the amount of \$27,097.10, for professional services, training and implementation of an expansion to the current Laserfiche electronic scanning, indexing and electronic forms system; waiving bid requirements as (1) a sole source provider as represented by Laserfiche and (2) as being in the City's best interests to provide expansion through the current provider; and authorizing the City Manager to execute the agreement (this project was budgeted in the adopted FY 13 budget)



- d. Approval of an agreement between the City of Sanibel and Sanibel Youth Flag Football for flag football program between December 09, 2012 through February 23, 2013 and authorize the City Manager to execute same
- e. Approve purchase of Public Works Streets replacement flail axe boom and head (piggy back on state contract and purchase was budgeted in the adopted FY13 budget)
- k. Acceptance of 2012-2013 Lee County Community Development Block Grant funding in the amount of \$20,861 to construct a portion of the handicapped accessible walkway through Pond Apple Park; and authorize the City Manager to execute same (these funds will increase the FY13 budget by \$20,861)
- l. Approval of a Consulting Services Agreement with Dutko Poole McKinley, LLC for government affairs and legislative consulting services in the amount of \$30,000 annually, with an out-of-pocket expense reimbursement up to \$100/month; waive bid requirements in the best interests of the City due to the status of ongoing legislative issues that are being addressed with the assistance of Dutko Poole McKinley, LLC; and authorizing the City Manager to execute the Agreement
- o. Approve Professional Services Agreement with Johnson Engineering, Inc. for NPDES-related work, and authorize the City Manager to execute same (the agreement amount is \$36,475 and is included in the adopted FY13 budget)

Mayor Ruane moved, seconded by Councilman Congress, to approve the above-mentioned Consent Agenda items.

Public Comment  
None

The motion carried

Council recessed for lunch at 12:15 p.m.

Council reconvened at 1:05 p.m.

## **OLD BUSINESS**

### **Water Quality**

#### **Continued discussion relative to collection and management of funds for the citizen fertilizer educational program**

#### **Staff Report**

Vice Mayor Denham spoke to the following:

- Area Captains program and meetings
- Sent a flow chart to be used when asked to contact legislators
- Legislators receiving committees appointments
- Met with Director Evans and Kurt Herclode, Lee County
- Staff arranging meetings with the Lee County Legislative Delegation
- Numeric numbering system adopted and may strengthen the City's position
- Asked Council to send any comments to the City Manager they would like brought forward

Discussion ensued regarding \$150,000 target for the fertilizer educational program, Lee County currently has \$200,000 budgeted, there was no additional \$100,000, should ensure Lee County commits the larger amount of funds, maybe the City would put \$40,000 to \$50,000 to fund the plan, Lee County hired a Gravina Smith Public Relations firm, more appropriate to have someone else for more ideas, how do municipalities have input and merge ideas together, how were funds appropriately appropriated, do funds need to come to the City, look at scope and modify, Commissioner Manning and other Mayors onboard but, why pay Lee County when municipalities already pay taxes to the County, everyone should send their money to Lee County, Vice Mayor Denham would like to have a meeting with Gravina Smith and Director Evans, Naples made a commitment and writing Charlotte County.

## **Continued discussion relative to Commercial Redevelopment and next steps**

### **Overview and Mission Statement**

### **Lessons Learned**

### **Strengths**

### **Inventory**

### **Trends**

### **Challenges**

### **Next Steps**

### **Status of Addressing Traffic Hot Spots**

### **Review of Current Crosswalk Policy**

### **1020- 1046 Periwinkle Way**

### **Tarpon/Periwinkle Way south**

### **Periwinkle Way/Casa Ybel intersection**

Ms. Zimomra spoke to the following:

- Commercial Redevelopment one of three goals and next priority
- Adopted Buildback amendments
- Adopted new Resort District amendments
- Mission statement brought forward
- Staff garnered through case studies lessons learned
- Solid inventory of the commercial district and comparing to previous studies regarding square footage
- Working with Lee County to quantify the development occurring off-island that effects Sanibel

Director Jordan gave a brief PowerPoint presentation.

Discussion ensued regarding other municipal, challenges and concern, Ms. Zimomra noted staff had also reviewed those municipalities that failed, get RLR involved and ask for their return, had some work completed in the past, what trends occurring today, what was the process and go to the Planning Commission, set specific and defined goals and Ms. Zimomra noted that Council would notify of code changes.

Councilman Jennings returned at 1:46 p.m.

### **Public Comment**

Karen Storijohan spoke against another study.

Barbara Cooley spoke to including stakeholders.

Jack Luft spoke to the revitalization of downtown Ft. Myers. Ft. Myers won national award for downtown Ft. Myers.

Steve Maxwell agreed comments made by Mr. Luft.

Ms. Zimomra spoke to the following:

- Long standing cross walk policy over a decade old
- State updated procedures and staff had not revisited
- 3 locations prudent to review during season to possibly make improvement during off-season

Director Williams spoke to the following:

- Contacted Kittleson and Associates with a long history with staff
- Periwinkle Way immediately west of Dairy Queen
- Intersection of Periwinkle Way and Casa Ybel
- Intersection of Tarpon Bay Road and Periwinkle Way west

Ms. Zimomra noted the recommendation was to piggyback on an existing agreement with Kittleson and Associates and bring back in January.

Mayor Ruane moved, seconded by Vice Mayor Denham, to direct staff to continue to proceed with the traffic hot spot traffic study.

Public Comment  
None

The motion carried.

### **Continued discussion and draft ordinance adding a new article to the code regarding properties that are a nuisance and/or neglected**

Director Jordan spoke to the following:

- Building must become dangerous
- Leave status quo
- Direction to staff to send to Planning Commission for discussion
- Direct staff to come back to City Council
- Proposed ordinance needs to be reviewed by the Planning staff and City Attorney

Discussion ensued regarding pass to Planning Commission and bring back immediately to City Council, was it necessary for staff to work further, Director Jordan answered the proposed ordinance could go to the Planning Commission, local municipalities contacted and most legislation relatively new and found other cities had some type of registration built within their ordinance, did not build into Sanibel's proposed ordinance, December 11, 2012 Planning Commission agenda set and the December 25<sup>th</sup> meeting canceled, Mr. Cuyler noted that

Vice Mayor Denham moved, seconded by Councilman Harrity, to forward the draft ordinance to the Planning Commission for review and return to City Council as soon as possible.

Public Comment  
None

The motion carried

### **COMMITTEE BOARDS COMMISSION RESOLUTION 12-110 APPOINTING MEMBERS TO THE SANIBEL PLANNING COMMISSION; AND PROVIDING AN EFFECTIVE DATE**

Mr. Cuyler passed ballots to Council.

Discussion ensued regarding all committee membership attendance as a whole.

Ms. Zimomra read the title of Resolution 12-110.

Mr. Cuyler read the ballots as follows:

Chris Heidrick	5
Jason Maughan	
Sean Pierce	
Mike Valiquette	5

Mayor Ruane moved, seconded by Councilman Congress, to adopt Resolution 12-110 and fill in the names of Mike Valiquette and Chris Heidrick.

Discussion ensued regarding having two other excellent candidates and hope they will apply for other openings.

Public Comment

Mike Valiquette thanked City Council.

The motion carried

### **RESOLUTION 12-111 REAPPOINTING MEMBERS TO THE CITY OF SANIBEL CONTRACTOR REVIEW BOARD; AND PROVIDING AN EFFECTIVE DATE**

Ms. Zimomra read the title of Resolution 12-111.

Councilman Congress moved, seconded by Mayor Ruane to adopt Resolution 12-111.

Councilman Congress moved, seconded by Councilman Harrity, to adopt Resolution 12-111.

The motion carried

### **NEW BUSINESS**

#### **Approval of two requests for a table outside the footprint of the Farmers Market held on City grounds each Sunday through April 28, 2013; 1) League of Women Voters; and 2) Friends of Ding Darling**

Ms. Zimomra noted the following:

- League of Women voters request to be outside the footprint
- Farmers Market operates on Sundays and have a certain footprint
- If there was a City policy; what footprint, how to regulate; who would regulate
- Included aerial map
- Farmers Market lease and footprint map included
- Interest by non-profits
- Have one table on a rotation basis for service organizations

Discussion ensued regarding what prevents vendors from operating outside the footprint, Mr. Cuyler noted that if someone wanted to stand outside the footprint and handout political flyers, good argument to preclude driveway, the space very congested and the impacted area beyond footprint, market had very strict procedures, if Council's direction was to find space, parking along the roadway, would eliminate a parking space, along path and how to get the table, concerned about precedent, would there be a process to sign up in advance, concerns from request and do not want to create a precedent, fragile tenant mix and interfere with the lease, should make use of alternative rotation spot within farmers market.

Public Comment

Dick Calkins spoke to a community service.

Ms. Zimomra noted that a map was included in the agenda packet and if the group wants to have a table on the Library property, permission would come from the Library.

**CITY MANAGER**

**Informational Items**

**Departmental Reports**

**November Grease Trap Report**

**Planning Department Permit Activity Report October, 2012**

**Planning Department Code Enforcement Activity Report October, 2012**

**Building Department Monthly Revenue Report, October, 2012**

**Building Department Monthly Permit and Inspections October, 2012**

**Administration Monthly Report**

**Status of Capital Projects**

**Single-family homes currently under construction**

**Sanibel Financial Reports for quarter ending 09/30/12**

**Quarterly Financial Report**

**Treasury Investment Report by Burgess Chambers & Associates**

**Integrity Fixed Income Report**

**Recreation Center Membership and Revenue**

**Report into the Issues Raised by Roy Gibson at the City Council meetings of September 8 and September 18, 2012**

**Community Housing Resources, Inc. Financial Report as of September 30, 2012**

Ms. Zimomra called Council's attention to the reports above. She further spoke of auditing each person insurance request.

Public Comment

Roy Gibson spoke to the following:

- Asking Council to resolve an inequity
- Only employee that had a registered partner
- Have never been affected by a bias because of having a same sex partner
- Found discrepancies in report
- 2001 provided supplemental health benefits, but not him
- Wants a resolution of an inequitable policy
- Legal waiver agreed by union
- Cost already funded
- No legal or financial budgetary impediment
- Supplemental health insurance allowed, but at employee expense
- Supplemental made in prior years for dental and vision

Jack Luft spoke to extending health care benefits to domestic partners. He stated that 83% of Fortune 100 companies provided health insurance to domestic partners, 63% of Fortune 500 companies provide health benefits to domestic partners.

Discussion ensued regarding the record appropriately reflect the City offer the benefits, but not the supplement, like to discuss at collective bargaining, do not want to make a decision that only affects Mr. Gibson, Mr. Cuyler answered that the Labor Attorney noted it was a part of collective bargaining and the recommendation was that Council had the legal authority to include or not in collective bargaining, would want to identify the financial

impacts, make any decision for all employees, discuss at collective bargaining in the broader context, Ms. Zimomra spoke to a domestic partner policy and Mr. Gibson speaking to changing policy, policy does not distinguish a same sex partnership, domestic partnership could purchase as of this year with employee allowance major medical, dental, vision for significant other, policy does not distinguish, as of this year could purchase health care, major medical, dental and vision, but did not receive previously, cost \$400 and change, Mr. Gibson stated that the supplemental insurance does allow at the employee's expense, made request in prior years for dental and vision and finally received this year, conversation in collective bargaining and increased cost to City, which was better, issue of cost associated, hope Mr. Gibson would work with the City Manager and help to get situation resolved.

Jack Luft spoke to providing information and fairness going forward.

Councilman Congress spoke to the previous contract one of the reporting requirements was to have Community Housing Resources (CHR) submit quarterly financial reports audited, subsequently removed and the current auditor wanted to reflect in their report. He further spoke to reflecting in the minutes that that was not a requirement in the past even though it was in the contract.

Mr. Cuyler noted that if Council agreed there was no need and was not done this would take care of the matter.

Mayor Ruane noted that there was never the intent to have the reports audited.

Councilman Congress moved, seconded by Councilman Harrity, waive the requirement of audited quarterly CHR financial reports.

The motion carried.

## **CITY ATTORNEY'S REPORT**

None

## **COUNCIL MEMBERS' REPORT**

### **Attendance at the Florida League of Cities (FLC) Legislative Conference November 15 to 17 2012** (Mayor Ruane and Vice Mayor Denham)

Vice Mayor Denham gave a brief report as follows:

- Attended the Energy and Environmental Committee
- Fertilizer front and center again

Discussion ensued regarding having some memorial item for Mr. Tim Gardner, Bayous Preservation's idea was a memorial bench, working with Harrison Gilbert's spouse for a bench along the Pond Apple Park Trail.

Mayor Ruane spoke to the following:

- Attended the Mayors round table meeting
- Business License requirements for each vending machines and why each vending machine needed a separate license
- Working with Commissioner Manning and the City Manager to review the Causeway tolls
- Causeway bonds averaging 175% over the 120%
- Potential revenue

Councilman Congress spoke to the General Employee Pension Board meeting. He further spoke to Tim Garmager elected the chairman, annual performance 17.4%; general workshop meeting in January, CHR having fun raiser February 09, 2013.

Vice Mayor Denham moved, seconded by Councilman Congress, excuse Councilman Jennings from the portion of the meeting he missed.

The motion carried.

### **PUBLIC COMMENT**

Barbara Cooley spoke to being surprised of the Roy Gibson issue and a matter of doing the right thing.

Steve Maxwell asked when making a public records pursuant to retention of supporting document of 2007 development intensity maps were permanent. He related that his attorney would be contacting Mayor Ruane for an appointment. Taking action that other people are not treated the way he had been treated. He further spoke to significant changes to EAR maps.

There being no further business, the meeting adjourned at 4:00 p.m.

Respectfully submitted,

Pamela Smith, MCC  
Sanibel City Clerk

Minutes were amended as follows on page 7 under the following item as follows:

- j. Request from the Children's Education Center of the Island, Inc., for waiver of all Special Event and associated fees for March 30, 2013 to be held at Community Park, 2231 Periwinkle Way (this event has been previously approved & is considered a grandfathered event. The rental fees are the only fees waived in the past)  
Discussion ensued regarding a grandfathered event and waiving \$475 in fees.

Mayor Ruane moved, seconded by Vice Mayor Denham, to approve waiving \$475 in fees.

The motion carried.

## **SECOND AMENDMENT TO CONSULTING SERVICES AGREEMENT**

This Second Amendment to Consulting Services Agreement sometimes referred to herein as (the “Amended Agreement”) is between **City of Sanibel** (the “Client”) a Florida Municipality with its principal place of business at 800 Dunlop Road, Sanibel, FL 33957 and **Dutko Poole McKinley, LLC** (the “Firm”) a Delaware limited liability company with its principal place of business at 106 East College Avenue, Suite 1100, Tallahassee, FL 32301 and amends that certain Consulting Services Agreement between the Client and the Firm dated October 30, 2012 and amended on October 1, 2013 referred to herein as the (“Consulting Services Agreement”). For purposes of this Second Amended Agreement, the Client and the Firm are referred to collectively as “Parties.”

**WHEREAS**, the Parties wish to amend the current Consulting Services Agreement between the parties dated October 30, 2012 in order to extend the time period for additional services within the Scope of Services to be provided by the Firm to the Client;

**NOW, THEREFORE**, in consideration of the covenants provided herein and other good and valuable consideration, acknowledged by each party to have been received and to be sufficient, the Client and the Firm hereby agree as follows:

**SECTION ONE.** The Consulting Services Agreement between the Client and the Firm dated October 30, 2012 is hereby incorporated herein by reference and is hereby acknowledged and approved by the Parties and shall be amended as set forth hereinafter. A copy of the Consulting Services Agreement is attached hereto for reference.

**SECTION TWO.** The services provided by the Firm to the Client as set forth in Section 1 of the Consulting Services Agreement shall be amended to include the following services, with additions noted by underlined wording:

1. Services.

Under the terms of this Agreement, the Firm will provide to the Client professional consulting services including, but not necessarily limited to:

- Provide analysis and advice on state legislation affecting the Client;
- Develop and implement a state legislative strategy on behalf of Client;
- Identify and assist in outreach and communicate with key state government personnel to advance the Client’s agenda;
- Provide analysis and advice on federal legislation affecting the Client primarily with regard to freshwater discharges from Lake Okeechobee through the Caloosahatchee River, including matters relating to existing and potential water storage and transport infrastructure matters;
- Assist in the Client’s development and implementation of a federal legislative strategy on behalf of Client;
- Identify and assist in outreach and communication with key federal government personnel and legislators to explain and promote the Client’s objectives.



**SECTION THREE.** Section 5 of the Consulting Services Agreement entitled "Compensation" shall be amended as follows with additions noted by underlined wording:

5. Compensation.

(a) Monthly Retainer.

(1) For the Firm's services for state legislative matters as described in Section 1 of this Agreement, Client agrees to pay the Firm, as compensation for services performed under this Agreement, a monthly retainer fee of \$2,500. Monthly fees are prorated for partial months.

(2) For the Firm's services for federal legislative matters as described in Section 1 of this Agreement, Client agrees to pay the Firm, as compensation for services performed under this Agreement, a monthly retainer fee of \$10,000 per month for the period commencing February 1, 2014 and ending December 31, 2014. Provided, however, additional month(s) of Firm's services for federal legislative matters at the same monthly retainer may be authorized and directed in writing, by the City Manager upon funding approval for such services by the City Council.

(b) Payment Schedule. Payment of the monthly retainer and expenses is due upon receipt of the Firm's invoice. If Client fails to pay any sums due within thirty (30) days from the date such sums are due and owing, the balance will accrue interest at the rate of 1% per month. Should the Client allow its account to fall more than ninety (90) days in arrears, the Firm retains the option of suspending its professional services called for in this Agreement until payment arrangements are made to the satisfaction of the Firm.

**SECTION FOUR.** All provisions of the Consulting Services Agreement not specifically amended by this Second Amended Agreement as noted by underlined wording shall remain unchanged and are hereby approved and ratified.

**City of Sanibel**

**Dutko Poole McKinley, LLC**

By: \_\_\_\_\_  
Kevin Ruane  
Mayor

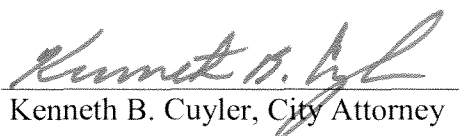
By: \_\_\_\_\_  
Van B. Poole  
Managing Principal

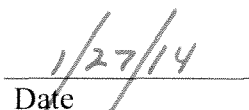
Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Pamela Smith, City Clerk

APPROVED AS TO FORM:

  
Kenneth B. Cuyler, City Attorney

  
Date

## CONSULTING SERVICES AGREEMENT

This Consulting Services Agreement (the "Agreement") is between **City of Sanibel** (the "Client") a Florida Municipality with its principal place of business at 800 Dunlop Road, Sanibel, FL 33957 and **Dutko Poole McKinley, LLC** (the "Firm") a Delaware limited liability company with its principal place of business at 106 East College Avenue, Suite 1100, Tallahassee, FL 32301. For purposes of this Agreement, the Client and the Firm are referred to collectively as "the Parties."

### AGREEMENT

#### 1. Services.

Under the terms of this Agreement, the Firm will provide to the Client professional consulting services including, but not necessarily limited to:

- Provide analysis and advice on state legislation affecting the Client;
- Develop and implement a state legislative strategy on behalf of Client;
- Identify and assist in outreach and communicate with key state government personnel to advance the Client's agenda.

#### 2. Representations by Client.

Client represents that: (i) no fees, expenses, or other amounts paid to the Firm in connection with this Agreement shall be paid from any Federal or State appropriated funds; (ii) Client shall timely complete and submit any required lobbying registration forms and reports; and (iii) it recognizes that certain costs incurred in connection with this Agreement may not be deductible business expenses under applicable Federal and State law.

#### 3. Obligations of the Firm.

- a. The Firm will perform its responsibilities under this Agreement in an ethical and businesslike manner.
- b. The Firm will submit all reports required of it by Federal and State lobbying disclosure and/or reporting laws.

#### 4. Obligations of Client.

- a. Assisting with Government Disclosures by the Firm. Client recognizes that the Firm may periodically be required to file Federal and State lobbying disclosure forms which may require Client's signature. Client agrees to cooperate in the Firm's efforts to file these disclosures, including, but not limited to, providing timely signatures on disclosure forms provided by the Firm. To the extent that any entity other than the Client (including but not limited to real parties in interest or members of any association or coalition) contributes in excess of \$5,000 per quarter toward the Firm's lobbying activities, and actively participates in the planning, supervision, or control of the Firm's lobbying activities, the Client agrees to provide full information about any such entity at the outset of this Agreement, and agrees to provide any changes or updates to such information

within seven (7) days of such changes having occurred. The Client agrees that pursuant to the Lobbying Disclosure Act, it shall, if applicable, provide the name, address, principal place of business, amount of any contribution greater than \$5,000 to the activities undertaken by the Firm hereunder, and approximate percentage of ownership in the Client of any foreign entity that holds at least 20% equitable ownership in the Client; or directly or indirectly, in whole or major part, plans, supervises, controls, directs, finances, or subsidizes the activities of the Client.

- b. Expenses. Client authorizes the Firm to incur and receive reimbursement for reasonable out-of-pocket expenses related to the Firm's performance of the Agreement, including: travel costs; expenses related to attending meetings and conferences relevant to the Client's business interests; long distance telephone charges; postage; photocopy and facsimile charges; legal compliance expenses incurred by the Firm associated with any lobbying activities undertaken pursuant to this Agreement; expenses related to the processing and filing of any lobbying disclosure and registration forms; and such other out-of-pocket expenses that are reasonably necessary to the Firm's performance of the Agreement. Monthly expenses shall not exceed \$100 without Client's approval. Reimbursable expenses are separate from and shall not be considered when determining the Firm's compensation under the Agreement.
- c. Non-payment. Client acknowledges that any failure to timely remit payments due under this Agreement constitutes a material breach hereof.

5. Compensation.

- a. Monthly Retainer. Client agrees to pay the Firm, as compensation for services performed under this Agreement, a Monthly Retainer fee of \$2,500. Monthly fees are prorated for partial months.
- b. Payment Schedule. Payment of the monthly retainer and expenses is due upon receipt of the Firm's invoice. If Client fails to pay any sums due within thirty (30) days from the date such sums are due and owing, the balance will accrue interest at the rate of 1% per month. Should the Client allow its account to fall more than ninety (90) days in arrears, the Firm retains the option of suspending its professional services called for in this Agreement until payment arrangements are made to the satisfaction of the Firm.

6. Confidential Information.

The Firm and the Client agree that they will hold in confidence and any information whatsoever concerning the activities or business of the other, unless such disclosure is (a) mutually agreed upon in writing; (b) reasonably required in connection with the fulfillment of the disclosing party's obligations hereunder, and then is made only to the minimum extent necessary to carry out such obligations; (c) information which had generally become known to the public other than through the disclosure thereof by the disclosing party; (d) to attorneys, accountants or other professional advisors of the disclosing party under confidentiality agreements substantially identical to this one; or (e) pursuant to compulsory legal process or client's governmental procedures or requirements.

7. Duration and Termination.

- a. This Agreement shall commence on October 1, 2012 and continue through September 30, 2015 ("Initial Term"). This Agreement shall automatically renew and continue on a month-to-month basis until renewed or terminated by either Party pursuant to the terms herein.
- b. Either Party may terminate this Agreement for cause upon the other Party's breach or default of any provision of this Agreement unless such breach or default is corrected or cured within thirty (30) days after receipt of written notice thereof from the other Party.
- c. Either Party may terminate this Agreement for cause immediately, in the event that the other Party: (i) is the subject of a voluntary or involuntary petition in bankruptcy; (ii) is or becomes insolvent; or, (iii) ceases to pay its obligations or conduct business in the normal course.
- d. Following the completion of the Initial Term and during any month-to-month continuation period, either Party may terminate the Agreement upon the provision, in writing, of no fewer than forty five (45) days' notice. Termination pursuant to this paragraph does not release Client or the Firm from any ongoing disclosure or reporting requirements either might have under this Agreement or any amendments hereto or of any obligation of Client to provide compensation for any and all services provided on behalf of Client.

8. Limitation of Liability.

The Client will indemnify and hold harmless the Firm, its officers and employees, against any loss or expenditure (including but not limited to attorney's fees and costs) incurred as a result of the Firm or its employees receiving any subpoena, request for documents, request for production, request for deposition or testimony, or any other request or demand, whether or not the Firm is a target, subject, or party to any such claim, suit, investigation or proceeding) based upon or relating to any work done at the Client's direction under this Agreement.

IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES. EVEN IF IT HAS ADVANCE NOTICE OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT SHALL THE FIRM BE LIABLE TO THE CLIENT IN AN AMOUNT IN EXCESS OF COMPENSATION PAID TO THE FIRM DURING THE PRECEDING TWELVE MONTHS BEFORE THE DETERMINATION OF LIABILITY.

9. Notices.

All notices required or authorized by this Agreement shall be given in writing and shall contain a reference to this Agreement. All such notices shall be deemed effective when they are either served by personal delivery, or sent, postage prepaid, by registered or certified mail to the receiving Party at the following address:

If to the Firm: Dutko Poole McKinley, LLC  
100 M Street, SE, Suite 500  
Washington, DC 20003  
Attn: Diane Dougherty  
diane.dougherty@dutkograyling.com

If to Client: City of Sanibel  
800 Dunlop Road  
Sanibel, FL 33957  
Attn: Kenneth B. Cuyler

or such other address as either Party shall hereafter designate in writing to the other.

10. Waiver.

The failure of either Party to enforce at any time or for any period of time any provision hereof shall not be construed to be a waiver of such provision of the right thereafter to enforce each and every provision. No waiver by either Party to this Agreement, either express or implied, of any breach of any term, condition or obligation of this Agreement shall be construed as a waiver of any subsequent breach of that term, condition or obligation or of any other term, condition or obligation of this Agreement.

11. Assignment.

Neither this Agreement nor any right or obligation hereunder may be assigned or transferred in whole or in part by either Party without the prior written consent of the other Party. No attempt to assign or transfer the Agreement in violation of this provision shall be valid or binding.

12. Relationship of Parties.

The Firm is an independent contractor. All persons employed by the Firm in the performance of the Agreement shall perform under the control and direction of the Firm and shall under no circumstances be considered employees of the Client.

13. Non-Solicitation of Employees.

During the life of this Agreement and for six months after termination of this Agreement, the Client agrees not to hire or solicit for hire as employee or independent contractor, any person currently employed or engaged by the Firm who provides any services to the Client during the life of this Agreement, without the prior written consent of the Company.

14. Dispute Resolution.

The Firm and the Client agree that in the event a dispute arises under the terms of this agreement, the following procedures shall be utilized to resolve the dispute(s).

- a. Collection Disputes. Should the Client fail to pay any amount owing under this Agreement, and should the Client fall more than ninety (90) days in arrears, a "Collection Dispute" shall be deemed to have arisen. The Firm reserves the right to utilize the services of a Collection Agency or attorney to resolve any Collection

Dispute and to recover any amount owing, plus interest. The Firm expressly reserves the right to pursue any and all available legal or equitable remedies to recover amounts owing under this Agreement. In the event that it becomes necessary to involve the services of an attorney or collection agent, the Client agrees to pay all costs of collection attempts including reasonable attorney's fees and all costs or expenses associated with any Collection Disputes, including but not limited to interest and any court fees or costs. Each Party agrees to submit to the exclusive jurisdiction of any federal or state court located in the State of Florida for any Collection Dispute arising under this Agreement, and hereby waives and agrees not to assert, by way of defense to any suit, claim or proceeding brought therein, that venue and jurisdiction are improper.

- b. All Other Disputes. With the exception of the rights reserved and procedures set forth in this Agreement concerning Collection Disputes (for which the Parties agree to the exclusive jurisdiction and venue of any federal or state court located in the State of Florida, should any other disputes arise under this Agreement, the parties agree to use the arbitration services of the American Arbitration Association (AAA), and that the parties will abide by Florida law regarding civil arbitration and will be bound by the decision of the arbitrator. Any arbitration will take place in Tallahassee, Florida. The Parties agree to waive their rights to seek judicial resolution of such disputes (other than Collection Disputes, for which judicial resolution is available as described above).

15. Integration and Modification.

This document, including any attached Schedule(s), contains the entire agreement between the Parties relating to the subject matter hereof. All prior agreements and all prior negotiations are superseded by this Agreement. This Agreement, including any Schedule(s), may not be modified except by a written document signed by an authorized person on behalf of each Party.

16. Severability

Should any provision of this Agreement be held to be void, invalid, or inoperative, the remaining provisions of this Agreement shall not be affected and shall continue in force and effect and the invalid provision shall be deemed modified to the least degree necessary to remedy such invalidity.

17. Headings

The Section Headings herein are for convenience only and shall have no force or effect upon the construction or interpretation of any provision hereof.

18. Interpretation

This Agreement has been entered into after review and negotiation of its terms by the Parties hereto, who have both had the opportunity to consult with counsel. The Agreement shall be fairly interpreted in accordance with its terms and without any strict construction in favor of or against either Party. No ambiguity or omission shall be construed or resolved against either Party on grounds that this Agreement or any provision thereof was drafted or proposed by such Party.

19. Choice of Law

This Agreement, including its drafting, construction, and performance, shall be governed and construed in accordance with the laws of the State of Florida without regard to any choice of law or conflict of law provisions.

20. Survival

The following sections of this Agreement (including all respective subparts) shall continue in full force and effect notwithstanding any termination or expiration hereof: Sections 3, 4, 5, 6, 7, 8, 9, 11, 13, 14, 15, 16, 17, 18, 19, 20.

City of Sanibel

By: \_\_\_\_\_

Kevin Ruane  
Mayor

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Pamela Smith, City Clerk

Dutko Poole McKinley, LLC

By: \_\_\_\_\_

Van B. Poole  
Managing Principal

Date: October 29, 2012

APPROVED AS TO FORM: \_\_\_\_\_

Kenneth B. Cuyler, City Attorney

Date 10/30/12

APPROVED AS TO FINANCIAL SUFFICIENCY  
Sylvia J. Edwards, Finance Director

**RESOLUTION 14-015**

**APPROVING BUDGET AMENDMENT/TRANSFER NO. 2014-016 AND  
PROVIDING AN EFFECTIVE DATE**

**NOW, THEREFORE, BE IT RESOLVED** by City Council of the City of Sanibel, Florida:

**SECTION 1.** The revised General Fund and Beach Parking Fund budgets for fiscal year 2013-2014, Budget Amendment BA 2014-016, a true copy of which is attached hereto as Exhibit A and incorporated herein by this reference, are hereby approved and accepted.

**SECTION 2.** Effective date.

This resolution shall take effect immediately upon adoption.

**DULY PASSED AND ENACTED** by the Council of the City of Sanibel, Florida this 4<sup>th</sup> day of February, 2014.

**AUTHENTICATION:**

\_\_\_\_\_  
Kevin Ruane, Mayor

\_\_\_\_\_  
Pamela Smith, City Clerk

**APPROVED AS TO FORM:**

Kenneth B. Cuyler      1/27/14  
Kenneth B. Cuyler, City Attorney      Date

Vote of Councilmembers:

Ruane      \_\_\_\_\_  
Congress      \_\_\_\_\_  
Denham      \_\_\_\_\_  
Harrity      \_\_\_\_\_  
Jennings      \_\_\_\_\_

Date filed with City Clerk: \_\_\_\_\_



FUND: GENERAL FUND / BEACH PARKING FUND  
DEPT: Natural Resources - Water Quality

TOTAL:	\$	80,000	\$	80,000
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To appropriate funds from the environmental initiatives reserve in the amount of \$80,000 for a consultant to represent City's interests on Federal issues dealing with water quality and Lake Okeechobee releases. This amendment does not increase the FY14 budget.

Prepared by:	Date	Resolution #:	Date	Entered:	Journal #:	Date
S. Chaipel	1/16/2014					

**RESOLUTION 14-010**

**APPROVING BUDGET AMENDMENT/TRANSFER NO. 2014-014 AND  
PROVIDING AN EFFECTIVE DATE**

**NOW, THEREFORE, BE IT RESOLVED** by City Council of the City of Sanibel, Florida:

**SECTION 1.** The revised Recreation Fund budget for fiscal year 2013-2014, Budget Amendment BA 2014-014, a true copy of which is attached hereto as Exhibit A and incorporated herein by this reference, are hereby approved and accepted.

**SECTION 2.** Effective date.

This resolution shall take effect immediately upon adoption.

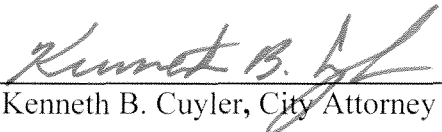
**DULY PASSED AND ENACTED** by the Council of the City of Sanibel, Florida this 4<sup>th</sup> day of February, 2014.

**AUTHENTICATION:**

\_\_\_\_\_  
Kevin Ruane, Mayor

\_\_\_\_\_  
Pamela Smith, City Clerk

**APPROVED AS TO FORM:**

  
Kenneth B. Cuyler, City Attorney

1/27/14  
Date

Vote of Councilmembers:

Ruane \_\_\_\_\_  
Congress \_\_\_\_\_  
Denham \_\_\_\_\_  
Harrity \_\_\_\_\_  
Jennings \_\_\_\_\_

Date filed with City Clerk: \_\_\_\_\_

FUND: RECREATION FUND  
DEPT: Recreation Center

TOTAL:	\$	21,113	\$	21,113
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This total amendment increases the FY2014 budget by \$21,113.

Prepared by:	Date	Resolution #:	Date	Entered:	Journal #:	Date
S. Chaipel	1/16/2014	14-010				

**RESOLUTION 14-011**

**APPROVING BUDGET AMENDMENT/TRANSFER NO. 2014-012 AND  
PROVIDING AN EFFECTIVE DATE**

**NOW, THEREFORE, BE IT RESOLVED** by City Council of the City of Sanibel, Florida:

**SECTION 1.** The revised Beach Parking Fund budget for fiscal year 2013-2014, Budget Amendment BA 2014-012, a true copy of which is attached hereto as Exhibit A and incorporated herein by this reference, are hereby approved and accepted.

**SECTION 2.** Effective date.

This resolution shall take effect immediately upon adoption.

**DULY PASSED AND ENACTED** by the Council of the City of Sanibel, Florida this 4<sup>th</sup> day of February, 2014.

**AUTHENTICATION:**

\_\_\_\_\_  
Kevin Ruane, Mayor

\_\_\_\_\_  
Pamela Smith, City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Kenneth B. Cuyler, City Attorney

  
\_\_\_\_\_  
Date

Vote of Councilmembers:

Ruane \_\_\_\_\_  
Congress \_\_\_\_\_  
Denham \_\_\_\_\_  
Harrity \_\_\_\_\_  
Jennings \_\_\_\_\_

Date filed with City Clerk: \_\_\_\_\_

FUND: BEACH PARKING FUND  
DEPT: Public Works / Natural Resources

TOTAL:      \$    665,750      \$    665,750

These are new sources of funds for fiscal year 2013-2014 and collectively increase the FY2014 budget by \$1,743,650.

Prepared by:	Date	Resolution #:	Date	Entered:	Journal #:	Date
S. Chaipel	1/16/2014					

## **2013/2014 COUNCIL LIAISONS**

APPROVED May 07, 2013

REVISED January 07, 2013

### **National/Regional**

Charlotte Harbor Policy Committee  
Florida Municipal Insurance Trust Board of Directors  
Florida Municipal Insurance Investment Fund Chair  
National League of Cities Voting Delegate  
Florida League of Cities Mayor's Round table  
Florida League of Mayors Board of Directors  
Florida League of Cities Voting Delegate  
Florida League of Cities Environmental &  
Energy Committee  
SW Florida League of Cities (Vice Chair)

### **City of Sanibel Representative**

No Liaison  
Kevin Ruane  
Kevin Ruane  
Jim Jennings  
Kevin Ruane  
Kevin Ruane  
Mick Denham  
Mick Denham  
  
Mick Denham

### **Lee County Committees for Council**

Horizon Council  
Metropolitan Planning Organization (MPO)  
Metropolitan Planning Organization (MPO)  
Executive Committee  
SW Florida Regional Planning Council  
Tourism Development Council (TDC)  
Lee County Mayor's Council  
Toll Study Committee

Doug Congress  
Kevin Ruane/Mick Denham (alternate)  
  
Kevin Ruane  
Doug Congress  
Kevin Ruane  
Kevin Ruane  
Doug Congress

### **Sanibel Committees/Functions**

CHR  
Coast & Island Community Land Trust (CHR)  
Chamber Governmental Affairs Committee  
Recreation Financial Assistance Program  
Historical Committee  
Historical Museum & Village, Inc.  
Planning Commission  
Vegetation Committee  
Employee Dependent Scholarship Committee  
Audit Committee (sunset)  
Contractors Review Board  
General Employee Pension Board  
Police Pension Board  
Causeway Toll Project  
Redevelopment Project  
Redevelopment Needs Assessment

Mick Denham  
Mick Denham  
Kevin Ruane  
Doug Congress  
Marty Harrity  
Marty Harrity  
Doug Congress  
Jim Jennings  
Kevin Ruane  
Kevin Ruane  
Jim Jennings  
Doug Congress/Kevin Ruane  
Mick Denham  
Doug Congress  
Kevin Ruane  
Mick Denham

### **Lee County Committees for Staff or Citizens**

Blind Pass Management & Coastal Advisory  
Charlotte Harbor Natural Estuary Program  
Disaster Recovery Task Force  
Technical Advisory to MPO  
\*Citizen Advisory to MPO (CAC)  
Bicycle Pedestrian Coordinating Committee MPO)  
Traffic Management & Operations Committee (MPO)  
Lee County Beach Preservation Task Force  
\*Public Parks & Recreation Services Advisory  
\*Regional Harbor Board  
\*Human Services Council

James Evans  
James Evans  
Chief Tomlinson  
Keith Williams /Ben Pople

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Scott Krawczuk/Keith Williams  
James Evans  
Jean Baer  
Darla Letourneau  
Jean Ann DeWalt

### **Lee County Committees with Staff or Citizen representative (\*citizen appointed directly by Lee County Board of County Commissioners)**



## MEMORANDUM

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TO: CITY COUNCIL

VIA: CITY MANAGER JUDIE ZIMOMRA

FROM: SYLVIA EDWARDS, FINANCE DIRECTOR

DATE: FEBRUARY 4, 2014

RE: SEWER DEBT REFUNDING OPPORTUNITY

**RECOMMENDATION:** Approve Resolution Number 14-012 authorizing the issuance of not to exceed \$9,493,599 Sewer System Refunding Revenue Bonds, Series 2014 and authorizing sell to Hancock Bank.

### **BACKGROUND**

In support of the City Council's goal to early retire the City's long term debts, reduce the City's annual fixed debt costs and to produce substantial finance cost savings for the City of Sanibel's taxpayers, the City of Sanibel evaluated the refunding opportunity for the Sewer Utility Revenue Refunding Bonds Series 2003 and the Sewer Utility State Revolving Fund Loan # 835080. At the January 7, 2014 City Council meeting, Council directed staff to proceed with the refunding opportunity.

A Request for Proposal was advertised on January 8, 2014. Six proposals were received timely: Hancock Bank, Branch Banking and Trust Company (BB&T), PNC Bank, N.A., Fifth Third Bank, SunTrust Bank and BBVA Compass. Two proposals were received late and returned: JP Morgan Chase, N.A. and TD Bank, N.A. A summary of the proposals is attached.

Hancock Bank was chosen for proposing the lowest fixed rate of 1.43%. The City's Bond Counsel, Bryant Miller Olive, was able to obtain an appropriate agreement that was conducive to the City's requirements.

The refunding provides the following savings:

- 1) Net present value savings of \$958,244.45 (Provided by Dunlap & Associates, Inc.)
- 2) Percentage savings of refunded bonds 8.851364% (Provided by Dunlap & Associates, Inc.)
- 3) Nominal dollars \$1,136,001.25
- 4) Shorten maturity from the year 2022 to the year 2021
- 5) Decrease annual debt service by \$116,471 FY2015 through FY2021 and \$1,040,097 FY2022.
- 6) The FY2022 decrease is attributable to applying \$754,096 in restricted reserves to the refunding.

Issuance costs approximately \$55,000

### **ATTACHMENT:**

Bank Responses Summary

**City of Sanibel, Florida -Water and Sewer Refunding Bank Loan  
Bank Loan Request for Proposal Response Summary**

	Hancock	BB&T	PNC	Fifth Third	SunTrust	BBVA
<b>Loan Amount</b>	\$9,575,000	\$9,575,000	\$9,575,000	\$9,575,000	\$9,575,000	\$9,575,000
<b>Option 1</b>	1.43% Locked for 60 days -no formula provided	1.86% Locked for 45 days -no formula provided	1.896% As of 1/21/14 - Rate set three days prior to Closing - no formula provided	1.90% Locked until 3/7/14 - Formula provided if closed after 3/7/14	1.97% No formula provided - additional 4 bps for 30 rate lock or 7 bps for 45 day rate lock	2.44% Locked until 2/4/14
<b>Option 2</b>	N/A	N/A	N/A	N/A	1.72% 5 year Put Option No formula provided - additional 4 bps for 30 rate lock or 7 bps for 45 day rate lock	N/A
<b>Bank Counsel</b>	\$4,500 Akerman LLP	\$4,000 Edward Cohen	\$6,000 Holland & Knight	\$5,000 Mark Raymond	\$6,000 Holland & Knight	\$7,500 Not Stated
<b>Prepayment Options</b>	May prepay in whole without penalty with 10 days notice or prepay in part on principal payment dates with 10 days notice	May prepay in whole on any principal payment date with no prepayment penalty	May prepay with Make Whole Provisions - Bank has right to mandate order of maturities repaid	May prepay without penalty with 10 days notice	May prepay with Make Whole Provisions or may prepay without penalty after 12 months for additional 17 bps and Bank has right to determine maturities repaid	May prepay with Make Whole Provisions
<b>Coverage Requirements/Additional Bonds</b>	Any additional debt would be subordinate to this financing unless change to Section 20 Q 6 - Would require contract or financing commitment in place to increase ABT projections	Not specifically stated - assumed conforms with RFP	Specifically addressed Rate Covenant at 120%	Not specifically stated - assumed conforms with RFP	Specifically addressed Rate Covenant at 120%	Not specifically stated - assumed conforms with RFP
<b>Covenants/Notes</b>	Semi-annual Principal and Interest  Proposal expires 2/10/14  30/360 day count  Requires provisions if transaction becomes taxable  Commitment to Lend  \$1,000 Denomination  Requires Bank consent to sell or transfer ownership or adding additional utility systems  Requires R&R Fund (Waiver received from bank after further clarifications)	Annual principal payments  Proposal expires 3/7/14  30/360 day count  Requires provisions if transaction becomes taxable or non-bank-qualified  Does not state if a Commitment to Lend	Semi-annual Principal and Interest  Proposal expires 2/6/14  30/360 day count  Requires provisions if transaction becomes taxable  Not a Commitment to Lend  Requires 2 weeks to complete formal underwriting process	Semi-annual Principal and Interest  Proposal expires 3/7/14  30/360 day count  Not stated regarding taxability  Not a Commitment to Lend	Semi-annual Principal and Interest  Proposal expires 1/22/14 and close by 2/28/14  30/360 day count  Requires provisions if transaction becomes taxable or non-bank-qualified  Not a Commitment to Lend  Must establish Debt Service Fund with SunTrust Bank and payments collected via ACH Direct Debit  Requires Corporate Tax Rate language - will waiver for 15 bps	Semi-annual Principal and Interest  Proposal expires 2/4/14  30/360 day count  Requires provisions if transaction becomes taxable  Not a Commitment to Lend

\* Definition - Locked Rate - Rate is locked for a specific period of time.

\*\*Summary sheet is intended as an outline and should not be assumed that all conditions of the proposals are detailed.





(Revised Proposal Letter)

January 23, 2014

Honorable Mayor and City Council  
City of Sanibel, Florida

C/o: Ms. Sylvia Edwards  
Finance Director  
City of Sanibel, Florida  
800 Dunlop Road  
Sanibel, Florida 33957

Re: \$9,575,000 Sewer System Refunding Revenue Bond, Series 2014  
Your Request for Proposal dated January 7, 2014

Please accept this letter as a commitment of the undersigned to purchase the above captioned Bond issue upon the terms and conditions outlined below:

Issuer: City of Sanibel, Florida.

Amount: \$9,575,000 approximate aggregate principal amount Sewer System Refunding Revenue Bond, Series 2014 (the "Bond" or "Series 2014 Bond") of the Issuer.

Purpose of Issue: As outlined in the City's RFP, proceeds of the Bond will be used to current refund two (2) existing loans in full (the "Refunded Bonds") and to pay the cost of issuance related to the financing (the "Project").

Authority for Issue: Provisions of the Florida Constitution, Chapter 166, Part II Florida Statutes, the Municipal Charter of the City of Sanibel, Florida, as amended and any other valid Constitutional and statutory authority.

Dated Date of Bond - Date of Delivery

Form of Certificates: The Bond will be issued as a single typewritten or printed certificate, in fully registered form.

Interest Rate & Term: Pursuant to the City's RFP we are offering the City the following fixed rate option:

**Fixed Rate Option:**

**Fixed Rate option \*\* – Bank Qualified tax exempt:**

<u>Term</u>	<u>Annual Interest Rate #</u>
7 ½ years approximately – fully amortized ##	<b>1.43%</b>

\*\* The Issuer would fully fund the loan on the day we close the loan.

# *The quoted fixed interest rate is contingent upon the Mayor and City Council accepting our proposal by no later than 20 days from the date of this letter. If the Mayor and Council accept our proposal by the stipulated time, we will **hold** the above referenced fixed interest rate **firm**, provided that the Bond issue is closed no later than 60 days from the date of this proposal. Based on your RFP, the 60 day time frame should provide more than adequate time to "lock-in" the interest rate. Should the Bond not be funded within the 60 day time frame a different rate could apply.*

## Our pricing is based on the estimated amortization of principal that the City has presented in its RFP. We realize that the final amortization schedule could change slightly in order to better meet the City's needs. We are open to some changes in this proposed amortization structure; however our pricing is based on the final amortization of principal not having an average life that exceeds 4.25 years. Should the final amortization have an average life that exceeds 4.25 years, our rate would be higher than that offered above.

Interest and Principal Payments: **Interest** would be calculated on a 30 over 360 day basis and would be payable semi-annually on February 1 and August 1 of each year, commencing on August 1, 2014. **Principal** would be payable semi-annually on February 1 and August 1 of each year, commencing on August 1, 2014. The final maturity date would be on August 1, 2021.

Principal would be reduced in similar fashion to the schedule of principal reductions given in the City's RFP. As stated above, the final amortization schedule would have an average life that would not exceed 4.25 years in order for us to hold our pricing at the offered rate.

Prepayment Provisions: The principal may be prepaid in whole on any date with 10 days advance written notice to the Bank *without prepayment penalty*. Principal may be prepaid in part on any principal payment date (each February 1 or August 1) with 10 days advance written notice to the Bank *without prepayment penalty*, provided that the City pays all accrued interest which shall have accrued to the date of prepayment and provided further that any partial principal prepayments shall be in amounts that would leave the remaining principal balance outstanding in an amount that would be in multiples of one-thousand (\$1,000.00). Prepayments shall be applied to those principal installments with the latest maturities on the Bond, in inverse order.

Credit Approval: Already approved.

Security: The Series 2014 Bond would be issued as a “prior and superior lien” obligation secured primarily by the net revenues of the City’s Sewer System as defined in the “draft” of the Master Sewer System Bond Resolution (**the “Bond Resolution”**) that was submitted to us with the City’s RFP. More specifically, the 2014 Bond would be secured by the “Pledged Revenues” as defined in the Bond Resolution.

We understand that after the Refunded Bonds are refunded that, other than the Series 2014 Bond, there will be no other first lien debt outstanding against the Sewer System. We further understand that the City will have, immediately after the refunding, four (4) additional State Revolving Loans outstanding (the “Subordinated Debt”). Prior to closing the loan, we would need written certification from the State of Florida that its four (4) loans to the City are subordinate in all respects to the Series 2014 Bond as to the lien on the Pledged Revenues. We don’t think this will be hard to obtain, as we have obtained similar acknowledgements from the State in the past on other loans we have done for other governmental customers.

Additional Debt: Except for the provisions for “Additional Parity Obligations” provided for in the Bond Resolution, the City would covenant not to issue additional obligations secured by the System revenues unless such obligations contain an express statement that such obligations are junior and subordinate in all respects to the Series 2014 Bond as to lien and source of security for payment from the System revenues.

Additional debt could be issued on a parity with the Series 2014 Bond provided that the City meets the “additional bonds test” (ABT) as outlined in Section 20 Q of the draft Bond Resolution, which was provided with the City’s RFP. Regarding Section 20 Q (6) of the Bond Resolution dealing with adjustments to projected revenues for a 3 year “look forward” period – we would require that the City first adopt a resolution approving the additions, extensions, and improvements to the Sewer System, as recommended by Qualified Independent Consultants, in order for the projected increased revenues from expansion to be used in the ABT as outlined in the draft Resolution.

Rate Covenant: The City would covenant to fix, establish, and revise rates from time to time such that Net Revenues from the Sewer System are sufficient to meet the requirements as outlined in Section 20 (E) of the draft Bond Resolution presented to us with the City’s RFP.

The City would also covenant to set rates such that it can cover its SRF debt service by 1.15 times (the current required minimum coverage for the City’s SRF loans) for all of its SRF loans and 100% of any reserve fund requirement, any debt service on any other type of debt, and any other obligations payable from the Sewer System.

Required Accounts and flow of funds: With the exception of a Reserve Fund (we would not require a reserve fund for this transaction), the City would set up standard funds and accounts, including but not limited to a "Bond Service Fund" (debt service sinking fund), as are outlined in the "draft" Bond Resolution submitted with the City's RFP. The City would make monthly deposits into the Bond Service Fund by depositing the monthly proportional amounts needed to meet each next (upcoming) principal and interest payment as outlined in the draft Bond Resolution.

The City would not be required to have a Renewal and Replacement Fund (R & R fund).

Documentation: All documentation would need to be acceptable to the Bank and "Bank Counsel". The Bank and Bank Counsel would need to review and approve all documentation prior to adoption and/or acceptance by the City Council.

All opinion letters from the City's legal counsel would also have to be acceptable to the Bank and Bank Counsel. We understand that the City desires to use the law firm of Bryant Miller Olive to perform the duties of "Bond Counsel". Bond Counsel would draft the Bond documents and issue the customary legal and tax opinions. Based on this, the role of "Bank Counsel" would be limited to that of a "review function" only.

Additional Terms and Conditions:

- \* All legal and tax opinions would be addressed to the Bank and be in a form and substance acceptable to the Bank.
- \* We would require that Bond Counsel issue a defeasance opinion related to the refunding of the Refunded Bonds.
- \* Sufficient arrangements would need to be made (with documentation and written certifications being satisfactory to us) regarding the paying off in full of the Sewer Utility Bonds Series 2003 and the SRL Loan # 835080 (collectively the "Refunded Bonds").
- \* We would require that the interest rate on the loan be "grossed up" and applied retroactively to the date of any event of taxability should it be determined by the Internal Revenue Service that the tax status of the Bond has changed. Such "gross up" would not exceed any statutory limit imposed by the State of Florida and would be equal to the tax equivalent yield as originally contemplated by the Bank.

\* Provision would be made for a “default interest rate” equal to our loan rate plus 5% or any statutory interest rate limitation imposed by the State of Florida, whichever is less.

\* The City would reimburse the Bank (or its agent e.g., receiver, trustee, etc.) for all reasonable legal and collection costs to exercise its remedies or collect its payments for the loan in the event of default.

\* Prior to funding the Series 2014 Bond the City's Financial Advisor would furnish to us a final “Sources & Uses” of funds” statement, based on the final numbers.

\* Regarding Section 26 (adding additional utility systems) - language would be inserted in this section reaffirming the rate covenant for the Series 2014 Bond in the event of adding an additional utility function. The City would also provide to the Bank notice of the expansion of the utility system and provide copies of certificates and opinions from the professions listed in this section (e.g., Consulting Engineers, Qualified Independent Consultants, Bond Counsel, etc.) upon which the City is relying in order to make the expansion into additional utility services.

\* The Bond Resolution would provide other covenants that are standard for this type of Sewer revenue transaction including, but not necessarily limited to, covenants related to maintaining and operating the system, keeping accounting records, limitations on mortgage or sale of the system, Insurance, no free service, cut off and disconnection policy, enforcement of collections, hiring necessary consultants, and no competing facilities, etc..

\* The City would agree to provide to the Bank (at no cost) the following information: a copy of its audited financial statement annually, annual operating budget (if requested by the Bank), and such other financial information as the Bank may reasonably request.

Closing costs, fees and expenses: The Bank would charge **no fees** and assess **no closing costs for its own benefit**. However, we would require that the City reimburse the Bank for Bank Counsel expense. Bank Counsel expense would not exceed \$4,500. Hancock Bank would use the law firm of Akerman LLP (Peter Dame, Jacksonville office) as Bank Counsel. Any cost incurred for Bond Counsel, the City's Local Counsel, and the Financial Advisor would be paid directly by the City.

Tax Status of the Bond: The quoted interest rate is predicated upon the Bond issue being designated as a “qualified” tax-exempt obligation under Section 265(b) (3) of the Internal Revenue Service Code of 1986, as amended.

Delivery: As soon as possible after all approvals, but in any event the loan would be closed no later than 60 days from the date of this proposal in order for us to hold firm the quoted fixed rate of interest.

Hancock Bank information and the Lending Team information:

Hancock Bank has been in business for over 114 years (founded in October 1899). Our long term issuer credit ratings are: A- (S & P), A3 Moody's, and BBB+ Fitch. Hancock Bank has made numerous loans to many different types of local governments (cities, counties/parishes, school districts, special districts, etc.) during its years in business. Attached you will find a listing of some of the local governments that we have made loans to in the state of Florida, as well as Hancock Bank's most recent annual audited financial report available. You can obtain additional information about the Bank from its web site at: [www.hancockbank.com](http://www.hancockbank.com) As requested, we are also including a list of references with this proposal for recent and similar loans that we have made to other local Florida governments.

For a number of years the Bank has elected to specialize in lending to local units of government within the states in which we are located. Because of this specialization, the Bank has formed a separate Public Finance Department (part of our Institutional Line of Business group) in order to better meet the needs of our local governmental clients. The Bank would utilize the people in its Public Finance Department to work with the City on this particular loan.

Steve Cole (lending officer) would be the City's primary contact for this loan. Steve is located in Dothan, AL (see business card enclosed) and handles lending to public bodies for the Bank in the states of Florida and Alabama. Steve has 20+ years of experience in Public Finance lending and has made numerous loans (in several states including Florida) to various types of public entities, including but not limited to, cities, counties/parishes, universities, school districts, and various other special municipal districts. Steve has been with Hancock Bank for 15+ years and he would be the primary "day to day contact person" for this loan.

Roxanne Reynolds would serve in a support role and is located at the Bank's "home office" in Gulfport, MS - her contact information is shown below. Roxanne serves as the *Public Finance Administrator* and would be available for day to day contact and support as well. Roxanne has been with Hancock Bank for 10 years.

Both Steve and Roxanne report to Jason Thomas, who is the Institutional Line of Business (and Public Finance Department) Manager. Jason is located at the Bank's home office in Gulfport, MS and would be available to the City as needed. Mr. Thomas has been with Hancock Bank for 15 years and has 15 years of Public Finance and Public Deposit Experience.

Collectively, Steve, Roxanne, and Mr. Thomas have 45+ years of experience in making loans to public entities.

\*\* Steve Cole's contact information: (see attached business card)

\*\* Roxanne Reynolds' contact information:

Roxanne Reynolds  
Public Finance Administrator  
Hancock Bank  
One Hancock Plaza (street address)  
2510 14<sup>th</sup> Street  
Gulfport, Mississippi 39501  
Phone (direct): 1-228-563-5708  
Phone (toll free): 1-800-522-6542  
Fax: 1-228-563-5721  
E-mail: [roxanne.reynolds@hancockbank.com](mailto:roxanne.reynolds@hancockbank.com)

Roxanne's Mailing Address:

P. O. Box 4019  
Gulfport, Mississippi 39502-4019

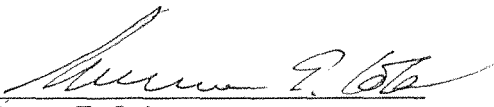
\*\* Jason Thomas contact information:

Jason L. Thomas  
Manager, Institutional Line of Business (ILOB)  
P. O. Box 4019  
Gulfport, Mississippi 39502-4019  
Phone (direct): 1-228-563-5710

This proposal shall remain valid for a period of 90 days beyond January 23, 2014 provided the City's Governing Body accepts this proposal within 20 days from the date of this letter.

Yours very truly,

**HANCOCK BANK**

By:   
Steven E. Cole  
Senior Vice President  
Public Finance Department

**Accepted and Approved:**

The Governing Body of the City of Sanibel has accepted this Financing Proposal from Hancock Bank and hereby selects Hancock Bank to finance the above referenced Project.

Approved and accepted: As of this the \_\_\_\_\_ day of \_\_\_\_\_ 2014.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk



**MASTER SEWER SYSTEM BOND RESOLUTION**

**RESOLUTION NO. 14-012**

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RESOLUTION NO. 14-012

A RESOLUTION AMENDING AND RESTATING RESOLUTION NO. 93-115, AS AMENDED, IN ITS ENTIRETY; AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$9,493,599 SEWER SYSTEM REFUNDING REVENUE BONDS, SERIES 2014 FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING DEBT OF THE CITY ATTRIBUTABLE TO THE SEWER SYSTEM AND PAYING COSTS RELATED THERETO; PLEDGING CERTAIN NET REVENUES OF THE SEWER SYSTEM FOR THE PAYMENT OF SUCH BONDS; PROVIDING FOR THE RIGHTS OF THE HOLDERS OF SUCH BONDS; MAKING OTHER COVENANTS AND AGREEMENTS IN CONNECTION THEREWITH; REPEALING OTHER INSTRUMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SANIBEL, FLORIDA:

SECTION 1. Authority for this Resolution. This Resolution is adopted pursuant to the provisions of Article VIII, Section 2 of the Constitution of the State of Florida, Chapter 159, Florida Statutes, Part I, Chapter 166, Part II, Florida Statutes, the municipal charter of the City of Sanibel, Florida (the "Issuer"), and other applicable provisions of law (collectively, the "Act").

SECTION 2. Definitions. Unless the context otherwise requires, the terms used in this Resolution shall have the meanings specified in this Section 2. Words importing singular number shall include the plural number in each case and vice versa, and words importing persons shall include firms and corporations.

"Accreted Value" shall mean, as of any date of computation with respect to any Capital Appreciation Bond, an amount equal to the principal amount of such Capital Appreciation Bond (the principal amount at its initial offering) plus the interest accrued on such Capital Appreciation Bond from the date of delivery to the original purchasers thereof to the Interest Date next preceding the date of computation or the date of computation if an Interest Date, such interest to accrue at a rate not exceeding the legal rate, compounded semiannually, plus, with respect to matters related to the payment upon redemption of the Capital Appreciation Bonds, if such date of computation shall not be an Interest Date, a portion of the difference between the Accreted Value as of the immediately preceding Interest Date and the Accreted Value as of the immediately succeeding Interest Date, calculated based on the assumption that Accreted Value accrues during any semi-annual period in equal daily amounts on the basis of a 360-day year.

"Acquired Obligations" shall mean cash, direct non-callable obligations of the United States of America and securities fully and unconditionally guaranteed as to the timely payment of principal and interest by the United States of America, to which direct obligation or

guarantee the full faith and credit of the United States of America has been pledged, Refcorp interest strips, CATS, TIGRS, STRPS, defeased municipal bonds rated AA by S&P or Aa by Moody's (or any combination thereof) or direct obligations or fully guaranteed certificates of beneficial ownership of the U.S. Export-Import Bank, certificates of beneficial ownership of the Farmers Home Administration, obligations of the Federal Financing Bank, participation certificates of the General Services Administration, Guaranteed Title XI financings of the U.S. Maritime Administration and project notes of the U.S. Department of Housing and Urban Development.

With respect to any Series of Bonds, the definition of Acquired Obligations set forth above may be further limited as set forth in a Supplemental Resolution of the Issuer adopted prior to the issuance of such Bonds.

"Additional Parity Obligations" shall mean additional obligations issued or incurred in compliance with the terms, conditions and limitations contained herein and which (i) shall have a lien on the Pledged Revenues equal to that of the Outstanding Bonds, (ii) shall be payable from the Pledged Revenues on a parity with the Outstanding Bonds, and (iii) shall rank equally in all other respects with the Outstanding Bonds.

"Amortization Installment" shall mean an amount designated as such by Supplemental Resolution of the Issuer and established with respect to any Term Bonds.

"Average Annual Bond Service Requirement" shall mean, as of each date on which a Series of Bonds is issued, the total amount of Bond Service Requirement which is to become due on all Bonds deemed to be Outstanding immediately after the issuance of such Series of Bonds divided by the total number of years for which Bonds are deemed to be Outstanding, except that with respect to any Bonds for which Amortization Installments have been established, the amount of principal coming due on the final maturity date with respect to such Bonds shall be reduced by the aggregate principal amount of such Bonds that are to be redeemed from Amortization Installments to be made in prior Bond Years.

"Balloon Indebtedness" shall mean debt twenty-five percent (25%) or more of the original principal amount of which matures during any one Fiscal Year.

"Bond Anticipation Notes" shall mean notes described in Section 31 hereof of the Issuer issued in anticipation of any Series of Bonds and shall be secured by, amongst other things, a first lien on the proceeds of the Bonds for which such Bond Anticipation Notes were issued.

"Bond Counsel" shall mean Bryant Miller Olive P.A., or any other attorney at law or firm of attorneys of nationally recognized standing in matters pertaining to the exclusion from gross income for federal income tax purposes of interest on obligations issued by states and political subdivisions, and duly admitted to practice law before the highest court of any state of the United States of America.

“Bond Insurance Policy” shall mean the municipal bond new issue insurance policy or policies issued by an Insurer guaranteeing the scheduled payment of principal of and interest on any portion of such Series of Bonds when due as determined by Supplemental Resolution, if any.

“Bond Service Fund” shall mean the Bond Service Fund created and established pursuant to Section 16 of this Resolution.

“Bond Service Requirement” shall mean, for any Bond Year, at any time, the amount required to be deposited in such Bond Year into the Bond Service Fund, as provided herein including any Reimbursement Obligations (any interest shall not include interest to the extent it is to be paid from a direct subsidy payment expected to be received from the United States Treasury relating to Direct Subsidy Bonds issued pursuant to Section 54AA of the Code, or any other interest subsidy or similar payments made by the Federal government). In calculating such amount, the Issuer shall subtract therefrom any amounts to be transferred from the Project Fund for the purpose of paying interest on the Bonds. With respect to Variable Rate Bonds, the interest rate used to calculate the Bond Service Requirement shall be the higher of (i) the actual rate on the date of calculation, or if the indebtedness is not yet outstanding, the initial rate (if established and binding), (ii) if the indebtedness has been outstanding for at least twelve months, the average rate over the twelve months immediately preceding the date of calculation, and (iii) if the indebtedness has been outstanding for twelve months or less, (1) if interest on the indebtedness is excludable from gross income under the applicable provisions of the Internal Revenue Code, the most recently published Bond Buyer 25 Bond Revenue Index (or comparable index if no longer published) plus fifty (50) basis points, or (2) if interest is not so excludable, the interest rate on direct U.S. Treasury Obligations with comparable maturities plus fifty (50) basis points; provided, however, that for purposes of any rate covenant measuring actual debt service coverage during a test period, Variable Rate Bonds shall be deemed to bear interest at the actual rate per annum applicable during the test period. The Bond Service Requirement on debt that constitutes Balloon Indebtedness, whether bearing interest at a fixed interest rate or, Balloon Indebtedness that constitutes Variable Rate Bonds, shall be determined assuming it is amortized over 20 years on an approximately level annual debt service basis. If Bonds are Option Bonds, the date or dates of tender shall be disregarded, unless actually tendered and not remarketed, and the stated maturity dates thereof shall be used for purposes of this calculation.

“Bond Year” shall mean the period commencing on August 2 of the preceding year and ending twelve months later on August 1.

“Bonds” shall mean (i) the Series 2014 Bonds herein authorized to be issued, and (ii) any Additional Parity Obligations issued hereafter in accordance with the provisions hereof.

“Capital Appreciation Bonds” shall mean the aggregate principal amount of the Bonds that bear interest payable solely at maturity or upon redemption prior to maturity in the amounts determined by reference to the Accreted Value, all as shall be determined by

Supplemental Resolution of the Issuer. In the case of Capital Appreciation Bonds that are convertible to Bonds with interest payable prior to maturity or redemption of such Bonds, such Bonds shall be considered Capital Appreciation Bonds only during the period of time prior to such conversion.

“Capital Appreciation Income Bonds” shall mean those Bonds initially issued as Capital Appreciation Bonds and which become Serial Bonds when the original issue amount and the Accreted Value equals \$5,000 principal amount or an integral multiple thereof as determined by Supplemental Resolution of the Issuer.

“City Attorney” shall mean the City Attorney of the Issuer, or any assistant or deputy City Attorney of the Issuer.

“City Clerk” shall mean the City Clerk of the Issuer, or any assistant or deputy City Clerk of the Issuer.

“City Manager” shall mean the City Manager of the Issuer, or any assistant or deputy City Manager of the Issuer.

“Code” shall mean the Internal Revenue Code of 1986, as amended, and the regulations and rules thereunder in effect or proposed.

“Connection Fees” shall mean the charges imposed on those connecting to the Sewer System for the actual cost of physically connecting into the Sewer System.

“Consulting Engineers” shall mean one or more independent, qualified and recognized consulting engineers or firm of consulting engineers having favorable reputes, skill and experience with respect to the planning and operation of the Sewer System who shall be retained from time to time by the Issuer.

“Contributions in Aid of Construction” shall mean any amount or item of money, services, or property received by the Issuer, any portion of which is provided at no cost to the Sewer System, which represents an addition or transfer to the capital of the Sewer System, and which is utilized to offset the acquisition, improvement or construction costs of the Sewer System.

“Cost of Operation and Maintenance” of the Sewer System shall mean the Issuer’s then current expenses, paid or accrued, in the operation, maintenance and repair of the Sewer System, as calculated in accordance with generally accepted accounting principles, including, but not limited to, general administrative and indirect labor costs, personal services, contractual services, repairs and maintenance, and materials and supplies, but shall not include capital expenditures, any reserve for renewals and replacements, any allowance for depreciation, any Bond Service Requirement, any costs of issuance associated with a Series of Bonds, any payments in lieu of taxes, franchise fees or other transfers.

“Credit Facility” or “Credit Facilities” shall mean either individually or collectively, as appropriate, any bond insurance policy, surety bond, letter of credit, line of credit, guaranty or other instrument or instruments that would enhance the credit of the Bonds.

“Credit Facility Issuer” or “Credit Facility Issuers” shall mean the provider or providers of a Credit Facility or Credit Facilities.

“Direct Subsidy Bonds” shall mean any taxable bonds issued by the Issuer pursuant to Section 54AA of the Code for which either (1) the Issuer receives direct subsidy payments in an amount equal to a percentage of the interest paid on such bond, or (2) the holder of such bond receives a tax credit in an amount equal to a percentage of the interest paid on such bond.

“Federal Securities” shall mean direct obligations of the United States of America and obligations the principal of and interest on which are unconditionally guaranteed by the United States of America, none of which permit redemption prior to maturity at the option of the obligor. Federal Securities shall also include direct obligations of the Treasury which have been stripped by the Treasury itself, CATS, TIGRS and similar securities and the interest component of Resolution Funding Corp. (REFCORP) strips which have been stripped by request to the Federal Reserve Bank of New York in book entry form.

With respect to any Series of Bonds, the definition of Federal Securities set forth above may be further limited as set forth in a Supplemental Resolution of the Issuer adopted prior to the issuance of such Bonds.

“Finance Director” shall mean the Finance Director of the Issuer, or any assistant or deputy Finance Director of the Issuer.

“Financial Advisor” shall mean Dunlap & Associates, Inc., or any other financial advisor appointed from time to time by the Issuer.

“Fiscal Year” shall mean the period commencing on October 1 of each year and ending on the next succeeding September 30 or such other annual period as may be prescribed by law from time to time for the Issuer.

“Fitch” shall mean Fitch Ratings, and any assigns or successors thereto.

“Gross Revenues” or “Revenues” shall mean all income and earnings, including Connection Fees, received by the Issuer or accrued to the Issuer from the ownership, use or operation of the Sewer System and all parts thereof, including, without limitation, unencumbered, non-ad valorem special assessments not pledged for the repayment of, or as security for, any indebtedness of the Issuer, whether currently outstanding or hereafter issued, other than the Bonds and which are legally available to be used as contemplated hereunder, grant monies received by the Issuer as a result of ownership, use or operation of the Sewer System, proceeds from the sale or other disposition of the Sewer System or any part thereof



pursuant to the terms of Section 20(G) hereof, and shall also include investment income, if any, earned on any fund or account created pursuant to this Resolution, except the Rebate Fund, all as calculated in accordance with generally accepted accounting principles, and any payment received by the Issuer as contemplated in Section 27 hereof, but "Gross Revenues" or "Revenues" shall not include internal services charges from the centralized engineering group, any direct subsidy payments received from the United States Treasury relating to Direct Subsidy Bonds issued pursuant to Section 54AA of the Code or any other interest subsidy or similar payments made by the Federal government, non-ad valorem special assessments which are pledged for the repayment of, or as security for, any indebtedness of the Issuer, whether currently outstanding or hereafter issued, other than the Bonds, condemnation awards or proceeds of insurance received with respect to the Sewer System, Contributions in Aid of Construction, or unrealized gains or losses from investments.

"Holder" or "Bondholders" or any similar term shall mean any persons who shall be the registered owner of any outstanding Bonds.

"Insurer" shall mean, with respect to any Series of Bonds, such Person, as specifically designated by Supplemental Resolution, as shall be insuring or guaranteeing the scheduled payment of principal of and interest on such Series of Bonds, when due.

"Interest Account" shall mean the special account of the same name created within the Bond Service Fund.

"Interest Date" or "interest payment date" shall be such date or dates for the payment of interest on a Series of Bonds as shall be provided in Section 6 hereof.

"Issuer" shall mean the City of Sanibel, Florida.

"Maximum Bond Service Requirement" shall mean, as of any particular date of calculation, the greatest amount of aggregate Bond Service Requirement for the then current or any future Bond Year, except that with respect to any Bonds for which Amortization Installments have been established, the amount of principal coming due on the final maturity date with respect to such Bonds shall be reduced by the aggregate principal amount of such Bonds that are to be redeemed from Amortization Installments which were to be made in prior Bond Years.

"Mayor" shall mean the Mayor or the Vice Mayor of the Issuer.

"Moody's" or "Moody's Investors Service" shall mean Moody's Investors Services, Inc., and any assigns or successors thereto.

"Net Revenues" of the Sewer System shall mean the Gross Revenues or Revenues, after deduction of the Cost of Operation and Maintenance.

“Option Bonds” shall mean Bonds subject to tender for payment prior to their maturity at the option of the Holder thereof.

“Original Purchaser” shall mean Hancock Bank.

“Outstanding” or “Bonds Outstanding” shall mean all Bonds which have been issued pursuant to this Resolution, except:

(i) Bonds canceled after purchase in the open market or because of payment at or redemption prior to maturity;

(ii) Bonds for the payment or redemption of which cash funds or Acquired Obligations or any combination thereof shall have been theretofore irrevocably set aside in a special account with an escrow agent (whether upon or prior to the maturity or redemption date of any such Bonds) in an amount which, together with earnings on such Acquired Obligations, will be sufficient to pay the principal of, interest on and any redemption premium with respect to such Bonds at maturity or upon their earlier redemption; provided that, if such Bonds are to be redeemed before the maturity thereof, notice of such redemption shall have been given according to the requirements of this Resolution or irrevocable instructions directing the timely publication of such notice and directing the payment of the principal of and interest on all such Bonds at such redemption dates shall have been given; and

(iii) Bonds which are deemed paid pursuant to this Resolution or in lieu of which other Bonds have been issued under Sections 11 and 13 hereof.

“Paying Agent” shall mean any paying agent for Bonds appointed by or pursuant to a Supplemental Resolution and its successors or assigns, and any other Person which may at any time be substituted in its place pursuant to a Supplemental Resolution. Once appointed, no resignation or removal of the Paying Agent shall become effective until a successor has been appointed and has accepted the duties of Paying Agent. Each of the Insurers of Bonds, if any, shall be furnished with written notice of the resignation or removal of the Paying Agent and the appointment of any successor thereto.

“Permitted Investments” shall mean any of the following if and to the extent the same are legal for investment under the laws of the State and those investments authorized by the Issuer's investment policy adopted by the City Council of the Issuer on October 16, 2010 pursuant to Ordinance No. 10-002, as amended:

(1) Cash (insured at all times by the Federal Deposit Insurance Corporation);

(2) Obligations of, or obligations guaranteed as to principal and interest by, the United States of America or any agency or instrumentality thereof, when such obligations are backed by the full faith and credit of the United States of America, including:

U.S. Treasury obligations (including State and Local Government Series)

- All direct or fully guaranteed obligations
- Farmers Home Administration obligations
- General Services Administration obligations
- Guaranteed Title XI financing
- Government National Mortgage Association (GNMA) obligations;

(3) Obligations of any of the following federal agencies which obligations represent the full faith and credit of the United States of America, including:

- Export-Import Bank
- Rural Economic Community Development Administration
- U.S. Maritime Administration
- Small Business Administration
- U.S. Department of Housing & Urban Development (PHAs)
- Federal Housing Administration
- Federal Financing Bank;

(4) Direct obligations of any of the following federal agencies which obligations are not fully guaranteed by the full faith and credit of the United States of America:

- Senior debt obligations issued by the Federal National Mortgage Association (FNMA) or Federal Home Loan Mortgage Corporation (FHLMC)
- Obligations of this Resolution Funding Corporation (REFCORP)
- Senior debt obligations of the Federal Home Loan Bank System
- Senior debt obligations of other government sponsored agencies approved by the Insurer, or, if a Series of Bonds is uninsured, the holders of at least 51% of the uninsured Bonds;

(5) U.S. dollar denominated deposit accounts, federal funds and bankers' acceptances with domestic commercial banks which have a rating on their short term certificates of deposit on the date of purchase of "P-1" by Moody's and "A-1" or "A-1+" by S&P

and maturing not more than 360 calendar days after the date of purchase. (Ratings on holding companies are not considered as the rating on the bank);

(6) Commercial paper which is rated at the time of purchase in the single highest classification, "P-1" by Moody's and "A-1+" by S&P and which matures not more than 270 calendar days after the date of purchase;

(7) Investments in a money market fund rated in the highest credit quality ratings from a nationally recognized rating agency;

(8) Pre-refunded Municipal Obligations defined as follows: any bonds or other obligations of any state of the United States of America or of any agency, instrumentality or local government unit of any such state which are not callable at the option of the obligor prior to maturity or as to which irrevocable instructions have been given by the obligor to call on the date specified in the notice; and

(A) which are rated, based on an irrevocable escrow account or fund (the "escrow"), in the highest rating category of Moody's or S&P or any successors thereto; or

(B) (i) which are fully secured as to principal and interest and redemption premium, if any, by an escrow consisting only of cash or obligations described in paragraph A(2) above, which escrow may be applied only to the payment of such principal of and interest and redemption premium, if any, on such bonds or other obligations on the maturity date or dates thereof or the specified redemption date or dates pursuant to such irrevocable instructions, as appropriate, and (ii) which escrow is sufficient, as verified by a nationally recognized independent certified public accountant, to pay principal of and interest and redemption premium, if any, on the bonds or other obligations described in this paragraph on the maturity date or dates specified in the irrevocable instructions referred to above, as appropriate;

(9) Municipal Obligations rated "Aaa/AAA" or general obligations of States with a rating of "A2/A" or higher by both Moody's and S&P;

(10) the Local Government Surplus Funds Trust Fund created and established pursuant to Chapter 218, Part IV, Florida Statutes, as amended;

(11) Investment agreements approved in writing by the Insurer or, if a Series of Bonds is uninsured, the holders of at least 51% of the uninsured Bonds (supported by appropriate opinions of counsel); and

(12) Other forms of investments (including repurchase agreements) approved in writing by the Insurer or, if a Series of Bonds is uninsured, the holders of at least 51% of the uninsured Bonds.

“Person” shall mean an individual, a corporation, a partnership, an association, a joint stock company, a trust, any unincorporated organization or governmental entity.

“Pledged Revenues” shall mean (i) the Net Revenues of the Sewer System, and (ii) until applied in accordance with this Resolution, the moneys on deposit in the various funds and accounts created pursuant to this Resolution, except (A) as for the Rebate Fund, and (B) to the extent moneys on deposit in a subaccount of the Reserve Fund or the Project Fund shall be pledged solely for the payment of the Series of Bonds for which it was established in accordance with the provisions hereof.

“Principal Account” shall mean the special account of the same name created within the Bond Service Fund.

“Project” or “Projects” shall mean any actual, proposed or potential acquisition, addition, extension, supplement, or replacement of the Sewer System or joint ownership of similar properties or any interest therein or any right to use the capacity from any facilities or services thereof, or any other lawful purpose related to the Sewer System, all as determined by the Issuer and in accordance with plans and specifications on file or to be filed with the Issuer.

“Project Costs” shall mean all costs authorized to be paid from the Project Fund pursuant to Section 18 hereof to the extent permitted under the laws of the State. It is intended that this definition be broadly construed to encompass all costs, expenses and liabilities of the Issuer related to the Sewer System which on the date of this Resolution or in the future shall be permitted to be funded with the proceeds of any Series of Bonds pursuant to the laws of the State.

“Project Fund” shall mean the Project Fund created and established pursuant to Section 16 of this Resolution.

“Prudent Utility Practice” shall mean, in respect of any particular municipal utility industry, any of the practices, methods and acts which, in the exercise of reasonable judgment, in light of the facts, including but not limited to the practices, methods and acts engaged in or approved by a significant portion of such utility industry prior thereto, known at the time the decision was made, would have been expected to accomplish the desired result at the lowest reasonable cost consistent with reliability, safety, and expedition. It is recognized that Prudent Utility Practice is not intended to be limited to the optimum practice, method or act to the exclusion of all others, but rather is a spectrum of possible practices, methods or acts which could have been expected to accomplish the desired result at the lowest reasonable cost consistent with reliability, safety and expedition.

“Qualified Independent Consultant” shall mean one or more qualified and recognized independent consultants, having favorable repute, skill and experience with respect to the acts and duties of the Qualified Independent Consultant to be provided to the Issuer, as shall from

time to time be retained by the Issuer to perform the acts and carry out the duties herein provided for such consultants.

“Rebate Amount” means the excess of the future value, as of a computation date, of all receipts on nonpurpose investments (as defined in Section 1.148-1(b) of the Income Tax Regulations) over the future value, as of that date, of all payments on nonpurpose investments, all as provided by regulations under the Code implementing Section 148 thereof.

“Rebate Fund” shall mean the City of Sanibel Sewer System Revenue Bonds Rebate Fund established pursuant to Section 30 hereof.

“Rebate Year” shall mean, with respect to a particular Series of Bonds issued hereunder, a one-year period (or shorter period from the date of issue) that ends at the close of business on the day in the calendar year selected by the Issuer as the last day of a Rebate Year. The final Rebate Year with respect to a particular Series of Bonds issued hereunder, however, shall end on the date of final maturity of that Series of Bonds.

“Record Date” shall mean each date that is on the 15<sup>th</sup> day of the calendar month immediately preceding an interest payment date on the Bonds.

“Redemption Account” shall mean the special account of the same name created within the Bond Service Fund.

“Refunded Bonds” shall mean, collectively, all or a portion of the Issuer’s Sewer Utility Revenue Refunding Bonds, Series 2003, and the State Revolving Fund Loan Agreement #8358080 between the Issuer and the Florida Department of Environmental Protection.

“Refunding Bonds” shall mean that amount of any Series of Bonds, the proceeds of which will be applied to the refunding of any previously issued Bonds.

“Registrar” shall mean any registrar for the Bonds appointed by or pursuant to Supplemental Resolution and its successors and assigns, and any other Person which may at any time be substituted in its place pursuant to Supplemental Resolution. Once appointed, no resignation or removal of the Registrar shall become effective until a successor has been appointed and has accepted the duties of Registrar. The Insurers of Bonds shall be furnished with written notice of the resignation or removal of the Registrar and the appointment of any successor thereto. Initially, the City Clerk is appointed as Registrar and Paying Agent for the Bonds.

“Reimbursement Obligation” shall have the meaning set forth in Section 28 hereof.

“Reserve Fund” shall mean the Reserve Fund created and established pursuant to Section 16 of this Resolution.

“Reserve Fund Insurance Policy” shall mean an insurance policy or surety bond deposited in the Reserve Fund in lieu of or in substitution for cash on deposit therein pursuant to Section 20(B)(3) hereof.

“Reserve Fund Letter of Credit” shall mean an unconditional irrevocable letter of credit or line of credit (other than a Reserve Fund Insurance Policy) deposited in the Reserve Fund in lieu of or in substitution for cash on deposit therein pursuant to Section 20(B)(3) hereof.

“Reserve Requirement” shall be the lesser of (i) the Maximum Bond Service Requirement with respect to Bonds secured by the Reserve Fund and/or any subaccount created therein, (ii) one hundred twenty-five percent (125%) of the Average Annual Bond Service Requirement with respect to Bonds secured by the Reserve Fund and/or any subaccount created therein, or (iii) the largest amount as shall not adversely affect the exclusion of interest on the Bonds from gross income for Federal income tax purposes with respect to Bonds secured by the Reserve Fund and/or any subaccount created therein; provided, however, the Issuer may establish by Supplemental Resolution a different Reserve Requirement or no Reserve Requirement at all for a Series of Bonds. For the Series 2014 Bonds authorized herein, the Reserve Requirement shall equal \$0.00 and the Series 2014 Bonds shall not be secured by the Reserve Fund or any account therein.

“Resolution” shall mean this Resolution, as from time to time may be amended or supplemented by Supplemental Resolution, in accordance with the terms hereof.

“Revenue Fund” shall mean the Revenue Fund created and established pursuant to Section 16 of this Resolution.

“Serial Bonds” shall mean all of the Bonds other than Term Bonds.

“Series” or “Series of Bonds” or “Bonds of a Series” shall mean all Bonds designated as being of the same Series issued and delivered on original issuance in a simultaneous transaction, and any Bonds thereafter delivered in lieu thereof or in substitution therefor pursuant to this Resolution.

“Series 2014 Bonds” shall mean the Issuer’s Sewer System Refunding Revenue Bonds, Series 2014. References to “2014” may be changed if the Series 2014 Bonds are not issued in calendar year 2014 to reflect the calendar year of issuance.

“Sewer System” shall mean the complete sewer and wastewater system now owned, operated and maintained by the Issuer and which the Issuer is, or shall be responsible for maintaining, together with any and all acquisitions, improvements, extensions and additions thereto, hereafter constructed or acquired, together with all lands or interests therein, including plants, buildings, machinery, franchises, pipes, mains, fixtures, equipment and all property, real or personal, tangible or intangible (including agreements for the providing of such services), now or hereafter constructed and/or owned or used in connection therewith. Upon compliance

with the provisions of Section 26 hereof, the term "Sewer System" may be deemed to include other utility functions added to the Sewer System, including, but not limited to a stormwater system, the acquisition, distribution and sale of natural gas, the providing of electricity, the providing of cable television services, the providing of telecommunication services or other utility functions that are authorized from time to time pursuant to the Act. Notwithstanding the foregoing definition of the term Sewer System, subject to satisfaction of the requirements in Section 20(G) hereof, such term shall not include any properties or interest in properties of the Issuer which the Issuer determines shall not constitute a part of the Sewer System for the purpose of this Resolution.

"State" shall mean the State of Florida.

"Standard & Poor's" or "Standard & Poor's Corporation" or "S&P" shall mean Standard and Poor's Ratings Group and any assigns and successors thereto.

"Subordinated Debt" shall mean any obligations payable on a junior, inferior and subordinate basis under Section 20(P) hereof. "Subordinated Debt" shall include, but shall not be limited to, (i) Subordinated Contract Obligations, (ii) Reimbursement Obligations, and (iii) any other obligations payable from any of the Pledged Revenues on a junior, inferior and subordinate basis to the Bonds, including the Subordinated SRF Loans.

"Subordinated Debt Service Fund" shall mean the Subordinated Debt Service Fund created and established pursuant to Section 16 of this Resolution.

"Subordinated SRF Loans" shall mean, collectively, the (i) State of Florida Loan Agreement #835090 in the outstanding amount of approximately \$2,796,598.86; (ii) State of Florida Loan Agreement #WWWG83510 in the outstanding amount of approximately \$4,662,476.22; (iii) State of Florida Loan Agreement # WWW83511 in the outstanding amount of approximately \$3,397,944.64; and (iv) State of Florida Loan Agreement # WWW83512S in the outstanding amount of approximately \$5,193,890.71 (all amounts outstanding as of September 30, 2013).

"Supplemental Resolution" shall mean any resolution of the Issuer amending or supplementing this Resolution enacted and becoming effective in accordance with the terms of Sections 22 and 23 hereof.

"Taxable Bond" shall mean any Bond which states, in the body thereof, that the interest income thereon is includable in the gross income of the Holder thereof for federal income tax purposes or that such interest is subject to federal income taxation.

"Term Bonds" shall mean the Bonds other than Serial Bonds which shall be stated to mature on one date, and shall have such Amortization Installments, as shall be determined by Supplemental Resolution of the Issuer.



"Variable Rate Bonds" shall mean obligations issued with a variable, adjustable, convertible or other similar rate which is not fixed in percentage at the date of issue for the entire term thereof as shall be determined by Supplemental Resolution of the Issuer.

The terms "herein," "hereunder," "hereby," "hereto," "hereof" and any similar terms shall refer to this Resolution; the term "heretofore" shall mean before the date of adoption of this Resolution; and the term "hereafter" shall mean after the date of adoption of this Resolution.

Words importing the masculine gender include every other gender. Words importing the singular number include the plural number, and vice versa.

SECTION 3. Findings. It is hereby ascertained, determined and declared that:

(A) The Issuer currently owns, operates and maintains the Sewer System and derives certain revenue from rates, fees, rentals and other charges made and collected for the services of such Sewer System, which revenues are not now pledged or encumbered in any manner, except, pursuant to Resolution No. 93-115, in favor of the Refunded Bonds which are to be defeased or refunded with proceeds of the Series 2014 Bonds and the Subordinated SRF Loans. This Resolution amends and restates Resolution No. 93-115, as amended, in its entirety.

(B) In order to achieve debt service savings with respect to the Refunded Bonds and to revise certain bond covenants, promote rate relief through debt restructuring and reduction of gross debt service in the near term, the Issuer finds, determines and declares that it is necessary for the continued preservation of the health, welfare, convenience and safety of the Issuer, its citizens and other users of the Sewer System for the Issuer to provide for the issuance of the Series 2014 Bonds in an aggregate principal amount not to exceed \$9,493,599 the proceeds of which will be used to defease and/or refund the Refunded Bonds.

(C) The costs associated with issuance of the Series 2014 Bond shall be deemed to include, but not limited to, legal and financial advisory fees and expenses, fiscal expenses, underwriting fees and expenses, expenses for estimates of costs and of revenues, accounting expenses, escrow and verification fees and expenses and such other fees and expenses as may be necessary or incidental for the financing herein authorized.

(D) Any Series of Bonds, after the issuance of the Series 2014 Bonds, shall be issued upon approval by Supplemental Resolution of the Issuer and compliance with the terms hereof. The proceeds of any Series of Bonds shall be applied as provided in a Supplemental Resolution.

(E) The principal of and interest and redemption premium on the Series 2014 Bonds and all reserve and other payments contemplated hereunder, if any, shall be payable solely from the Pledged Revenues. The Issuer shall never be required to levy ad valorem taxes on any real or personal property therein to pay the principal of and interest on the Bonds herein authorized or to make any other payments provided for herein. The Bonds shall not constitute

a lien upon any properties owned by or located within the boundaries of the Issuer or upon any property other than the Pledged Revenues.

(F) The Pledged Revenues will be sufficient to pay all principal of and interest and redemption premium on the Series 2014 Bonds to be issued hereunder, as the same become due, and to make all required deposits or payments required by this Resolution.

SECTION 4. Authorization of the Refunding of the Refunded Bonds. The refunding of the Refunded Bonds is hereby authorized.

SECTION 5. This Resolution to Constitute Contract. In consideration of the acceptance of the Bonds authorized to be issued hereunder by those who shall hold the same from time to time, this Resolution shall be deemed to be and shall constitute a contract between the Issuer and such Holders. The covenants and agreements herein set forth to be performed by the Issuer shall be for the equal benefit, protection and security of the legal Holders of any and all of the Bonds, all of which shall be of equal rank and without preference, priority or distinction of any of the Bonds over any other thereof, except as expressly provided therein and herein.

SECTION 6. Authorization of Bonds. Subject and pursuant to the provisions hereof, obligations of the Issuer to be known as "Sewer System [Refunding] Revenue Bonds" which may be issued from time to time are hereby authorized to be issued. The aggregate principal amount of the Bonds which may be executed and delivered under this Resolution is not limited except as is or may hereafter be provided in this Resolution or as limited by the Act or by law.

The Bonds may, if and when authorized by the Issuer pursuant to this Resolution, be issued in one or more Series, with such further appropriate particular designations added to or incorporated in such title for the Bonds of any particular Series as the Issuer may determine and as may be necessary to distinguish such Bonds from the Bonds of any other Series. Each Bond shall bear upon its face the designation so determined for the Series to which it belongs.

The Bonds shall be issued for such purpose or purposes; shall bear interest at such rate or rates not exceeding the maximum rate permitted by law; and shall be payable in lawful money of the United States of America on such dates; all as determined herein or by Supplemental Resolution of the Issuer.

The Bonds shall be issued in such denominations and such form, whether coupon or registered; shall be dated such date; shall bear such numbers; shall be payable at such place or places; shall contain such redemption provisions; shall have such Paying Agents and Registrars; shall mature in such years and amounts; and the proceeds shall be used in such manner; all as determined by Supplemental Resolution of the Issuer, and, in the case of the Series 2014 Bonds, by Section 7 hereof. The Issuer may issue Bonds which may be secured by a Credit Facility or by a Bond Insurance Policy all as shall be determined by Supplemental Resolution of the Issuer.

SECTION 7. Description of the Series 2014 Bonds.

(A) The Series 2014 Bonds are hereby authorized to be issued in the aggregate principal amount of not to exceed \$9,493,599 for the purpose of providing funds to refund the Refunded Bonds and paying the costs of issuing the Series 2014 Bonds. Because of the characteristics of the Series 2014 Bonds and the Refunded Bonds, prevailing market conditions, and additional savings to be realized from an expeditious sale of the Series 2014 Bonds, it is in the best interest of the Issuer to accept the offer of the Original Purchaser to purchase the Series 2014 Bonds at a private negotiated sale in accordance with the term sheet of the Original Purchaser attached hereto as Exhibit A (the "Term Sheet").

Prior to the issuance of the Series 2014 Bonds, the Issuer shall receive from the Original Purchaser a Purchaser's Certificate, in substantially the form attached hereto as Exhibit B and the Disclosure Letter containing the information required by Section 218.385, Florida Statutes, in substantially the form attached hereto as Exhibit C.

(B) Application of Series 2014 Bond Proceeds. The proceeds, including any accrued interest received from the sale of the Series 2014 Bonds, shall be applied by the Issuer as follows:

(1) Accrued interest, if any, shall be deposited in the Interest Account in the Bond Service Fund, and shall be used only for the purpose of paying interest becoming due on the Series 2014 Bonds.

(2) The Issuer shall pay all costs and expenses in connection with the preparation, issuance and sale of the Series 2014 Bonds.

(3) A sum which, together with other legally available funds of the Issuer, if any, is equal to the principal of and interest and redemption premiums, if any, on the Refunded Bonds to be redeemed and prepaid simultaneously with the issuance of the Series 2014 Bonds, shall be transferred to the Paying Agent or Holders of the Refunded Bonds and be used to redeem the Refunded Bonds.

Simultaneous with the delivery of the Series 2014 Bonds, the City is authorized to transfer or cause to be transferred to the Paying Agent or Holders of the Refunded Bonds, moneys, if any, accumulated in any sinking and/or reserve funds which were intended to be used to pay debt service on the Refunded Bonds.

The Issuer hereby ratifies issuance of the redemption notice for the Refunded Bonds for early redemption at a redemption price of 100% of the principal amount of such Refunded Bonds to be redeemed, plus accrued interest thereof to the redemption date.

(C) Reserve Fund. The Issuer hereby determines that the Reserve Requirement for the Series 2014 Bonds shall be \$0.00.

(D) Redemption. The Series 2014 Bonds may be redeemed in whole on any date with 10 days advance written notice to the Holder thereof without prepayment penalty. The Series 2014 Bonds may be redeemed on any principal payment date with 10 days advance written notice to the Holder thereof without prepayment penalty, provided that the City pays all accrued interest accrued to the date of prepayment and provided further that the principal amount of Series 2014 Bonds that remains outstanding following any redemption is a multiple of \$1,000. Principal payments shall be applied to the latest principal installments, in inverse order of maturity.

(E) Adjustments To Series 2014 Bonds Interest Rate In Certain Events.

For the Series 2014 Bonds, in the event of a Determination of Taxability, the interest rate payable hereunder shall be subject to a full gross-up modification, as determined by the Holder and its counsel (the "Taxable Rate"), effective retroactively to the date on which such Determination of Taxability was made. In addition, upon a Determination of Taxability, the Issuer agrees to pay to the Holder subject to such Determination of Taxability the Additional Amount upon demand. "Additional Amount" means (i) the difference between (a) interest on the Series 2014 Bond for the period commencing on the date on which the interest on the Series 2014 Bond ceased to be excludable from gross income for federal income tax purposes and ending on the earlier of the date the Series 2014 Bond ceased to be outstanding or such adjustment is no longer applicable to the Series 2014 Bond (the "Taxable Period") at a rate per annum equal to the Taxable Rate, and (b) the aggregate amount of interest paid on this Bond for the Taxable Period under the provisions of this Bond without considering the Determination of Taxability, plus (ii) any penalties and interest paid or payable by such Holder to the Internal Revenue Service by reason of such Determination of Taxability. As used herein, "Determination of Taxability" means a final decree or judgment of any federal court or a final action of the Internal Revenue Service or of the United States Treasury Department determining that any interest payable on this Bond is includable in the gross income of the Holder. No such decree or action shall be considered final for the purposes of this paragraph unless the Issuer has been given written notice thereof and, if it is so desired by the Issuer and is legally permissible, the Issuer has been afforded the opportunity to contest the same, at its own expense, either directly or in the name of the Holder and until the conclusion of any appellate review, if sought.

(F) Interest Rate and Calculation. The Series 2014 Bonds shall bear interest at the annual rate of 1.43% computed on a 30-day month/360 day year basis.

(G) Principal Payment. For the Series 2014 Bonds, Payments of Principal shall occur semi-annually on February 1 and August 1 each year commencing August 1, 2014. The final maturity date is August 1, 2021.

(H) Default Rate. For the Series 2014 Bonds, during the period in which an Event of Default shall have occurred or be continuing hereunder, the Series 2014 Bond shall bear interest at a rate of five percent (5.0%) in excess of the rate otherwise borne by the Series 2014 Bond

immediately prior to the occurrence of such Event of Default; however, in no event shall the interest rate of the Series 2014 Bond exceed the maximum rate permitted under Florida law. In addition, upon an Event of Default, the City would reimburse the Holder (or its agent, e.g., receiver, trustee, etc.) for all reasonable legal and collection costs to exercise its remedies or collect its payments hereunder.

SECTION 8. Execution of Bonds. The Bonds in the form included in Section 15 of this Resolution shall be signed by, or bear the facsimile signature of the Mayor, shall be attested by or bear the facsimile signature of the City Clerk and shall be approved as to form and correctness by the City Attorney, and a facsimile of the official seal of the Issuer shall be imprinted on the Bonds.

In case any officer whose signature or a facsimile of whose signature shall appear on any Bonds shall cease to be such officer before the delivery of such Bonds, such signature or such facsimile shall nevertheless be valid and sufficient for all purposes the same as if such Person remained in office until such delivery. Any Bond may bear the facsimile signature of or may be signed by such persons who, at the actual time of the execution of such Bond, shall be the proper officers to sign such Bonds although, at the date of such Bond, such persons may not have been such officers.

SECTION 9. Authentication of Bonds. Only such of the Bonds as shall have endorsed thereon a certificate of authentication substantially in the form hereinbelow set forth, duly executed by the Registrar, as authenticating agent, shall be entitled to any benefit or security under this Resolution. No Bond shall be valid or obligatory for any purpose unless and until such certificate of authentication shall have been duly executed by the Registrar, and such certificate of the Registrar upon any such Bond shall be conclusive evidence that such Bond has been duly authenticated and delivered under this Resolution. The Registrar's certificate of authentication on any Bond shall be deemed to have been duly executed if signed by an authorized officer of the Registrar, but it shall not be necessary that the same officer sign the certificate of authentication of all of the Bonds that may be issued hereunder at any one time.

SECTION 10. Exchange of Bonds. Any Bonds, upon surrender thereof at the designated office of the Registrar, together with an assignment duly executed by the Bondholder or his attorney or legal representative in such form as shall be satisfactory to the Registrar, may, at the option of the Bondholder, be exchanged for an aggregate principal amount of Bonds of the same Series equal to the principal amount of the Bond or Bonds so surrendered.

The Registrar shall make provision for the exchange of Bonds at the designated office of the Registrar.

SECTION 11. Negotiability, Registration and Transfer of Bonds. The Registrar shall keep books for the registration of and for the registration of transfers of Bonds as provided in this Resolution. The transfer of any Bonds may be registered only upon such books and only

upon surrender thereof to the Registrar together with an assignment duly executed by the Bondholder or his attorney or legal representative in such form as shall be satisfactory to the Registrar. Upon any such registration of transfer, the Issuer shall execute and the Registrar shall authenticate and deliver in exchange for such Bond, a new Bond or Bonds registered in the name of the transferee, and in an aggregate principal amount equal to the principal amount of such Bond or Bonds so surrendered and of the same Series.

In all cases in which Bonds shall be exchanged, the Issuer shall execute and the Registrar shall authenticate and deliver, at the earliest practicable time, a new Bond or Bonds of the same type (e.g., Serial Bonds will be exchanged for Serial Bonds and Capital Appreciation Bonds will be exchanged for Capital Appreciation Bonds) and of the same Series in accordance with the provisions of this Resolution. All Bonds surrendered in any such exchange or registration of transfer shall forthwith be canceled by the Registrar. The Issuer or the Registrar may make a charge for every such exchange or registration of transfer of Bonds sufficient to reimburse it for any tax or other governmental charge required to be paid with respect to such exchange or registration of transfer, but no other charge shall be made to any Bondholder for the privilege of exchanging or registering the transfer of Bonds under the provisions of this Resolution. Neither the Issuer nor the Registrar shall be required to make any such exchange, registration or transfer of Bonds after the Record Date.

SECTION 12. Ownership of Bonds. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal or redemption price of any such Bond, and the interest on any such Bonds shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond including the premium, if any, and interest thereon to the extent of the sum or sums so paid.

SECTION 13. Bonds Mutilated, Destroyed, Stolen or Lost. In case any Bond shall become mutilated, or be destroyed, stolen or lost, the Issuer may, in its discretion, cause to be executed, and the Registrar shall authenticate and deliver, a new Bond of like date and tenor as the Bond so mutilated, destroyed, stolen or lost (e.g., Serial Bonds shall be issued in exchange for Serial Bonds and Capital Appreciation Bonds shall be issued in exchange for Capital Appreciation Bonds) in exchange and substitution for such mutilated Bond upon surrender and cancellation of such mutilated Bond or in lieu of and substitution for the Bond destroyed, stolen or lost, and upon the Holder furnishing the Issuer and the Registrar proof of his ownership thereof and satisfactory indemnity and complying with such other reasonable regulations and conditions as the Issuer and the Registrar may prescribe and paying such expenses as the Issuer and the Registrar may incur. All Bonds so surrendered shall be canceled by the Issuer. If any of the Bonds shall have matured or be about to mature, instead of issuing a substitute Bond, the Issuer may pay the same, upon being indemnified as aforesaid, and if such Bond be lost, stolen or destroyed, without surrender thereof.

Any such duplicate Bonds issued pursuant to this Section 13 shall constitute original, additional contractual obligations on the part of the Issuer whether or not the lost, stolen or destroyed Bonds be at any time found by anyone, and such duplicate Bonds shall be entitled to equal and proportionate benefits and rights as to lien on and source and security for payment from the funds, as hereinafter pledged, to the same extent as all other Bonds issued hereunder.

SECTION 14. Provisions for Redemption. The Bonds shall be subject to redemption prior to their maturity, at the option of the Issuer, at such times and in such manner as shall be fixed by Supplemental Resolution of the Issuer prior to or at the time of sale of such Bonds. The provisions of this Section may be modified as to any Series of Bonds by Supplemental Resolution adopted prior to the issuance thereof.

Unless otherwise provided herein or by Supplemental Resolution, notice of such redemption shall, at least thirty (30) days prior to the redemption date, be filed with the Registrar, and mailed by the Registrar on behalf of the Issuer, first class mail, postage prepaid, to all Holders of Bonds to be redeemed at their addresses as they appear on the registration books hereinbefore provided for on the Record Date, but failure to mail such notice to one or more Holders of such Bonds, or any defect therein, shall not affect the validity of the proceedings for such redemption with respect to Holders of Bonds to which notice was duly mailed hereunder and no defect occurred. Each such notice shall set forth the date fixed for redemption, the redemption price to be paid and, if less than all of such Bonds, of one maturity are to be called, the distinctive numbers of such Bonds to be redeemed and, in the case of Bonds to be redeemed in part only, the portion of the principal amount thereof to be redeemed.

Any notice of optional redemption given pursuant to this Section 14 may state that it is conditional upon receipt by the Paying Agent of moneys sufficient to pay the redemption price, plus interest accrued to the redemption date, or upon the satisfaction of any other condition, or that it may be rescinded upon the occurrence of any other event, and any conditional notice so given may be rescinded at any time before payment of such redemption price and accrued interest if any such condition so specified is not satisfied or if any such other event occurs. Notice of such rescission shall be given by the Paying Agent to affected Holders of such Bonds as promptly as practicable upon the failure of such condition or the occurrence of such other event.

Official notice of redemption having been given as aforesaid, such Bonds or portions of Bonds to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the Issuer shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Registrar at the redemption price. Each check or other transfer of funds issued by the Registrar for the purpose of the payment of the redemption price of Bonds being redeemed shall bear the CUSIP number identifying, by issue and maturity, such Bonds being redeemed with the proceeds of such check or other transfer. Installments of interest due

on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any such Bond, there shall be prepared for the Holder a new Bond or Bonds of the same maturity in the amount of the unpaid principal of such partially redeemed Bond. All such Bonds which have been redeemed shall be canceled and destroyed by the Registrar and shall not be reissued.

SECTION 15. Form of Bonds. The text of the Bonds, together with the certificate of authentication to be endorsed therein, shall be in substantially the following form, with such omissions, insertions and variations as may be necessary, desirable, authorized or permitted by this Resolution or by any Supplemental Resolution adopted prior to the issuance of a Series of Bonds, or as may be necessary if such Bonds or a portion thereof are issued as Capital Appreciation Bonds, Capital Appreciation Income Bonds, Option Bonds, Variable Rate Bonds, or as may be necessary to comply with applicable laws, rules and regulations of the United States and of the State in effect upon the issuance thereof.

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[FORM OF BOND]

No. R-\_\_\_\_\_

\$\_\_\_\_\_

UNITED STATES OF AMERICA  
STATE OF FLORIDA  
COUNTY OF LEE  
CITY OF SANIBEL  
SEWER SYSTEM REFUNDING REVENUE BONDS, SERIES 2014

MATURITY DATE:      INTEREST RATE:      DATED DATE:      CUSIP:

Registered Owner:

Principal Amount:

The City of Sanibel, Florida (hereinafter called the "Issuer") for value received, hereby promises to pay to the order of the Registered Owner identified above or registered assigns, as herein provided, on the Maturity Date identified above subject to the earlier redemption provisions herein, upon the presentation and surrender hereof [or, if a single holder, upon the due date without presentation or surrender] at the designated office of \_\_\_\_\_, \_\_\_\_\_, Florida, as Paying Agent hereof, from the sources hereinafter mentioned, the Principal Amount identified above in any coin or currency of the United States of America which on the date of payment thereof is legal tender for the payment of public and private debts, and to pay, solely from said sources, to the Registered Owner hereof by wire transfer or check transmitted to the Registered Owner at his address as it appears on the Bond registration books of the Issuer as it appears on the 15th day of the calendar month preceding the applicable interest payment date, interest on said Principal Amount at the Interest Rate per annum identified above on each \_\_\_\_\_ 1 and \_\_\_\_\_ 1 commencing \_\_\_\_\_ 1, \_\_\_\_\_ from the interest payment date next preceding the date of registration and authentication of this Bond, unless this Bond is registered and authenticated as of an interest payment date, in which case it shall bear interest from said interest payment date, or unless this Bond is registered and authenticated prior to \_\_\_\_\_, \_\_\_\_\_, in which event this Bond shall bear interest from \_\_\_\_\_, \_\_\_\_\_.

[Insert Optional and/or Mandatory Redemption Provisions]

Notice of such redemption shall be given in the manner required by the Resolution (as defined below).

This Bond is one of an authorized issue of Bonds in the aggregate principal amount of \$\_\_\_\_\_ of like date, tenor and effect, except as to number, principal amount, maturity, redemption provisions and interest rate, issued to \_\_\_\_\_, all in full compliance

with Article VIII, Section 2 of the Constitution of the State of Florida, Chapter 159, Part I, Florida Statutes, Chapter 166, Part II, Florida Statutes, the municipal charter of the City of Sanibel, Florida, and other applicable provisions of law and Resolution No. 14-012 duly adopted by the Issuer on \_\_\_\_\_, 2014, as amended and supplemented (the "Resolution") and is subject to all the terms and conditions of such Resolution. All capitalized undefined terms used herein shall have the meaning set forth in the Resolution.

[On parity and equal status with the \_\_\_\_\_, this] This Bond is payable solely from and secured by a pledge of the Net Revenues of the Sewer System levied and collected by the Issuer, and the moneys in certain funds and accounts created pursuant to the Resolution (collectively, the "Pledged Revenues") in the manner and to the extent provided in the Resolution. Reference is made to the Resolution for more complete definition and description of the Sewer System and the Pledged Revenues.

This Bond does not constitute a general indebtedness of the Issuer within the meaning of any constitutional, statutory or charter provision or limitation, and it is expressly agreed by the Holder of this Bond that such Bondholder shall never have the right to require or compel the exercise of the ad valorem taxing power of the Issuer or taxation of any real or personal property therein for the payment of the principal of and interest on this Bond or the making of any debt service fund, reserve or other payments provided for in the Resolution.

It is further agreed between the Issuer and the Holder of this Bond that this Bond and the indebtedness evidenced thereby shall not constitute a lien upon the Sewer System, or any part thereof, or on any other property of or in the Issuer, but shall constitute a lien only on the Pledged Revenues all in the manner provided in the Resolution.

Net Revenues will not be reduced so as to render them insufficient to provide revenues for the purposes provided therefor by the Resolution.

The Issuer has entered into certain covenants with the Holders of the Bonds of this issue for the terms of which reference is made to the Resolution.

It is certified that this Bond is authorized by and is issued in conformity with the requirements of the Constitution and Statutes of the State of Florida.

This Bond is and has all the qualities and incidents of a negotiable instrument under Article 8 of the Uniform Commercial Code, the State of Florida, Chapter 678, Florida Statutes, as amended.

The transfer of this Bond is registrable by the Bondholder hereof in person or by his attorney or legal representative at the designated office of the Registrar but only in the manner and subject to the conditions provided in the Resolution and upon surrender and cancellation of this Bond.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any benefit or security under the Resolution until it shall have been authenticated by the execution by the Registrar of the certificate of authentication endorsed hereon.

IN WITNESS WHEREOF, said City of Sanibel, Florida, by resolution duly adopted by its City Council, has caused this Bond to bear the signatures of its Mayor, to be attested by the signature of its City Clerk, to be approved by the City Attorney, and a facsimile of the official seal of the Issuer to be affixed, impressed, imprinted, lithographed or reproduced hereon, all as of the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

(SEAL)

CITY OF SANIBEL, FLORIDA

\_\_\_\_\_  
Kevin Ruane, Mayor

ATTEST:

APPROVED AS TO FORM AND  
CORRECTNESS:

\_\_\_\_\_  
Pamela Smith, City Clerk

\_\_\_\_\_  
Kenneth Cuyler, City Attorney

#### CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds issued under the provisions of the within mentioned Resolution.

Date of Authentication:

\_\_\_\_\_

\_\_\_\_\_  
Registrar, as Authenticating Agent

By: \_\_\_\_\_  
Authorized Officer

## ASSIGNMENT AND TRANSFER

For value received the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_  
\_\_\_\_\_(Please insert Social Security or other identifying number of transferee) \_\_\_\_\_  
\_\_\_\_\_ the attached bond of the City of Sanibel, Florida, and does hereby constitute and  
appoint, \_\_\_\_\_, attorney, to transfer the said Bond on the books kept for  
Registration thereof, with full power of substitution in the premises.

Date: \_\_\_\_\_

Signature Guaranteed by \_\_\_\_\_  
[member firm of the New York Stock  
Exchange or a commercial bank or a trust  
company]

By: \_\_\_\_\_  
Authorized Officer

NOTICE: No transfer will be registered and  
no new Bonds will be issued in the name of  
the transferee, unless the signature to this  
assignment corresponds with the name as it  
appears upon the face of the within Bond in  
every particular, without alteration or  
enlargement or any change whatever and the  
Social Security or Federal Employer  
Identification Number of the transferee is  
supplied.

[END OF FORM OF BOND]

SECTION 16. Creation of Funds. There are hereby created and established the following funds and accounts, which funds and accounts shall be trust funds held by the Finance Director for the purposes herein provided and used only in the manner herein provided:

(A) The "City of Sanibel Sewer System Revenue Fund" (hereinafter sometimes called the "Revenue Fund") to be held by the Issuer and to the credit of which deposits of Gross Revenues shall be made as required by Section 20(A) hereof.

(B) The "City of Sanibel Sewer System Bond Service Fund" (hereinafter sometimes called the "Bond Service Fund") to be held by the Issuer and to the credit of which deposits shall be made as required by Section 20(B)(2) hereof. In such fund there shall be maintained the following accounts: the Principal Account, the Interest Account and the Redemption Account.

(C) The "City of Sanibel Sewer System Reserve Fund" (hereinafter sometimes called the "Reserve Fund") to be held by the Issuer and to the credit of which deposits shall be made as required by Section 20(B)(3) hereof. In such Fund, there may hereafter be established subaccounts pursuant to Supplemental Resolution.

(D) The "City of Sanibel Sewer System Subordinated Debt Service Fund" (hereinafter sometimes called the "Subordinated Debt Service Fund") to be held by the Issuer and to the credit of which deposits shall be made as required by Section 20(B)(4) hereof.

(E) The "City of Sanibel Sewer System Project Fund" (hereinafter sometimes called the "Project Fund") to be held by the Issuer and to the credit of which deposits shall be made as required by Section 17 hereof. Within such fund there shall be created, established and maintained separate accounts for each Series of Bonds.

(F) The "City of Sanibel Sewer System Surplus Fund" (hereinafter sometimes called the "Surplus Fund") to be held by the Issuer and to the credit of which deposits may be made as required by Section 20(B)(5) hereof.

The Revenue Fund, the Bond Service Fund (including the accounts therein), the Reserve Fund (including any subaccounts therein), the Project Fund, the Surplus Fund and any other special funds herein established and created shall be deemed to be held in trust for the purposes provided herein for such funds. The money in all such funds shall be continuously secured in the same manner as state and municipal deposits are authorized to be secured by the laws of the State of Florida.

Notwithstanding anything herein to the contrary, the cash required to be accounted for in each of the funds and accounts described in this Section 16 may be deposited in a single bank account, provided that adequate accounting records are maintained to reflect and control the restricted allocation of the cash on deposit therein for the various purposes of such funds and accounts as herein and therein provided. The designation and establishment of the various

funds in and by this Resolution shall not be construed to require the establishment of any completely independent, self-balancing funds as such term is commonly defined and used in governmental accounting, but rather is intended solely to constitute an earmarking of certain revenues and assets of the Sewer System for certain purposes and to establish certain priorities for application of such revenues and assets as herein provided.

The Issuer may at any time and from time to time appoint one or more depositaries to hold, for the benefit of the Bondholders, any one or more of the funds, accounts and subaccounts established hereby. Such depository or depositaries shall perform at the direction of the Issuer the duties of the Issuer in depositing, transferring and disbursing moneys to and from each of such funds and accounts as herein set forth, and all records of such depository in performing such duties shall be open at all reasonable times to inspection by the Issuer and its agent and employees. Any such depository shall be a bank or trust company duly authorized to exercise corporate trust powers and subject to examination by federal or state authority, of good standing, and having a combined capital, surplus and undivided profits aggregating not less than ten million dollars (\$10,000,000).

SECTION 17. Application of Bond Proceeds. The proceeds, including accrued interest and premium, if any, received from the sale of a Series of Bonds shall be applied by the Issuer simultaneously with the delivery of such Series of the Bonds to the purchaser thereof, as provided herein with respect to the Series 2014 Bonds or in a Supplemental Resolution adopted at or prior to sale of such Series of the Bonds.

SECTION 18. Disbursements from Project Fund. Moneys on deposit from time to time in the Project Fund shall be used to pay or reimburse the following Project Costs:

(A) Costs incurred directly or indirectly for or in connection with a Project or a proposed or future Project or acquisition including, but not limited to, those for preliminary planning and studies, architectural, construction management services, legal, financial, engineering and supervisory services, labor, services, materials, equipment, accounts receivable, acquisitions, land, rights-of-way, improvements and installation;

(B) Premiums attributable to all insurance required to be taken out and maintained during the period of construction with respect to a Project to be acquired or constructed, the premium on each surety bond, if any, required with respect to work on such facilities, and taxes, assessments and other charges hereof that may become payable during the period of construction with respect to such a Project;

(C) Costs incurred directly or indirectly in seeking to enforce any remedy against a contractor or subcontractor in respect of any default under a contract relating to a Project or costs incurred directly or indirectly in defending any claim by a contractor or subcontractor with respect to a Project;

(D) Financial, legal, accounting, appraisals, title evidence and printing and engraving fees, charges and expenses, and all other such fees, charges and expenses incurred in connection with the authorization, sale, issuance and delivery of such Series of Bonds;

(E) Capitalized interest funded from Bond proceeds, if any, for a reasonable period of time;

(F) Any other incidental and necessary costs including without limitation any expenses, fees and charges relating to the acquisition, construction or installation of a Project, and the making of extraordinary repairs, renewals and replacements, decommissioning or retirement of any portion of the Sewer System, including the cost of temporary employees of the Issuer retained to carry out duties in connection with the acquisition, construction or erection of a Project and costs related to transition of such Project into ownership by the Issuer;

(G) Costs incurred directly or indirectly in placing any Project in operation in order that completion of such Project may occur;

(H) Costs of acquiring an existing Sewer System from a Person, including but not limited to the costs relating to any real estate transaction related thereto;

(I) Any other costs relating to the Sewer System authorized pursuant to a Supplemental Resolution of the Issuer and permitted under the laws of the State subject to the prior written approval of Bond Counsel; and

(J) Reimbursements to the Issuer for any of the above items hereinbefore paid by or on behalf of the Issuer, to the extent deemed permissible by Bond Counsel and advisable by the Financial Advisor.

Notwithstanding anything else in this Resolution to the contrary, in the Event of Default, the trustee acting for the Holders of Bonds shall, to the extent there are no other available funds held hereunder, use the remaining funds in each subaccount in the Project Fund to pay principal and interest on the Series of Bonds to which it was established.

SECTION 19. Special Obligations of Issuer. The Bonds shall not be or constitute general obligations or indebtedness of the Issuer as “bonds” within the meaning of the Constitution of the State, but shall be payable solely from and secured by a senior lien upon and a pledge of the Pledged Revenues as herein provided. No Holder or Holders of any Bonds issued hereunder shall ever have the right to compel the exercise of the ad valorem taxing power of the Issuer or taxation in any form of any real or personal property therein, or to compel the Issuer to pay such principal and interest from any other funds of the Issuer.

The payment of principal of and interest on the Bonds shall be secured forthwith equally and ratably by, and the Issuer hereby grants to the Bondholders an irrevocable lien on the Pledged Revenues, prior and superior to all other liens or encumbrances on such Pledged

Revenues and the Issuer does hereby irrevocably pledge such Pledged Revenues to the payment of the principal of, redemption premium, if any, and interest on the Bonds, for the reserves therefor and for all other payments required hereunder. Such amounts hereby pledged and assigned shall immediately be subject to the lien of this pledge without any further physical delivery thereof or any further act, and the lien of this pledge shall be valid and binding as against all parties having claims of any kind in tort, contract or otherwise against the Issuer, irrespective of whether such parties have notice thereof.

SECTION 20. Covenants of the Issuer. For so long as any of the principal of and interest on any of the Bonds shall be outstanding and unpaid or until the Issuer has made provision for payment of principal, interest and redemption premiums, if any, with respect to the Bonds, as provided herein, the Issuer covenants with the Holders of any and all Bonds as follows:

(A) REVENUE FUND. All Gross Revenues of the Sewer System and any direct subsidy payments received from the United States Treasury relating to Direct Subsidy Bonds issued pursuant to Section 54AA of the Code or any other interest subsidy or similar payments made by the Federal government shall, upon receipt thereof, be deposited in the Revenue Fund. All deposits into such Revenue Fund shall be deemed to be held in trust for the purposes herein provided and used only for the purposes and in the manner herein provided.

(B) DISPOSITION OF REVENUES. All amounts on deposit in the Revenue Fund shall be disposed of monthly, but not later than the twenty-fifth (25th) day of each month commencing in the month immediately following the delivery of the first Series of Bonds issued hereunder only in the following manner and the following order of priority:

(1) The Issuer shall first fund the Cost of Operation and Maintenance for the next month.

(2) The Issuer shall next deposit into the Bond Service Fund and credit to the following accounts, in the following order (except that payments into the Principal Account and the Redemption Account shall be on a parity with each other), the following identified sums:

(a) Interest Account: Taking into account actual and anticipated earnings in the Interest Account of the Bond Service Fund within the current Bond Year, such sum as will be sufficient to pay one-sixth (1/6th) of all interest coming due on all Outstanding Bonds on the next interest payment date; provided, however, that monthly deposits of interest, or portions thereof, shall not be required to be made to the extent that money on deposit within such Interest Account is sufficient for such purpose. In the event the Issuer has issued Variable Rate Bonds pursuant to the provisions hereof, amounts transferred from the Revenue Fund shall be deposited at such other or additional times and amounts as necessary to pay any interest coming due on such Variable Rate



Bonds on the next interest payment date, all in the manner provided in a Supplemental Resolution of the Issuer. Any monthly payment from such amounts to be deposited as set forth above, for the purpose of meeting interest payments for any Series of Bonds, shall be adjusted, as appropriate, to reflect the frequency of interest payment dates applicable to such Series. Moneys in the Interest Account may be used only for the purposes set forth in this paragraph (a). Deposits required pursuant to the foregoing shall be increased or decreased each month to the extent required to timely pay interest next becoming due and payable after making allowance for any accrued and capitalized interest, and to make up any deficiency or loss that may otherwise arise in such fund or account. Any direct subsidy payments received from the United States Treasury relating to Direct Subsidy Bonds issued pursuant to Section 54AA of the Code or any other interest subsidy or similar payments made by the Federal government shall be used to pay interest on Bonds issued as Direct Subsidy Bonds.

(b) Principal Account: Taking into account actual and anticipated earnings in the Principal Account of the Bond Service Fund within the current Bond Year, such sum as will be sufficient to pay one-sixth (1/6th) of the principal amount of the Outstanding Bonds which will mature and become due on such semi-annual maturity dates beginning the month which is six (6) months prior to the first principal maturity date; provided, however, that monthly deposits for principal, or portions thereof, shall not be required to be made to the extent that money on deposit within such Principal Account is sufficient for such purpose. Any monthly payment from amounts transferred from the Revenue Fund to be deposited as set forth above, for the purpose of meeting principal payments for any Series of Bonds, shall be adjusted, as appropriate, to reflect the frequency of principal payment dates applicable to such Series. Moneys in the Principal Account may be used only for the purposes set forth in this paragraph (c). Deposits required pursuant to the foregoing shall be increased or decreased each month to the extent required to timely pay principal next becoming due and payable and to make up any deficiency or loss that may otherwise arise in such fund or account.

(c) Redemption Account: Taking into account actual and anticipated earnings in the Redemption Account of the Bond Service Fund within the current Bond Year, such sum as will be sufficient to pay one-sixth (1/6th) of any Amortization Installment established for the mandatory redemption of Outstanding Bonds on such annual maturity date beginning the month which is six (6) months prior to the first Amortization Installment date; provided, however, that monthly deposits into the Redemption Account, or portions thereof, shall not be required to be made to the extent that money on deposit in the Redemption Account is sufficient for such purpose. Any monthly payment from amounts transferred from the Revenue Fund to be deposited as set forth

above, for the purpose of meeting Amortization Installments for any Series of Bonds, shall be adjusted, as appropriate, to reflect the frequency of dates established for Amortization Installments applicable to such Series. The moneys in the Redemption Account shall be used solely for the purchase or redemption of the Term Bonds payable therefrom. The Issuer may at any time purchase any of said Term Bonds at prices not greater than the then redemption price of said Term Bonds. If the Term Bonds are not then redeemable prior to maturity, the Issuer may purchase said Term Bonds at prices not greater than the redemption price of such Term Bonds on the next ensuing redemption date. If Term Bonds are so purchased by the Issuer, the Issuer shall credit the account of such purchased Term Bonds against any current Amortization Installment to be paid by the Issuer. If the Issuer shall purchase or call for redemption in any year Term Bonds in excess of the Amortization Installment requirement for such year, such excess of Term Bonds so purchased or redeemed shall be credited in such manner and at such times as the Issuer shall determine. Moneys in the Redemption Account in the Debt Service Fund may be used only for the purposes set forth in this paragraph (d). Deposits required pursuant to the foregoing shall be increased or decreased each month to the extent required to timely pay Amortization Installments next becoming due and payable and to make up any deficiency or loss that may otherwise arise in such fund or account.

(3) To the extent that the amounts on deposit in the Reserve Fund (or any subaccount therein) are less than the applicable Reserve Requirement, the Issuer shall next make deposits into the Reserve Fund (or any subaccount therein) in the manner described below from moneys remaining in the Revenue Fund. Any withdrawals from the Reserve Fund (or any subaccount therein) shall be subsequently restored from the first moneys available in the Revenue Fund, after all required current payments for Cost of Operation and Maintenance as set forth above and all current applications and allocations to the Bond Service Fund, including all deficiencies for prior payments have been made in full. Notwithstanding the foregoing, in case of withdrawal from the Reserve Fund (or any subaccount therein), in no event shall the Issuer be required to deposit into the Reserve Fund (or any subaccount therein) an amount greater than that amount necessary to ensure that the difference between the applicable Reserve Requirement and the amounts on deposit in the Reserve Fund (or any subaccount therein) on the date of calculation shall be restored not later than sixty (60) months after the date of such deficiency (assuming equal monthly payments into the Reserve Fund (or any subaccount therein) for such sixty (60) month period).

Notwithstanding anything herein to the contrary, the Issuer may establish a separate subaccount in the Reserve Fund for any Series of Bonds and provide a pledge of such subaccount to the payment of such Series of Bonds apart from the pledge provided herein. To the extent a Series of Bonds is secured separately by a subaccount of the Reserve Fund, the Holders of such Bonds shall not be secured by any other

moneys in the Reserve Fund or any other subaccount therein. Moneys in a separate subaccount of the Reserve Fund shall be maintained at the Reserve Requirement applicable to such Series of Bonds secured by the subaccount; provided the Supplemental Resolution authorizing such Series of Bonds may establish the Reserve Requirement relating to such separate subaccount of the Reserve Fund at such level as the Issuer deems appropriate. Moneys shall be deposited in the separate subaccounts in the Reserve Fund on a pro-rata basis.

Notwithstanding the foregoing, in lieu of or in substitution for the required deposits into the Reserve Fund (or any subaccount therein), the Issuer may cause to be deposited into the Reserve Fund (or any subaccount therein) a Reserve Fund Insurance Policy and/or a Reserve Fund Letter of Credit in an amount equal to the difference between the applicable Reserve Requirement and the sums then on deposit in the Reserve Fund (or any subaccount therein) plus the amounts to be deposited therein pursuant to the preceding paragraph.

In the event the Reserve Fund (or any subaccount therein) contains both a Reserve Fund Insurance Policy or Reserve Fund Letter of Credit and cash, the cash shall be drawn down completely prior to any draw on the Reserve Fund Insurance Policy or Reserve Fund Letter of Credit. In the event more than one Reserve Fund Insurance Policy or Reserve Fund Letter of Credit is on deposit in the Reserve Fund (or any subaccount therein), amounts required to be drawn thereon shall be done on a pro-rata basis calculated by reference to the maximum amounts available thereunder.

Moneys in the Reserve Fund and subaccounts therein shall be used only for the purpose of the payment of Amortization Installments, principal of, or interest on the Outstanding Bonds secured thereby when the other moneys allocated to the Bond Service Fund are insufficient therefor, and for no other purpose.

Permitted Investments on deposit in the Reserve Fund (or any subaccount therein) shall be valued at fair value pursuant to generally accepted accounting principles at least annually. In the event of the refunding of any Series of Bonds, the Issuer may withdraw from the Reserve Fund or subaccount securing such Series, all or any portion of the amounts accumulated therein with respect to the Bonds being refunded and deposit such amounts as required by the Supplemental Resolution authorizing the refunding of such Series of Bonds; provided that such withdrawal shall not be made unless (a) immediately thereafter, the Bonds being refunded shall be deemed to have been paid pursuant to the provisions hereof, and (b) the amount remaining in the Reserve Fund (or any subaccount therein) after giving effect to the issuance of such refunding obligations and the disposition of the proceeds thereof shall not be less than the applicable Reserve Requirement for any Bonds then Outstanding which are secured thereby.

(4) From the moneys remaining in the Revenue Fund, the Issuer shall next deposit into the Subordinated Debt Service Fund an amount required to be paid as provided in the resolution or agreement of the Issuer authorizing such Subordinated Debt, but for no other purposes.

(5) The balance of any moneys remaining in the Revenue Fund after the above required payments have been made shall be deposited into the Surplus Fund and may be used for any lawful purpose of the Issuer; provided, however, that none of such moneys shall be used for any purposes other than those hereinabove specified unless all current payments, including any deficiencies for prior payments, have been made in full and unless the Issuer shall have complied fully with all the covenants and provisions of this Resolution.

(C) INVESTMENTS. Moneys in any fund or account created hereunder may be invested and reinvested in Permitted Investments which mature not later than the dates on which the moneys on deposit therein will be needed for the purpose of such fund. All income on such investments, except as otherwise provided, shall be deposited in the respective funds and accounts from which such investments were made and be used for the purposes thereof unless and until the maximum required amount (or, with respect to the Project Fund, the amount required to acquire, construct and erect the Project) is on deposit therein, and thereafter shall be deposited in the Revenue Fund.

In determining the amount of any of the payments required to be made pursuant to this Section 20(C), credit may be given for all investment income accruing to the respective funds and accounts described herein, except as otherwise provided.

(D) OPERATION AND MAINTENANCE. The Issuer will maintain the Sewer System and all parts thereof in good condition and will operate the same in an efficient and economical manner, making such expenditures for equipment and for renewals, repairs and replacements as may be proper for the economical operation and maintenance thereof.

(E) RATE COVENANT. The Issuer will fix, establish, revise from time to time whenever necessary, maintain and collect always such fees, rates, rentals and other charges for the use of the products, services and facilities of the Sewer System which will always provide Net Revenues in each Fiscal Year sufficient to pay one hundred twenty percent (120%) of the Bond Service Requirement on all Outstanding Bonds in the applicable Bond Year and one hundred fifteen percent (115%) of the Bond Service Requirement on all Subordinated Debt in the applicable Bond Year.

(F) BOOKS AND ACCOUNTS; AUDIT. The Issuer shall keep proper books, records and accounts, separate and apart from all other records and accounts, showing correct and complete entries of all transactions of the Sewer System, and the Holders of any of the Bonds or any duly authorized agent or agents of such Holders shall have the right at any and all

reasonable times to inspect such books, records and accounts. The Issuer shall, within two hundred ten (210) days following the close of each Fiscal Year of the Issuer, cause an audit of such books, records and accounts to be made by an independent firm of certified public accountants.

Copies of each such audit report shall be placed on file with the Issuer and be made available at reasonable times for inspection by Holders of the Bonds. Without request of the Holder, the Issuer will provide thereto, at no cost to the Holder, a copy of its audited financial statements, annual operating budget and such other financial information as the Holder may reasonable request.

(G) DISPOSITION OF SEWER SYSTEM.

The Sewer System may be sold or otherwise disposed of as a whole or substantially as a whole, only if the net proceeds to be realized, together with other moneys available for such purpose, shall be sufficient to fully retire all of the Outstanding Bonds issued pursuant to this Resolution and all interest thereon to their respective dates of maturity or earlier redemption dates. The proceeds from such sale or other disposition of the Sewer System shall immediately be deposited first in the Bond Service Fund and then in the Subordinated Debt Service Fund and shall be used only for the purpose of paying the principal of and interest on the Bonds and Subordinated Debt as the same shall become due, or the redemption of callable Bonds and Subordinated Debt, or the purchase of Bonds and Subordinated Debt at a price not greater than the redemption price of said Bonds and Subordinated Debt, or, if the Bonds or Subordinated Debt are not then redeemable prior to maturity, at prices not greater than the redemption price of such Bonds or Subordinated Debt on the next ensuing redemption date.

The foregoing provision notwithstanding, the Issuer shall have and hereby reserves the right to sell, lease, exchange or otherwise dispose of any of the tangible property or ownership interest in tangible property comprising a part of the Sewer System in the following manner, if any one of the following conditions exist: (a) such property is not necessary for the operation of the Sewer System or (b) such property is not useful in the operation of the Sewer System or (c) such property is not profitable in the operation of the Sewer System.

Prior to any sale, lease, exchange or other disposition of said property:

(1) if the amount to be received therefor is not in excess of one-half (1/2) of one percent (1%) of the value of the gross plant investment in the Sewer System, the officer of the Issuer charged with the normal acquisition, construction, operation, maintenance and repair of the portion of the Sewer System for which disposition is sought, may determine that such property comprising a part of such Sewer System is either no longer necessary, useful or profitable in the operation thereof.

(2) if the amount to be received therefor is in excess of one-half (1/2) of one percent (1%) of the value of the gross plant investment in the Sewer System, the officer

of the Issuer charged with the normal acquisition, construction, operation, maintenance and repair of the portion of the Sewer System for which disposition is sought and the Consulting Engineers shall each first make a finding in writing determining that such property comprising a part of such Sewer System is either no longer necessary, useful or profitable in the operation thereof, and the Issuer shall, by resolution duly adopted, approve and concur in the finding of such authorized officer and the Consulting Engineers.

Notwithstanding any other provision of this Section 20(G) or this Resolution to the contrary, except for the initial paragraph of this Section 20(G), the Issuer may sell, lease, exchange or otherwise dispose of tangible property or an ownership interest in tangible property comprising a part of the Sewer System provided the duly authorized officer charged with the normal acquisition, construction, operation, maintenance and repair of the portion of the Sewer System for which disposition is sought, and the Qualified Independent Consultant each make a finding in writing, adopted and confirmed by resolution of the Issuer, determining that (i) such sale, lease, exchange or other disposition will not materially impair or restrict the Issuer's ability to realize Gross Revenues in compliance with the requirements therefor as set forth herein, and (ii) such sale, lease, exchange or other disposition is in the economic best interests of the Issuer.

(H) INSURANCE. The Issuer shall provide protection for the Sewer System both in accordance with the requirements of all agreements, if any, to which the Issuer may at the time be a party with respect to joint ownership of properties by the Issuer with others which is part of the Sewer System, and in accordance with Prudent Utility Practice. Said protection may consist of insurance, self insurance and indemnities. The Issuer will keep, or cause to be kept, the works, plants and facilities comprising the properties of the Sewer System insured, and will carry such other insurance against fire and other risks, accidents or casualties at least to the extent and of the kinds that insurance is usually carried by utilities operating like properties. Any insurance shall be in the form of policies or contracts for insurance with insurers of good standing, shall be payable to the Issuer and may provide for such deductibles, exclusions, limitations, restrictions, and restrictive endorsements customary in policies for similar coverage issued to entities operating properties similar to the properties of the Sewer System. Any self insurance shall be in the amounts, manner and of the type provided by entities operating properties similar to the properties of the Sewer System. In the event of any loss or damage to the Sewer System covered by insurance, the Issuer will, with respect to each such loss, promptly repair, reconstruct or replace the parts of the Sewer System affected by such loss or damage to the extent necessary to the proper conduct of the operation of the business of the Sewer System in accordance with Prudent Utility Practice, shall cause the proceeds of such insurance to be applied for that purpose to the extent required therefor, and pending such application, shall hold the proceeds of any insurance policy covering such damage or loss in trust to be applied for that purpose to the extent required therefor. Any excess insurance proceeds received by the Issuer may be used by the Issuer for any lawful purpose. Notwithstanding the foregoing or any provisions of this Resolution to the contrary, the Issuer shall not be required to maintain

insurance with respect to facilities for which insurance shall not be available at reasonable cost or for facilities which, in accordance with Prudent Utility Practice, are not customarily insured.

(I) NO FREE SERVICE. So long as any Bonds are outstanding, the Issuer shall not furnish or supply the facilities, services and commodities of the Sewer System either free of charge or for a nominal charge to any person, firm or corporation, public or private, including the Issuer's departments, agencies and instrumentalities which avail themselves of the services of the Sewer System. The Issuer shall promptly enforce the payment of any and all accounts owing to the Issuer and delinquent, by discontinuing service or by filing suits, actions or proceedings, or by both discontinuance of service and filing suit.

(J) MANDATORY CUT OFF. The Issuer shall establish a written policy consistent with sound business judgment for the disconnection from the Sewer System of any customer who fails to pay for services rendered by the Sewer System, and shall enforce such policy diligently and fairly.

(K) ENFORCEMENT OF COLLECTIONS. The Issuer will diligently enforce and collect the rates, fees and other charges for the services and facilities of the Sewer System and will take all steps, actions and proceedings for the enforcement and collection of such rates, charges and fees as shall become delinquent to the full extent permitted or authorized by law; and will maintain accurate records with respect thereof. All such fees, rates, charges and revenues shall, as collected, be held in trust to be applied as herein provided.

(L) OPERATING BUDGET. The Issuer shall annually, prior to commencement of each of its Fiscal Years, prepare and adopt a budget of the estimated expenditures for the operation and maintenance of the Sewer System during such next succeeding Fiscal Year. The Issuer shall mail copies of such annual budgets (including any amendments thereto) to any Holder or Holders of Bonds who shall file his address with the Issuer and request in writing that copies of all such budgets be furnished him and shall make available such budgets of the Sewer System at all reasonable times to any Holder or Holders of Bonds or to anyone acting for and on behalf of such Holder or Holders. Bondholders shall pay reasonable actual cost of printing and mailing of such copies (except as otherwise provided herein or in a Supplemental Resolution).

(M) MANDATORY CONNECTIONS; NO COMPETING SEWER SYSTEM. So long as service is in fact available as reasonably determined by the Issuer, the Issuer will, to the full extent permitted by law, require all lands, buildings and structures within the area being served by the Sewer System to connect with and use such facilities within one year after notification. To the extent permitted by law, the Issuer will not grant a franchise for the operation of any competing Sewer System or Sewer Systems within the area served by the Sewer System until all Bonds issued hereunder, together with the interest thereon, and premium, if any, have been paid in full. Notwithstanding the foregoing, the Issuer shall not be required to duplicate services being provided by private or public utilities in the area being served by such private or

public utilities on the date of issuance of the first Series of Bonds hereunder. In addition, the Issuer shall not be prohibited from allowing other private or public utilities to provide services within the area being served by the Sewer System, if the Issuer shall not be providing such service in such area on that date. Nothing herein shall be deemed to constitute the approval of the Issuer for any private or public utility (other than the Sewer System) to provide any services within the boundaries of the Issuer or within the area being served by the Sewer System or within any other area of the Issuer.

(N) SUPERVISORY PERSONNEL. The Issuer, in operating the Sewer System, will employ or designate, as manager, one or more of its qualified employees, or an independent contractor, who have demonstrated ability and experience in operating similar facilities, and will require all such employees or independent contractors, as the case may be, who may have possession of money derived from the operation of the Sewer System to be covered by a fidelity bond, written by a responsible indemnity company in amounts fully adequate to protect the Issuer from loss.

(O) PAYMENT OF TAXES, ASSESSMENTS AND OTHER CLAIMS. The Issuer shall from time to time duly pay and discharge, or cause to be paid and discharged, all taxes, assessments and other governmental charges, or payments in lieu thereof, lawfully imposed upon the properties constituting the Sewer System or the Gross Revenues, as well as all lawful claims for labor and materials and supplies which, if not paid, might become a lien or charge upon such properties or any part thereof, or upon the Gross Revenues or which might in any way impair the security of the Bonds, except assessments, charges or claims which the Issuer shall in good faith contest by proper legal proceedings.

(P) ISSUANCE OF OTHER OBLIGATIONS. The Issuer shall issue no bonds or obligations of any kind or nature payable from or enjoying a lien on the Pledged Revenues if such obligations have priority over the Bonds with respect to payment or lien, nor shall the Issuer create or cause or permit to be created any debt, lien, pledge, assignment, encumbrance or other charge having priority to or being on a parity with the lien of the Bonds upon said Pledged Revenues. Notwithstanding any other provision in this Section 20(P), the Issuer may issue Additional Parity Obligations under the conditions and in the manner provided herein. Any obligations of the Issuer, other than the Bonds, which are payable from the Pledged Revenues shall contain an express statement that such obligations are junior and subordinate in all respects to the Bonds as to lien on and source and security for payment from such Pledged Revenues.

(Q) ISSUANCE OF ADDITIONAL PARITY OBLIGATIONS. No Additional Parity Obligations shall be issued after the issuance of the Series 2014 Bonds herein authorized, except upon the conditions and in the manner hereinafter provided:

(1) There shall have been obtained and filed with the Clerk a certificate of the Finance Director stating: (a) that the books and records of the Issuer relative to the



Sewer System and the Net Revenues have been reviewed by the Finance Director; and (b) that the amount of the Net Revenues derived from the most recently audited fiscal year preceding the date of issuance of the proposed Additional Parity Obligations (the "Test Period") adjusted as provided in paragraphs (2), (3), (4), (5) and/or (6) below, is equal to not less than one hundred twenty-five percent (125%) of the Maximum Bond Service Requirement becoming due in any Bond Year thereafter on (A) all Bonds issued under this Resolution, if any, then Outstanding, and (B) on the Additional Parity Obligations with respect to which such certificate is made.

(2) Upon recommendation of the Qualified Independent Consultants, the Net Revenues certified pursuant to (b) in the previous paragraph may be adjusted for purposes of this Section 20(Q) by including: (a) one hundred percent (100%) of the additional Net Revenues which in the opinion of the Qualified Independent Consultant would have been derived by the Issuer from rate increases adopted before the Additional Parity Obligations are issued, if such rate increases had been in place throughout the Test Period, and (b) one hundred percent (100%) of the additional Net Revenues estimated by the Qualified Independent Consultant to be derived during the first full twelve month period after the facilities of the Sewer System are extended, enlarged, improved or added to with the proceeds of the Additional Parity Obligations with respect to which such certificate is made.

(3) Upon recommendation of the Qualified Independent Consultants, if the Additional Parity Obligations are to be issued for the purpose of acquiring an existing sewer system in accordance with Section 26 hereof, the Net Revenues certified pursuant to Section 20(Q)(1)(b) may be adjusted by including: one hundred percent (100%) of the additional estimated Net Revenues which in the written opinion of the Qualified Independent Consultants will be derived from the acquired facilities during the first full twelve (12) month period after the issuance of such Additional Parity Obligations (the Qualified Independent Consultants' report shall be based on the actual operating revenues of the acquired utility for a recent twelve (12) month period adjusted to reflect the Issuer's ownership and the Issuer's rate structure in effect with respect to the Sewer System at the time of the issuance of the Additional Parity Obligations).

(4) Upon recommendation of the Qualified Independent Consultants, if the number of connections as of the first day of the month in which the proposed Additional Parity Obligations are to be issued exceeds the average number of such connections during such twelve (12) consecutive month period, then the Net Revenues certified pursuant to Section 20(Q)(1)(b) may be adjusted to include the Net Revenues which would have been received in such twelve (12) consecutive months if those additional connections had also been connected to the Sewer System during all of such twelve (12) consecutive months.

(5) Upon recommendation of the Qualified Independent Consultant, if the Issuer shall have entered into a contract, which contract shall be for a duration of not less than the final maturity of the proposed Additional Parity Obligations, with any public body, whereby the Issuer shall have agreed to furnish services for the collection, treatment or disposal of sewage or agreed to furnish services in connection with any other sewer system, then the Net Revenues certified pursuant to Section 20(Q)(1)(b) may be increased (to the extent such amounts were not reflected in such Net Revenues) by the minimum amount which the public body shall guarantee to pay in any one year for the furnishing of services by the Issuer, after deducting from such payment the estimated Cost of Operation and Maintenance attributable in such year to such services.

(6) Upon recommendations of the Qualified Independent Consultants approved by Resolution of the Issuer declaring its intent to implement such recommendations, if there is an estimated increase in Net Revenues to be received by the Issuer as a result of additions, extensions or improvements to the Sewer System during the period of three (3) years following the completion of such additions, extensions or improvements financed with the proceeds of Bonds or Additional Parity Obligations, then the Net Revenues derived from the Sewer System certified pursuant to Section 20(Q)(1)(b) may be increased by fifty percent (50%) of the average annual additional Net Revenues calculated for such three year period (less any anticipated debt service on any Additional Bonds expected to be issued to finance such requirements if not included in Section 20(Q)(1) above).

(7) The Issuer need not comply with the provisions of paragraph (1) of this Section 20(Q) if and to the extent the Additional Parity Bonds to be issued are refunding bonds, if the Issuer shall cause to be delivered a certificate of the Finance Director of the Issuer setting forth the Maximum Annual Debt Service Requirement (i) for the Bonds then Outstanding and (ii) for all Series of Bonds to be immediately Outstanding thereafter and stating that the Maximum Annual Debt Service Requirement pursuant to (ii) above is not greater than that set forth pursuant to (i) above.

(8) The Issuer need not comply with the provisions of paragraph (1) of this Section 20(Q) if and to the extent the Bonds to be issued are for the purpose of providing any necessary additional funds required for completion of any improvements to the Sewer System ("Completion Bonds") if originally financed with the proceeds of Bonds; provided that such Completion Bonds for which the Issuer need not comply with the provision of such paragraph (1) of this Section 20(Q) may not exceed ten percent (10%) of the total principal amount of Bonds estimated to be required for such improvements to the Sewer System at the time of issuance of the initial Series of Bonds to finance such improvements.

(9) The Finance Director of the Issuer shall have certified that the Issuer is not in default in the carrying out of any of the obligations assumed under this

Resolution and no event of default shall have occurred under this Resolution and shall be continuing, and all payments required by this Resolution to be made into the funds and accounts established hereunder shall have been made to the full extent required.

(10) The Supplemental Resolution authorizing the issuance of the Additional Parity Obligations shall recite that all of the covenants contained herein will be applicable to such Additional Parity Obligations.

(11) Notwithstanding anything herein to the contrary, no Additional Parity Obligations shall be issued if an Event of Default would continue beyond such issuance.

SECTION 21. Defaults; Events of Default and Remedies. Except as provided below, if any of the following events occur, it is hereby defined as and declared to be and to constitute an "Event of Default:"

(A) Default in the due and punctual payment of any interest on the Bonds;

(B) Default in the due and punctual payment of the principal of and premium, if any, on any Bond, at the stated maturity thereof, or upon proceedings for redemption thereof;

(C) Default in the performance or observance of any other of the covenants, agreements or conditions on the part of the Issuer contained in this Resolution or in the Bonds and the continuance thereof for a period of thirty (30) days after written notice to the Issuer given by the Holders of not less than twenty-five percent (25%) of aggregate principal amount of Bonds then Outstanding (provided, however, that with respect to any obligation, covenant, agreement or condition which requires performance by a date certain, if the Issuer performs such obligation, covenant, agreement or condition within thirty (30) days of written notice as provided above, the default shall be deemed to be cured);

(D) Failure by the Issuer promptly to remove any execution, garnishment or attachment of such consequence as will materially impair its ability to carry out its obligations hereunder; or

(E) Any act of bankruptcy or the rearrangement, adjustment or readjustment of the obligations of the Issuer under the provisions of any bankruptcy or moratorium laws or similar laws relating to or affecting creditors' rights.

The term "default" shall mean default by the Issuer in the performance or observance of any of the covenants, agreements or conditions on its part contained in this Resolution, any Supplemental Resolution or in the Bonds, exclusive of any period of grace required to constitute a default or an "Event of Default" as hereinabove provided.

For purposes of Section 21(A) and (B) hereof, no effect shall be given to any payments made under any Bond Insurance Policy.

Any Holder of Bonds issued under the provisions hereof or any trustee acting for the Holders of such Bonds may, either at law or in equity, by suit, action, mandamus or other proceedings in any court of competent jurisdiction, protect and enforce any and all rights, including the right to the appointment of a receiver, existing under State or federal law, or granted and contained herein, and may enforce and compel the performance of all duties required herein or by any applicable law to be performed by the Issuer or by any officer thereof.

Nothing herein, however, shall be construed to grant to any Holder of the Bonds any lien on any property of the Issuer, except the Pledged Revenues.

The foregoing notwithstanding:

(i) No remedy conferred upon or reserved to the Bondholders is intended to be exclusive of any other remedy, but each remedy shall be cumulative and shall be in addition to any other remedy given to the Bondholders hereunder.

(ii) No delay or omission to exercise any right or power accruing upon any default or Event of Default shall impair any such right or power or shall be construed to be a waiver of any such default or acquiescence therein, and every such right and power may be exercised as often as may be deemed expedient.

(iii) No waiver of any default or Event of Default hereunder by the Bondholders shall extend to or shall affect any subsequent default or Event of Default or shall impair any rights or remedies consequent thereon.

(iv) Acceleration of the payment of principal of and interest on the Bonds shall not be a remedy hereunder in the case of an Event of Default.

Upon the occurrence of an Event of Default, and upon the filing of a suit or other commencement of judicial proceedings to enforce the rights of the Bondholders under this Resolution, the Bondholders shall be entitled, as a matter of right, to the appointment of a receiver or receivers of the Sewer System and the funds pending such proceedings, with such powers as the court making such appointment shall confer.

Notwithstanding any provision of this Resolution to the contrary, for all purposes of this Section 21, except the giving of notice of any Event of Default to the Holder of the Bonds, any Insurer shall be deemed to be the Holder of the Bonds it has insured.

On the occurrence of an Event of Default, to the extent such rights may then lawfully be waived, neither the Issuer nor anyone claiming through or under it, shall set up, claim or seek to take advantage of any stay, extension or redemption laws now or hereafter in force, in order to prevent or hinder the enforcement of this Resolution, and the Issuer, for itself and all who may claim through or under it, hereby waives, to the extent it may lawfully do so, the benefit of all such laws and all right of redemption to which it may be entitled.

Within 30 days of knowledge thereof, both the Issuer and the Paying Agent shall provide notice to any and all Insurers of Bonds of the occurrence of any Event of Default.

The respective Insurers of Bonds shall be included as a party in interest and as a party entitled to (i) notify the Issuer or any applicable receiver of the occurrence of an Event of Default, and (ii) request the receiver to intervene in judicial proceedings that affect the Bonds or the security therefor. The receiver is required to accept notice of default from each Insurer of Bonds.

Anything in this Resolution to the contrary notwithstanding, upon the occurrence and continuance of an Event of Default, the Insurers of Bonds in default shall be entitled to control and direct the enforcement of all rights and remedies granted to the Bondholders under this Resolution, and the Insurers of Bonds in default shall also be entitled to approve all waivers of events of default.

SECTION 22. Amending and Supplementing of Resolution without Consent of Holders of Bonds. The Issuer, from time to time and at any time and without the consent or concurrence of any Holder of any Bonds, may adopt a Supplemental Resolution amendatory hereof or supplemental hereto if the provisions of such Supplemental Resolution shall not materially adversely affect the rights of the Holders of the Bonds then Outstanding, for any one or more of the following purposes:

(A) To make any changes or corrections in this Resolution as to which the Issuer shall have been advised by Bond Counsel that are required for the purpose of curing or correcting any ambiguity or defective or inconsistent provisions or omission or mistake or manifest error contained in this Resolution, or to insert in this Resolution such provisions clarifying matters or questions arising under this Resolution as are necessary or desirable;

(B) To add additional covenants and agreements of the Issuer for the purpose of further securing the payments of the Bonds;

(C) To surrender any right, power or privilege reserved to or conferred upon the Issuer by the terms of this Resolution;

(D) To confirm, as further assurance, any lien, pledge or charge or the subjection to any lien, pledge or charge, created or to be created by the provisions of this Resolution;

(E) To grant to or confer upon the Holders any additional right, remedies, powers, authority or security that lawfully may be granted to or conferred upon them;

(F) To assure compliance with federal "arbitrage" provisions in effect from time to time;

(G) To provide such changes as may be necessary in order to adjust the terms hereof (but not including the provisions of Section 20(E) and Section 20(Q) hereof) so as to facilitate the issuance of Variable Rate Bonds, Option Bonds, or to obtain a Credit Facility;

(H) To provide for the combination of the Sewer System with any other utility provided the conditions set forth in Section 26 hereof are satisfied;

(I) To provide for the transfer of the ownership and/or operation of the Sewer System pursuant to a governmental reorganization as set forth in Section 25 hereof;

(J) To modify any of the provisions of this Resolution in any other aspects provided that such modifications shall not be effective until after the Bonds Outstanding at the time such Supplemental Resolution is adopted shall cease to be Outstanding, or until the holders thereof consent thereto pursuant to Section 23 hereof, and any Bonds issued subsequent to any such modification shall contain a specific reference to the modifications contained in such Supplemental Resolution.

(K) To amend Section 30 hereof to make covenants relating to Direct Subsidy Bonds, if appropriate.

Except for Supplemental Resolutions providing for the issuance of Bonds pursuant hereto, the Issuer shall not adopt any Supplemental Resolution authorized by the foregoing provisions of this Section unless, in the opinion of Bond Counsel, the adoption of such Supplemental Resolution is permitted by the foregoing provisions of this Section.

Notwithstanding anything else in this Resolution to the contrary, any amendment or supplement to this Resolution, with the exception of Supplemental Resolutions relating to the issuance of Additional Parity Obligations, shall be subject to the prior written consent of each of the Insurers of the Bonds. Each of the Insurers of the Bonds shall be provided with a full transcript of all proceedings relating to the execution of any such amendment or supplement.

SECTION 23. Amendment of Resolution with Consent of Holders of Bonds. Except as provided in Section 22 hereof, no material modification or amendment of this Resolution or of any resolution supplemental hereto shall be made without the consent in writing of the Holders of fifty-one percent (51%) or more in the principal amount of the Bonds of each Series so affected and then Outstanding; provided, however, written consent by an underwriter of Bonds who intends to resell the Bonds to the public may not be counted towards meeting the fifty-one percent (51%) requirement. For purposes of this Section, so long as legally permitted, to the extent any Bonds are insured by a Bond Insurance Policy or are secured by a Credit Facility and such Bonds are then rated in as high a rating category as the rating category in which such Bonds were rated at the time of initial issuance and delivery thereof by either S&P, Moody's or Fitch or successors and assigns, then the consent of the Insurer or Insurers of such Bond Insurance Policy or the issuer or issuers of such letter of credit shall be deemed to constitute the consent of the Holder of such Bonds. No modification or amendment shall permit a change in

the maturity of such Bonds or a reduction in the rate of interest thereon or in the amount of the principal obligation thereof or reduce the percentage of the Holders of the Bonds required to consent to any material modification or amendment hereof without the consent of the Holder or Holders of all such obligations. For purposes of the immediately preceding sentence, the issuer or issuers of a Bond Insurance Policy or a Credit Facility shall not consent on behalf of the Holders of the Bonds. No amendment or supplement pursuant to this Section 23 (but not including Section 22 hereof) shall be made without the consent of each of the Insurers of Bonds.

Notwithstanding anything else in this Resolution to the contrary, any amendment or supplement to this Resolution, with the exception of Supplemental Resolutions relating to the issuance of Additional Parity Obligations, shall be subject to the prior written consent of each of the Insurers of the Bonds. Each of the municipal bond insurers of the Bonds shall be provided with a full transcript of all proceedings relating to the execution of any such amendment or supplement.

SECTION 24. Defeasance. The covenants and obligations of the Issuer shall be defeased and discharged under terms of this Resolution as follows:

(A) If the Issuer shall pay or cause to be paid, or there shall otherwise be paid, to the Holders of all Bonds the principal, redemption premium, if any, and interest due or to become due thereon, at the times and in the manner stipulated herein, then the pledge of the Pledged Revenues and all covenants, agreements and other obligations of the Issuer to the Bondholders shall thereupon cease, terminate and become void and be discharged and satisfied. If the Issuer shall pay or cause to be paid, or there shall otherwise be paid, to the Holders of any Outstanding Bonds the principal, redemption premium, if any, and interest due or to become due thereon, at the times and in the manner stipulated herein, such Bonds shall cease to be entitled to any lien, benefit or security under this Resolution, and all covenants, agreements and obligations of the Issuer to the Holders of such Bonds shall thereupon cease, terminate and become void and be discharged and satisfied.

(B) The Bonds, redemption premium, if any, and interest due or to become due for the payment or redemption of which moneys shall have been set aside and shall be held in trust (through deposit by the Issuer of funds for such payment or redemption or otherwise) at the maturity or redemption date thereof shall be deemed to have been paid within the meaning and with the effect expressed in paragraph (A) of this Section 24. Subject to the provisions of paragraph (C) and (D) of this Section 24, any Outstanding Bonds shall, prior to the maturity or redemption date thereof, be deemed to have been paid within the meaning and with the effect expressed in paragraph (A) of this Section if (i) in case any of said Bonds are to be redeemed on any date prior to their maturity, the Issuer shall have given to the escrow agent instructions accepted in writing by the escrow agent to notify Holders of Outstanding Bonds in the manner required herein of the redemption of such Bonds on said date, and (ii) there shall have been deposited with the escrow agent either moneys in an amount which shall be sufficient, or Acquired Obligations (including any Acquired Obligations issued or held in book-entry form

on the books of the Department of the Treasury of the United States) the principal of and the interest on which when due will provide moneys which, together with the moneys, if any, deposited with the escrow agent at the same time, shall be sufficient, to pay when due the principal of and premium, if any, and interest due and to become due on said Bonds on or prior to the redemption date or maturity date thereof, as the case may be. In the event of a defeasance pursuant to clause (ii) above, the Issuer shall cause to be delivered a verification report of an independent nationally recognized certified public accountant (a "Verification Report"), provided, however, that if the Issuer elects to gross fund the escrow by depositing funds with the escrow agent in an amount equal to or exceeding the amount necessary to pay when due the principal of and premium, if any, and interest due and to become due on said Bonds on or prior to the redemption date as certified to be the amount to become due by the Paying Agent, without regard to any investment earnings that may be received on such deposited amounts, then the Issuer may elect not to cause to be delivered a Verification Report. If a forward supply contract is employed in connection with the refunding, (i) such verification report shall expressly state that the adequacy of the escrow to accomplish the refunding project relies solely on the initial escrowed investments and the maturing principal thereof and interest income thereon and does not assume performance under or compliance with the forward supply contract, and (ii) the applicable escrow agreement shall provide that in the event of any discrepancy or difference between the terms of the forward supply contract and the escrow agreement and this Resolution, the terms of the escrow agreement and this Resolution shall be controlling.

(C) For purposes of determining whether Variable Rate Bonds shall be deemed to have been paid prior to the maturity or redemption date thereof, as the case may be, by the deposit of moneys, or Acquired Obligations and moneys, if any, in accordance with paragraph (B) of this Section 24, the interest to come due on such Variable Rate Bonds on or prior to the maturity date or redemption date thereof, as the case may be, shall be calculated assuming that interest thereon will accrue at the maximum rate of interest such Variable Rate Bonds may bear pursuant to the Supplemental Resolution authorizing the issuance thereof, or the maximum rate permitted by law if such Supplemental Resolution provides no maximum rate of interest.

(D) Option Bonds shall be deemed to have been paid in accordance with the second sentence of paragraph (B) of this Section 24 only if, in addition to satisfying the requirements of clauses (i) and (ii) of such sentence, there shall have been deposited with the escrow agent moneys in an amount which shall be sufficient to pay when due the maximum amount of principal of and redemption premium, if any, and interest on such Bonds which could become payable to the Holders of such Bonds upon the exercise of any options provided to the Holders of such Bonds; provided, however, that if, at the time a deposit is made with the escrow agent pursuant to paragraph (B) of this Section 24, the options originally exercisable by the Holder of an Option Bond are no longer exercisable, such Bond shall not be considered an Option Bond for purposes of this paragraph (D). If any portion of the moneys deposited with the escrow agent for the payment of the principal of and redemption premium, if any, and interest on Option Bonds is not required for such purpose, the escrow agent shall, if requested by the



Issuer, pay the amount of such excess to the Issuer free and clear of any trust, lien, security interest, pledge or assignment securing said Bonds or otherwise existing under the Resolution.

SECTION 25. Governmental Reorganization. Notwithstanding any other provisions of this Resolution, this Resolution shall not prevent any lawful reorganization of the governmental structure of the Issuer, including a merger or consolidation of the Issuer with another public body or the transfer of a public function of the Issuer to another public body, provided that any reorganization which affects the Sewer System shall provide that the Sewer System shall be continued as a single enterprise and that any public body which succeeds to the ownership and operation of the Sewer System shall also assume all rights, powers, obligations, duties and liabilities of the Issuer under this Resolution and pertaining to all Bonds.

SECTION 26. Additional Utility Functions. The Issuer may expand the utility functions of the Sewer System as they exist on the date hereof as permitted in the definition of "Sewer System" contained herein, provided that the Issuer has received the prior written consent of the Insurer (provided the Insurer is not in default of its obligations under its Credit Facility), and adopted resolutions of the Issuer to the effect that, based upon such certificates and opinions of its Consulting Engineers, independent certified public accountants, Bond Counsel, Financial Advisor or other Qualified Independent Consultants as the Issuer shall deem necessary, desirable or appropriate, the addition of such utility functions (a) will not impair the ability of the Issuer to comply with the provisions of this Resolution including the Rate Covenant contained in Section 20(E) hereof, and (b) will not materially adversely affect the rights of the Holders of the Bonds. Upon such expansion, the Issuer shall notify the Holder of the Series 2014 Bonds in writing and provide a copy of the certificates or opinions obtained in compliance with this Section 26.

SECTION 27. [RESERVED].

SECTION 28. Payments to Credit Facility. In connection with any Bonds, the Issuer may obtain or cause to be obtained one or more Credit Facilities and agree with any Credit Facility Issuer to reimburse such issuer directly for amounts paid under the terms of such Credit Facility, together with interest thereof; provided, however, that no obligation to reimburse a Credit Facility Issuer shall be created, for purposes of this Resolution, until amounts are paid under such Credit Facility. Such payments are referred to herein as "Reimbursement Obligations." Any Reimbursement Obligation may be secured by a pledge of and a lien on the Pledged Revenues on a subordinate basis to the lien created herein in favor of the Holders of the Bonds. Any such Reimbursement Obligation shall be deemed to be a part of the Series to which the Credit Facility which gave rise to such Reimbursement Obligation relates. Payments to reimburse the issuer of a Credit Facility shall constitute Subordinated Debt.

SECTION 29. Capital Appreciation Bonds. For the purposes of (i) receiving payment of the redemption price of a Capital Appreciation Bond if redeemed prior to maturity, (ii)

computing Bond Service Requirement, and (iii) computing the amount of Holders required for any notice, consent, request or demand hereunder for any purpose whatsoever, the principal amount of a Capital Appreciation Bond shall be deemed to be its Accreted Value.

SECTION 30. Tax Covenants.

(A) The Issuer covenants with the Holders of each Series of Bonds (other than Taxable Bonds) that it shall not use the proceeds of such Series of Bonds in any manner which would cause the interest on such Series of Bonds to be or become includable in the gross income of the Holder thereof for federal income tax purposes.

(B) The Issuer covenants with the Holders of each Series of Bonds (other than Taxable Bonds) that neither the Issuer nor any Person under its control or direction will make any use of the proceeds of such Series of Bonds (or amounts deemed to be proceeds under the Code) in any manner which would cause such Series of Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Code and neither the Issuer nor any other Person shall do any act or fail to do any act which would cause the interest on such Series of Bonds to become includable in the gross income of the Holder thereof for federal income tax purposes.

(C) The Issuer hereby covenants with the Holders of each Series of Bonds (other than Taxable Bonds) that it will comply with all provisions of the Code necessary to maintain the exclusion of interest on the Bonds from the gross income of the Holder thereof for federal income tax purposes, including, in particular, the payment of any amount required to be rebated to the U.S. Treasury pursuant to the Code.

(D) The Issuer may, if it so elects, issue one or more Series of Taxable Bonds the interest on which is (or may be) includable in the gross income of the Holder thereof for federal income tax purposes, so long as each Bond of such Series states in the body thereof that interest payable thereon is (or may be) subject to federal income taxation and provided that the issuance thereof will not cause the interest on any other Bonds theretofore issued hereunder to be or become includable in the gross income of the Holder thereof for federal income tax purposes. The covenants set forth in paragraphs (A), (B) and (C) above shall not apply to any Taxable Bonds.

(E) There is hereby created and established a fund to be known as the “City of Sanibel Sewer System Revenue Bonds Rebate Fund” (the “Rebate Fund”), and a separate account therein for each Series of Bonds. The Issuer shall deposit into the appropriate account in the Rebate Fund, from investment earnings on moneys deposited in the other funds and accounts created hereunder, or from any other legally available funds of the Issuer, an amount equal to the Rebate Amount for such Rebate Year. The Issuer shall use such moneys deposited in the appropriate account in the Rebate Fund only for the payment of the Rebate Amount to the United States as required by this Section 30. In complying with the foregoing, the Issuer may rely upon any instructions or opinions from Bond Counsel.

If any amount shall remain in the Rebate Fund after payment in full of all Bonds issued hereunder that are not Taxable Bonds and after payment in full of the Rebate Amount to the United States in accordance with the terms hereof, such amounts shall be available to the Issuer for any lawful purpose.

The Rebate Fund shall be held separate and apart from all other funds and accounts of the Issuer, shall not be impressed with a lien in favor of the Bondholders and the moneys therein shall be available for use only as herein provided.

SECTION 31. Bond Anticipation Notes Authorized for Interim Financing. Pursuant to authority granted by Section 215.431, Florida Statutes, the Issuer is authorized to issue Bond Anticipation Notes, in one or more series, from time to time for the purposes authorized by this Resolution, and for the purpose of obtaining interim financing. Prior to the sale of Bonds authorized by this Resolution, the Issuer may issue its Bond Anticipation Notes as provided herein and as provided in Section 215.431, Florida Statutes. Any such Bond Anticipation Notes authorized by the Issuer shall be issued upon the adoption of a resolution by the Issuer specifying the amount of Bond Anticipation Notes to be issued, the series designation, the maturity of such Bond Anticipation Notes, the denomination, date and the rate of interest which shall be borne by such Bond Anticipation Notes which shall not be at a rate greater than the highest rate authorized by law. Any such Bond Anticipation Notes issued may be sold in the manner provided by Section 215.431, Florida Statutes and shall satisfy all other requirements contained therein, including those related to the maturity of such Bond Anticipation Notes.

SECTION 32. Additional Rights to Insurers. All notices required to be given to any party hereunder shall also be given to the Insurer. Pursuant to one or more Supplemental Resolutions, the Issuer may provide additional rights, covenants, agreements and restrictions relating to any Insurer and any Bond Insurance Policy.

SECTION 33. Severability. If any one or more of the covenants, agreements or provisions of this Resolution should be held contrary to any express provision of law or contrary to the policy of express law, though not expressly prohibited, or against public policy, or shall for any reason whatsoever be held invalid or shall in any manner be held to adversely affect the validity of the Bonds, then such covenants, agreements or provisions shall be null and void and shall be deemed separate from the remaining covenants, agreements or provisions of this Resolution or of the Bonds issued hereunder.

SECTION 34. Sale of Bonds. The Bonds may be issued and sold at public or private sale at one time or in installments from time to time and at such price or prices as shall be consistent with the provisions of the requirements of this Resolution and other applicable provisions of law.

SECTION 35. General Authority. The members of the City Council of the Issuer and the Issuer's officers, attorneys and other agents and employees are hereby authorized to perform all

acts and things required of them by this Resolution or desirable or consistent with the requirements hereof for the full, punctual and complete performance of all of the terms, covenants and agreements contained in the Bonds and this Resolution, and they are hereby authorized to execute and deliver all documents which shall be required by Bond Counsel to effectuate the sale of the Bonds to said initial purchasers.

SECTION 36. No Third Party Beneficiaries. Except such other Persons as may be expressly described herein or in the Bonds, nothing in this Resolution, or in the Bonds, expressed or implied, is intended or shall be construed to confer upon any Person, other than the Issuer and the Holders, any right, remedy or claim, legal or equitable, under and by reason of this Resolution or any provision hereof, or of the Bonds, all provisions hereof and thereof being intended to be and being for the sole and exclusive benefit of the Issuer and the Persons who shall from time to time be the Holders.

SECTION 37. No Personal Liability. Neither the members of the City Council of the Issuer, any person executing the Bonds, any other charter employees, nor employees of the Issuer shall be personally liable therefor or be subject to any personal liability or accountability by reason of the issuance thereof.

SECTION 38. Repeal of Inconsistent Instruments. Resolution No. 93-115 previously adopted and amended by the City Council of the Issuer is hereby amended and restated in its entirety. All resolutions or parts or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 39. Effective Date. This Resolution shall be in full force and effect and take effect immediately upon its passage and adoption.

DULY PASSED AND ADOPTED by the City Council of the City of Sanibel, Lee County, Florida, this 4th day of February, 2014.

AUTHENTICATION:

\_\_\_\_\_  
Kevin Ruane, Mayor

\_\_\_\_\_  
Pamela Smith, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Kenneth B. Cuyler, City Attorney

February 4, 2014  
Date

Vote of Councilmembers

Ruane \_\_\_\_\_  
Congress \_\_\_\_\_  
Denham \_\_\_\_\_  
Harrity \_\_\_\_\_  
Jennings \_\_\_\_\_

Date filed with City Clerk: \_\_\_\_\_

(SEAL)

Exhibit A

**TERM SHEET**

**Exhibit B**

**PURCHASER'S CERTIFICATE**

This is to certify that Hancock Bank, a Mississippi Bank (the "Purchaser"), has not required the City of Sanibel, Florida (the "Issuer") to deliver any offering document and has conducted its own investigation, to the extent it deems satisfactory or sufficient, into matters relating to business affairs or conditions (either financial or otherwise) of the Issuer in connection with the issuance of the \$9,493,598.46 City of Sanibel, Florida, Sewer System Refunding Revenue Bonds, Series 2014 (the "Bonds") and no inference should be drawn that the Purchaser, in the acceptance of said Bonds, is relying on Bryant Miller Olive P.A. ("Bond Counsel") or Kenneth B. Cuyler, Esq. ("City Attorney") as to any such matters other than the legal opinion rendered by Bond Counsel and by the City Attorney. Any capitalized undefined terms used herein not otherwise defined shall have the meaning set forth in Resolution No. 14-012 adopted by the City Commission of the Issuer on February 4, 2014 (the "Resolution").

We acknowledge and understand that the Resolution is not being qualified under the Trust Indenture Act of 1939, as amended (the "1939 Act"), and is not being registered in reliance upon the exemption from registration under Section 3(a)(2) of the Securities Act of 1933, Section 517.051(1), Florida Statutes, and/or Section 517.061(7), Florida Statutes, and that neither the Issuer, Bond Counsel nor the City Attorney shall have any obligation to effect any such registration or qualification.

We are not acting as a broker or other intermediary, and are purchasing the Bonds as an investment for our own account and not with a present view to a resale or other distribution to the public. We understand that the Bonds may not be transferred except to an "accredited investor" as described below in accordance with the restrictions set forth in the Bonds, except for certain exceptions provided in the Resolution.

We are a bank, trust company, savings institution, insurance company, dealer, investment company, pension or profit-sharing trust, or qualified institutional buyer as contemplated by Section 517.061(7), Florida Statutes. We are not purchasing the Bonds for the direct or indirect promotion of any scheme or enterprise with the intent of violating or evading any provision of Chapter 517, Florida Statutes. We are an "accredited investor" as such term is defined in the Securities Act of 1933, as amended, and Regulation D thereunder.

DATED this \_\_\_\_ day of February, 2014.

\_\_\_\_\_  
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

## Exhibit C

### DISCLOSURE LETTER

The undersigned, as purchaser, proposes to negotiate with the City of Sanibel, Florida (the "Issuer") for the private purchase of its City of Sanibel, Florida, Sewer System Refunding Revenue Bonds, Series 2014 in the principal amount of \$9,493,598.46 (the "Bonds"). Prior to the award of the Bonds, the following information is hereby furnished to the Issuer:

1. Set forth is an itemized list of the nature and estimated amounts of expenses to be incurred for services rendered to us (the "Bank") in connection with the issuance of the Bonds (such fees and expenses to be paid by the Issuer):

Akerman LLP, Bank Counsel

\$4,500.00

2. (a) No fee, bonus or other compensation is estimated to be paid by the Bank in connection with the issuance of the Bonds to any person not regularly employed or retained by the Bank, including any "finder" as defined in Section 218.386(1)(a), Florida Statutes).

(b) No person has entered into an understanding with the Bank, or to the knowledge of the Bank, with the Issuer, for any paid or promised compensation or valuable consideration, directly or indirectly, expressly or implied, to act solely as an intermediary between the Issuer and the Bank or to exercise or attempt to exercise any influence to effect any transaction in the purchase of the Bonds.

3. The amount of the underwriting spread expected to be realized by the Bank on the Bonds is \$0.

4. The management fee to be charged by the Bank on the Bonds is \$0.

5. Truth-in-Bonding Statement:

The Bonds are being issued primarily to currently refund the Issuer's Sewer Utility Revenue Refunding Bonds, Series 2003 and the State Revolving Fund Loan Agreement #8358080 between the Issuer and the Florida Department of Environmental Protection and pay related costs in connection therewith.

Unless earlier redeemed, the Bonds are expected to be repaid by August 1, 2021. At an annual interest rate of 1.43%, total interest paid over the life of the Bonds is estimated to equal \$548,097.45.



The Bonds will be payable solely from net revenues of the Issuer's sewer system as further described in Resolution 14-012 of the Issuer adopted on February 4, 2014 (the "Resolution"). Issuance of the Bonds is estimated to result in a maximum of approximately \$1,338,893 of revenues of the Issuer not being available to finance the services of the Issuer in any one year during the life of the Bonds.

6. The name and address of the Bank is as follows:

Hancock Bank  
113 Designer Circle  
Dothan, Alabama 36303

IN WITNESS WHEREOF, the undersigned has executed this Disclosure Letter on behalf of the Bank this \_\_\_\_ day of February, 2014.

HANCOCK BANK

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: Vice President

Memorandum

DATE: July 16, 2013

TO: City Council

THROUGH: City Manager Judie Zimomra

FROM: Public Works Director Keith Williams

RE: 2014 Winter Beach Monitoring Survey

RECOMMENDATION: Approve Proposal for Professional Services with Sea Diversified, Inc. to perform the 2014 winter beach monitoring survey for \$68,250.

Since 1992, the City has contracted for a survey of its beaches in order to monitor the shoreline and locate any changes or trends in beach erosion. The area surveyed includes the entire Gulf shoreline and the eastern third of the Bay shoreline. This program is critical for beach maintenance and for potential funding of any beach damaged during hurricanes or other natural disasters.

At its June 1, 2010 meeting, City Council authorized the City Manager to enter into contract negotiations with Sea Diversified, Inc. to perform the City's beach monitoring surveys for the next 4 years. Since the survey scope may vary from year to year, separate proposals are negotiated annually for the work, with the proposal for the 2014 winter survey attached for review. The 2014 winter survey scope will involve both onshore (beach) and off shore (up to 3,000 feet out) measurements at a cost of \$68,250.

Staff recommends that Council approve the Proposal for Consulting Services with Sea Diversified, Inc. to perform the 2014 winter beach monitoring survey for \$68,250. The Tourist Development Council (TDC) is funding \$34,125 of the cost while the remaining \$34,125 is funded through Beach Parking (Fund 470). Each is an existing component of the FY2014 budget.

cc: Finance Director Sylvia Edwards  
City Attorney Ken Cuyler



**SEA Diversified, Inc.**  
21 NW 2<sup>nd</sup> Street  
Delray Beach, Florida 33444  
Phone: 561-243-4920  
Facsimile: 561-243-4957

1900 South Harbor City Blvd, #110  
Melbourne, Florida 32901  
Phone: 321-984-7268  
Facsimile: 321-984-7270

December 19, 2013

Mr. Scott Krawczek, P.E.  
City Engineer  
City of Sanibel Public Works Department  
800 Dunlop Road  
Sanibel, Florida 33957

*Sent via Electronic Mail on December 19, 2013*  
scott.krawczuk@mysanibel.com

**RE: Proposal for Professional Services  
Sanibel Island  
Physical Monitoring of Coastal Erosion and Accretion  
Year 2014 Winter Monitoring Event  
Sea Diversified Inc. Proposal Number 13-2156**

Dear Mr. Krawczek:

In accordance with your request, Sea Diversified, Inc. (SDI) is pleased to submit the following proposal for professional services. The scope of work shall include an onshore / offshore profile survey extending from Florida Department of Environmental Protection (FDEP) profile control monument R-108 through R-174 including Bay-1 through Bay-21, totaling one hundred twenty seven (127) beach profiles.

Beach and offshore profile surveys shall be conducted in accordance with the Monitoring Standards for Beach Erosion Control Projects prepared by the Department of Environmental Protection (FDEP), Bureau of Beaches and Coastal Systems (BBCS), dated March 2004 (Specifications).

Details of the scope of work are as follows:

**General:**

Sea Diversified, Inc. shall provide supervision, field / office support staff and equipment to perform the scope of work described, herewith. All work shall be conducted to the highest level of industry standards and under the responsible charge of a Professional Surveyor and Mapper registered in the State of Florida. All work shall meet or exceed the Minimal Technical Standards set forth by the Florida Board of Professional Surveyors and Mappers and be conducted in compliance with the U.S. Army Corps of Engineers' "Technical Requirements for Hydrographic and Topographic Surveying" for Class III Hydrographic Surveys.

**Horizontal and Vertical Datum:**

Horizontal Datum: Feet, relative to the Florida State Plane Coordinate System, West Zone, North American Datum (NAD), 83/90  
Vertical Datum: Feet, relative to the North American Vertical Datum, (NAVD) of 1988.

**Task One: Onshore / Offshore Profile Surveys**

Horizontal / Vertical Control Verification

SDI will verify the horizontal and vertical position of all found and used monuments for the survey. Horizontal and vertical positions will be verified via Real-Time Kinematic GPS procedures. In the event vertical obstructions prohibit the use of GPS, conventional methodologies will be employed.



**Proposal / Agreement for Professional Services  
Sanibel Island-Physical Monitoring of Coastal Erosion and Accretion  
Year 2014 Winter Monitoring Event  
Lee County, Florida  
Sea Diversified P.N. 13-2156  
December 19, 2013, Page 2 of 3**

Temporary control points (TBM's) will be set in the event a monument cannot be readily found. As practical, the TBM will be set at the reference monument location. If the specified location is not practical, the TBM will be set at a more suitable location either landward or seaward along the specified profile azimuth. TBM's will be established in accordance with the Specifications.

**Onshore Profile Data Collection - Topographic**

Onshore profile data collection shall extend from the FDEP profile control monument seaward to approximate wading depth or as required to overlap the offshore profile data a minimum distance of fifty (50) feet. Data collection shall extend upland to the profile monument or approximately 150 feet landward of the vegetation line, whichever is most landward.

In the event there is a physical barrier on line between the beach and the monument, every reasonable attempt shall be made to extend the survey beyond the barrier to the reference monument position. It is understood that certain physical barriers may be considered impassible such as large buildings, private residences with difficult access, waterbodies, mangroves or other heavy vegetation requiring line clearing. At the discretion of the surveyor, data collection will be terminated at the first physical barrier if deemed impassible using practical means of extending the survey landward. Profiles terminated due to impassible barriers will be noted in the field books.

Profile data will be collected using either conventional differential leveling or Real-time Kinematic Differential Global Positioning techniques. Accuracy levels shall be in accordance with the Specifications. Data points will be collected at a maximum interval of twenty-five (25) feet and at all grade breaks (exceeding six inches) and material changes along the profile. In the event the FDEP monument is located more than 300 feet landward of the vegetation line, data points shall be extended to one hundred (100) foot intervals from two hundred (200) feet landward of the approximate vegetation line to the monument location. The reference monument shall be recorded as range 0.0 along the profile with positive ranges extending seaward of the monument and negative ranges extending landward of the monument.

**Offshore Profile Data Collection - Bathymetric**

Bathymetric profile data shall be collected as close to high tide as practical and shall extend landward to a depth that overlaps the onshore portion of the survey a minimum distance of fifty (50) feet. Bathymetric profile data collection shall extend offshore 3000 feet from the profile control monument. Bathymetric data collection shall occur as close to the time of the onshore topographic survey as practical, which shall not exceed seven (7) days of time difference between the two (2) survey events. Maximum wave height during the course of bathymetric data collection shall be three (3) feet.

Bathymetric data shall be collected using an automated hydrographic system comprised of a survey launch equipped with a marine grade sounder, differential global positioning system and computer-based navigation / data collection system. The sounder shall be calibrated via bar checks prior to the start of the survey. Prior to the start of the survey a tide staff or gauge will be established in proximity to the project for recording water levels during the course of the data collection activities. The tide staff or gauge will be set relative to published control in the vicinity of the project.

**Digital Ground Photography**

During the course of field data collection, digital photographs shall be taken at approximate mid-beach along each profile line. Three (3) photographs shall be captured, one each shore-parallel north and south of the profile and one towards the monument location. An additional photograph of the monument or TBM shall



**Proposal / Agreement for Professional Services  
Sanibel Island-Physical Monitoring of Coastal Erosion and Accretion  
Year 2014 Winter Monitoring Event  
Lee County, Florida  
Sea Diversified P.N. 13-2156  
December 19, 2013, Page 3 of 3**

be taken with sufficient clarity to read the monument stamping. Digital images shall be provided to the City on CD or DVD media in .jpg format at a minimum 640 x 480 resolution.

**Data Processing and Final Deliverables**

Upon completion of field survey activities, data will be edited and reduced to the project datum and translated to an x,y,z, ASCII format for submittal to the City. In addition, and in accordance with the Specifications, the following deliverables will be provided:

1. Survey report / monument control report certified by a Professional Surveyor and Mapper.
2. Copies of field books and data collection files, as applicable. (hardcopy and PDF format)
3. Description of all monuments and TBM's used for the survey, including identification, stamping, coordinates, elevations and profile azimuths. Control description shall be provided in both hardcopy and digital formats (ASCII and Excel)
4. Final profile data in ASCII x,y,z format and FDEP distance / depth format with associated header records
5. ASCII raw data file
6. Digital photographs in .jpg format with appropriate labeling
7. Plan / profile charts in AutoCAD .dwg format
8. Plan / profile charts in hardcopy format (24"x 36")
9. Metadata files

**Schedule:**

SDI shall be able to mobilize for the survey within eight (8) business days from a notice to proceed, assuming fair weather conditions. The survey duration is expected to take approximately 2-3 weeks, assuming fair weather conditions. Data processing and preparation of final deliverables shall be approximately ten (10) business days following completion of field data collection.

**Cost:**

The total lump sum fee for the referenced survey shall be \$ 68,250.00.

Should you have questions or require additional information please do not hesitate to contact us at your convenience. We appreciate this opportunity to assist you with this project and look forward to hearing from you soon.

Sincerely,

A handwritten signature in dark ink, appearing to read 'W. Sadler', is written over a light blue horizontal line.

William T. Sadler Jr., P.E., P.S.M.

WTS/dq

**CITY OF SANIBEL**

**RESOLUTION 14-013**

**A RESOLUTION ADOPTING A COST ALLOCATION PLAN, (ALSO KNOWN AS AN INDIRECT COST PLAN) FOR THE FISCAL YEAR 2013-14; AUTHORIZING THE CITY MANAGER TO EXECUTE THE CERTIFICATE OF COST ALLOCATION PLAN IN ACCORDANCE WITH THE REQUIREMENTS OF OMB CIRCULAR A-87 AND FULL COST PLAN; AUTHORIZING THE DISTRIBUTION OF THE CENTRAL SERVICE OVERHEAD COSTS TO QUALIFYING GRANTS AND ENTERPRISE FUNDS; ESTABLISHING THAT REGULAR UPDATES TO THE COST ALLOCATION PLAN BE MADE; AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the City incurs central service overhead costs, such as expenses for administrative, legal, financial, insurance and data processing services, which are provided to other governmental departments and not directly to the general public; and

WHEREAS, the Federal Office of Management and Budget (OMB) has approved a method for cities to recover these overhead costs which are provided for the administration of grants, in OMB Circular A-87; and

WHEREAS, this is an approved method of recovering central services expenses for the City, pursuant to OMB Circular A-87; and

WHEREAS, the City engaged the services of Maguire Associates of Virginia, Inc., whose cost allocation software is fully copyrighted with the Library of Congress, to develop an indirect cost allocation plan in conformance with OMB A-87 and full cost plan, in order to recover these costs from grants and enterprise funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Sanibel, Lee County, Florida:

Section 1. The Cost Allocation Plan prepared by Maguire Associates of Virginia, Inc. for Fiscal Year 2013-14, which is attached hereto and incorporated herein by this reference, is hereby adopted.

Section 2. The City Manager is hereby authorized to execute the Certificate of Cost Allocation Plan in accordance with the requirements of OMB Circular A-87 and full cost plan in order to recover indirect costs from applicable grant-funded projects.

Section 3. The City Manager is hereby authorized to utilize this fiscal year 2013 cost allocation plan to make preliminary charges to current fiscal year 2014 grants and enterprise funds for central services overhead costs. Except that, in the case of enterprise funds, a partial indirect cost charge may be made if, by applying 100% of the calculated overhead costs, the provisions of bond covenants would not be met.

Section 4. The City Manager is hereby authorized to have the Cost Allocation Plan regularly maintained and updated in order to effect the recovery of central service overhead costs from enterprise funds and grants in accordance with OMB Circular A-87 and full cost plan as it may be amended from time to time. Fiscal year 2014 charge adjustments to affected enterprise and grant funds will be made if the updated plan reveals changes from the preliminary charges made in accordance with the fiscal year 2013 Plan.

Section 5. Effective date.

This resolution shall take effect immediately upon adoption.

**DULY PASSED AND ENACTED** by the Council of the City of Sanibel, Lee County, Florida, this 4th of February, 2014.

AUTHENTICATION: \_\_\_\_\_  
Kevin Ruane, Mayor Pamela Smith, City Clerk

APPROVED AS TO FORM: Kenneth B. Cuyler 1/27/14  
Kenneth B. Cuyler, City Attorney Date

Vote of Council Members:

Ruane \_\_\_\_\_  
Congress \_\_\_\_\_  
Denham \_\_\_\_\_  
Harrity \_\_\_\_\_  
Jennings \_\_\_\_\_

Date filed with City Clerk: \_\_\_\_\_

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**City of Sanibel, Florida**  
**Central Services**  
**Full Cost Allocation Plan**  
**FY 2013**

**ACTUAL COSTS FOR THE YEAR ENDED**  
**SEPTEMBER 30, 2013**

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Prepared by: Maguire Associates of Virginia, Inc.  
PO Box 1766, Chesterfield, VA 23832 (804) 745-1601



## **INTRODUCTION**

A cost allocation plan (CAP) distributes central service overhead costs to operating departments. Central services are those administrative units that mainly provide services to other governmental departments and not to the general public. Examples include the city or county administrator, purchasing, data processing, attorney, etc. Examples of operating departments include: parks and recreation, planning, law enforcement, etc.

### **Cost Allocation Plans**

#### **May be Prepared for a Number of Reasons**

Principally, these include:

- Claiming indirect costs associated with Federal programs.
- Charging enterprise funds for services provided by the general fund.
- Determine the full costs of departments providing user fee related services to the public.
- Obtaining management information related to how the agency carries out its programs.

As the above indicates most agencies prepare CAP's to recover general fund dollars. This has become increasingly important in view of the limitations on taxes and the general need for additional local revenues. However, in the process of preparing a CAP, considerable valuable management information is also developed. In an effort to manage programs better, more agencies are utilizing this information.

## **FORWARD**

Maguire Associates cost allocation software is fully copyrighted with the Library of Congress. Maguire Associates was issued a certificate of registration under the seal of the Copyright Office in accordance with title 17, United States Code, attesting that registration has been made for our cost allocation software program and is on file with the Library of Congress in Washington, D.C.

## **METHODOLOGY**

This full cost allocation plan was prepared in reference with Office of Management and Budget Circular A-87. In no case have costs charged as direct costs to programs been included as indirect costs. Genuine expenditure data was obtained from the detail budget report. Statistics used to allocate costs were also taken from actual data.

A double step-down allocation procedure was used to distribute costs among central services and to other departments that receive benefits. The initial procedure requires a sequential ordering to benefiting departments. Indirect cost allocations are then made in the order selected to all benefiting departments, including cross allocations to other central service departments. To ensure that a cross benefit of services among central service departments is fully recognized, a step down allocation for each central service department is made. Costs allocated for each central service department consist of the following:

**FIRST ALLOCATION** - The operating expenditures for the department, excluding unallowable items (i.e., capital expenditures, interest expense and general government costs as designed by OMB Circular A-87), plus allocated costs from other central service departments which have been identified up to this point.

**SECOND ALLOCATION** - Costs from other central services made subsequent to that departments first allocation. Regarding the double step down process, please recognize the following:

1. the initial sequencing of departments was made in consideration of the ordering which maximizes the benefits of services; and,
2. after the second allocation of each central service department was closed and could not receive any additional allocation from other central services.

### **Format of the Report**

A Table of Contents is inserted at the beginning of the cost allocation plan and identifies summary data and sections of the plan.

**SUMMARY DATA** - Four summary schedules are provided at the beginning of the cost plan.

#### **1. Allocated Costs By Department -**

provides the costs allocated from each central service department to each operating department. The central service departments are listed on the left side of the page and the operating departments across the top with a total allocated at the bottom.

## **2. Summary of Allocated Costs -**

total expenditures per central service department and any adjustments to those expenditures are shown. Amounts in the total allocated column are totals from allocated costs by department.

## **3. Summary of Allocation Bases -**

provides the bases used to allocate the costs for each function of every central service department.

**SECTIONS** - sections for each central service department are presented in the following format:

### **1. Nature and Extent of Services -**

a narrative description of the central service and each function that was identified. Allocation bases for each function is also described.

### **2. Costs to be Allocated -**

presents the total costs to be allocated based on actual expenditures from financial statements and the general ledger. Allocated additions represent costs allocated to a central service from other central service departments.

### **3. Costs to be Allocated by Function -**

costs for each department are functionalized to ensure application of allocation bases which closely associate with the benefits derived to receiving departments. Total costs allocated are the same as reflected on the previous schedule. Functions of the department are listed across the top of the page and a detailed schedule is provided on each function.

### **4. Detail Allocation -**

detailed schedule of the allocation of each function is provided on all allocated functions except for General Administration. Costs of General Administration are not allocated, i.e. capital outlay.

### **5. Departmental Cost Allocation Summary -**

the final schedule in each department provides a summary of the costs allocated by function. The departments that received allocations are listed on the left side of the page and the central service functions are listed across the top.

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Allocated Costs by Department  
Consolidated

	BEACH MAINT	BEACH ENFORCE	SEWER SYSTEM	LEGISLATIVE	PLANNING	POLICE SVCS	TRANS FUND 101
Central Service Departments							
BLDG USE ALLO				4,170	6,987		
EQUIP USE ALLO							
INSURANCE	8,727	9,150	70,172	5,941	14,032	32,736	20,903
PW DIR/GARAGE	6,555	24,881	23,888				346,495
CITY ATTORNEY	5,108	5,108	40,867	132,817	102,166		10,217
PUB FACILITIES			1,780	23,198	38,867		
INFO TECH		11,396	31,261	9,770	49,277		9,770
FINANCE	47,010	51,619	84,196	8,346	17,905	62,298	27,316
POLICE ADMIN		119,008				250,368	
PKS & REC ADM		18,462					
CITY MANAGER	58,857	64,623	195,426	10,062	31,944		86,669
NAT RES MGMT	6,952						
Total Allocated	133,209	304,247	447,590	194,304	261,178	345,402	501,370

	BLDG/FUND 169	SEMP	GARBAGE/SW	SENIORS PROG	BIG ARTS FAC	INTERFUND TRAN	HIS MUS/VILLAG
Central Service Departments							
BLDG USE ALLO	3,501			2,009			
EQUIP USE ALLO							
INSURANCE	7,120	462		9,710	6,110		
PW DIR/GARAGE							
CITY ATTORNEY	35,759	5,108	5,108		5,108		
PUB FACILITIES	19,473			71,848	5,417		54,171
INFO TECH	22,471			7,960			
FINANCE	40,726	366	251	4,589	47	576	983
POLICE ADMIN							
PKS & REC ADM							
CITY MANAGER	27,649	573	2,127	7,239	532		5,931
NAT RES MGMT							
Total Allocated	156,699	6,509	7,486	103,355	17,214	576	61,085



## Allocated Costs by Department

## Consolidated

	BUSINESS TAX	ELE PARK MAINT	DEBT SERVICE	CAP PROJECTS	CHR/BMRH	OPEB TRUST FD	GEN PENSION TR
Central Service Departments							
BLDG USE ALLO					467		
EQUIP USE ALLO							
INSURANCE		2,387			1,898		
PW DIR/GARAGE							
CITY ATTORNEY				20,433			
PUB FACILITIES					20,717		
INFO TECH							
FINANCE	161,998	3,718	2,135	7,163	215	58	1,472
POLICE ADMIN							
PKS & REC ADM		96,444					
CITY MANAGER		11,371	46,586	47,568	11,412		54,481
NAT RES MGMT							
Total Allocated	161,998	113,920	48,721	75,164	34,709	58	55,953

	NON-BEACH PKS	FR MADDEN EST	SHELL HARBOR	SANI EST CANAL	W/S DREDGING	POL PEN TRUST	GENERAL GOVT
Central Service Departments							
BLDG USE ALLO							
EQUIP USE ALLO							
INSURANCE							
PW DIR/GARAGE							407,473
CITY ATTORNEY	5,108						61,301
PUB FACILITIES	178,765						
INFO TECH							
FINANCE		373	995	960	873	314	
POLICE ADMIN							3,194,370
PKS & REC ADM							2,150,018
CITY MANAGER		41	1,391	409	14	37,792	199,260
NAT RES MGMT							638,688
Total Allocated	183,873	414	2,386	1,369	887	38,106	6,651,110

## Allocated Costs by Department

## Consolidated

	ALL OTHERS	Sub-total	Reimbursement	Total
Central Service Departments				
BLDG USE ALLO		17,134		17,134
EQUIP USE ALLO				
INSURANCE	13,430	202,778		202,778
PW DIR/GARAGE		809,292		809,292
CITY ATTORNEY		434,208		434,208
PUB FACILITIES		414,236		414,236
INFO TECH		141,905		141,905
FINANCE	115,778	642,280		642,280
POLICE ADMIN		3,563,746		3,563,746
PKS & REC ADM		2,264,924		2,264,924
CITY MANAGER	2,533	904,490		904,490
NAT RES MGMT		645,640		645,640
	-----	-----	-----	-----
Total Allocated	131,741	10,040,633	0	10,040,633
	=====	=====	=====	=====

## Summary of Allocated Costs

Departments	Total Expenditures	Cost Adjustments	Total Allocated
BLDG USE ALLO	56,262		
EQUIP USE ALLO	106,967		
INSURANCE	1,666,046	-1,384,826	
PW DIR/GARAGE	818,303		
CITY ATTORNEY	516,502	-68,862	
PUB FACILITIES	508,442		
INFO TECH	823,677		
FINANCE	966,189		
POLICE ADMIN	3,691,891	-836,126	
PKS & REC ADM	1,948,717	-79,708	
CITY MANAGER	852,603		
NAT RES MGMT	540,716		
BEACH MAINT			133,209
BEACH ENFORCE			304,247
SEWER SYSTEM			447,590
LEGISLATIVE			194,304
PLANNING			261,178
POLICE SVCS			345,402
TRANS FUND 101			501,370
BLDG/FUND 169			156,699
SEMP			6,509
GARBAGE/SW			7,486
SENIORS PROG			103,355
BIG ARTS FAC			17,214
INTERFUND TRAN			576
HIS MUS/VILLAG			61,085
BUSINESS TAX			161,998
ELE PARK MAINT			113,920
DEBT SERVICE			48,721
CAP PROJECTS			75,164
CHR/BMRH			34,709
OPEB TRUST FD			58
GEN PENSION TR			55,953
NON-BEACH PKS			183,873
FR MADDEN EST			414
SHELL HARBOR			2,386
SANI EST CANAL			1,369
W/S DREDGING			887
POL PEN TRUST			38,106
GENERAL GOVT			6,651,110
ALL OTHERS			131,741
Reimbursement			86,160
Total	12,496,315	-2,369,522	10,126,793

## Detail of Allocated Costs

	BLDG USE ALLO	EQUIP USE ALLO	INSURANCE	PW DIR/GARAGE	CITY ATTORNEY	PUB FACILITIES	INFO TECH
Departments							
BLDG USE ALLO	-56,262						
EQUIP USE ALLO		-106,967					
INSURANCE			-346,429				
PW DIR/GARAGE		2,234	20,274	-923,074		6,364	32,228
CITY ATTORNEY	3,295	935	4,518		-510,834	16,368	12,880
PUB FACILITIES	861		4,083	83,723		-631,506	4,606
INFO TECH	6,134	54,940	9,071			34,121	-974,383
FINANCE	6,612	366	12,750			36,780	74,196
POLICE ADMIN	17,446	42,165	27,512	27,336	25,542	97,044	327,002
PKS & REC ADM		2,582	50,756	2,723	15,325		151,424
CITY MANAGER	2,868	3,745	10,271			15,956	121,626
NAT RES MGMT	1,912		4,416		35,759	10,637	22,356
BEACH MAINT			8,727	6,555	5,108		
BEACH ENFORCE			9,150	24,881	5,108		11,396
SEWER SYSTEM			70,172	23,888	40,867	1,780	31,261
LEGISLATIVE	4,170		5,941		132,817	23,198	9,770
PLANNING	6,987		14,032		102,166	38,867	49,277
POLICE SVCS			32,736				
TRANS FUND 101			20,903	346,495	10,217		9,770
BLDG/FUND 169	3,501		7,120		35,759	19,473	22,471
SEMP			462		5,108		
GARBAGE/SW					5,108		
SENIORS PROG	2,009		9,710			71,848	7,960
BIG ARTS FAC			6,110		5,108	5,417	
INTERFUND TRAN							
HIS MUS/VILLAG						54,171	
BUSINESS TAX							
ELE PARK MAINT			2,387				
DEBT SERVICE							
CAP PROJECTS					20,433		
CHR/BMRH	467		1,898			20,717	
OPEB TRUST FD							
GEN PENSION TR							
NON-BEACH PKS					5,108	178,765	
FR MADDEN EST							
SHELL HARBOR							
SANI EST CANAL							
W/S DREDGING							
POL PEN TRUST							
GENERAL GOVT				407,473	61,301		
ALL OTHERS			13,430				
Reimbursement							86,160
Total	0	0	0	0	0	0	0

## Detail of Allocated Costs

	FINANCE	POLICE ADMIN	PKS & REC ADM	CITY MANAGER	NAT RES MGMT	Tot. Allocated
Departments						
BLDG USE ALLO						
EQUIP USE ALLO						
INSURANCE	1,957			63,252		
PW DIR/GARAGE	12,614			31,057		
CITY ATTORNEY	5,569			19,629		
PUB FACILITIES	10,504			19,287		
INFO TECH	15,155			31,285		
FINANCE	-1,133,569			36,676		
POLICE ADMIN	3,761	-3,563,746		140,173		
PKS & REC ADM	99,108		-2,264,924	73,997		
CITY MANAGER	334,905			-1,341,974		
NAT RES MGMT	7,716			22,128	-645,640	
BEACH MAINT	47,010			58,857	6,952	133,209
BEACH ENFORCE	51,619	119,008	18,462	64,623		304,247
SEWER SYSTEM	84,196			195,426		447,590
LEGISLATIVE	8,346			10,062		194,304
PLANNING	17,905			31,944		261,178
POLICE SVCS	62,298	250,368				345,402
TRANS FUND 101	27,316			86,669		501,370
BLDG/FUND 169	40,726			27,649		156,699
SEMP	366			573		6,509
GARBAGE/SW	251			2,127		7,486
SENIORS PROG	4,589			7,239		103,355
BIG ARTS FAC	47			532		17,214
INTERFUND TRAN	576					576
HIS MUS/VILLAG	983			5,931		61,085
BUSINESS TAX	161,998					161,998
ELE PARK MAINT	3,718		96,444	11,371		113,920
DEBT SERVICE	2,135			46,586		48,721
CAP PROJECTS	7,163			47,568		75,164
CHR/BMRH	215			11,412		34,709
OPEB TRUST FD	58					58
GEN PENSION TR	1,472			54,481		55,953
NON-BEACH PKS						183,873
FR MADDEN EST	373			41		414
SHELL HARBOR	995			1,391		2,386
SANI EST CANAL	960			409		1,369
W/S DREDGING	873			14		887
POL PEN TRUST	314			37,792		38,106
GENERAL GOVT		3,194,370	2,150,018	199,260	638,688	6,651,110
ALL OTHERS	115,778			2,533		131,741
Reimbursement						86,160
Total	0	0	0	0	0	10,126,793

CITY OF SANIBEL, FULL COST PLAN - FYE 9/30/13  
Summary of Allocation Basis

Summary Page: 7

Department	Basis of Allocation
-----	-----
BLDG USE ALLO	
CITY HALL	OCCUPIED SQUARE FOOTAGE
CIVIC CENTER	OCCUPIED SQUARE FOOTAGE
EQUIP USE ALLO	
EQUIPMENT	DEPRECIATION EXPENSE
INSURANCE	
PROPERTY INSURANCE	BUILDING AND CONTENT VALUES (1000'S)
AUTO INSURANCE	PREMIUMS PAID
GENERAL LIABILITY	NUMBER OF FTE'S PER DEPARTMENT
CITY HALL	OCCUPIED SQUARE FOOTAGE
CIVIC CENTER	OCCUPIED SQUARE FOOTAGE
OTHER INSURANCE	PREMIUMS PER DEPARTMENT
FLOOD	PREMIUMS BY DEPARTMENT
PW DIR/GARAGE	
DEPARTMENTAL ADMIN	NUMBER OF EMPLOYEES SUPERVISED
PUBLIC WKS FACILITY	OCCUPIED SQUARE FOOTAGE
VEHICLE MAINTENANCE	MANPOWER HOURS BY DEPARTMENT/FUND
RECREATION/PARKING	LABOR AND BENEFIT CHARGES
CITY ATTORNEY	
LEGAL SERVICES	PERCENTAGE OF TIME SPENT PER DEPARTMENT/FUND
PUB FACILITIES	
MAINTENANCE	PERCENTAGE OF SUPPORT TIME PER DEPARTMENT
CITY HALL	OCCUPIED SQUARE FOOTAGE
CIVIC CENTER	OCCUPIED SQUARE FOOTAGE
PUB WKS FACILITY	OCCUPIED SQUARE FOOTAGE
INFO TECH	
MIS TECH SUPPORT	NUMBER OF COMPUTERS/LAPTOPS/SERVERS PER DEPT.
MIS DIRECT HOURS	NUMBER OF SUPPORT HOURS PER DEPARTMENT
MAINTENANCE CHARGES	DIRECT MAINTENANCE CHARGES PER DEPARTMENT
FINANCE	
GENERAL ACCOUNTING	NUMBER OF ACCOUNTING TRANSACTIONS PER DEPT
PAYROLL/BENEFITS	NUMBER OF FTE'S PER DEPARTMENT
RISK MANAGEMENT	NUMBER OF FTE'S PER DEPARTMENT
OTHER ACCOUNTING	DIRECT ASSIGNMENT
BUSINESS TAX	DIRECT ASSIGNMENT

CITY OF SANIBEL, FULL COST PLAN - FYE 9/30/13  
Summary of Allocation Basis

Summary Page: 8

Department	Basis of Allocation
-----	-----
POLICE ADMIN	
DEPARTMENTAL ADMIN	NUMBER OF EMPLOYEES SUPERVISED
POLICE SERVICES	DIRECT ASSIGNMENT
BEACH PARKING SUPP	DIRECT ASSIGNMENT
PKS & REC ADM	
FUND 173 SUPPORT	PERCENTAGE OF SUPPORT TIME
GENERAL GOVERNMENT	DIRECT ASSIGNMENT
INFO DESK SUPPORT	NUMBER OF ACCOUNTING TRANSACTIONS PER DEPT
CITY MANAGER	
DEPARTMENT COORD	FY 2013 EXPENDITURES EXCL TRANSFERS (1,000'S)
GENERAL GOVERNMENT	DIRECT ASSIGNMENT
NAT RES MGMT	
BEACH MAINTENANCE	DIRECT ASSIGNMENT
GENERAL GOVERNMENT	DIRECT ASSIGNMENT





**FISCAL 2013**  
**BUILDING USE ALLOWANCE**  
**NATURE AND EXTENT OF SERVICES**

Building use is an allowable cost which is claimed to recover the cost of buildings, improvements and facilities provided by the City to meet the office space requirements of City departments. In accordance with Office of Management and Budget Circular A-87, the use charge is 2% (50 year life) of the total cost of acquisition and renovations to date. A use charge has been computed on the City Hall building.

**City Hall** - This building was constructed in 1983 for \$1,400,000. The total cost plus renovations is \$2,689,300 and yields a use charge of \$53,786. This has been allocated based on usable square footage occupied.

**Civic Center** - The total cost including renovations of the Civic Center is \$123,800 and yields a use allowance of \$2,476. This has been allocated based on occupied square footage.

BLDG USE ALLO  
Costs to be Allocated

	1st Allocation	2nd Allocation	Sub-total	Total
Expenditures per Financial Statement:	56,262			56,262
Allocated Additions:				
Total Allocated Additions:		0	0	0
Total to be Allocated:	56,262	0		56,262
	=====	=====		=====

BLDG USE ALLO  
Schedule of Costs to be  
Allocated by Function

	Total	G & A	CITY HALL	CIVIC CENTER
Expenses:				
DEPRECIATION EXPENSE	56,262		53,786	2,476
Departmental				
Expenditures:	56,262		53,786	2,476
Functional Cost:	56,262		53,786	2,476
1st Allocation:	56,262		53,786	2,476
	-----		-----	-----
2nd Allocation:	0			
	-----			
Total Allocated:	56,262		53,786	2,476
	=====		=====	=====

BLDG USE ALLO  
Detail Allocation of  
CITY HALL

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
CITY ATTORNEY	896.00	6.126	3,295		3,295		3,295
PUB FACILITIES	234.00	1.600	861		861		861
INFO TECH	1,668.00	11.404	6,134		6,134		6,134
FINANCE	1,798.00	12.293	6,612		6,612		6,612
POLICE ADMIN	4,744.00	32.435	17,446		17,446		17,446
CITY MANAGER	780.00	5.333	2,868		2,868		2,868
NAT RES MGMT	520.00	3.555	1,912		1,912		1,912
LEGISLATIVE	1,134.00	7.753	4,170		4,170		4,170
PLANNING	1,900.00	12.991	6,987		6,987		6,987
BLDG/FUND 169	952.00	6.509	3,501		3,501		3,501
Total:	14,626.00	100.000	53,786		53,786		53,786

Allocation Basis: OCCUPIED SQUARE FOOTAGE

Source: BUILDING MEASUREMENTS - PUBLIC WORKS DIRECTOR

BLDG USE ALLO  
Detail Allocation of  
CIVIC CENTER

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
SENIORS PROG	3,170.00	81.157	2,009		2,009		2,009
CHR/BMRH	736.00	18.843	467		467		467
Total:	3,906.00	100.000	2,476		2,476		2,476

Allocation Basis: OCCUPIED SQUARE FOOTAGE

Source: BUILDING MEASUREMENTS - PUBLIC WORKS DIRECTOR

## BLDG USE ALLO

## Departmental Cost Allocation Summary

Departments	Total	CITY HALL	CIVIC CENTER
CITY ATTORNEY	3,295	3,295	
PUB FACILITIES	861	861	
INFO TECH	6,134	6,134	
FINANCE	6,612	6,612	
POLICE ADMIN	17,446	17,446	
CITY MANAGER	2,868	2,868	
NAT RES MGMT	1,912	1,912	
LEGISLATIVE	4,170	4,170	
PLANNING	6,987	6,987	
BLDG/FUND 169	3,501	3,501	
SENIORS PROG	2,009		2,009
CHR/BMRH	467		467
Reimbursement:			
Total:	56,262	53,786	2,476

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**FISCAL 2013**  
**EQUIPMENT USE ALLOWANCE**  
**NATURE AND EXTENT OF SERVICES**

In accordance with OMB Circular A-87, a use charge is allowable at the rate of 6.67% of acquisition cost of furniture, fixtures and office equipment. The office equipment use allowance of \$106,967 has been allocated based on depreciation cost taken from the fixed asset report.

EQUIP USE ALLO  
Costs to be Allocated

	1st Allocation	2nd Allocation	Sub-total	Total
Expenditures per Financial Statement:	106,967			106,967
Allocated Additions:				
Total Allocated Additions:		0	0	0
Total to be Allocated:	106,967	0		106,967
	=====	=====		=====



EQUIP USE ALLO  
Schedule of Costs to be  
Allocated by Function

	Total	G & A	EQUIPMENT
Expenses:			
DEPRECIATION EXPENSE	106,967		106,967
Departmental			
Expenditures:	106,967		106,967
Functional Cost:	106,967		106,967
1st Allocation:	106,967		106,967
	-----		-----
2nd Allocation:	0		
	-----		
Total Allocated:	106,967		106,967
	=====		=====

EQUIP USE ALLO  
Detail Allocation of  
EQUIPMENT

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
PW DIR/GARAGE	2,234.00	2.088	2,234		2,234		2,234
CITY ATTORNEY	935.00	0.874	935		935		935
INFO TECH	54,940.00	51.362	54,940		54,940		54,940
FINANCE	366.00	0.342	366		366		366
POLICE ADMIN	42,165.00	39.419	42,165		42,165		42,165
PKS & REC ADM	2,582.00	2.414	2,582		2,582		2,582
CITY MANAGER	3,745.00	3.501	3,745		3,745		3,745
Total:	106,967.00	100.000	106,967		106,967		106,967
=====							

Allocation Basis: DEPRECIATION EXPENSE

Source: FIXED ASSET LISTING

## EQUIP USE ALLO

## Departmental Cost Allocation Summary

Departments	Total	EQUIPMENT
PW DIR/GARAGE	2,234	2,234
CITY ATTORNEY	935	935
INFO TECH	54,940	54,940
FINANCE	366	366
POLICE ADMIN	42,165	42,165
PKS & REC ADM	2,582	2,582
CITY MANAGER	3,745	3,745
Reimbursement:		
Total:	106,967	106,967
=====		=====

**FISCAL 2013**  
**GENERAL INSURANCE**  
**NATURE AND EXTENT OF SERVICES**

The City's General Fund contains a cost center that pays for a variety of insurance coverage, professional services and other related items. There is no Risk Manager dedicated to this cost center.

Comprehensive General Liability costs have been allocated on the number of full time employees. Property insurance has been allocated based on the statement of values. Position Fidelity insurance has been directly assigned. Auto, Boiler and Machinery, Flood, Pollution Liability, Flood and Windstorm insurance has been allocated departmentally on premiums paid.

## INSURANCE

## Costs to be Allocated

	1st Allocation	2nd Allocation	Sub-total	Total
Expenditures per Financial Statement:	1,666,046			1,666,046
Deductions:				
OTHER CHARGES	-1,384,826			
Total Deductions:	-1,384,826			-1,384,826
Allocated Additions:				
FINANCE		1,957	1,957	
CITY MANAGER		63,252	63,252	
Total Allocated Additions:		65,209	65,209	65,209
Total to be Allocated:	281,220	65,209		346,429

PUB FACILITIES  
Detail Allocation of  
CITY HALL

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
CITY ATTORNEY	896.00	6.126	16,368		16,368		16,368
PUB FACILITIES	234.00	1.600	4,275		4,275		4,275
INFO TECH	1,668.00	11.404	30,471		30,471	3,650	34,121
FINANCE	1,798.00	12.293	32,845		32,845	3,935	36,780
POLICE ADMIN	4,744.00	32.435	86,662		86,662	10,382	97,044
CITY MANAGER	780.00	5.333	14,249		14,249	1,707	15,956
NAT RES MGMT	520.00	3.555	9,499		9,499	1,138	10,637
LEGISLATIVE	1,134.00	7.753	20,716		20,716	2,482	23,198
PLANNING	1,900.00	12.991	34,709		34,709	4,158	38,867
BLDG/FUND 169	952.00	6.509	17,390		17,390	2,083	19,473
Total:	14,626.00	100.000	267,184		267,184	29,535	296,719

Allocation Basis: OCCUPIED SQUARE FOOTAGE

Source: BUILDING MEASUREMENTS - PUBLIC WORKS DIRECTOR

PUB FACILITIES  
Detail Allocation of  
CIVIC CENTER

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
SENIORS PROG	2,512.50	77.618	64,696		64,696	7,152	71,848
CHR/BMRH	724.50	22.382	18,655		18,655	2,062	20,717
Total:	3,237.00	100.000	83,351		83,351	9,214	92,565

Allocation Basis: OCCUPIED SQUARE FOOTAGE

Source: BUILDING MEASUREMENTS - PUBLIC WORKS DIRECTOR

PUB FACILITIES  
Detail Allocation of  
PUB WKS FACILITY

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
PW DIR/GARAGE	3,924.00	53.272	6,364		6,364		6,364
PUB FACILITIES	3,160.00	42.900	5,125		5,125		5,125
SEWER SYSTEM	282.00	3.828	458		458	1,322	1,780
Total:	7,366.00	100.000	11,947		11,947	1,322	13,269

Allocation Basis: OCCUPIED SQUARE FOOTAGE

Source: BUILDING MEASUREMENTS - PUBLIC WORKS DIRECTOR



PUB FACILITIES  
Departmental Cost Allocation Summary

Departments	Total	MAINTENANCE	CITY HALL	CIVIC CENTER	PUB WKS FACILITY
PW DIR/GARAGE	6,364				6,364
CITY ATTORNEY	16,368		16,368		
PUB FACILITIES	9,400		4,275		5,125
INFO TECH	34,121		34,121		
FINANCE	36,780		36,780		
POLICE ADMIN	97,044		97,044		
CITY MANAGER	15,956		15,956		
NAT RES MGMT	10,637		10,637		
SEWER SYSTEM	1,780				1,780
LEGISLATIVE	23,198		23,198		
PLANNING	38,867		38,867		
BLDG/FUND 169	19,473		19,473		
SENIORS PROG	71,848			71,848	
BIG ARTS FAC	5,417	5,417			
HIS MUS/VILLAG	54,171	54,171			
CHR/BMRH	20,717			20,717	
NON-BEACH PKS	178,765	178,765			
Reimbursement:					
Total:	640,906	238,353	296,719	92,565	13,269
	=====	=====	=====	=====	=====

**FISCAL 2013**  
**INFORMATION TECHNOLOGY DEPARTMENT**  
**NATURE AND EXTENT OF SERVICES**

The Information Technology Department is responsible for providing organizational support for technology based communication and information systems. This includes Tyler Munis and HTE, as well as other PC and tablet based applications. In addition, the department provides internet access as directed by the City Manager, maintains system and user security and coordinate conversion and training for new applications and users. Costs associated with systems support have been allocated departmentally on the number of computers, laptops and servers. Direct labor hours have been charged departmentally on the number of hours. Repair and maintenance charges have been directly assigned. A credit for \$86,160 to Police Administration has been listed under reimbursement on page fifty two.

## INFO TECH

## Costs to be Allocated

	1st Allocation	2nd Allocation	Sub-total	Total
Expenditures per Financial Statement:	823,677			823,677
Allocated Additions:				
BLDG USE ALLO	6,134		6,134	
EQUIP USE ALLO	54,940		54,940	
INSURANCE	7,363	1,708	9,071	
PUB FACILITIES	30,471	3,650	34,121	
FINANCE		15,155	15,155	
CITY MANAGER		31,285	31,285	
Total Allocated Additions:	98,908	51,798	150,706	150,706
Total to be Allocated:	922,585	51,798		974,383

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INFO TECH  
Schedule of Costs to be  
Allocated by Function

	Total	G & A	MIS TECH SUPPORT	MIS DIRECT HOURS	MAINTENANCE CHARGES
Expenses:					
SALARIES AND WAGES	267,899		163,418	104,481	
FRINGE BENEFITS	134,085		81,792	52,293	
PROFESSIONAL SVCS	2,616		1,596	1,020	
TRAVEL & PER DIEM	11,942		7,285	4,657	
COMMUNICATIONS	136,171		83,064	53,107	
RENTALS & LEASES	16,706		10,191	6,515	
REPAIRS & MAINT	138,089		116,389		21,700
OFFICE SUPPLIES	1,648		1,005	643	
OPERATING SUPPLIES	46,109		28,126	17,983	
BOOKS & PUBLICATIONS	228		139	89	
OTHER CURRENT CHGS	845		515	330	
OTHER CHARGES	7,400		4,514	2,886	
DP COMPUTER SERVICES	54,634		33,327	21,307	
CONTRACTUAL SERVICES	5,305		3,236	2,069	
Departmental					
Expenditures:	823,677		534,597	267,380	21,700
Functional Cost:	823,677		534,597	267,380	21,700
Additions 1st					
Others:	98,908	98,908	64,195	32,107	2,606
Reallocate Admin:		-98,908			
1st Allocation:	922,585		598,792	299,487	24,306
	-----		-----	-----	-----
Additions 2nd					
Others:	51,798	51,798	33,619	16,818	1,361
Reallocate Admin:		-51,798			
2nd Allocation:	51,798		33,619	16,818	1,361
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Total Allocated:	974,383		632,411	316,305	25,667
	=====		=====	=====	=====

INFO TECH  
Detail Allocation of  
MIS TECH SUPPORT

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
PW DIR/GARAGE	6.50	5.000	29,940		29,940		29,940
CITY ATTORNEY	2.00	1.538	9,212		9,212		9,212
PUB FACILITIES	1.00	0.769	4,606		4,606		4,606
FINANCE	11.00	8.462	50,667		50,667	3,069	53,736
POLICE ADMIN	51.00	39.231	234,911		234,911	14,229	249,140
PKS & REC ADM	22.50	17.308	103,637		103,637	6,277	109,914
CITY MANAGER	7.00	5.385	32,243		32,243	1,953	34,196
NAT RES MGMT	4.00	3.077	18,424		18,424	1,116	19,540
BEACH ENFORCE	1.00	0.769	4,606		4,606	279	4,885
SEWER SYSTEM	6.00	4.615	27,637		27,637	1,674	29,311
LEGISLATIVE	2.00	1.538	9,212		9,212	558	9,770
PLANNING	9.00	6.923	41,455		41,455	2,511	43,966
TRANS FUND 101	2.00	1.538	9,212		9,212	558	9,770
BLDG/FUND 169	4.00	3.077	18,424		18,424	1,116	19,540
SENIORS PROG	1.00	0.769	4,606		4,606	279	4,885
Total:	130.00	100.000	598,792		598,792	33,619	632,411

Allocation Basis: NUMBER OF COMPUTERS/LAPTOPS/SERVERS PER DEPT.

Source: HARDWARE REPORT

INFO TECH  
Detail Allocation of  
MIS DIRECT HOURS

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
PW DIR/GARAGE	27.94	0.764	2,288		2,288		2,288
CITY ATTORNEY	44.79	1.225	3,668		3,668		3,668
FINANCE	236.27	6.461	19,351		19,351	1,109	20,460
POLICE ADMIN	1,644.52	44.974	134,691	-86,160	48,531	7,716	56,247
PKS & REC ADM	452.63	12.378	37,072		37,072	2,124	39,196
CITY MANAGER	1,009.65	27.612	82,693		82,693	4,737	87,430
NAT RES MGMT	32.51	0.889	2,663		2,663	153	2,816
BEACH ENFORCE	55.11	1.507	4,514		4,514	259	4,773
SEWER SYSTEM	22.51	0.616	1,844		1,844	106	1,950
PLANNING	61.33	1.677	5,023		5,023	288	5,311
BLDG/FUND 169	33.85	0.926	2,772		2,772	159	2,931
SENIORS PROG	35.51	0.971	2,908		2,908	167	3,075
Sub-total:	3,656.62	100.000	299,487	-86,160	213,327	16,818	230,145
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Reimbursement:				86,160	86,160		86,160
Total:	3,656.62	100.000	299,487		299,487	16,818	316,305
	=====	=====	=====	=====	=====	=====	=====

Allocation Basis: NUMBER OF SUPPORT HOURS PER DEPARTMENT

Source: MANAGEMENT INFORMATION SYSTEMS REPORT

INFO TECH  
Detail Allocation of  
MAINTENANCE CHARGES

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
POLICE ADMIN	18,272.00	84.203	20,466		20,466	1,149	21,615
PKS & REC ADM	1,956.00	9.014	2,191		2,191	123	2,314
BEACH ENFORCE	1,472.00	6.783	1,649		1,649	89	1,738
Total:	21,700.00	100.000	24,306		24,306	1,361	25,667

Allocation Basis: DIRECT MAINTENANCE CHARGES PER DEPARTMENT

Source: G/L ACCOUNT DETAIL REPORT (MIS)

## INFO TECH

## Departmental Cost Allocation Summary

Departments	Total	MIS TECH SUPPORT	MIS DIRECT HOURS	MAINTENANCE CHARGES
PW DIR/GARAGE	32,228	29,940	2,288	
CITY ATTORNEY	12,880	9,212	3,668	
PUB FACILITIES	4,606	4,606		
FINANCE	74,196	53,736	20,460	
POLICE ADMIN	327,002	249,140	56,247	21,615
PKS & REC ADM	151,424	109,914	39,196	2,314
CITY MANAGER	121,626	34,196	87,430	
NAT RES MGMT	22,356	19,540	2,816	
BEACH ENFORCE	11,396	4,885	4,773	1,738
SEWER SYSTEM	31,261	29,311	1,950	
LEGISLATIVE	9,770	9,770		
PLANNING	49,277	43,966	5,311	
TRANS FUND 101	9,770	9,770		
BLDG/FUND 169	22,471	19,540	2,931	
SENIORS PROG	7,960	4,885	3,075	
Reimbursement:	86,160		86,160	
Total:	974,383	632,411	316,305	25,667
	=====	=====	=====	=====



**FISCAL 2013**  
**FINANCE DEPARTMENT**  
**NATURE AND EXTENT OF SERVICES**

The Finance Department is responsible of all accounting activities of the City. A salary and wage analysis was performed to functionalize these responsibilities.

Payroll, benefits and risk management administration costs have been assigned based on the number of full time employees per department. Costs associated with general accounting have been allocated departmentally on the number of accounting transactions processed by department. Business license issuance has been directly assigned. Costs associated with City-wide budget preparation, issuance of dog licenses, fixed asset tracking and grants management has been directly assigned.

## FINANCE

## Costs to be Allocated

	1st Allocation	2nd Allocation	Sub-total	Total
Expenditures per Financial Statement:	966,189			966,189
Allocated Additions:				
BLDG USE ALLO	6,612		6,612	
EQUIP USE ALLO	366		366	
INSURANCE	10,349	2,401	12,750	
PUB FACILITIES	32,845	3,935	36,780	
INFO TECH	70,018	4,178	74,196	
FINANCE		15,366	15,366	
CITY MANAGER		36,676	36,676	
Total Allocated Additions:	120,190	62,556	182,746	182,746
Total to be Allocated:	1,086,379	62,556		1,148,935
	=====	=====		=====

## FINANCE

Schedule of Costs to be  
Allocated by Function

	Total	G & A	GENERAL ACCOUNTING	PAYROLL/BENEFITS	RISK MANAGEMENT
Expenses:					
SALARIES AND WAGES	543,162		173,812	81,474	43,453
FRINGE BENEFITS	281,859		90,194	42,279	22,549
PROFESSIONAL SVCS	12,330		3,945	1,850	986
ACCOUNTING & AUDIT	58,000		58,000		
TRAVEL & PER DIEM	11,055		3,538	1,658	884
COMMUNICATIONS	9,172		2,934	1,376	734
TRANSPORT/POSTAGE	5,957		1,905	894	477
RENTAL & LEASES	4,822		1,543	723	386
PRINTING	4,164		1,332	625	333
OFFICE SUPPLIES	5,608		1,795	841	449
OPERATING SUPPLIES	4,080		1,306	612	326
OTHER CURRENT CHGS	5,048		1,616	757	404
OTHER CHARGES	1,874		600	281	150
CONTRACTUAL SVCS	19,058		6,098	2,859	1,525
Departmental					
Expenditures:	966,189		348,618	136,229	72,656
Functional Cost:	966,189		348,618	136,229	72,656
Additions 1st					
Others:	120,190	120,190	43,367	16,946	9,038
Reallocate Admin:		-120,190			
1st Allocation:	1,086,379		391,985	153,175	81,694
	-----		-----	-----	-----
Additions 2nd					
Others:	62,556	62,556	22,572	8,818	4,703
Reallocate Admin:		-62,556			
2nd Allocation:	62,556		22,572	8,818	4,703
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Total Allocated:	1,148,935		414,557	161,993	86,397
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## FINANCE

Schedule of Costs to be  
Allocated by Function

	OTHER ACCOUNTING	BUSINESS TAX
Expenses:		
SALARIES AND WAGES	162,949	81,474
FRINGE BENEFITS	84,558	42,279
PROFESSIONAL SVCS	3,699	1,850
ACCOUNTING & AUDIT		
TRAVEL & PER DIEM	3,317	1,658
COMMUNICATIONS	2,752	1,376
TRANSPORT/POSTAGE	1,787	894
RENTAL & LEASES	1,447	723
PRINTING	1,249	625
OFFICE SUPPLIES	1,682	841
OPERATING SUPPLIES	1,224	612
OTHER CURRENT CHGS	1,514	757
OTHER CHARGES	562	281
CONTRACTUAL SVCS	5,717	2,859
Departmental		
Expenditures:	272,457	136,229
Functional Cost:	272,457	136,229
Additions 1st		
Others:	33,893	16,946
1st Allocation:	306,350	153,175
	-----	-----
Additions 2nd		
Others:	17,640	8,823
2nd Allocation:	17,640	8,823
	-----	-----
Total Allocated:	323,990	161,998
	=====	=====

## FINANCE

Detail Allocation of  
GENERAL ACCOUNTING

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
INSURANCE	357.00	0.499	1,957		1,957		1,957
PW DIR/GARAGE	697.00	0.975	3,820		3,820		3,820
CITY ATTORNEY	441.00	0.617	2,417		2,417		2,417
PUB FACILITIES	1,054.00	1.474	5,776		5,776		5,776
INFO TECH	1,500.00	2.097	8,221		8,221		8,221
FINANCE	647.00	0.905	3,546		3,546		3,546
POLICE ADMIN	68.00	0.095	373		373	23	396
PKS & REC ADM	10,023.00	14.014	54,931		54,931	3,385	58,316
CITY MANAGER	502.00	0.702	2,751		2,751	170	2,921
NAT RES MGMT	470.00	0.657	2,576		2,576	159	2,735
BEACH MAINT	5,925.00	8.284	32,472		32,472	2,001	34,473
BEACH ENFORCE	6,506.00	9.096	35,656		35,656	2,197	37,853
SEWER SYSTEM	9,201.00	12.864	50,426		50,426	3,108	53,534
LEGISLATIVE	636.00	0.889	3,486		3,486	215	3,701
PLANNING	532.00	0.744	2,916		2,916	180	3,096
POLICE SVCS	1,128.00	1.577	6,182		6,182	381	6,563
TRANS FUND 101	2,381.00	3.329	13,049		13,049	804	13,853
BLDG/FUND 169	5,698.00	7.967	31,228		31,228	1,925	33,153
SEMP	63.00	0.088	345		345	21	366
GARBAGE/SW	43.00	0.060	236		236	15	251
SENIORS PROG	335.00	0.468	1,836		1,836	113	1,949
BIG ARTS FAC	8.00	0.011	44		44	3	47
INTERFUND TRAN	99.00	0.138	543		543	33	576
HIS MUS/VILLAG	169.00	0.236	926		926	57	983
ELE PARK MAINT	639.00	0.893	3,502		3,502	216	3,718
DEBT SERVICE	367.00	0.513	2,011		2,011	124	2,135
CAP PROJECTS	1,231.00	1.721	6,747		6,747	416	7,163
CHR/BMRH	37.00	0.052	203		203	12	215
OPEB TRUST FD	10.00	0.014	55		55	3	58
GEN PENSION TR	253.00	0.354	1,387		1,387	85	1,472
FR MADDEN EST	64.00	0.089	351		351	22	373
SHELL HARBOR	171.00	0.239	937		937	58	995
SANI EST CANAL	165.00	0.231	904		904	56	960
W/S DREDGING	150.00	0.210	822		822	51	873
POL PEN TRUST	54.00	0.076	296		296	18	314
ALL OTHERS	19,899.00	27.822	109,057		109,057	6,721	115,778
Total:	71,523.00	100.000	391,985		391,985	22,572	414,557
=====	=====	=====	=====	=====	=====	=====	=====

Allocation Basis: NUMBER OF ACCOUNTING TRANSACTIONS PER DEPT

Source: TRANSACTION REPORT

FINANCE  
Detail Allocation of  
PAYROLL/BENEFITS

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
PW DIR/GARAGE	5.58	3.744	5,735		5,735		5,735
CITY ATTORNEY	2.00	1.342	2,056		2,056		2,056
PUB FACILITIES	3.00	2.013	3,083		3,083		3,083
INFO TECH	4.40	2.952	4,522		4,522		4,522
FINANCE	7.50	5.033	7,709		7,709		7,709
POLICE ADMIN	2.00	1.342	2,056		2,056	139	2,195
PKS & REC ADM	24.24	16.265	24,914		24,914	1,689	26,603
CITY MANAGER	4.75	3.187	4,882		4,882	331	5,213
NAT RES MGMT	2.96	1.986	3,042		3,042	206	3,248
BEACH MAINT	7.45	4.999	7,657		7,657	519	8,176
BEACH ENFORCE	8.18	5.489	8,408		8,408	570	8,978
SEWER SYSTEM	18.22	12.226	18,727		18,727	1,270	19,997
LEGISLATIVE	2.76	1.852	2,837		2,837	192	3,029
PLANNING	8.80	5.905	9,045		9,045	613	9,658
POLICE SVCS	33.12	22.224	34,041		34,041	2,308	36,349
TRANS FUND 101	8.00	5.368	8,223		8,223	558	8,781
BLDG/FUND 169	4.50	3.020	4,625		4,625	314	4,939
SENIORS PROG	1.57	1.053	1,613		1,613	109	1,722
Total:	149.03	100.000	153,175		153,175	8,818	161,993

Allocation Basis: NUMBER OF FTE's PER DEPARTMENT

Source: ANNUAL BUDGET DOCUMENT

FINANCE  
Detail Allocation of  
RISK MANAGEMENT

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
PW DIR/GARAGE	5.58	3.744	3,059		3,059		3,059
CITY ATTORNEY	2.00	1.342	1,096		1,096		1,096
PUB FACILITIES	3.00	2.013	1,645		1,645		1,645
INFO TECH	4.40	2.952	2,412		2,412		2,412
FINANCE	7.50	5.033	4,111		4,111		4,111
POLICE ADMIN	2.00	1.342	1,096		1,096	74	1,170
PKS & REC ADM	24.24	16.265	13,288		13,288	901	14,189
CITY MANAGER	4.75	3.187	2,604		2,604	177	2,781
NAT RES MGMT	2.96	1.986	1,623		1,623	110	1,733
BEACH MAINT	7.45	4.999	4,084		4,084	277	4,361
BEACH ENFORCE	8.18	5.489	4,484		4,484	304	4,788
SEWER SYSTEM	18.22	12.226	9,988		9,988	677	10,665
LEGISLATIVE	2.76	1.852	1,513		1,513	103	1,616
PLANNING	8.80	5.905	4,824		4,824	327	5,151
POLICE SVCS	33.12	22.224	18,155		18,155	1,231	19,386
TRANS FUND 101	8.00	5.368	4,385		4,385	297	4,682
BLDG/FUND 169	4.50	3.020	2,467		2,467	167	2,634
SENIORS PROG	1.57	1.053	860		860	58	918
Total:	149.03	100.000	81,694		81,694	4,703	86,397

Allocation Basis: NUMBER OF FTE's PER DEPARTMENT

Source: ANNUAL BUDGET DOCUMENT

## FINANCE

Detail Allocation of  
OTHER ACCOUNTING

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
CITY MANAGER	100.00	100.000	306,350		306,350	17,640	323,990
Total:	100.00	100.000	306,350		306,350	17,640	323,990

Allocation Basis: DIRECT ASSIGNMENT

Source: SALARY AND WAGE ANALYSIS REPORT



FINANCE  
Detail Allocation of  
BUSINESS TAX

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
BUSINESS TAX	100.00	100.000	153,175		153,175	8,823	161,998
Total:	100.00	100.000	153,175		153,175	8,823	161,998

Allocation Basis: DIRECT ASSIGNMENT

Source: SALARY AND WAGE ANALYSIS REPORT

## FINANCE

## Departmental Cost Allocation Summary

Departments	Total	GENERAL ACCOUNTING	PAYROLL/BENEFITS	RISK MANAGEMENT	OTHER ACCOUNTING
INSURANCE	1,957	1,957			
PW DIR/GARAGE	12,614	3,820	5,735	3,059	
CITY ATTORNEY	5,569	2,417	2,056	1,096	
PUB FACILITIES	10,504	5,776	3,083	1,645	
INFO TECH	15,155	8,221	4,522	2,412	
FINANCE	15,366	3,546	7,709	4,111	
POLICE ADMIN	3,761	396	2,195	1,170	
PKS & REC ADM	99,108	58,316	26,603	14,189	
CITY MANAGER	334,905	2,921	5,213	2,781	323,990
NAT RES MGMT	7,716	2,735	3,248	1,733	
BEACH MAINT	47,010	34,473	8,176	4,361	
BEACH ENFORCE	51,619	37,853	8,978	4,788	
SEWER SYSTEM	84,196	53,534	19,997	10,665	
LEGISLATIVE	8,346	3,701	3,029	1,616	
PLANNING	17,905	3,096	9,658	5,151	
POLICE SVCS	62,298	6,563	36,349	19,386	
TRANS FUND 101	27,316	13,853	8,781	4,682	
BLDG/FUND 169	40,726	33,153	4,939	2,634	
SEMP	366	366			
GARBAGE/SW	251	251			
SENIORS PROG	4,589	1,949	1,722	918	
BIG ARTS FAC	47	47			
INTERFUND TRAN	576	576			
HIS MUS/VILLAG	983	983			
BUSINESS TAX	161,998				
ELE PARK MAINT	3,718	3,718			
DEBT SERVICE	2,135	2,135			
CAP PROJECTS	7,163	7,163			
CHR/BMRH	215	215			
OPEB TRUST FD	58	58			
GEN PENSION TR	1,472	1,472			
FR MADDEN EST	373	373			
SHELL HARBOR	995	995			
SANI EST CANAL	960	960			
W/S DREDGING	873	873			
POL PEN TRUST	314	314			
ALL OTHERS	115,778	115,778			

## Reimbursement:

Total:	1,148,935	414,557	161,993	86,397	323,990
	=====	=====	=====	=====	=====

## FINANCE

## Departmental Cost Allocation Summary

Departments	BUSINESS TAX
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INSURANCE	
PW DIR/GARAGE	
CITY ATTORNEY	
PUB FACILITIES	
INFO TECH	
FINANCE	
POLICE ADMIN	
PKS & REC ADM	
CITY MANAGER	
NAT RES MGMT	
BEACH MAINT	
BEACH ENFORCE	
SEWER SYSTEM	
LEGISLATIVE	
PLANNING	
POLICE SVCS	
TRANS FUND 101	
BLDG/FUND 169	
SEMP	
GARBAGE/SW	
SENIORS PROG	
BIG ARTS FAC	
INTERFUND TRAN	
HIS MUS/VILLAG	
BUSINESS TAX	161,998
ELE PARK MAINT	
DEBT SERVICE	
CAP PROJECTS	
CHR/BMRH	
OPEB TRUST FD	
GEN PENSION TR	
FR MADDEN EST	
SHELL HARBOR	
SANI EST CANAL	
W/S DREDGING	
POL PEN TRUST	
ALL OTHERS	

Reimbursement:

Total:	161,998
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**FISCAL 2013**  
**POLICE ADMINISTRATION**  
**NATURE AND EXTENT OF SERVICES**

The task of the Police Department is to uphold the law and order within the City limits. These tasks include safeguarding the lives and property of residents and visitors by providing continuous and reliable police service twenty-four hours a day for the entire year.

Costs associated with Police Administration have been allocated departmentally on the number of employees supervised. Beach parking enforcement support has been directly assigned.

## POLICE ADMIN

## Costs to be Allocated

	1st Allocation	2nd Allocation	Sub-total	Total
Expenditures per Financial Statement:	3,691,891			3,691,891
Deductions:				
POLICE PENSION	-749,966			
MIS SALARY & BENEFIT	-86,160			
Total Deductions:	-836,126			-836,126
Allocated Additions:				
BLDG USE ALLO	17,446		17,446	
EQUIP USE ALLO	42,165		42,165	
INSURANCE	22,333	5,179	27,512	
PW DIR/GARAGE	22,205	5,131	27,336	
CITY ATTORNEY	22,777	2,765	25,542	
PUB FACILITIES	86,662	10,382	97,044	
INFO TECH	303,908	23,094	327,002	
FINANCE	3,525	236	3,761	
POLICE ADMIN		14,230	14,230	
CITY MANAGER		140,173	140,173	
Total Allocated Additions:	521,021	201,190	722,211	722,211
Total to be Allocated:	3,376,786	201,190		3,577,976
	=====	=====		=====

## POLICE ADMIN

## Schedule of Costs to be

## Allocated by Function

	Total	G & A	DEPARTMENTAL ADMIN	POLICE SERVICES	BEACH PARKING SUPP
Expenses:					
SALARIES AND WAGES	1,767,597		161,526	1,574,507	31,564
FRINGE BENEFITS	787,871		71,992	701,811	14,068
TRAVEL AND PER DIEM	92,380		8,314	84,066	
COMMUNICATIONS	53,235		4,791	48,444	
TRANS/POSTAGE	1,033		93	940	
REPAIRS AND MAINT	25,024		2,252	22,772	
OTHER CURRENT CHGS	11,064		996	10,068	
OFFICE SUPPLIES	5,179		466	4,713	
OPERATING SUPPLIES	105,972		9,537	96,435	
BOOKS & PUBLICATIONS	1,690		152	1,538	
RENTAL AND LEASES	2,971		267	2,704	
PRINTING	1,252		113	1,139	
OTHER CHARGES	497		45	452	
POLICE PENSION	749,966	749,966			
MIS SALARY & BENEFIT	86,160	86,160			
Departmental Expenditures:	3,691,891	836,126	260,544	2,549,589	45,632
Deductions:	-836,126	-836,126			
Functional Cost:	2,855,765		260,544	2,549,589	45,632
Additions 1st					
Others:	521,021	521,021	47,535	465,161	8,325
Reallocate Admin:		-521,021			
1st Allocation:	3,376,786		308,079	3,014,750	53,957
-----					
Additions 2nd					
Others:	201,190	201,190	18,356	179,620	3,214
Reallocate Admin:		-201,190			
2nd Allocation:	201,190		18,356	179,620	3,214
-----					
Total Allocated:	3,577,976		326,435	3,194,370	57,171
	=====		=====	=====	=====

POLICE ADMIN  
Detail Allocation of  
DEPARTMENTAL ADMIN

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
POLICE ADMIN	2.00	4.619	14,230		14,230		14,230
BEACH ENFORCE	8.18	18.891	58,201		58,201	3,636	61,837
POLICE SVCS	33.12	76.490	235,648		235,648	14,720	250,368
Total:	43.30	100.000	308,079		308,079	18,356	326,435

Allocation Basis: NUMBER OF EMPLOYEES SUPERVISED

Source: PERSONNEL LISTING/ORGANIZATIONAL CHART

POLICE ADMIN  
Detail Allocation of  
POLICE SERVICES

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
GENERAL GOVT	100.00	100.000	3,014,750		3,014,750	179,620	3,194,370
Total:	100.00	100.000	3,014,750		3,014,750	179,620	3,194,370

Allocation Basis: DIRECT ASSIGNMENT

Source: SALARY AND WAGE REPORT/CHIEF OF POLICE



POLICE ADMIN  
Detail Allocation of  
BEACH PARKING SUPP

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
BEACH ENFORCE	100.00	100.000	53,957		53,957	3,214	57,171
Total:	100.00	100.000	53,957		53,957	3,214	57,171

Allocation Basis: DIRECT ASSIGNMENT

Source: SALARY AND WAGE REPORT/CHIEF OF POLICE

## POLICE ADMIN

## Departmental Cost Allocation Summary

Departments	Total	DEPARTMENTAL ADMIN	POLICE SERVICES	BEACH PARKING SUPP
POLICE ADMIN	14,230	14,230		
BEACH ENFORCE	119,008	61,837		57,171
POLICE SVCS	250,368	250,368		
GENERAL GOVT	3,194,370		3,194,370	
Reimbursement:				
Total:	3,577,976	326,435	3,194,370	57,171

001 002 003 004 005 006 007 008 009 010 011 012

013 014 015 016 017 018 019 020 021 022 023 024

025 026 027 028 029 030 031 032 033 034 035 036

037 038 039 040 041 042 043 044 045 046 047 048

**FISCAL 2013**  
**PARKS AND RECREATION ADMINISTRATION**  
**NATURE AND EXTENT OF SERVICES**

The purpose of the Department of Parks and Recreation is to provide direction, planning and coordination of services in order to offer a wide range of high quality year round leisure programs that are responsive to the physical, mental and cultural needs of the citizens of Sanibel.

A salary and wage report was prepared to functionalize support for the Elementary Ball Park maintenance and the Information Desk. Costs associated with Elementary Ball Park field has been directly assigned. The Information Desk support has been allocated based on the number of accounting transactions per department.

## PKS &amp; REC ADM

## Costs to be Allocated

	1st Allocation	2nd Allocation	Sub-total	Total
Expenditures per Financial Statement:	1,948,717			1,948,717
Deductions:				
PROMOTIONAL ACTIVITY	-9,845			
GRANTS AND AIDS	-18,828			
BLDG AND EQUIPMENT	-51,035			
Total Deductions:	-79,708			-79,708
Allocated Additions:				
EQUIP USE ALLO	2,582		2,582	
INSURANCE	41,202	9,554	50,756	
PW DIR/GARAGE	2,212	511	2,723	
CITY ATTORNEY	13,666	1,659	15,325	
INFO TECH	142,900	8,524	151,424	
FINANCE	93,133	5,975	99,108	
CITY MANAGER		73,997	73,997	
Total Allocated Additions:	295,695	100,220	395,915	395,915
Total to be Allocated:	2,164,704	100,220		2,264,924
	=====	=====		=====

## PKS &amp; REC ADM

## Schedule of Costs to be

## Allocated by Function

	Total	G & A	FUND 173 SUPPORT	GENERAL GOVERNMENT	INFO DESK SUPPORT
Expenses:					
SALARIES AND WAGES	876,965		57,820	721,674	97,471
FRINGE BENEFITS	330,115		21,765	271,662	36,688
CONTRACTUAL SVCS	195,845			195,845	
TRAVEL	19,058			19,058	
COMMUNICATIONS SVCS	12,353			10,871	1,482
TRANSPORTATION	1,351			1,189	162
RENTAL & LEASES	23,515			23,515	
REPAIRS & MAINT	124,418			124,418	
PROMOTIONAL ACTIVITY	9,845	9,845			
OTHER CURRENT CHGS	7,592			6,681	911
OFFICE SUPPLIES	11,091			9,760	1,331
OPERATING SUPPLIES	103,397			103,397	
PRINTING	2,349			2,067	282
INSURANCE	4,803			4,227	576
UTILITIES	137,154			137,154	
OTHER CHARGES	13			11	2
PROFESSIONAL SVCS	2,480			2,480	
GRANTS AND AIDS	18,828	18,828			
BLDG AND EQUIPMENT	51,035	51,035			
ROAD MATERIALS	5,096			5,096	
BOOKS AND PUBS	3,734			3,734	
CREDIT CARD FEES	7,680			7,680	
Departmental					
Expenditures:	1,948,717	79,708	79,585	1,650,519	138,905
Deductions:	-79,708	-79,708			
Functional Cost:	1,869,009		79,585	1,650,519	138,905
Additions 1st					
Others:	295,695	295,695	12,591	261,128	21,976
Reallocate Admin:		-295,695			
1st Allocation:	2,164,704		92,176	1,911,647	160,881
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Additions 2nd					
Others:	100,220	100,220	4,268	88,504	7,448
Reallocate Admin:		-100,220			
2nd Allocation:	100,220		4,268	88,504	7,448
	-----		-----	-----	-----
Total Allocated:	2,264,924		96,444	2,000,151	168,329
	=====		=====	=====	=====

PKS & REC ADM  
Detail Allocation of  
FUND 173 SUPPORT

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
ELE PARK MAINT	100.00	100.000	92,176		92,176	4,268	96,444
Total:	100.00	100.000	92,176		92,176	4,268	96,444
=====							

Allocation Basis: PERCENTAGE OF SUPPORT TIME

Source: SALARY AND WAGE ANALYSIS

PKS & REC ADM  
Detail Allocation of  
GENERAL GOVERNMENT

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
GENERAL GOVT	100.00	100.000	1,911,647		1,911,647	88,504	2,000,151
Total:	100.00	100.000	1,911,647		1,911,647	88,504	2,000,151

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Allocation Basis: DIRECT ASSIGNMENT

Source: SALARY AND WAGE ANALYSIS

PKS & REC ADM  
 Detail Allocation of  
 INFO DESK SUPPORT

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
BEACH ENFORCE	4,584.00	10.968	17,645		17,645	817	18,462
GENERAL GOVT	37,211.00	89.032	143,236		143,236	6,631	149,867
Total:	41,795.00	100.000	160,881		160,881	7,448	168,329
	=====	=====	=====	=====	=====	=====	=====

Allocation Basis: NUMBER OF ACCOUNTING TRANSACTIONS PER DEPT

Source: TRANSACTION REPORT



## CITY OF SANIBEL, FULL COST PLAN - FYE 9/30/13

Detail Page: 79

PKS & REC ADM

## Departmental Cost Allocation Summary

Departments	Total	FUND 173 SUPPORT	GENERAL GOVERNMENT	INFO DESK SUPPORT
BEACH ENFORCE	18,462			18,462
ELE PARK MAINT	96,444	96,444		
GENERAL GOVT	2,150,018		2,000,151	149,867
Reimbursement:				
Total:	2,264,924	96,444	2,000,151	168,329

**FISCAL 2013**  
**CITY MANAGER**  
**NATURE AND EXTENT OF SERVICES**

The City Manager is responsible for the administration and coordination of several operations and activities. Specific duties include overall administration of all City departments and promulgation of administrative policies and procedures.

Costs associated with this department have been allocated departmentally on FY 2013 Expenditures excluding transfers. General government costs have been directly assigned.

## CITY MANAGER

## Costs to be Allocated

	1st Allocation	2nd Allocation	Sub-total	Total
Expenditures per Financial Statement:	852,603			852,603
Allocated Additions:				
BLDG USE ALLO	2,868		2,868	
EQUIP USE ALLO	3,745		3,745	
INSURANCE	8,338	1,933	10,271	
PUB FACILITIES	14,249	1,707	15,956	
INFO TECH	114,936	6,690	121,626	
FINANCE	316,587	18,318	334,905	
CITY MANAGER		32,386	32,386	
Total Allocated Additions:	460,723	61,034	521,757	521,757
Total to be Allocated:	1,313,326	61,034		1,374,360
	=====	=====		=====

CITY MANAGER  
Schedule of Costs to be  
Allocated by Function

	Total	G & A	DEPARTMENT COORD	GENERAL GOVERNMENT
Expenses:				
SALARIES AND WAGES	467,932		397,742	70,190
FRINGE BENEFITS	264,808		225,087	39,721
TRAVEL AND PER DIEM	17,705		15,049	2,656
LIVING ALLOWANCE	28,512		28,512	
COMMUNICATIONS	10,622		9,029	1,593
TRANSPORT/POSTAGE	619		526	93
PROFESSIONAL SVCS	35,908		30,522	5,386
PRINTING	308		262	46
OTHER CURRENT CHGS	9,312		7,915	1,397
OFFICE SUPPLIES	2,776		2,360	416
OPERATING SUPPLIES	93		79	14
BOOKS/PUBS/SUBSCRIPT	4,378		3,721	657
OTHER CHARGES	426		362	64
OTHER CONTRACTUAL	9,204		7,823	1,381
Departmental				
Expenditures:	852,603		728,989	123,614
Functional Cost:	852,603		728,989	123,614
Additions 1st				
Others:	460,723	460,723	393,925	66,798
Reallocate Admin:		-460,723		
1st Allocation:	1,313,326		1,122,914	190,412
	-----		-----	-----
Additions 2nd				
Others:	61,034	61,034	52,186	8,848
Reallocate Admin:		-61,034		
2nd Allocation:	61,034		52,186	8,848
	-----		-----	-----
Total Allocated:	1,374,360		1,175,100	199,260
	=====		=====	=====

CITY MANAGER  
Detail Allocation of  
DEPARTMENT COORD

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
INSURANCE	1,666.00	5.633	63,252		63,252		63,252
PW DIR/GARAGE	818.00	2.766	31,057		31,057		31,057
CITY ATTORNEY	517.00	1.748	19,629		19,629		19,629
PUB FACILITIES	508.00	1.718	19,287		19,287		19,287
INFO TECH	824.00	2.786	31,285		31,285		31,285
FINANCE	966.00	3.266	36,676		36,676		36,676
POLICE ADMIN	3,692.00	12.483	140,173		140,173		140,173
PKS & REC ADM	1,949.00	6.590	73,997		73,997		73,997
CITY MANAGER	853.00	2.884	32,386		32,386		32,386
NAT RES MGMT	541.00	1.829	20,540		20,540	1,588	22,128
BEACH MAINT	1,439.00	4.865	54,634		54,634	4,223	58,857
BEACH ENFORCE	1,580.00	5.342	59,987		59,987	4,636	64,623
SEWER SYSTEM	4,778.00	16.155	181,405		181,405	14,021	195,426
LEGISLATIVE	246.00	0.832	9,340		9,340	722	10,062
PLANNING	781.00	2.641	29,652		29,652	2,292	31,944
TRANS FUND 101	2,119.00	7.165	80,451		80,451	6,218	86,669
BLDG/FUND 169	676.00	2.286	25,665		25,665	1,984	27,649
SEMP	14.00	0.047	532		532	41	573
GARBAGE/SW	52.00	0.176	1,974		1,974	153	2,127
SENIORS PROG	177.00	0.598	6,720		6,720	519	7,239
BIG ARTS FAC	13.00	0.044	494		494	38	532
HIS MUS/VILLAG	145.00	0.490	5,505		5,505	426	5,931
ELE PARK MAINT	278.00	0.940	10,555		10,555	816	11,371
DEBT SERVICE	1,139.00	3.851	43,244		43,244	3,342	46,586
CAP PROJECTS	1,163.00	3.932	44,155		44,155	3,413	47,568
CHR/BMRH	279.00	0.943	10,593		10,593	819	11,412
GEN PENSION TR	1,332.00	4.504	50,572		50,572	3,909	54,481
FR MADDEN EST	1.00	0.003	38		38	3	41
SHELL HARBOR	34.00	0.115	1,291		1,291	100	1,391
SANI EST CANAL	10.00	0.034	380		380	29	409
W/S DREDGING	0.34	0.001	13		13	1	14
POL PEN TRUST	924.00	3.124	35,081		35,081	2,711	37,792
ALL OTHERS	62.00	0.210	2,351		2,351	182	2,533
Total:	29,576.34	100.000	1,122,914		1,122,914	52,186	1,175,100
=====	=====	=====	=====	=====	=====	=====	=====

Allocation Basis: FY 2013 EXPENDITURES EXCL TRANSFERS (1,000'S)

Source: DETAIL BUDGET DOCUMENT

CITY MANAGER  
Detail Allocation of  
GENERAL GOVERNMENT

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
GENERAL GOVT	100.00	100.000	190,412		190,412	8,848	199,260
Total:	100.00	100.000	190,412		190,412	8,848	199,260

Allocation Basis: DIRECT ASSIGNMENT

Source: SALARY AND WAGE ANALYSIS

CITY MANAGER  
Departmental Cost Allocation Summary

Departments	Total	DEPARTMENT COORD	GENERAL GOVERNMENT
INSURANCE	63,252	63,252	
PW DIR/GARAGE	31,057	31,057	
CITY ATTORNEY	19,629	19,629	
PUB FACILITIES	19,287	19,287	
INFO TECH	31,285	31,285	
FINANCE	36,676	36,676	
POLICE ADMIN	140,173	140,173	
PKS & REC ADM	73,997	73,997	
CITY MANAGER	32,386	32,386	
NAT RES MGMT	22,128	22,128	
BEACH MAINT	58,857	58,857	
BEACH ENFORCE	64,623	64,623	
SEWER SYSTEM	195,426	195,426	
LEGISLATIVE	10,062	10,062	
PLANNING	31,944	31,944	
TRANS FUND 101	86,669	86,669	
BLDG/FUND 169	27,649	27,649	
SEMP	573	573	
GARBAGE/SW	2,127	2,127	
SENIORS PROG	7,239	7,239	
BIG ARTS FAC	532	532	
HIS MUS/VILLAG	5,931	5,931	
ELE PARK MAINT	11,371	11,371	
DEBT SERVICE	46,586	46,586	
CAP PROJECTS	47,568	47,568	
CHR/BMRH	11,412	11,412	
GEN PENSION TR	54,481	54,481	
FR MADDEN EST	41	41	
SHELL HARBOR	1,391	1,391	
SANI EST CANAL	409	409	
W/S DREDGING	14	14	
POL PEN TRUST	37,792	37,792	
GENERAL GOVT	199,260		199,260
ALL OTHERS	2,533	2,533	

Reimbursement:

Total:	1,374,360	1,175,100	199,260
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**FISCAL 2013**  
**NATURAL RESOURCES**  
**NATURE AND EXTENT OF SERVICES**

The Natural Resources Department manages conservation projects, reviews development plans as they relate to conservation, wildlife and vegetation standards; applies for and manages environmental restoration grants and State and Federal environmental permits; coordinates conservation efforts with private, local, state and federal organizations; handles exotic plant management efforts for the City including the Brazilian Pepper and Melaleuca Eradication Programs. In addition, the department provides support to Beach Maintenance.

A salary and wage analysis report was prepared to allocate salaries and benefits in support of Beach Maintenance. These costs were then directly assigned to Beach Maintenance.



NAT RES MGMT  
Costs to be Allocated

	1st Allocation	2nd Allocation	Sub-total	Total
Expenditures per Financial Statement:	540,716			540,716
Allocated Additions:				
BLDG USE ALLO	1,912		1,912	
INSURANCE	3,585	831	4,416	
CITY ATTORNEY	31,888	3,871	35,759	
PUB FACILITIES	9,499	1,138	10,637	
INFO TECH	21,087	1,269	22,356	
FINANCE	7,241	475	7,716	
CITY MANAGER	20,540	1,588	22,128	
Total Allocated Additions:	95,752	9,172	104,924	104,924
Total to be Allocated:	636,468	9,172		645,640
	=====	=====		=====

NAT RES MGMT  
Schedule of Costs to be  
Allocated by Function

	Total	G & A	BEACH MAINTENANCE	GENERAL GOVERNMENT
Expenses:				
SALARY AND WAGES	187,703		3,747	183,956
FRINGE BENEFITS	103,952		2,075	101,877
OPERATING EXPENSES	249,061			249,061
Departmental				
Expenditures:	540,716		5,822	534,894
Functional Cost:	540,716		5,822	534,894
Additions 1st				
Others:	95,752	95,752	1,031	94,721
Reallocate Admin:		-95,752		
1st Allocation:	636,468		6,853	629,615
	-----		-----	-----
Additions 2nd				
Others:	9,172	9,172	99	9,073
Reallocate Admin:		-9,172		
2nd Allocation:	9,172		99	9,073
	-----		-----	-----
Total Allocated:	645,640		6,952	638,688
	=====		=====	=====

NAT RES MGMT  
Detail Allocation of  
BEACH MAINTENANCE

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
BEACH MAINT	100.00	100.000	6,853		6,853	99	6,952
Total:	100.00	100.000	6,853		6,853	99	6,952

Allocation Basis: DIRECT ASSIGNMENT

Source: SALARY AND WAGE ANALYSIS REPORT

NAT RES MGMT  
Detail Allocation of  
GENERAL GOVERNMENT

Departments	Allocation Units	Percent	Gross Allocated	Reim- bursement	First Allocation	Second Allocation	Total Allocated
GENERAL GOVT	100.00	100.000	629,615		629,615	9,073	638,688
Total:	100.00	100.000	629,615		629,615	9,073	638,688

Allocation Basis: DIRECT ASSIGNMENT

Source: SALARY AND WAGE ANALYSIS REPORT

## NAT RES MGMT

## Departmental Cost Allocation Summary

Departments	Total	BEACH MAINTENANCE	GENERAL GOVERNMENT
BEACH MAINT	6,952	6,952	
GENERAL GOVT	638,688		638,688
Reimbursement:			
Total:	645,640	6,952	638,688
=====		=====	=====

**From:** Bruce Neill [<mailto:bruce@sanibelseaschool.org>]  
**Sent:** Tuesday, January 21, 2014 9:25 PM  
**To:** Judie A. Zimomra; Judie A. Zimomra  
**Subject:** Special Event Permit Request before City Council

Ms. Zimomra,

Pursuant to our conversation today, I would like to make a request to City Council, on behalf of Sanibel Sea School to host more than 6 special events at our 455 Periwinkle Way office.

We would like to hold small lectures about the marine natural resources of Sanibel targeted for adults. We could offer these classes in our Lagoon Drive building, but by utilizing our commercial, administrative space on Periwinkle Way, we can minimize the impact to our neighbors and reduce side-street traffic.

These lectures are very small events and likely will not have more than 20 participants per session. They would not require, signage, special parking or anything that would be different than our ordinary operations at our location.

Thank you very much for your considerations in this matter.

Bruce Neill

J. Bruce Neill, Ph.D.

*Ocean Advocate and Executive Director*



*Our vision is a world where all people value, understand and care for the ocean.*

P.O. Box 1229 - 414 Lagoon Drive - Sanibel, FL 33957

**Phone:** 239.472.8585



Gentlemen,

I wanted to advise you that I will appear before City Council next week, on behalf of Sanibel Sea School, to request more than 6 special event permits per year.

We are looking for special events for two functions.

1) We are offering daytime classes on the marine environment of Sanibel during the daytime. We are permitted to hold these classes in our Lagoon Drive building. However, we would like to hold these classes in our Periwinkle building so that we can minimize their potential impact to our residential neighbors and minimize secondary street traffic.

2) We are offering a series (5) of free community lectures about the ocean that are open to the public in the evenings. We do not anticipate more than 20 people would be in attendance. We are not permitted to hold these in our Lagoon building (our permit restricts our operations to daytime lectures), but again we would like to hold these in our Periwinkle building to minimize impact to our neighbors. The lectures will begin at 7:00 pm and be over by 8:30.

If you would like further clarification, or to discuss this request, please give me a call. My cell is 223-4311.

Thank you very much for your time.

Bruce Neill

J. Bruce Neill, Ph.D.

*Ocean Advocate and Executive Director*



*Our vision is a world where all people value, understand and care for the ocean.*

P.O. Box 1229 - 414 Lagoon Drive - Sanibel, FL 33957  
Phone: 239.472.8585



City of Sanibel City Council  
800 Dunlop Road  
Sanibel, Florida 33957

January 28, 2014

Dear Councilmen:

It has come to our attention through a Sea School e-mail and an advertisement in the Island Sun that the Sea School is offering adult evening lectures to the general public free of charge for five consecutive Thursdays beginning February 13, 2014. I spoke with Ms. Terri Cummins, code enforcement officer yesterday and she informed me that she saw a request to the City Council from the Sea School for a Special Events Permit for evening events to be considered at the February 4<sup>th</sup> meeting. I couldn't find an agenda for that meeting posted as yet. It is our understanding that there couldn't be a Special Events Permit at the Periwinkle Building without changing the usage to educational purposes. Therefore the lectures would be held at the original 414 Lagoon Drive location. However the 2008 Commission Resolution allows operation here only from 8AM to 6PM Monday through Saturday.

Parking is limited to 9 spaces including one handicap accessibility, "unless the applicant seeks an amendment to the Conditional Use Permit, or obtains a Special Events Permit from the city that includes an approved plan for parking of participant's vehicles." Of the nine spaces, three of them have always been occupied by buses, two occupied by trailers with racks loaded with watercraft, and no provision for special need space. At best there is room for three other vehicles. The building on Periwinkle has only 12 spaces including one for special needs. This leaves eleven plus three for the entire property. How do adults arrive but by vehicle? Adult courses could also include folks with special needs.

We are very concerned as to what they will petition the Council at the February 4 meeting. In the past, 2008, a benign meeting announcement concerning extending a temporary Conditional Use Permit for two years resulted in: 1. Issuance of a permanent Conditional Use Permit, 2. An increase in the building occupancy from 30 to 34, including children and adult participants and 5 faculty/employees/volunteers, 3. Approval of onsite overnight storage of student and canoe transport vehicles, which resulted in the permanent storage of three diesel busses and two trailers with a total of 47 watercraft on the property. The hours of operation were not changed. As the neighbors were unaware of the intent of the meeting there was no opposition, to the surprise of some of the Commissioners.

Evening gatherings will bring traffic problems, noise, increase lighting and heightened activity to our otherwise quiet neighborhood. The Sea School has outgrown the neighborhood and threatens to change the footprint of the historic East End. Parking has always been a problem and will never improve. We need people to be aware of our concerns regarding irreversible decisions that will ruin the neighborhood. We are not willing to go quietly into the night in the name of corporate sprawl right here on Sanibel. There are better locations than Old Town.

Thank you all for your consideration in this matter.

Sincerely,  
David and Roberta Conrad, Sanibel Residents, 411 Lagoon Drive  
239-395-2048 e-mail: D31241@aol.com





*Island House*

RECEIVED BY  
14 JAN 29 PM 3:23  
CITY OF SANIBEL  
ADMIN./LEGIS.

January 28, 2014

To: Sanibel City Council

From: DAVIS & PATRICIA Thurber

Subject: Sea School Expansion - Special Events Permit

As property owners across the street from the Sanibel Sea School, we are concerned with regard to plans for possible future expansion, particularly now with regard to any evening events, which would have a high impact in a residential area, that would be brought on by increased traffic, parking and noise. Also, we must consider the negative effect on the turtle refuge which is right next door. Our neighbors, Dr. and Mrs. Conrad, who are also across from the school, have kept in touch with the permitted use of the property. They have shown us their letter to you, in which they outline and discuss the situation. We are in complete agreement with their letter.

Also, a question: Why did the Sea School advertise in the local paper Evening lectures before applying for a permit?

Thank you for your attention to this matter.

Davis & Patricia Thurber

401 Lagoon Drive, Sanibel Island, FL 33957



**CITY OF SANIBEL**  
**SPECIAL EVENTS PERMIT APPLICATION**  
800 DUNLOP ROAD, SANIBEL, FL 33957  
Phone (239) 472-3700 Fax (239) 472-3065  
Website: [www.mysanibel.com](http://www.mysanibel.com)  
Email: [tina.stanley@mysanibel.com](mailto:tina.stanley@mysanibel.com)

FOR CITY USE:

PERMIT #

\_\_\_\_\_ of \_\_\_\_\_

DATE: Jan. 23, 2014 Lee Co. Tax Parcel # 18-46-23-T4-0060A.0060

Application must be submitted no later than 30 calendar days prior to the event accompanied by a refundable deposit (If applicable), and a non-refundable \$50/resident or \$100/non-resident application fee. Applications submitted less than 30 calendar days but not less than 7 days prior to the event, will be assessed a late fee of \$5 per calendar day. Applications will not be accepted later than 7 calendar days prior to the event.

EVENT NAME: Sanibel Isles Water Shadows 23<sup>rd</sup> Annual Picnic

EVENT ADDRESS: Bock Park (end of Dixie Beach Rd.)

Name of shopping center or complex, if applicable: \_\_\_\_\_

A drawing of event layout, parking area, placement of signs and temporary structures must be attached upon application submission.

NAME OF APPLICANT/ORGANIZATION: Sanibel Isles Water Shadows Civic Improvement Assoc.

ADDRESS: 1460 Angel Dr.

TELEPHONE: 472-0750 CELL: 212-977-4993 FAX: 472-0750

EMAIL ADDRESS: jeanniekendall@hotmail.com WEBSITE: N/A

NAME & ADDRESS TO MAIL DEPOSIT REFUND TO: (Deposits will be returned within 30 days following event.)

NAME OF CONTACT PERSON AND PHONE NUMBER AT THE EVENT:

Jeannie Kendall cell-(212)977-4993

IS THE APPLICANT/ORGANIZATION A 501(C)3, NON-PROFIT? ☐ Yes ☒ No  
Certificate No. \_\_\_\_\_ Please provide a copy of current certificate.

**DATE(S) OF EVENT:**

\*Set-up and tear down must be included as part of event dates.

Set-Up Date(s) Sat. March 29, 2014

Event Date(s) Sat. March 29, 2014

Tear-Down Date(s): Sun. March 30, 2014  
Rain Date

**BEGINNING/ENDING TIME:**

\*Set-up and tear down must be included as part of event times.

Set-up Time(s) 1:00 pm

Event Time(s) 3:00 pm

Tear-Down Time(s) 6:00 pm

NUMBER OF PARTICIPANTS EXPECTED: 95 ADMISSION CHARGE (IF ANY): 0

TYPE OF EVENT/SPECIFIC ACTIVITIES: Annual Picnic

PLEASE CHECK APPROPRIATE BOX: ☒ Private Event ☐ Public Event

\*NOTE – Public events will be listed on the Special Events Calendar on the City's website.

RECEIVED BY  
44 JAN 23 PM 1:28  
CITY OF SANIBEL  
ADMIN./LEGIS.



PERMIT #

**TEMPORARY SIGN(S)** The Sanibel Code permits one (1) on-site sign, not to exceed 12 square feet that may be double-faced, per Special Event. Non-Profit organizations are permitted up to six (6) off-site directional signs, with City Manager approval. **BANNER SIGNS AND BALLOONS ARE STRICTLY PROHIBITED AT ALL TIMES.**

Please indicate sign size, type, and location of **On-Site sign**: None

Please indicate sign size, type, and locations of **directional signs** (Non-Profit Organizations only): None

**NUMBER OF VENDORS:** 1 Note: Overnight Parking Fee of \$25 per vehicle, per event, for vendors camping overnight on City properties.

**TEMPORARY TENTS AND STRUCTURES - Including arches, tents (specify number of tents and tent size), chairs, tables, bounce houses, dunk tanks, etc.** Tents exceeding 120 square feet require a tent permit (per tent) from the Building Department and a fire inspection.

Tent #1 Size: None Tent#2 Size: \_\_\_\_\_ Tent #3 Size: \_\_\_\_\_

Temporary Structure Type: \_\_\_\_\_ Quantity: \_\_\_\_\_

Temporary Structure Type: \_\_\_\_\_ Quantity: \_\_\_\_\_

Temporary Structure Type: \_\_\_\_\_ Quantity: \_\_\_\_\_

**TRAFFIC CONTROL PLAN:** Please attach traffic control and parking plan for events requiring off-site parking or pedestrian street crossing.

**A Business Tax Receipt or Business Registration is required to work in the City of Sanibel.** Please provide your Business Tax Receipt Number or Business Registration Number # \_\_\_\_\_

**Are Police Services, such as Traffic/Pedestrian Control or Event Security requested?** ☐ Yes ☒ No

**NUMBER OF OFFICERS:** \_\_\_\_\_ **DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

The rate is \$135 for a 3-hour minimum shift, per staff member and \$40, per staff member, per hour thereafter. In the interest of public safety, the Sanibel Police Chief may require an applicant retain Police Services as a condition of granting a Special Events Permit, in which case, applicant is responsible for payment of fees as described above.

**Will amplified music be played?** ☐ Yes ☒ No

If yes, applicant must adhere to Noise standards set forth in Sanibel Code Chapter 30, Article III.

**Will City property, public right-of-way or other public property (beach parks, community parks, etc.) be utilized?**

☒ Yes ☐ No

If yes, please identify right-of-way and/or public property/park name: Bock Park

**EVENTS HELD AT COMMUNITY PARK – SMOKING IS PROHIBITED** at Community Park. Applicant is responsible for ensuring compliance with this policy. **Failure to do so will be in violation of this permit, may lead to forfeiture of deposit, and may constitute a violation of City Policy.** Spot maintenance will be provided at Community Park by the City of Sanibel Public Works Department between the hours of 8 a.m. to 5 p.m., daily. In addition, for overnight events, applicant is responsible for bathroom maintenance (emptying trash containers, stocking of toilet paper and paper towels) between the hours of 5 p.m. and 8 a.m.

**EVENTS HELD ON CITY PROPERTY:** Liability Insurance in the amount of \$1,000,000 listing the City of Sanibel as an additionally insured party may be applicable for certain events held on City property. Proof of insurance must be provided before application is approved.

**NOTE:** If event is held on City property, such as a City Park or City Hall, **alcohol is prohibited** unless approved by City Council. A rental fee and deposit is applicable for use of certain City Properties. Please contact the City Manager's Office at (239) 472-3700 for information regarding fees and deposits.



PERMIT #

Will alcoholic beverages be served or sold? ☐ Yes ☐ No

If yes, please attach copy of liquor license. If liquor license is not attached, applicant must provide license to the City prior to issuance of a Special Event Permit. To find out if you are required to obtain a liquor license, please contact the Division of Alcoholic Beverages and Tobacco at (239) 278-7195 344-0885

Will food and/or drink be served or sold? ☐ Yes ☐ No (Appropriately rated fire extinguishers required)

If this is an outdoor event, vendor may require a Lee County Department of Health Permit or a License from the Division of Business and Professional Regulation. To find out if you need a Health Department Permit or license, please call the Lee County Health Department at (239) 690-2100 or Division of Business and Professional Regulation at (850) 487-1395.

Will temporary sanitary facilities be provided? ☐ Yes ☒ No If yes, indicate location on site plan.

Will trash receptacles, dumpsters and recycling containers be provided? ☐ Yes ☐ No

If yes, indicate on site plan. Who will be providing the receptacles, dumpsters or containers?

**NOTE: Trash and recycling receptacles must be emptied at the end of each day into a dumpster for multiple day events to discourage the feeding or foraging of raccoons. Failure to do so will be in violation of this permit, may lead to forfeiture of deposit, and may constitute a violation of other City Ordinances.**

Is this a Sanibel student or Sanibel youth group event? ☐ Yes ☒ No

If yes, the fee for a special event permit shall be \$5 so long as proceeds from the event solely benefit a Sanibel student or Sanibel youth group; is a single day event generally not lasting longer than 8 hours; no vendor or related fees are charged (only the youth group fee or contribution is solicited); event is managed and conducted solely by volunteers; and temporary and/or permanent structures are not required. (Ordinance 07-016)

Is the applicant an organized homeowners association or neighborhood association? ☒ Yes ☐ No

If yes, the application fee shall be waived. (Resolution 07-020)

Does event require electrical usage at any City Owned Property? ☐ Yes ☒ No

If yes, a \$10 daily power usage fee for electrical connection at any City owned property will apply for each 110 volt outlet, and \$20 daily power usage fee per 220 volt outlet, per 24-hour day or any portion thereof. (Resolution 07-092)

**OWNER OF PROPERTY:** If the person/group applying for this permit is not the owner of the property, the property owner must sign this application. If the property owner is unavailable to sign the application, a letter of permission from owner is acceptable.

City of Sanibel

Property Owner Signature

Print Name

Title

By signature below, it is understood by applicant that this application is subject to review and approval by City staff and may be revoked at any time for non-compliance with rules, local ordinances, state statutes or if the event endangers the health, safety, or welfare of the public. The City reserves the right to cancel the event should any conflicts arise with scheduling, and will give reasonable notice to the applicant for the purpose of rescheduling. During reviews by various City Departments, additional conditions may be imposed. As required by Section 110-83, City services determined necessary for the conduct of the Special Event, such as temporary lighting or police officers to direct or reroute traffic, shall be paid by applicant.

This permit is valid only for the time indicated on this permit. In the event that the applicant fails to fulfill the requirement(s) as set forth in this permit or fails to obtain proper authorization to proceed, if conditions have changed, including but not limited to time, specifications and activities, deposit may be forfeited and the permit may be cancelled.

As applicant, I agree to abide by all conditions and requirements of the City of Sanibel and will comply with \*Chapter 110 of the Sanibel Code. Applicant further understands that the use of Fireworks, Explosives and Upward Lighting are prohibited at all times. \*Copy available upon request.

Applicant Signature:

Jeannie Kendall

Print Name:

Jeannie Kendall

PERMIT # \_\_\_\_\_

**--FOR CITY USE ONLY--  
DEPARTMENT COMMENTS**

FEEs BY  
DEPARTMENT:

\_\_\_\_\_  
Planning

\$ \_\_\_\_\_  
Planning

\_\_\_\_\_  
Police

\$ \_\_\_\_\_  
Police

\_\_\_\_\_  
Public Works

\$ \_\_\_\_\_  
Public Works

\_\_\_\_\_  
Building

\$ \_\_\_\_\_  
Building

Tent Standards attachment required? ☐ Yes ☐ No

\_\_\_\_\_  
Finance

\$ \_\_\_\_\_  
Finance

Business Tax Receipt Verified? ☐ Yes ☐ No

\_\_\_\_\_  
Natural Resources

\$ \_\_\_\_\_  
Natural Resources

Beach Standards attachment required? ☐ Yes ☐ No

\_\_\_\_\_  
Recreation

\$ \_\_\_\_\_  
Recreation

\$ \_\_\_\_\_  
**TOTAL**

Comments/Permit Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
City Manager Approval

\_\_\_\_\_  
Date



# City of Sanibel Special Events –SCHEDULE OF FEES

## APPLICATION FEES:

☐ \$50 Resident ☐ \$100 Non-Resident ☐ \$50 Annual Retail Sidewalk Sale \_\_\_\_\_

☐ \$5 Late Fee, per day @ \_\_\_\_\_ days \_\_\_\_\_

## DEPOSIT (For events held on City properties)

☐ \$50 (1-100 ppl) ☐ \$100 (101-500 ppl) ☐ \$250 (501-1000 ppl) ☐ \$1,000 (1001+ppl) \_\_\_\_\_

## CITY FACILITIES

### Resident

### Non-Resident

<input type="checkbox"/> Community Park – Entire Park (CP)	<input type="checkbox"/> \$475/day	<input type="checkbox"/> \$575/day @ _____ days
<input type="checkbox"/> (CP) Pavilion	<input type="checkbox"/> \$25	<input type="checkbox"/> \$50 @ _____ days
<input type="checkbox"/> (CP) Parking Lot Closure Fee	<input type="checkbox"/> \$125	<input type="checkbox"/> \$250 @ _____ days
<input type="checkbox"/> (CP) Volleyball Court (Hourly)	<input type="checkbox"/> \$10	<input type="checkbox"/> \$20 @ _____ hours
<input type="checkbox"/> (CP) Shuffleboard Court (Hourly)	<input type="checkbox"/> \$10	<input type="checkbox"/> \$20 @ _____ hours
<input type="checkbox"/> Bowman's Beach Pavilion	<input type="checkbox"/> \$25	<input type="checkbox"/> \$50 @ _____ days
<input type="checkbox"/> MacKenzie Hall (2 Hour Block)	<input type="checkbox"/> \$25	<input type="checkbox"/> \$50 @ _____ hours
<input type="checkbox"/> City Hall Gazebo	<input type="checkbox"/> \$25	<input type="checkbox"/> \$50 @ _____ days
<input type="checkbox"/> Recreation Center Pavilion (4 Hour Block)	<input type="checkbox"/> \$150	<input type="checkbox"/> \$300 @ _____ hours

## OTHER

<input type="checkbox"/> Traffic Control Devices (Cones/Barricades)	<input type="checkbox"/> \$1/each	<input type="checkbox"/> \$1/each	qty. _____
<input type="checkbox"/> Traffic Control Devices – Installation	<input type="checkbox"/> \$30	<input type="checkbox"/> \$30	qty. _____
<input type="checkbox"/> Road Closure Fee	<input type="checkbox"/> \$250	<input type="checkbox"/> \$250	qty. _____
<input type="checkbox"/> 110V Power @ City Facilities-Per outlet/day	<input type="checkbox"/> \$10/each	<input type="checkbox"/> \$10/each	qty. _____
<input type="checkbox"/> 220V Power @ City Facilities-Per outlet/day	<input type="checkbox"/> \$20/each	<input type="checkbox"/> \$20/each	qty. _____
<input type="checkbox"/> Temporary Fencing (100 feet/5 Posts)	<input type="checkbox"/> \$10/each	<input type="checkbox"/> \$20/each	qty. _____
<input type="checkbox"/> Temporary Fence Deposit (100 feet/5 Posts)	<input type="checkbox"/> \$40	<input type="checkbox"/> \$40	qty. _____
<input type="checkbox"/> Temporary Fence Installation (100 feet/5 Posts)	<input type="checkbox"/> \$40/each	<input type="checkbox"/> \$40/each	qty. _____
<input type="checkbox"/> Equipment Delivery Fee	<input type="checkbox"/> \$30	<input type="checkbox"/> \$30	qty. _____
<input type="checkbox"/> Overnight Parking Fee, per RV	<input type="checkbox"/> \$25		qty. _____
<input type="checkbox"/> Tent Permit Fee (Tents exceeding 120 sq.ft.) <input type="checkbox"/> \$129 (\$54 permit/\$75 SFD Inspection). Each additional tent permit issued for event will be \$54.			
			qty. _____ @ \$129
			qty. _____ @ \$54

☐ Police Services (\$135/Minimum 3-Hour Shift, \$40 per each additional hour – PER Officer)  
 Number of Officers: \_\_\_\_\_ Number of Hours: \_\_\_\_\_

**TOTAL DUE:** \_\_\_\_\_



# MEMORANDUM

**DATE:** February 4, 2014

**TO:** Judie Zimomra, City Manager

**FROM:** Crystal Mansell, Administrative Services Technician

**SUBJECT:** 2014 Children's Spring Festival – Request for Waiver of Special Event Fees

---

On January 14, 2014, the City of Sanibel received the attached letter from Jana Yates, Director of the Children's Education Center of the Islands (CECI) requesting Council waive the \$475 Community Park Special Events rental fee for their 2014 annual Children's Spring Festival, scheduled for April 19, 2014.

For calendar years 2009 through 2013, City Council granted a waiver of the \$475 rental fee for Community Park, to CECI. All other fees such as labor, police services and equipment rental associated with the event are the responsibility of the applicant.

The estimated fees for the 2014 Children's Spring Festival, including the Community Park rental fee with no Council fee waiver are as follows:

Application Fee (Sanibel Resident/Business)	\$ 50
Community Park Rental	\$ 475
Police Services (Public Safety @ Crosswalk)	\$ 135
Safety Fencing Rental (Along Shared-Use Path & Games)	\$ 120
5 hours DPW Labor to install/remove fencing	\$ 200
Electrical Outlets (6 - 110 outlets)	\$ 60
<b>TOTAL</b>	<b>\$1,040</b>

The total fee if the waiver is granted is \$565.00

The timeline on the next page gives a brief history of the above subject annual event.

## **TIMELINE**

**2006** **NOTE:** CECI moves Annual Spring Fling from its historical location at Periwinkle Place to Sanibel Community Park for the April 8, 2006 Spring Fling. No Special Event fees in place at this time.

=====

**Legislative Update:** December 5, 2006 - City Council adopted Ordinance 06-016, which updated the City's regulatory system for special events permits and established application fees which became effective January 1, 2007.

=====

**2007** **Event Date:** March 24, 2007 **Permit No.:** 07-046

**City Council Action:** None  
**Motion:** None

**2008** **Event Date:** March 22, 2008 **Permit No.:** 08-053

**City Council Action:** None  
**Motion:** None

=====

**Legislative Update:** March 6, 2008 - City Council adopted Resolution 08-053, which established rental fees for Community Park.

=====

**2009** **Event Date:** April 11, 2009 **Permit No.:** 09-001

**City Council Action:** September 6, 2008  
**Motion:** Approved waiver of rental fees for Community Park.

**2010** **Event Date:** April 3, 2010 **Permit No.:** 10-021

**City Council Action:** August 18, 2009  
**Motion:** Approved waiver of rental fees for Community Park.

=====

**Legislative Update:** December 7, 2010 - City Council adopted Resolution 10-117, which updated the Special Events Schedule of Fees.

=====

**2011** **Event Date:** April 23, 2011 **Permit No.:** 11-058

**City Council Action:** June 1, 2010  
**Motion:** Approved waiver of rental fees for Community Park.

**2012** **Event Date:** April 7, 2012 **Permit No.:** 12-033

**City Council Action:** November 1, 2011  
**Motion:** Approved waiver of rental fees for Community Park.

**2013** **Event Date:** March 30, 2013 **Permit No.:** 13-054

**City Council Action:** December 4, 2012  
**Motion:** Approved waiver of rental fees for Community Park.



**\*NOTE** – Public events will be listed on the Special Events Calendar on the City’s website.



**TEMPORARY SIGN(S)** The Sanibel Code permits one (1) on-site sign, not to exceed 12 square feet that may be double-faced, per Special Event. Non-Profit organizations are permitted up to six (6) off-site directional signs, with City Manager approval. **BANNER SIGNS AND BALLOONS ARE STRICTLY PROHIBITED AT ALL TIMES.**

Please indicate sign size, type, and location of **On-Site sign**: on site 3x4  
Please indicate sign size, type, and locations of **directional signs** (Non-Profit Organizations only):

6 directional (real estate type signs) 24"x18"

**NUMBER OF VENDORS:** \_\_\_\_\_ Note: Overnight Parking Fee of \$25 per vehicle, per event, for vendors camping overnight on City properties.

**TEMPORARY TENTS AND STRUCTURES - Including arches, tents (specify number of tents and tent size), chairs, tables, bounce houses, dunk tanks, etc.** Tents exceeding 120 square feet require a tent permit (per tent) from the Building Department and a fire inspection.

Tent #1 Size: 10x10 tents (20) Tent #2 Size: \_\_\_\_\_ Tent #3 Size: \_\_\_\_\_

Temporary Structure Type: 20 tables & plastic chairs Quantity: 20

Temporary Structure Type: bounce house Quantity: 1

Temporary Structure Type: giant slide Quantity: 1

**TRAFFIC CONTROL PLAN:** Please attach traffic control and parking plan for events requiring off-site parking or pedestrian street crossing.

**A Business Tax Receipt or Business Registration is required to work in the City of Sanibel.** Please provide your Business Tax Receipt Number or Business Registration Number # Tax ID# 59-1533336

**Are Police Services, such as Traffic/Pedestrian Control or Event Security requested?** ☐ Yes ☒ No  
**NUMBER OF OFFICERS:** 1 **DATE:** 4/19/14 **TIME:** 10am - 1pm

The rate is \$135 for a 3-hour minimum shift, per staff member and \$40, per staff member, per hour thereafter. In the interest of public safety, the Sanibel Police Chief may require an applicant retain Police Services as a condition of granting a Special Events Permit, in which case, applicant is responsible for payment of fees as described above.

**Will amplified music be played?** ☒ Yes ☐ No

If yes, applicant must adhere to Noise standards set forth in Sanibel Code Chapter 30, Article III.

**Will City property, public right-of-way or other public property (beach parks, community parks, etc.) be utilized?**  
☐ Yes ☒ No

If yes, please identify right-of-way and/or public property/park name: \_\_\_\_\_

**EVENTS HELD AT COMMUNITY PARK – SMOKING IS PROHIBITED** at Community Park. Applicant is responsible for ensuring compliance with this policy. **Failure to do so will be in violation of this permit, may lead to forfeiture of deposit, and may constitute a violation of City Policy.** Spot maintenance will be provided at Community Park by the City of Sanibel Public Works Department between the hours of 8 a.m. to 5 p.m., daily. In addition, for overnight events, applicant is responsible for bathroom maintenance (emptying trash containers, stocking of toilet paper and paper towels) between the hours of 5 p.m. and 8 a.m.

**EVENTS HELD ON CITY PROPERTY:** Liability Insurance in the amount of \$1,000,000 listing the City of Sanibel as an additionally insured party may be applicable for certain events held on City property. Proof of insurance must be provided before application is approved.

**NOTE:** If event is held on City property, such as a City Park or City Hall, **alcohol is prohibited** unless approved by City Council. A rental fee and deposit is applicable for use of certain City Properties. Please contact the City Manager's Office at (239) 472-3700 for information regarding fees and deposits.



Will alcoholic beverages be served or sold? ☐ Yes ☒ No

If yes, please attach copy of liquor license. If liquor license is not attached, applicant must provide license to the City prior to issuance of a Special Event Permit. To find out if you are required to obtain a liquor license, please contact the Division of Alcoholic Beverages and Tobacco at (239) 278-7195

Will food and/or drink be served or sold? ☒ Yes ☐ No (Appropriately rated fire extinguishers required)

If this is an outdoor event, vendor may require a Lee County Department of Health Permit or a License from the Division of Business and Professional Regulation. To find out if you need a Health Department Permit or license, please call the Lee County Health Department at (239) 690-2100 or Division of Business and Professional Regulation at (850) 487-1395.

Will temporary sanitary facilities be provided? ☐ Yes ☒ No If yes, indicate location on site plan.

Will trash receptacles, dumpsters and recycling containers be provided? ☐ Yes ☐ No

If yes, indicate on site plan. Who will be providing the receptacles, dumpsters or containers? \_\_\_\_\_

**NOTE: Trash and recycling receptacles must be emptied at the end of each day into a dumpster for multiple day events to discourage the feeding or foraging of raccoons. Failure to do so will be in violation of this permit, may lead to forfeiture of deposit, and may constitute a violation of other City Ordinances.**

Is this a Sanibel student or Sanibel youth group event? ☒ Yes ☐ No

If yes, the fee for a special event permit shall be \$5 so long as proceeds from the event solely benefit a Sanibel student or Sanibel youth group; is a single day event generally not lasting longer than 8 hours; no vendor or related fees are charged (only the youth group fee or contribution is solicited); event is managed and conducted solely by volunteers; and temporary and/or permanent structures are not required. (Ordinance 07-016)

Is the applicant an organized homeowners association or neighborhood association? ☐ Yes ☒ No

If yes, the application fee shall be waived. (Resolution 07-020)

Does event require electrical usage at any City Owned Property? ☒ Yes ☐ No

If yes, a \$10 daily power usage fee for electrical connection at any City owned property will apply for each 110 volt outlet, and \$20 daily power usage fee per 220 volt outlet, per 24-hour day or any portion thereof. (Resolution 07-092)

**OWNER OF PROPERTY:** If the person/group applying for this permit is not the owner of the property, the property owner must sign this application. If the property owner is unavailable to sign the application, a letter of permission from owner is acceptable.

Jana D. Yates  
Property Owner Signature

Jana D. Yates  
Print Name

Director  
Title

By signature below, it is understood by applicant that this application is subject to review and approval by City staff and may be revoked at any time for non-compliance with rules, local ordinances, state statutes or if the event endangers the health, safety, or welfare of the public. The City reserves the right to cancel the event should any conflicts arise with scheduling, and will give reasonable notice to the applicant for the purpose of rescheduling. During reviews by various City Departments, additional conditions may be imposed. As required by Section 110-83, City services determined necessary for the conduct of the Special Event, such as temporary lighting or police officers to direct or reroute traffic, shall be paid by applicant.

This permit is valid only for the time indicated on this permit. In the event that the applicant fails to fulfill the requirement(s) as set forth in this permit or fails to obtain proper authorization to proceed, if conditions have changed, including but not limited to time, specifications and activities, deposit may be forfeited and the permit may be cancelled.

As applicant, I agree to abide by all conditions and requirements of the City of Sanibel and will comply with \*Chapter 110 of the Sanibel Code. Applicant further understands that the use of Fireworks, Explosives and Upward Lighting are prohibited at all times. \*Copy available upon request.

Applicant Signature: Jana D. Yates Print Name: Jana D. Yates

PERMIT #

**-FOR CITY USE ONLY-**  
**DEPARTMENT COMMENTS**

FEE BY  
DEPARTMENT:

Planning

\$  
Planning

Police

\$  
Police

Public Works

\$  
Public Works

Building

\$  
Building

Tent Standards attachment required? ☐ Yes ☐ No

Finance

\$ 150-  
Finance

Business Tax Receipt Verified? ☐ Yes ☐ No

Natural Resources

\$  
Natural Resources

Beach Standards attachment required? ☐ Yes ☐ No

Recreation

\$  
Recreation

\$  
**TOTAL**

Comments/Permit Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City Manager Approval

Date

Revised 9/09



CHILDREN'S EDUCATION CENTER OF THE ISLANDS

350 Casa Ybel Road • Sanibel, FL 33957 • 239-472-1538

RECEIVED BY

14 JAN 16 PM 1:21

CITY OF SANIBEL  
ADMIN./LEGIS.

**January 14, 2014**

**To: Judie Zimomra  
City Manager**

**From: Jana Yates  
Director**

**Re: Special Events Fee Waiver for 2014 Spring Festival**

**Per my conversation with Crystal on Monday, January 13, 2014, our school requests to be placed on the February 4 City Council Agenda to ask that the special event park fees be waived as has done in the past. If possible, we would like to have these fees waived without the formality of our presence at this City Council meeting.**

**For your convenience, a copy of our 2013 request letter is enclosed.**

**I await your reply.**

**Thank you,**

**Jana**



January 8, 2014

Daniel O'Keefe, Chairman  
South Florida Water Management District  
3301 Gun Club Road  
West Palm Beach, FL 33406

**Re: Request for Governing Board Support for the U.S. Army Corps to Utilize "Make-up Releases" from Lake Okeechobee to Supplement Freshwater flows to the Caloosahatchee to Maintain Salinity below the MFL "Harm" Threshold**

Dear Chairman O'Keefe:

The City of Sanibel is requesting the Governing Board's support for the U.S. Army Corps to utilize "make-up releases" from Lake Okeechobee to supplement freshwater flows to the Caloosahatchee to maintain salinity below the Minimum Flow and Level (MFL) "Harm" threshold.

This past rainy season, from June to October, the Caloosahatchee estuary received flows averaging 7,400 cubic feet per second (cfs). These flows resulted impacts to seagrass beds, oysters and other marine organisms in the lower estuary; nutrient loading throughout San Carlos Bay, Pine Island Sound and the Ding Darling National Wildlife Refuge; and a freshwater plume that extended more than 14 miles into the Gulf of Mexico. This not only impacted the ecology of the Caloosahatchee and our coastal waters, but also had a significant impact on our local economy.

Three months later we are now presented with a different problem, the Caloosahatchee is not receiving enough freshwater flow to maintain salinities below the MFL "harm" threshold, as defined in Chapter 40E-8.221(2)(a), F.A.C.<sup>1</sup>. When salinity within the upper estuary averages more than 10 psu for more than 30 days, estuarine resources such as tapegrass, oysters and nursery areas for economically important fish species are adversely impacted.

From November 18<sup>th</sup> through December 7<sup>th</sup>, 2013, the U.S. Army Corps of Engineers were using "make-up release" water from Lake Okeechobee to supplement freshwater flows to the Caloosahatchee. *Make-up releases* are defined in the Lake Okeechobee Release Schedule (LORS 2008) Water Control Plan, Section 7-15, as "...releases from Lake Okeechobee to tide and/or to the WCAs (via STAs) to make up for releases that

<sup>1</sup> 40E -8.221 Minimum Flow and Levels: Surface Waters.

(2) Caloosahatchee River. A minimum mean monthly flow of 300 CFS is necessary to maintain sufficient salinities at S-79 in order to prevent a MFL exceedance. A MFL exceedance occurs during a 365 day period, when:

(a) A 30-day average salinity concentration exceeds 10 parts per thousand at the Ft. Myers salinity station (measured at 20% of the total river depth from the water surface at a location of latitude 263907.260, longitude 815209.296; or

(b) A single, daily average salinity exceeds a concentration of 20 parts per thousand at the Ft. Myers salinity station.

Exceedance of either paragraph (a) or (b), for two consecutive years is a violation of the MFL.



## City of Sanibel

800 Dunlop Road  
Sanibel, Florida 33957-4096

[www.mysanibel.com](http://www.mysanibel.com)

### AREA CODE - 239

CITY COUNCIL	472-4135
ADMINISTRATIVE	472-3700
BUILDING	472-4555
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LEGAL	472-4359
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RECREATION	472-0345
PLANNING	472-4136
POLICE	472-3111
PUBLIC WORKS	472-6397



were previously reduced or prevented.” When the lake level is below the Intermediate Sub-band, these make-up releases from Lake Okeechobee to tide (estuaries) and WCAs will occur as soon as possible and may occur when Parts C and D (Figures 7-3 and 7-4) do not allow releases or prescribe a lower volume release.<sup>2</sup> The lake make-up releases to tide (estuaries) would be limited to a pulse release from Lake Okeechobee not to exceed 2,800 cfs at S-79, and 2,000 cfs at the St. Lucie Estuary.<sup>2</sup>

*Make-up releases* supplemented flows to the Caloosahatchee by 80 cfs, increasing the pulse releases from 650 cfs to 730 cfs. This small amount of supplemental flow was critical for maintaining salinities below 10 psu. When these supplemental flows were discontinued on December 8<sup>th</sup>, salinity again began to rise in the upper estuary. Provisional data collected by the SFWMD indicates that salinity at the MFL monitoring station in Fort Myers is now exceeding the 10 psu 30-day moving average threshold. This will be our seventh consecutive year of exceedances to the MFL rule, resulting in “significant harm” to the resource.

The SFWMD’s December 2013 Position Analysis indicates that there is less than a 25% chance that the Lake level will drop below the Water Shortage Management Band of the LORS 2008 schedule, where water restrictions could be implemented. However, the Caloosahatchee estuary is already experiencing “harm” to its resources. It is critical that we reinstitute *make-up releases* now while the water is an asset; rather than holding the water in the Lake until the rainy season when it becomes a liability. If the water is held in the Lake until the rainy season, the estuaries will be further impacted during the spring/summer drawdown.

We want to thank you for your leadership and hope that you will consider supporting our request.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Kevin Ruane', with a large, sweeping flourish extending to the left.

Kevin Ruane, Mayor

C.c.: Kevin Powers, Vice Chairman  
Rick Barber  
Sandy Bachelor  
Mitch Hutchcraft  
James Moran  
Juan Portuondo  
Timothy Sargent  
Glenn Waldman  
Blake Guillory, Executive Director

---

<sup>2</sup> Central and Southern Florida Project, Water Control Plan for Lake Okeechobee and Everglades Agricultural Area, March 2008.

January 23, 2014

Colonel Alan M. Dodd, District Commander  
U.S. Army Corps of Engineers, Jacksonville District  
4070 Boulevard Center, Suite 201  
Jacksonville, FL 32207

**Re: Request for "Make-up Releases" from Lake Okeechobee to Supplement  
Freshwater flows to the Caloosahatchee to Maintain Salinity below the MFL "Harm"  
Threshold**

Dear Colonel Dodd:

The City of Sanibel is requesting the U.S. Army Corps to utilize "make-up releases" from Lake Okeechobee to supplement freshwater flows to the Caloosahatchee to maintain salinity below the Minimum Flow and Level (MFL) "Harm" threshold.

This past rainy season, from June to October, the Caloosahatchee estuary received flows averaging 7,400 cubic feet per second (cfs). These flows resulted in impacts to seagrass beds, oysters and other marine organisms in the lower estuary; nutrient loading throughout San Carlos Bay, Pine Island Sound and the Ding Darling National Wildlife Refuge; and a freshwater plume that extended more than 14 miles into the Gulf of Mexico. This event not only impacted the ecology of the Caloosahatchee and our coastal waters, but also had a significant impact on our local economy.

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From November 18<sup>th</sup> through December 7<sup>th</sup>, 2013, the Corps was using "make-up release" water from Lake Okeechobee to supplement freshwater flows to the Caloosahatchee. *Make-up releases* are defined in the Lake Okeechobee Release Schedule (LORS 2008) Water Control Plan, Section 7-15, as "...releases from Lake Okeechobee to tide and/or to the WCAs (via STAs) to make up for releases that were previously reduced or prevented." When the lake level is below the Intermediate Sub-

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(a) A 30-day average salinity concentration exceeds 10 parts per thousand at the Ft. Myers salinity station (measured at 20% of the total river depth from the water surface at a location of latitude 263907.260, longitude 815209.296; or

(b) A single, daily average salinity exceeds a concentration of 20 parts per thousand at the Ft. Myers salinity station.

Exceedance of either paragraph (a) or (b), for two consecutive years is a violation of the MFL.



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band, these make-up releases from Lake Okeechobee to tide (estuaries) and WCAs will occur as soon as possible and may occur when Parts C and D (Figures 7-3 and 7-4) do not allow releases or prescribe a lower volume release.<sup>2</sup> The lake make-up releases to tide (estuaries) would be limited to a pulse release from Lake Okeechobee not to exceed 2,800 cfs at S-79, and 2,000 cfs at the St. Lucie Estuary.<sup>2</sup>

These *make-up releases* supplemented flows to the Caloosahatchee by 80 cfs, increasing the pulse releases from 650 cfs to 730 cfs. This small amount of supplemental flow was critical for maintaining salinities below 10 psu at the MFL monitoring station. When these supplemental flows were discontinued on December 8<sup>th</sup>, salinity again began to rise in the upper estuary. Provisional data collected by the SFWMD indicates that salinity at the MFL monitoring station in Fort Myers is now exceeding the 10 psu 30-day moving average threshold. This will be our seventh consecutive year of exceedances to the MFL rule, resulting in “significant harm” to the resource.

The SFWMD’s January 2014 Position Analysis indicates that there is less than a 10% chance that the Lake level will drop below the Water Shortage Management Band of the LORS 2008 schedule before June, where water restrictions could be implemented. However, the Caloosahatchee estuary is already experiencing “harm” to its resources. It is critical that we reinstitute *make-up releases* now while the water is an asset; rather than holding the water in the Lake until the rainy season when it becomes a liability. If the water is held in the Lake until the rainy season, the estuaries will be further impacted during the spring/summer drawdown. We strongly feel that it is within the discretion of the U.S. Army Corps of Engineers to provide these make-up releases to the Caloosahatchee.

We want to thank you for your leadership and hope that you will consider our request.

Sincerely,



Kevin Ruane, Mayor

C.c.: Lt. Colonel Thomas M. Greco, Deputy District Commander U.S. Army Corps  
John Kilpatrick, Chief-Multi-projects Branch U.S. Army Corps  
Zafar Hyder, Water Management Section U.S. Army Corps  
Daniel O’Keefe, Chairman SFWMD Governing Board  
Blake Guillory, Executive Director SFWMD

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<sup>2</sup> Central and Southern Florida Project, Water Control Plan for Lake Okeechobee and Everglades Agricultural Area, March 2008.



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PUBLIC WORKS	472-6397

January 24, 2014

The Honorable Roger Dejarlais  
County of Lee – County Manager  
Post Office Box 398  
Fort Myers, Florida 33902

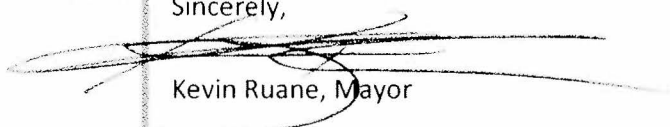
RE: City of Sanibel Resolution 14-005 in Support of the Water Resources Development Act of 2013

Dear Mr. Dejarlais:

Enclosed please find a copy of the City of Sanibel Resolution No. 14-005 adopted on January 7, 2014, urging the United States House of Representatives to approve the Water Resources Development Act (WRDA) of 2013 and fund construction of the C-43 West Basin Reservoir Project, the Central Everglades Planning Project, the Comprehensive Everglades Restoration Plan, and rehabilitation of the Herbert Hoover Dike. These projects are critical for reducing the high-flow impacts from Lake Okeechobee to our coastal communities and providing much-needed freshwater flows to the Caloosahatchee estuary during the dry season.

The City of Bonita Springs adopted a similar resolution in support of WRDA 2013 on November 20, 2013, and we hope that the Lee County will consider adopting a similar resolution.

Sincerely,

  
Kevin Ruane, Mayor

C.c.: Sanibel City Council  
Judie Zimomra, City Manager  
Kenneth B. Cuyler, City Attorney  
Mayor Ben Nelson  
Carl Schwing, City Manager City of Bonita Springs



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PLANNING	472-4136
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PUBLIC WORKS	472-6397

January 24, 2014

The Honorable Marni L. Sawicki  
City of Cape Coral – City Manager  
Post Office Box 150027  
Cape Coral, Florida 33990

RE: City of Sanibel Resolution 14-005 in Support of the Water Resources Development Act of 2013

Dear Mayor Sawicki:

Enclosed please find a copy of the City of Sanibel Resolution No. 14-005 adopted on January 7, 2014, urging the United States House of Representatives to approve the Water Resources Development Act (WRDA) of 2013 and fund construction of the C-43 West Basin Reservoir Project, the Central Everglades Planning Project, the Comprehensive Everglades Restoration Plan, and rehabilitation of the Herbert Hoover Dike. These projects are critical for reducing the high-flow impacts from Lake Okeechobee to our coastal communities and providing much-needed freshwater flows to the Caloosahatchee estuary during the dry season.

The City of Bonita Springs adopted a similar resolution in support of WRDA 2013 on November 20, 2013, and we hope that the City of Cape Coral will consider adopting a similar resolution.

Sincerely,

  
Kevin Ruane, Mayor

C.c.: Sanibel City Council  
Judie Zimomra, City Manager  
Kenneth B. Cuyler, City Attorney  
Mayor Ben Nelson  
Carl Schwing, City Manager City of Bonita Springs



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PUBLIC WORKS	472-6397

January 24, 2014

The Honorable Randal P. Henderson  
City of Fort Myers – City Manager  
Post Office Box 2217  
Fort Myers, Florida 33992

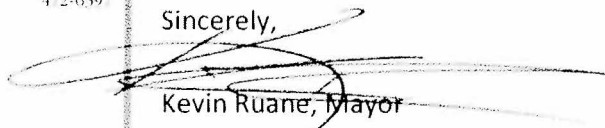
RE: City of Sanibel Resolution 14-005 in Support of the Water Resources Development Act of 2013

Dear Mayor Henderson:

Enclosed please find a copy of the City of Sanibel Resolution No. 14-005 adopted on January 7, 2014, urging the United States House of Representatives to approve the Water Resources Development Act (WRDA) of 2013 and fund construction of the C-43 West Basin Reservoir Project, the Central Everglades Planning Project, the Comprehensive Everglades Restoration Plan, and rehabilitation of the Herbert Hoover Dike. These projects are critical for reducing the high-flow impacts from Lake Okeechobee to our coastal communities and providing much-needed freshwater flows to the Caloosahatchee estuary during the dry season.

The City of Bonita Springs adopted a similar resolution in support of WRDA 2013 on November 20, 2013, and we hope that the City of Fort Myers will consider adopting a similar resolution.

Sincerely,

  
Kevin Ruane, Mayor

C.c.: Sanibel City Council  
Judie Zimomra, City Manager  
Kenneth B. Cuyler, City Attorney  
Mayor Ben Nelson  
Carl Schwing, City Manager City of Bonita Springs



## City of Sanibel

800 Dunlop Road  
Sanibel, Florida 33957-4096

[www.mysanibel.com](http://www.mysanibel.com)

AREA CODE - 239

CITY COUNCIL	472-4135
ADMINISTRATIVE	472-3700
BUILDING	472-4555
EMERGENCY MANAGEMENT	472-3111
FINANCE	472-9615
LEGAL	472-4359
NATURAL RESOURCES	472-3700
RECREATION	472-0345
PLANNING	472-4136
POLICE	472-3111
PUBLIC WORKS	472-6397

January 24, 2014

The Honorable Alan Mandel  
Town of Fort Myers Beach  
2523 Estero Boulevard  
Fort Myers Beach, Florida 33931

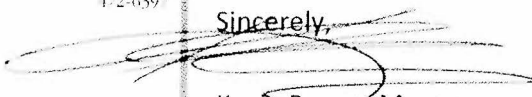
RE: City of Sanibel Resolution 14-005 in Support of the Water Resources Development Act of 2013

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Sincerely,

  
Kevin Ruane, Mayor

C.c.: Sanibel City Council  
Judie Zimomra, City Manager  
Kenneth B. Cuyler, City Attorney  
Mayor Ben Nelson  
Carl Schwing, City Manager City of Bonita Springs

**CITY OF SANIBEL**

**RESOLUTION 14-005**

**A RESOLUTION OF THE CITY OF SANIBEL, FLORIDA, URGING THE UNITED STATES HOUSE OF REPRESENTATIVES TO APPROVE THE WATER RESOURCES DEVELOPMENT ACT OF 2013 AND FUND CONSTRUCTION OF THE C-43 RESERVOIR PROJECT, THE CENTRAL EVERGLADES PLANNING PROJECT, THE COMPREHENSIVE EVERGLADES RESTORATION PLAN, AND THE REHABILITATION OF THE HERBERT HOOVER DIKE; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the Comprehensive Everglades Restoration Plan was approved in the Water Resources Development Act of 2000 and remains a national priority; and

**WHEREAS**, the largest contributor of stormwater flows to Lake Okeechobee is from the Kissimmee drainage basin; and

**WHEREAS**, storage of water within the Kissimmee, Lake Okeechobee, St. Lucie and Caloosahatchee basins, and conveyance of water south to Everglades National Park, are critical for reducing high flow impacts to the Caloosahatchee and St. Lucie estuaries; and

**WHEREAS**, the Central Everglades Planning Project is projected to move approximately 210,000 acre-feet of water south of Lake Okeechobee to reduce some of the damaging flows to the Caloosahatchee and St. Lucie estuaries; and

**WHEREAS**, the United States Army Corps of Engineers is working to rehabilitate the aging Herbert Hoover dike that protects communities surrounding Lake Okeechobee and provide temporary storage to limit harmful releases to the Caloosahatchee Estuary; and

**WHEREAS**, the Water Resources Development Act of 2013 will authorize the Caloosahatchee C-43 West Basin Reservoir Project, which will provide approximately 170,000 acre-feet of storage within the Caloosahatchee basin to help address high and low flow issues; and

**WHEREAS**, the United States Senate passed Senate Bill 601, Water Resources Development Act of 2013 on May 15, 2013;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Sanibel, Florida:

**SECTION 1.** The City Council hereby urges the United States House of Representatives to approve the Water Resource Development Act of 2013 and fund construction of the C-43 Reservoir, the Central Everglades Planning Project, the

**From:** James Evans  
**Sent:** Wednesday, January 22, 2014 2:27 PM  
**To:** Judie A. Zimomra  
**Cc:** Sylvia A. Edwards; Holly Milbrandt  
**Subject:** Update on the Fertilizer Public Education and Outreach Program

Judie,

I spoke with Kurt Harclerode from Lee County Natural Resources this morning regarding the next steps for the Fertilizer Public Education and Outreach Program. The next step is for the City of Sanibel to send our portion of the funds (\$37,000 from Sanibel and \$38,000 from other partner contributions) to Lee County prior to executing the contract with the contractor, as per the Interlocal Agreement. The City has received all of the funds from the other partners, except for \$10,000 pledged by the City of Cape Coral. The Finance Department received an email today from the City of Cape Coral indicating that they are cutting the check for the funds this week. Once the County receives all of the funds for the program they will execute the contract with the selected Contractor (Dickinson and Associates, Gravina, Smith, Matte and Arnold, and Pearl).

Kurt is working to schedule a half-day meeting with the contractor sometime during the first two weeks in February to discuss our creative strategy. The Sanibel team has been invited to attend this creative session. Once we all agree on a creative strategy, the contractor will begin working on the deliverables. I would expect that we will begin seeing products as early as March 2014.

Please let me know if you have any questions.

James

**James Evans, Director**  
**Natural Resources Department**  
**City of Sanibel**  
(239) 472-3700 ext. 376  
[James.evans@mysanibel.com](mailto:James.evans@mysanibel.com)

## Planning Department Project Tasks List 2014

Revised: Monday, January 27, 2014

Note: The order of the tasks shown are not intended to indicate a particular priority

	Tasks	Description	Status	Notes
	<b>Projects</b>			
1	<b>Commercial Redevelopment</b>			
		Permitted and Conditional Uses	<b>COMPLETED</b>	Ordinance Adopted by City Council
		Interconnectivity and Interconnectivity	Scheduled with the Planning Commission	Continued Discussion from 12-10-13 to held at the 2/11/14 Planning Commission Meeting.
		Parking	Pending Scheduling before the Planning Commission	Presentation to be scheduled with the Planning Commission after Intra- and Inter-connectivity is completed.
		Non-Conforming Structures	Pending scheduling before City Council	Present to City Council for Direction. Schedule with Planning Commission after intra-and inter-connectivity is completed.
		Set Backs	Pending scheduling before City Council	Present to City Council for Direction. Schedule with Planning Commission after the completion of Nonconforming Structures.
2	<b>Civic Core\ Community and Cultural Center</b>	Consultant Preparing Conceptual design and Analysis for the Development of a Master Plan	Currently Under City Council's Consideration	Review of Consensus plan Scheduled for the City Council March 4, 2014 meeting.



	Tasks	Description	Status	Notes
3	<b>Planning Commission Sub-Committee Meetings</b>			
		Land Development Code Review	Preparing agenda and meeting dates	Scheduling dates for discussion at the Planning Commission's May 27, 2014 Meeting
		Capital Improvements Review	Preparing agenda and meeting dates	Scheduling dates for discussion at the Planning Commission's June 24, 2014 Meeting
		Below Market Rate Housing Review	Preparing agenda and meeting dates	Scheduling dates for discussion at the Planning Commission's July 22, 2014 Meeting
		Permitting Process Review	Preparing agenda and meeting dates	Scheduling dates for discussion at the Planning Commission's August 26, 2014 Meeting
4	<b>Sanibel Plan</b>			
		Prepare Sanibel Plan for the Printing of Hard Copies and Its Posting on the City's Web Site	Preparing steps for layout and conversion	Complete all required edits and updates of the Plan
5	<b>Digitized Zoning Maps</b>	Finalize Remaining Official Zoning Maps for Digital Conversion and Approval By City Council (Ecological Zone and Density Maps)	85% Completed	Commence and complete after Sanibel Plan is finished
6	<b>Planning Department Fees</b>			
		The Department is currently tracking Staff's hours associated with permitting and special projects activities	Provide Monthly Reports of Hours for Fiscal Year 2013-2014	Data collected for a final report and assessment of the department's permitting fees.
7	<b>Zoning Analysis</b>			

	Tasks	Description	Status	Notes
		Conduct Zoning and Land use Analysis for Privately Owned vacant lands	On-going	Examples: Bowman's Beach parcel and Lots with Sanibel Highlands, Tarpon Bay and Sanibel Garden Subdivisions
8	<b>Update HOA/Condo Assoc. and Subdivision Contacts</b>	Prepare recommendation for potential Land Development Code Amendment	Schedule after commercial Redevelopment	Present to the Land Development Code Review sub-committee.
9	<b>Resort Housing Unit Size</b>			
		Draft ordinance to permit the maximum size of a resort housing units not to exceed 600 S.F.		Under discussion by City Council.
10	<b>Digitize Planning Docs (Laser Fiche)</b>	Prioritize next-steps for digitizing Planning docs. Including the indexing of Off-island records	On-going	Planning Commission Documents thru 2012 have been scanned
11	<b>Revise LDC 86-43</b>	Revise notifications Requirements for minor development projects and renovations	Schedule after Commercial Redevelopment	Refer to LDC Review Subcommittee
<b>Consultants Projects</b>				
1	<b>Mailbox Structures</b>	Establish new standards for the installation of mailboxes	Assigned	Refer to LDC Review Subcommittee
2	<b>Civic Core\ Community and Cultural Center</b>	Consultant Preparing Conceptual design and Analysis for the Development of a Master Plan	Preliminary Design completed	Consensus plan to presented at the City Council March 4, 2014 meeting.
3	<b>Taxi Cab Ordinance</b>	Consultant Preparing draft Recommendations	Preliminary Draft completed	Present draft product and recommendations to City Council

	Tasks	Description	Status	Notes
4	<b>Pervious Brick Paver Standards</b>	Draft Recommendations for Potential Land Development Code amendments	Preliminary Draft Underway	Develop specific options for application Island wide. Present draft product to City Council
5	<b>FEMA/FIRM MAPS</b>	Review current FEMA FIRM maps for Potential Flood Elevation Revisions	To be Assigned	Draft product and recommendation to be presented to City Council

# MEMO

**To: City Council**

**Cc: City Manger, City Attorney**

**Re: Request to waive fees**

---

My Fellow Council Members:

On June 4th, 2013, Council was presented a request to waive fees for a variance to reconstruct a boat dock. The applicants, Mr. and Mrs. Cary Giese, were out of town and not able to attend this meeting. Council voted 3-2 against granting relief and I was one of the three dissenting votes. The supporting documentation provided clearly explains the request, but in my opinion, fails to illustrate the severe safety issue and justification for the waiver request.

Since this time I have had two meetings with Mr. Giese, including a site visit. After discussions with Director Jordan, Assistant Director Gibson, and Mr. Giese, as well as visiting the subject property, I concur with Mr. Giese that the only way to minimize the safety issue was to reconstruct the dock. In taking this corrective action, the dock would not conform to the 15-foot setback requirement, or the maximum eight-foot width of docks, therefore would require a variance. Not only did the Planning Commission unanimously agree to grant the variance, but they recommended a new plan design that was safer than originally proposed, even though it was less compliant. Staff supported and recommended the Commission grant the variance.

Based on a more thorough review of the facts, I believe the variance fee Mr. Giese incurred is unjust. Fees that deter or inhibit corrective actions that improve health, safety and welfare should be discouraged. For this reason, I respectfully request Council to reconsider this item.

**NONCONFORMANCE AND BUILD-BACK PROVISIONS OF THE LAND DEVELOPMENT CODE; PROVIDING FOR CONFLICT AND SEVERANCE; AND PROVIDING AN EFFECTIVE DATE**

City Council scheduled the second reading and public hearing for July 16, 2013 at 9:20 a.m.

**CONSENT AGENDA**

Councilman Denham asked the item d, j, and p be pulled. Councilman Jennings asked the item (g) be pulled.

**d. RESOLUTION 13-046 APPROVING THE INVESTMENT POLICY STATEMENT ADOPTED BY THE BOARD OF TRUSTEES OF THE CITY OF SANIBEL GENERAL EMPLOYEES' RETIREMENT PLAN; AND PROVIDING FOR AN EFFECTIVE DATE**

Discussion ensued regarding a change in the investment policy for the General Employees Pension Board, Ms. Zimomra explained the difference in agenda ,arterial for the General Employees Pension Board and Sanibel Police Officers Pension Trust, most changes to the policy was wordsmithing with further changes being the allocation of investments, which was more conservative.

Ms. Zimomra read the title of Resolution 13-046.

Vice Mayor Congress moved, seconded by Councilman Denham, to adopt Resolution 13-046.

Public Comment

None

The motion carried.

**g. Award 2013 Street Resurfacing contract to Community Asphalt Corp. in the amount of \$674,979 and Approve the same contract authorizing the City Manager to execute (This project is in the adopted FY12/13 budget)**

Mr. Jennings spoke to trenches and potholes on Sandcastle Road. Mr. Willimas, Public Works Director spoke regarding the conditions of Sandcastle Road and the need to allow the road to settle after Island Water Association (IWA) work. He further stated that due to the increased amount of pedestrian traffic staff would be reviewing this location for a crosswalk, Ms. Zimomra noted that the pedestrian issue was being reviewed and staff would contact IWA for a partnership in reviewing the road as it currently stands, Ms. Zimomra clarified that she did not want the newspaper to misrepresent the work completed by IWA and there should be a temporary patch and she spoke to homeowners associational meeting asking for a pedestrian crossing.

Councilman Jennings moved, seconded by Councilman Denham, to approve the above item.

Public Comment

None

The motion carried.

**j. RESOLUTION 13-051 GRANTING A WAIVER OF THE VARIANCE FEE FOR APPLICANTS CARY AND PATTI GIESE FOR A VARIANCE APPLICATION RELATING TO EXISTING SEAWALL AND DOCK WORK AT THEIR RESIDENTIAL PARCEL LOCATED AT 1198 HARBOUR COTTAGE COURT, SANIBEL; AND PROVIDING AN EFFECTIVE DATE.**

Ms. Zimomra read the title of Resolution 13-051. She noted that the residents advised they were out of state. She also noted that Council had discussed the fee and the Planning Commission hears the merit of the application.

Discussion ensued regarding being against the waiver.

Mr. Gibson spoke to the following:

- Variance fee was \$2,000 for one variance of the code
- There was no application for a subject variance request
- This request was for Council to consider a reduction of fees
- Relief from set back standard of 15 feet and want to reconfigure a dock that did not conform to the current standard

Discussion ensued regarding that there was no justification to give relief, documents indicated that property evaluation was increased, any permit was to improve property, Ms. Zimomra noted that the reconfiguration was because of safety to their grandchildren, Ms. Zimomra noted that staff was making no recommendation, Mr. Gibson noted that the current configuration had a minimum width and the potential applicant would like to enlarge and minimize the safety to their grandchildren and enlarge dock would be within the City's setback, and Ms. Zimomra noted there was a small triangle that would be left if not improved if not increased.

Mayor Ruane moved, seconded by Councilman Jennings, to adopt Resolution 13-051.

Discussion ensued regarding resolution not speaking to safety, but wavier of fees, do not agree with waiver of fees, no problem with the variance, but could reduce the fee to \$1,000 for the sake of consistency, not consistent with the decision last month, and may want to set a cut-off and grant relief retroactively.

The motion failed with Councilman Harrity, Councilman Denham and Vice Mayor Congress voting in opposition.

Discussion ensued regarding grandfathering, if there was a grandfather clause the City would credit difference paid and the adopted change, whatever amount deciding upon the fee was paid to the future decision, Mr. Cuyler advised a motion could be made to revive, if there was a grandfather clause then the \$2,000 would be paid and the remainder would be refunded to the applicant, fair to all people, pay fee and apply for variance and if Council reduces fees a credit would be given, no application and fee paid, if the applicant wants to pursue there was a course of action and would be discussed at the July 16, 2013 agenda, Mr. Cuyler noted that Council's discussion would be formalized until the next meeting, advised the person could apply and would be advised of Council's action.

p. **RESOLUTION 13-049 GRANTING A PARTIAL WAIVER OF THE CONDITIONAL USE APPLICATION FEE AND VARIANCE FEE FOR SANIBEL DELI AND COFFEE FACTORY, LLC LOCATED AT 2330 PALM RIDGE ROAD; AND PROVIDING AN EFFECTIVE DATE**

Councilman Denham spoke to disapproving of a wavier of reduction in the above types of fees.

Ms. Zimomra read the title of Resolution 13-049.

Mayor Ruane moved, seconded by Vice Mayor Congress to adopt Resolution 13-049.

Public Comment  
None

The motion carried

q. **RESOLUTION 13-050 GRANTING A PARTIAL WAIVER OF THE VARIANCE FEE FOR TWO DREAMERS, INC. D/B/A FRESH TAQUERIA LOCATED AT 2411 PERIWINKLE WAY; AND PROVIDING AN EFFECTIVE DATE**

Ms. Zimomra read the title of Resolution 13-050.

Public Comment

**Planning Department Fee Schedule History**  
**City of Sanibel Code of Ordinance (Code)**  
**Subpart B - Land Development Code - Chapter 90 Fees - Articles I, II, III, IV**  
 (Where differences exist between this schedule and the Code, the Code overrules)

Section	Description	7/30/2002 Ord. 02-015	9/16/2003 Ord. 03-012	10/5/2004 Res. 04-127	9/10/2005 Ord. 05-013	10/3/2006 Res. 06-147	12/4/2007 Ord. 07-015	2/19/2008 Ord. 08-003	5/1/2012 Ord. 12-004	10/2/2012 Ord. 12-008
<b>ARTICLE I - IN GENERAL</b>										
90-6	Adjacent property notifications (each in excess of 50)	0.80	0.82	0.83	1.50	1.60	1.65			
90-7	Long Form administrative/advertising fee	1,100.00	1,128.00	1,151.00	1,900.00	1,967.00	2,025.00			
90-8.5	Amendment to pending application	20% of filing fee (min \$110.00)	20% of filing fee (min \$113.00)	20% of filing fee (min \$116.00)	20% of filing fee (min \$200.00)	20% of filing fee (min \$207.00)	20% of filing fee (min \$213.00)			
90-9	Appeals	10% of filing fee (min \$110.00)	10% of filing fee (min \$113.00)	10% of filing fee (min \$681.00)	10% of filing fee (min \$1,150.00)	10% of filing fee (min \$1,191.00)	10% of filing fee (min \$1,226.00)			
90-10	Continuation of public hearing	400.00	410.00	419.00	700.00	725.00	747.00			
90-11	Extension of an expiration date (1) City Manager approval only	10% of filing fee (min \$110.00)	10% of filing fee (min \$113.00)	10% of filing fee (min \$116.00)	10% of filing fee (min \$200.00)	10% of filing fee (min \$207.00)	10% of filing fee (min \$213.00)			
	(2) Planning Commission/City Council approval required	10% of filing fee (min \$1,100.00)	10% of filing fee (min \$1,128.00)	10% of filing fee (min \$1,151.00)	10% of filing fee (min \$1,900.00)	10% of filing fee (min \$1,967.00)	10% of filing fee (min \$2,025.00)			
90-13	Reinspections (after request of final inspection)	110.00	113.00	116.00	200.00	207.00	213.00			
90-14	Revisions to an active permit or approval (1) City Manager approval only	110.00	113.00	116.00	250.00	259.00	267.00			
	(2) Planning Commission/City Council approval required	1,100.00	1,128.00	1,151.00	1,900.00	1,967.00	2,025.00			
90-16	Street graphics (1) New street graphic	220.00	226.00	231.00	400.00	400.00	\$10.00/sqft			
	(2) Revisions to existing street graphic	55.00/110.00	56.50/113.00	57.75/116.00	100.00/200.00	100.00/200.00	50.00			
	(3) Variance request first request	1,500.00	1,538.00	1,569.00	2,675.00	2,675.00	2,850.00			
	each additional	400.00	410.00	419.00	700.00	700.00	747.00			
90-17	Vegetation permits (2)a. Removal/trimming seaward of 1974 coastal line	55.00	56.50	57.75	100.00	104.00	108.00			108.00
	(2)b. Mangrove trimming and removal	55.00	56.50	57.75	100.00	104.00	108.00			72.00
	(3) Appeal of City Manager decision to Planning Commission	1,100.00	1,128.00	1,151.00	1,900.00	1,967.00	2,025.00			2,025.00
<b>ARTICLE II - DEVELOPMENT PERMITS</b>										
<b>DIVISION 2 - RESIDENTIAL DEVELOPMENT</b>										
90-57	New development; relocation of existing structures ≤ 2,000 sq.ft.	1,500.00	1,538.00	1,569.00	2,675.00	2,769.00	2,850.00			
	per sq.ft. in excess of 2,000	0.45	0.46	0.47	0.75	0.78	0.80			
90-58	Alterations and remodelings - no increase in living area (based on costs of improvements) ≤ \$1,000,000	N/A	N/A	N/A	1% of costs	1% of costs	1% of costs			
	next \$500,000	N/A	N/A	N/A	0.50% of costs	0.50% of costs	0.50% of costs			
	excess of \$1,500,000	N/A	N/A	N/A	0.25% of costs	0.25% of costs	0.25% of costs			
	total improvement costs	1% of costs	1% of costs	1% of costs	N/A	N/A	N/A			
	minimum fee	400.00	410.00	419.00	250.00	259.00	267.00			
90-59	Alterations and remodelings - increase in living area (based on costs of improvements) ≤ \$1,000,000	N/A	N/A	N/A	1% of costs	1% of costs	1% of costs		1% of costs	
	next \$500,000	N/A	N/A	N/A	0.50% of costs	0.50% of costs	0.50% of costs		0.50% of costs	
	excess of \$1,500,000	N/A	N/A	N/A	0.25% of costs	0.25% of costs	0.25% of costs		0.25% of costs	
	per sqft of each new sqft of living area	0.50	0.51	0.52	0.85	0.88	0.90		0.90	
	total improvement costs	1% of costs	1% of costs	1% of costs	N/A	N/A	N/A		N/A	
	minimum fee	650.00	667.00	681.00	400.00	414.00	426.00		213.00	
<b>ARTICLE II - DEVELOPMENT PERMITS</b>										
<b>DIVISION 3 - NONRESIDENTIAL DEVELOPMENT</b>										

Planning Department Fee Schedule History  
 City of Sanibel Code of Ordinance (Code)  
 Subpart B - Land Development Code - Chapter 90 Fees - Articles I, II, III, IV  
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90-82	New development; relocation of existing structures for commerical use; redevelopment of existing parcels	\$3,000 up to 1,500 sqft. + 1.10 per sqft in excess of 1,500	\$3,075 up to 1,500 sqft. + 1.13 per sqft in excess of 1,500	\$3,137 up to 1,500 sqft. + 1.15 per sqft in excess of 1,500	\$2,500 up to 1,000 sqft. + 2.00 per sqft in excess of 1,500	\$2,588 up to 1,000 sqft. + 2.10 per sqft in excess of 1,500	\$2,664 up to 2,000 sqft. + 2.20 per sqft in excess of 2,000			
90-83	Alterations or remodelings - no increase in floor area (based on costs of improvement)									
	≤ \$1,000,000	N/A	N/A	N/A	1% of costs	1% of costs	1% of costs			
	next \$500,000	N/A	N/A	N/A	0.50% of costs	0.50% of costs	0.50% of costs			
	excess of \$1,500,000	N/A	N/A	N/A	0.25% of costs	0.25% of costs	0.25% of costs			
	total improvement costs	1% of costs	1% of costs	1% of costs	N/A	N/A	N/A			
	minimum fee	300.00	308.00	315.00	500.00	518.00	534.00			
90-84	Alterations or remodelings - increase in floor area (based on costs of improvement)									
	≤ \$1,000,000	N/A	N/A	N/A	1% of costs	1% of costs	1% of costs			
	next \$500,000	N/A	N/A	N/A	0.50% of costs	0.50% of costs	0.50% of costs			
	excess of \$1,500,000	N/A	N/A	N/A	0.25% of costs	0.25% of costs	0.25% of costs			
	per sqft of each new sqft of living area	1.10	1.13	1.15	2.00	2.10	2.20			
	total improvement costs	1% of costs	1% of costs	1% of costs	N/A	N/A	N/A			
	minimum fee	850.00	872.00	908.00	1,000.00	1,035.00	1,066.00			
90-85	Telecommunications devices as a principal use									
	≤ \$1,000,000	N/A	N/A	N/A	1% of costs	N/A	1% of costs			
	next \$500,000	N/A	N/A	N/A	0.50% of costs	N/A	0.50% of costs			
	excess of \$1,500,000	N/A	N/A	N/A	0.25% of costs	N/A	0.25% of costs			
	total improvement costs	1% of costs	1% of costs	1% of costs	N/A	1% of costs	N/A			
	minimum fee	1,750.00	1,794.00	1,830.00	3,020.00	3,126.00	3,217.00			
90-86	Outdoor seating									
	(1) Restaurants, regular							\$38 each seat; \$600 max		
	(2) Restaurants, carryout							0-6 seats: \$0 7-12 seats: \$267 \$28 each add		

ARTICLE II - DEVELOPMENT PERMITS  
 DIVISION 4 - ACCESSORY USES AND STRUCTURES

90-100	Beach dune walkover	300.00	308.00	315.00	550.00	570.00	587.00
90-101	Boat docks, davits and lifts outside Bay Beach zone						
	(1) new construction	300.00	308.00	315.00	550.00	570.00	587.00
	(2) addition, extension, alteration						
	≤ \$1,000,000	N/A	N/A	N/A	1% of costs	1% of costs	1% of costs
	next \$500,000	N/A	N/A	N/A	0.5% of costs	0.5% of costs	0.50% of costs
	≥ \$1,500,000	N/A	N/A	N/A	0.25% of costs	0.25% of costs	0.25% of costs
	total improvement cost	1% of costs	1% of costs	1% of costs	N/A	N/A	N/A
	minimum fee	110.00	113.00	116.00	200.00	207.00	213.00
90-102	Telecommunications devices						
	≤ \$1,000,000	N/A	N/A	N/A	1% of costs	1% of costs	1% of costs
	next \$500,000	N/A	N/A	N/A	0.50% of costs	0.50% of costs	0.50% of costs
	≥ \$1,500,000	N/A	N/A	N/A	0.25% of costs	0.25% of costs	0.25% of costs
	total improvement cost	1% of costs	1% of costs	1% of costs	N/A	N/A	N/A
	minimum fee	110.00	113.00	116.00	200.00	207.00	213.00
90-103	Exterior Lighting						
	each fixture	N/A	N/A	N/A	80.00	83.00	35.00
	each fixture (up to 10)	400.00	410.00	419.00	N/A	N/A	N/A
	additional (over 10)	46.25	46.25	47.25	N/A	N/A	N/A
	maximum fee	N/A	N/A	N/A	N/A	280.00	280.00



**Planning Department Fee Schedule History**

**City of Sanibel Code of Ordinance (Code)**

**Subpart B - Land Development Code - Chapter 90 Fees - Articles I, II, III, IV**

(Where differences exist between this schedule and the Code, the Code overrules)

Section	Description	7/30/2002 Ord. 02-015	9/16/2003 Ord. 03-012	10/5/2004 Res. 04-127	9/10/2005 Ord. 05-013	10/3/2006 Res. 06-147	12/4/2007 Ord. 07-015	2/19/2008 Ord. 08-003	5/1/2012 Ord. 12-004	10/2/2012 Ord. 12-008
90-104	Fences									
	up to 300 lineal feet	110.00	113.00	116.00	200.00	207.00	213.00			
	each additional 100 lineal feet	25.00	25.75	26.50	50.00	51.75	53.25			
90-105	Screen enclosures									
	up to 1,000 sq. ft.	110.00	113.00	115.00	200.00	207.00	213.00			
	each additional 500 sq. ft.	15.00	35.00	35.75	60.00	62.25	64.25			
90-106	Storage areas, buildings, garages and other									
	(1) Freestanding									
	up to 100 sq.ft.	220.00	226.00	213.00	150.00	156.00	161.00			
	each additional 50 sq.ft.	25.00	25.75	26.50	50.00	53.25	53.25			
	(2) Attached or below existing structure									
	up to 500 sq.ft.	220.00	226.00	231.00	200.00	207.00	213.00			
	each additional 100 sq.ft.	25.00	25.75	26.50	50.00	51.75	53.25			
90-107	Swimming pools and spas									
	(1) Single family or duplex	300.00	308.00	315.00	550.00	570.00	587.00			
	(2) Other than single family or duplex	650.00	667.00	681.00	1,200.00	1,242.00	1,279.00			
	(3) Freestanding spa	110.00	113.00	116.00	200.00	207.00	213.00			
90-108	Tennis courts									
	(1) Single family or duplex	300.00	308.00	315.00	550.00	570.00	587.00			
	(2) Serving more than single family/duplex									
	first	550.00	564.00	576.00	950.00	984.00	1,013.00			
	each additional	220.00	226.00	231.00	400.00	414.00	426.00			
90-109	Resort housing accessory beach equipment									
	up to 20	N/A	N/A	N/A	300.00					
	over 20	N/A	N/A	N/A	5.00					
	maximum fee	N/A	N/A	N/A	500.00					
90-110	Uses and structures not specifically listed									
	total cost	1% of costs	1% of costs	1% of costs	1% of costs	1% of costs	1% of costs			
	minimum fee	110.00	113.00	116.00	200.00	207.00	213.00			

**ARTICLE II - DEVELOPMENT PERMITS**

**DIVISION 5 - MISCELLANEOUS**

90-126	Change of use									
	(1) change in intensity of use									
	each unit added	1,100.00	1,128.00	1,151.00	1,900.00	1,967.00	2,025.00			
	adding seats to restaurant	\$ 550 up to 10 15.00 each add	\$ 564 up to 10 15.50 each add	\$ 576 up to 10 16.00 each add	\$ 950 up to 10 26.00 each add	\$ 984 up to 10 27.00 each add	1,013 up to 10 28.00 each add			
	(2) change of nonconforming use to different use	650.00	667.00	681.00	1,125.00	1,165.00	1,199.00			
	(3) change when development standards differ	650.00	667.00	681.00	1,125.00	1,165.00	1,199.00			
90-127	Demolition of a structure (per structure)	150.00	154.00	158.00	260.00	270.00	287.00			
90-128	Dredging or excavation									
	≥ 100 cubic yds	650.00	667.00	681.00	1,200.00	1,242.00	1,279.00			
	each additional 50 cubic yds	55.00	56.50	57.75	100.00	104.00	108.00			
90-129	Emergency beach shoreline erosion control									
	≥ 100 lineal ft	1,250.00	1,282.00	1,308.00	2,160.00	2,236.00	2,301.00			
	each additional 50 lineal ft	220.00	226.00	231.00	400.00	414.00	426.00			
90-130	Placement of fill									
	(1) No drainage plan required	110.00	113.00	116.00	200.00	207.00	213.00			
	(2) Drainage plan required	400.00	410.00	419.00	700.00	725.00	747.00			
90-131	Revetments in manmade canals and lakes									
	≥ 100 lineal ft	650.00	667.00	681.00	1,200.00	1,242.00	1,279.00			
	each additional 50 lineal ft	150.00	154.00	158.00	260.00	270.00	278.00			
90-132	Vegetation removal/alteration as adjunct of construction or other development									
	≥ 1 acre	150.00	154.00	158.00	260.00	270.00	278.00			
	each add acre	55.00	56.50	57.75	100.00	104.00	108.00			
90-133	Other development permits not listed									
	≤ \$1,000,000	N/A	N/A	N/A	1% of costs	1% of costs	1% of costs			
	next \$500,000	N/A	N/A	N/A	0.50% of costs	0.50% of costs	0.50% of costs			

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 City of Sanibel Code of Ordinance (Code)  
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		≥ \$1,500,000	N/A	N/A	N/A	0.25% of costs	0.25% of costs	0.25% of costs			
		total cost of project	1% of costs	1% of costs	1% of costs	N/A	N/A	N/A			
		minimum fee	110.00	113.00	116.00	200.00	207.00	213.00			
ARTICLE II - DEVELOPMENT PERMITS											
DIVISION 6 - SUBDIVISIONS											
90-151	Creation of cooperative or condominium units										
	(1) Existing structure only	first 2 units	1,100.00	1,128.00	1,151.00	1,900.00	1,967.00	2,025.00			
		each additional unit	220.00	226.00	231.00	400.00	414.00	426.00			
	(2) Land or new structure included	first 2 units	1,750.00	1,794.00	1,830.00	3,020.00	3,126.00	3,217.00			
		each additional unit	300.00	308.00	315.00	550.00	570.00	587.00			
90-152	Minor subdivision	first 2 lots	1,250.00	1,282.00	1,308.00	2,160.00	2,236.00	800.00			
		each additional lot	400.00	410.00	419.00	700.00	725.00	600.00			
90-153	Major subdivision	≥ 5 lots	6,500.00	6,663.00	6,797.00	11,200.00	11,592.00	8,500.00			
		each additional lot	400.00	410.00	419.00	700.00	725.00	325.00			
90-154	After-the-fact subdivision approvals		Standard fees doubled								
ARTICLE II - DEVELOPMENT PERMITS											
DIVISION 7 - DEVELOPMENT PERMITS IMPLEMENTING CONDITIONAL USE APPROVAL											
90-172	Public utility uses	≤ \$1,000,000	N/A	N/A	N/A	1% of costs	1% of costs	1% of costs			
		next \$500,000	N/A	N/A	N/A	0.50% of costs	0.50% of costs	0.50% of costs			
		≥ \$1,500,000	N/A	N/A	N/A	0.25% of costs	0.25% of costs	0.25% of costs			
		minimum	N/A	N/A	N/A	400.00	414.00	426.00			
		total cost of project	1% of costs	1% of costs	1% of costs	N/A	N/A	N/A			
		base fee	1,100.00	1,128.00	1,151.00	N/A	N/A	N/A			
90-174	Agriculture and aquaculture	≤ \$1,000,000	N/A	N/A	N/A	1% of costs	1% of costs	1% of costs			
		next \$500,000	N/A	N/A	N/A	0.50% of costs	0.50% of costs	0.50% of costs			
		≥ \$1,500,000	N/A	N/A	N/A	0.25% of costs	0.25% of costs	0.25% of costs			
		minimum	N/A	N/A	N/A	400.00	414.00	426.00			
		total cost of project	1% of costs	1% of costs	1% of costs	N/A	N/A	N/A			
		base fee	1,100.00	1,128.00	1,151.00	N/A	N/A	N/A			
90-175	Recreational facilities	≤ \$1,000,000	N/A	N/A	N/A	1% of costs	1% of costs	1% of costs			
		next \$500,000	N/A	N/A	N/A	0.50% of costs	0.50% of costs	0.50% of costs			
		≥ \$1,500,000	N/A	N/A	N/A	0.25% of costs	0.25% of costs	0.25% of costs			
		minimum	N/A	N/A	N/A	400.00	414.00	426.00			
		total cost of project	1% of costs	1% of costs	1% of costs	N/A	N/A	N/A			
		base fee	1,100.00	1,128.00	1,151.00	N/A	N/A	N/A			
90-176	Resort housing accessory commercial uses										
	(1) Real Estate sales and rental offices		1,100.00	1,128.00	1,151.00	400.00	414.00	426.00			
	(2) Retail sales of food and sundries		1,100.00	1,128.00	1,151.00	400.00	414.00	426.00			
	(3) Restaurants		1,100.00 +	1,128.00 +	1,151.00 +	See Div 3	See Div 3	See Div 3			
			Div 3 fees	Div 3 fees	Div 3 fees	fees	fees	fees			
	(4) Rentals of nonmotorized equipment/lessons	per equipment	45.00	46.25	47.25	80.00	83.00	85.50			
		minimum	N/A	N/A	N/A	400.00	414.00	426.00			
		base fee	1,100.00	1,128.00	1,151.00	N/A	N/A	N/A			
90-177	Foster family homes										

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	(1) Conversion of existing dwelling/unit	1,100.00 + Div 2 fees See Div 2	1,128.00 + Div 2 fees See Div 2	1,151.00 + Div 2 fees See Div 2	See Div 2 fees See Div 2					
	(2) New development	fees	fees	fees	fees					
90-178	Increased-density below market rate housing									
	(1) Conversion of existing dwelling/unit	1,100.00 + Div 2 fees 1,100.00 +	1,128.00 + Div 2 fees 1,128.00 +	1,151.00 + Div 2 fees 1,151.00 +	See Div 2 fees See Div 2					
	(2) New development	Div 2 fees	Div 2 fees	Div 2 fees	fees					
90-179	Residential child caring facilities/assisted living									
	(1) Conversion of existing dwelling/unit	1,100.00 + Div 2 fees 1,100.00 +	1,128.00 + Div 2 fees 1,128.00 +	1,151.00 + Div 2 fees 1,151.00 +	See Div 2 fees See Div 2					
	(2) New development	Div 2 fees	Div 2 fees	Div 2 fees	fees					
90-180	Combined residential & commercial development	1,100.00 + Div 2/3 fees	1,128.00 + Div 2/3 fees	1,151.00 + Div 2/3 fees	Combined Div 2/3 fees					
90-181	Outdoor storage	≤ 1,000 sq.ft. each additional 1,000 sq.ft.	1,750.00 110.00	1,794.00 113.00	1,830.00 200.00	414.00 207.00	426.00 213.00			
90-182	Rehabilitation centers/social service homes	≤ \$1,000,000 next \$500,000 ≥ \$1,500,000 minimum total cost of project base fee	N/A N/A N/A N/A 1% of costs 1,100.00	N/A N/A N/A N/A 1% of costs 1,128.00	1% of costs N/A N/A N/A 1% of costs 1,151.00	1% of costs 0.50% of costs 0.25% of costs 400.00 N/A	1% of costs 0.50% of costs 0.25% of costs 414.00 N/A	1% of costs 0.50% of costs 0.25% of costs 426.00 N/A		
90-183	Drive-in and drive-through facilities	per station	1,100.00	1,128.00	1,151.00	414.00	426.00			
90-184	Restaurants, grocery stores, delis not as permitted use	1,100.00 + Div 2 fees	1,128.00 + Div 2 fees	1,151.00 + Div 2 fees	See Div 2 fees					
90-185	Motion picture theaters (except drive-in) and theaters for live performance	1,100.00 + Div 2 fees	1,128.00 + Div 2 fees	1,151.00 + Div 2 fees	See Div 2 fees					
90-186	Gasoline stations	1,100.00 + Div 2 fees	1,128.00 + Div 2 fees	1,151.00 + Div 2 fees	See Div 2 fees					
90-187	Vehicle renting and leasing	1,100.00 + Div 2 fees	1,128.00 + Div 2 fees	1,151.00 + Div 2 fees	See Div 2 fees					
90-188	Car washes	1,100.00 + Div 2 fees	1,128.00 + Div 2 fees	1,151.00 + Div 2 fees	See Div 2 fees					
90-189	Docks, boat davits & lifts in the bay beach zone	1,500.00	1,538.00	1,569.00	See Div 4 fees					
90-190	Automotive repair shops and marine sales and repair shops	1,100.00 + Div 2 fees	1,128.00 + Div 2 fees	1,151.00 + Div 2 fees	See Div 2 fees					
90-191	Coin operated laundries	1,100.00 + Div 2 fees	1,128.00 + Div 2 fees	1,151.00 + Div 2 fees	See Div 3 fees					
90-192	Erosion control structures on natural bodies of water	≤ \$1,000,000 next \$500,000 ≥ \$1,500,000 minimum	N/A N/A N/A N/A	N/A N/A N/A N/A	1% of costs 0.50% of costs 0.25% of costs 400.00	1% of costs 0.50% of costs 0.25% of costs 414.00	1% of costs 0.50% of costs 0.25% of costs 426.00			

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90-193	total cost of project	1% of costs	1% of costs	1% of costs	N/A	N/A	N/A			
	base fee	1,100.00	1,128.00	1,151.00	N/A	N/A	N/A			
	Accessory security guardhouses and security gates									
	≤ \$1,000,000	N/A	N/A	N/A	1% of costs	1% of costs	1% of costs			
	next \$500,000	N/A	N/A	N/A	0.50% of costs	0.50% of costs	0.50% of costs			
	≥ \$1,500,000	N/A	N/A	N/A	0.25% of costs	0.25% of costs	0.25% of costs			
	minimum	N/A	N/A	N/A	400.00	414.00	426.00			
	total cost of project	1% of costs	1% of costs	1% of costs	N/A	N/A	N/A			
	base fee	1,100.00	1,128.00	1,151.00	N/A	N/A	N/A			
	Seawalls in manmade canals									
90-194	≤ \$1,000,000	N/A	N/A	N/A	1% of costs	1% of costs	1% of costs			
	next \$500,000	N/A	N/A	N/A	0.50% of costs	0.50% of costs	0.50% of costs			
	≥ \$1,500,000	N/A	N/A	N/A	0.25% of costs	0.25% of costs	0.25% of costs			
	minimum	N/A	N/A	N/A	400.00	414.00	426.00			
	total cost of project	1% of costs	1% of costs	1% of costs	N/A	N/A	N/A			
	base fee	1,100.00	1,128.00	1,151.00	N/A	N/A	N/A			
	Telecommunications devices									
	≤ \$1,000,000	N/A	N/A	N/A	1% of costs	1% of costs	1% of costs			
	next \$500,000	N/A	N/A	N/A	0.50% of costs	0.50% of costs	0.50% of costs			
	≥ \$1,500,000	N/A	N/A	N/A	0.25% of costs	0.25% of costs	0.25% of costs			
90-195	minimum	N/A	N/A	N/A	400.00	414.00	426.00			
	total cost of project	1% of costs	1% of costs	1% of costs	N/A	N/A	N/A			
	base fee	1,100.00	1,128.00	1,151.00	N/A	N/A	N/A			
	ARTICLE II - DEVELOPMENT PERMITS									
	DIVISION 8 - TEMPORARY USES									
	90-212 Sales office in model home	1,100.00	1,128.00	1,151.00	400.00	414.00	426.00			
	90-213 Temporary structure	1,100.00	1,128.00	1,151.00	400.00	414.00	426.00			
	90-214 Storage of heavy equipment	1,100.00	1,128.00	1,151.00	400.00	414.00	426.00			
	90-215 Other temporary uses									
	≤ \$1,000,000	N/A	N/A	N/A	1% of costs	1% of costs	1% of costs			
90-215	next \$500,000	N/A	N/A	N/A	0.50% of costs	0.50% of costs	0.50% of costs			
	≥ \$1,500,000	N/A	N/A	N/A	0.25% of costs	0.25% of costs	0.25% of costs			
	minimum	N/A	N/A	N/A	400.00	414.00	426.00			
	total cost of project	1% of costs	1% of costs	1% of costs	N/A	N/A	N/A			
	minimum	1,100.00	1,128.00	1,151.00	N/A	N/A	N/A			
	ARTICLE III - WASTEWATER DISPOSAL PERMITS									
	DIVISION 2 - SEPTIC SYSTEMS									
	90-251 Installation/replacement of septic system									
	(1) Residential uses									
	estimated water flows ≤ 600 gallons per day	550.00	564.00	576.00	950.00	984.00	1,013.00			
90-252	each additional 150 gallons of flow per day	110.00	113.00	116.00	200.00	207.00	213.00			
	(2) Nonresidential uses									
	estimated water flows ≤ 600 gallons per day	750.00	769.00	785.00	1,350.00	1,398.00	1,439.00			
	each additional 200 gallons of flow per day	300.00	308.00	315.00	550.00	570.00	587.00			
	Repairs to an existing malfunctioning septic system	1% of costs	1% of costs	1% of costs	1% of costs	1% of costs	1% of costs			
	minimum	150.00	154.00	158.00	260.00	270.00	278.00			
	ARTICLE III - WASTEWATER DISPOSAL PERMITS									
	DIVISION 3 - SEWER SYSTEM									
	90-271 New sewer connection (non-gravity system)									
	(1) Residential uses									
	estimated water flows ≤ 600 gallons per day	550.00	564.00	576.00	950.00	984.00	1,013.00			
	each additional 150 gallons of flow per day	110.00	113.00	116.00	200.00	207.00	213.00			

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(2) Nonresidential uses										
	estimated water flows ≤ 600 gallons per day	750.00	769.00	785.00	1,350.00	1,398.00	1,439.00			
	each additional 200 gallons of flow per day	300.00	308.00	315.00	550.00	570.00	587.00			
90-272	Repairs to existing malfunctioning components									
	≤ \$1,000,000	N/A	N/A	N/A	1% of costs	1% of costs	1% of costs			
	next \$500,000	N/A	N/A	N/A	0.50% of costs	0.50% of costs	0.50% of costs			
	≥ \$1,500,000	N/A	N/A	N/A	0.25% of costs	0.25% of costs	0.25% of costs			
	minimum	150.00	154.00	158.00	260.00	270.00	278.00			
	total cost of project	1% of costs	1% of costs	1% of costs	N/A	N/A	N/A			
90-273	Expansion or modification to existing functioning system									
	≤ \$1,000,000	N/A	N/A	N/A	1% of costs	1% of costs	1% of costs			
	next \$500,000	N/A	N/A	N/A	0.50% of costs	0.50% of costs	0.50% of costs			
	≥ \$1,500,000	N/A	N/A	N/A	0.25% of costs	0.25% of costs	0.25% of costs			
	minimum	220.00	226.00	231.00	400.00	414.00	426.00			
	total cost of project	1% of costs	1% of costs	1% of costs	N/A	N/A	N/A			
<b>ARTICLE III - WASTEWATER DISPOSAL PERMITS</b>										
<b>DIVISION 5 - ALTERNATIVE SYSTEMS</b>										
90-311	Alternative wastewater disposal systems not specifically addressed									
	rate per gallon	1.50	1.54	1.60	2.75	2.85	2.95			
	minimum	750.00	769.00	785.00	1,350.00	1,398.00	1,439.00			
<b>ARTICLE IV - PUBLIC HEARINGS</b>										
<b>DIVISION 2 - SANIBEL PLAN AMENDMENT</b>										
90-347 Amendments to official maps; Sanibel Plan Article 4										
(a)	(1) Ecological zones map									
	≤ 1 acre	9,000.00	9,225.00	9,410.00	15,500.00	16,043.00	16,509.00			
	each additional acre	650.00	667.00	681.00	1,200.00	1,242.00	1,279.00			
(2)	(2) Commercial district map									
	≤ 1 acre	9,000.00	9,225.00	9,410.00	15,500.00	16,043.00	16,509.00			
	each additional acre	650.00	667.00	681.00	1,200.00	1,242.00	1,279.00			
(3)	(3) Resort housing district map									
	≤ 1 acre	9,000.00	9,225.00	9,410.00	15,500.00	16,043.00	16,509.00			
	each additional acre	650.00	667.00	681.00	1,200.00	1,242.00	1,279.00			
(4)	(4) Wetlands conservation lands maps									
	≤ 1 acre	9,000.00	9,225.00	9,410.00	15,500.00	16,043.00	16,509.00			
	each additional acre	650.00	667.00	681.00	1,200.00	1,242.00	1,279.00			
(5)	(5) Development intensity maps									
	first unit	9,000.00	9,225.00	9,410.00	15,500.00	16,043.00	16,509.00			
	each additional unit	1,100.00	1,128.00	1,151.00	1,900.00	1,967.00	2,025.00			
(b)	(6) Additional components of future land use maps									
	each change	9,000.00	9,225.00	9,410.00	15,500.00	16,043.00	16,509.00			
	Future traffic circulation map series									
	each change	9,000.00	9,225.00	9,410.00	15,500.00	16,043.00	16,509.00			
90-348	Amendments to text of Sanibel Plan									
	(a) Goal, objective or policy statement									
	first change	9,000.00	9,225.00	9,410.00	15,500.00	16,043.00	16,509.00			
	each additional	1,100.00	1,128.00	1,151.00	1,900.00	1,967.00	2,025.00			
(b)	(b) All other text amendments									
	first change	9,000.00	9,225.00	9,410.00	15,500.00	16,043.00	16,509.00			
	each additional	1,100.00	1,128.00	1,151.00	1,900.00	1,967.00	2,025.00			
<b>ARTICLE IV - PUBLIC HEARINGS</b>										
<b>DIVISION 3 - LAND DEVELOPMENT CODE</b>										
90-366	Amendment to commercial zoning map									
	≤ 1 acre	3,000.00	3,075.00	3,137.00	5,200.00	5,382.00	5,539.00			
	each additional acre	1,100.00	1,128.00	1,151.00	1,900.00	1,967.00	2,025.00			
90-367	Application to establish special use district									
	≤ 1 acre	3,000.00	3,075.00	3,137.00	5,200.00	5,382.00	5,539.00			
	each additional acre	1,100.00	1,128.00	1,151.00	1,900.00	1,967.00	2,025.00			
90-368	Application to amend text of Land Development Code									
	first section	3,000.00	3,075.00	3,075.00	5,200.00	5,382.00	5,539.00			
	each additional section	550.00	564.00	576.00	950.00	984.00	1,013.00			
<b>ARTICLE IV - PUBLIC HEARINGS</b>										
<b>DIVISION 4 - CONDITIONAL USES</b>										

**Planning Department Fee Schedule History**

**City of Sanibel Code of Ordinance (Code)**

**Subpart B - Land Development Code - Chapter 90 Fees - Articles I, II, III, IV**

(Where differences exist between this schedule and the Code, the Code overrules)

Section	Description	7/30/2002 Ord. 02-015	9/16/2003 Ord. 03-012	10/5/2004 Res. 04-127	9/10/2005 Ord. 05-013	10/3/2006 Res. 06-147	12/4/2007 Ord. 07-015	2/19/2008 Ord. 08-003	5/1/2012 Ord. 12-004	10/2/2012 Ord. 12-008
90-387	Public utility uses	1,100.00 + 220.00/acre	1,128.00 + 226.00/acre	1,151.00 + 231.00/acre	2,500.00 + 400.00/acre	2,588.00 + 414.00/acre	2,664.00 + 426.00/acre			
90-388	Institutional uses	1,100.00 + 220.00/acre	1,128.00 + 226.00/acre	1,151.00 + 231.00/acre	2,500.00 + 400.00/acre	2,588.00 + 414.00/acre	2,664.00 + 426.00/acre			
90-389	Agriculture and aquaculture									
	(1) Hives forkeeping of bees					2,588.00	2,664.00			
	(2) Agriculture/aquaculture uses with on site retail	1,250.00 + 220.00/acre	1,282.00 + 226.00/acre	1,308.00 + 231.00/acre	2,500.00 + 400.00/acre	2,588.00 + 414.00/acre	2,664.00 + 426.00/acre			
	(3) Other uses	1,100.00 + 220.00/acre	1,128.00 + 226.00/acre	1,151.00 + 231.00/acre	2,500.00 + 400.00/acre	2,588.00 + 414.00/acre	2,664.00 + 426.00/acre			
90-390	Recreational facilities	1,100.00 + 220.00/acre	1,128.00 + 226.00/acre	1,151.00 + 231.00/acre	2,500.00 + 400.00/acre	2,588.00 + 414.00/acre	2,664.00 + 426.00/acre			
90-391	Resort housing accessory commercial uses									
	(1) Real estate sales and rental offices	1,100.00	1,128.00	1,151.00	2,500.00	2,588.00	2,664.00			
	(2) Retail sales of food items and sundries	1,100.00	1,128.00	1,151.00	2,500.00	2,588.00	2,664.00			
		1,500.00 +	1,538.00 +	1,569.00 +	3,000.00 +	3,105.00 +	3,196.00 +			
	(3) Restaurants	15.00 per seat	15.50 per seat	16.00 per seat	26.00 per seat	27.00 per seat	28.00 per seat			
	(4) Rentals of nonmotorized equipment/lessons fee	1,250.00	1,282.00	1,308.00	2,500.00	2,664.00	2,664.00			
	per item of inventory	45.00	46.25	47.25	80.00	85.50	85.50			
90-392	Foster family homes	1,100.00	1,128.00	1,151.00	2,500.00	2,588.00	2,664.00			
90-393	Increased density below market rate housing									
	first unit	1,100.00	1,128.00	1,151.00	2,500.00	2,588.00	2,664.00			
	each additional unit	550.00	564.00	576.00	950.00	984.00	1,013.00			
90-394	Residential child caring and assisted living facilities									
	≤ 3 bedrooms	1,100.00	1,128.00	1,151.00	2,500.00	2,588.00	2,664.00			
	each additional bedroom	220.00	226.00	231.00	400.00	414.00	426.00			
90-395	Combined residential and commercial development									
	base fee	1,250.00	1,282.00	1,308.00	2,500.00	2,588.00	2,664.00			
	per acre	220.00	226.00	231.00	400.00	414.00	426.00			
90-396	Outdoor storage									
	≤ 1,000 sq.ft.	1,250.00	1,282.00	1,308.00	2,500.00	2,588.00	2,664.00			
	each additional 250 sq.ft.	110.00	113.00	116.00	200.00	207.00	213.00			
90-397	Rehabilitation centers and social service homes									
	≤ 2,000 sq.ft.	1,100.00	1,128.00	1,151.00	2,500.00	2,588.00	2,664.00			
	each additional 1,000 sq.ft.	550.00	564.00	576.00	950.00	984.00	1,013.00			
90-398	Drive-in and drive through facilities									
	first station	1,100.00	1,128.00	1,151.00	2,500.00	2,588.00	2,664.00			
	each additional station	550.00	564.00	576.00	950.00	984.00	1,013.00			
90-399	Eating places, restaurants, grocery, etc. not as permitted use									
	(1) Commercial use without on-site seating									
	≤ 800 sq.ft.	N/A	N/A	N/A	3,000.00	3,000.00	3,105.00			
	≤ 500 sq.ft.	1,500.00	1,538.00	1,569.00	N/A	N/A	N/A			
	each additional 500 sq.ft.	650.00	667.00	681.00	1,200.00	1,242.00	1,279.00			
	(2) Commerical use with on-site seating									
	base fee	1,750.00	1,794.00	1,830.00	3,500.00	3,623.00	3,729.00			
	per seat	15.00	15.50	16.00	26.00	27.00	28.00			
90-400	Motion picture theaters, except drive-in, theaters									
	base fee	1,100.00	1,128.00	1,151.00	2,500.00	2,588.00	2,664.00			
	for live performances									
	per seat	15.00	15.50	16.00	26.00	27.00	28.00			
90-401	Gasoline service stations									
	≤ 1,000 sq.ft.	1,750.00	1,794.00	1,830.00	3,500.00	3,500.00	3,623.00			
	each additional 250 sq.ft.	220.00	226.00	231.00	400.00	414.00	426.00			
90-402	Vehicle rental and leasing									
	≤ 500 sq.ft.	1,250.00	1,282.00	1,308.00	2,500.00	2,588.00	2,664.00			
	each additional 250 sq.ft.	220.00	226.00	231.00	400.00	414.00	426.00			
90-403	Car washes									
	≤ 1,000 sq.ft.	1,250.00	1,282.00	1,308.00	2,500.00	2,588.00	2,664.00			
	each additional 250 sq.ft.	220.00	226.00	231.00	400.00	414.00	426.00			
90-404	Dock, boat davits and boat lifts in the bay beach zone									
	≤ 500 sq.ft.	1,500.00	1,538.00	1,569.00	2,500.00	2,588.00	2,664.00			
	each additional 100 sq.ft.	110.00	113.00	116.00	200.00	207.00	213.00			

Planning Department Fee Schedule History  
City of Sanibel Code of Ordinance (Code)  
Subpart B - Land Development Code - Chapter 90 Fees - Articles I, II, III, IV  
(Where differences exist between this schedule and the Code, the Code overrules)

			7/30/2002	9/16/2003	10/5/2004	9/10/2005	10/3/2006	12/4/2007	2/19/2008	5/1/2012	10/2/2012
Section	Description		Ord. 02-015	Ord. 03-012	Res. 04-127	Ord. 05-013	Res. 06-147	Ord. 07-015	Ord. 08-003	Ord. 12-004	Ord. 12-008
90-405	Automotive repair shops and marine sales/repair shops	≤ 1,000 sq.ft. ditional 500 sq.ft.	1,250.00 220.00	1,282.00 226.00	1,308.00 231.00	2,500.00 400.00	2,588.00 414.00	2,664.00 426.00			
90-406	Coin operated laundries	≤ 1,000 sq.ft. each additional 500 sq.ft.	1,100.00 220.00	1,128.00 226.00	1,151.00 231.00	2,500.00 400.00	2,588.00 414.00	2,664.00 426.00			
90-407	Erosion control structures on natural bodies of water	≤ 100 linear ft. each additional 50 linear ft.	1,500.00 220.00	1,538.00 226.00	1,569.00 231.00	2,500.00 400.00	2,588.00 414.00	2,664.00 426.00			
90-408	Accessory security guardhouses and security gates without setbacks	first structure each additional	1,100.00 220.00	1,128.00 226.00	1,151.00 231.00	2,500.00 400.00	2,588.00 414.00	2,664.00 426.00			
90-409	Seawalls in manmade canals	≤ 200 linear ft. each additional 100 linear ft.	1,500.00 110.00	1,538.00 113.00	1,569.00 116.00	2,500.00 200.00	2,588.00 207.00	2,664.00 213.00			
90-410	Telecommunications devices, including support structures	≤ \$1,000,000 next \$500,000 ≥ \$1,500,000 minimum total cost of project	N/A N/A N/A 2200 1% of costs	N/A N/A N/A 2,255.00 1% of costs	N/A N/A N/A 2,300.00 1% of costs	1% of costs 0.50% of costs 0.25% of costs 3,000.00	1% of costs 0.50% of costs 0.25% of costs 3,105.00	1% of costs 0.50% of costs 0.25% of costs 3,196.00			
ARTICLE IV - PUBLIC HEARINGS											
DIVISION 5 - INTERPRETATION OF LANGUAGE											
90-426	Request of planning commission to interpret language in Sanibel Plan	first request add't request	1,100.00 400.00	1,128.00 410.00	1,151.00 419.00	2,500.00 700.00	2,588.00 725.00	2,664.00 747.00			
ARTICLE IV - PUBLIC HEARINGS											
DIVISION 6 - NONCONFORMING USES											
90-446	Re-establishment or change (a) Re-establishment (b) Change		1,250.00 1,250.00	1,282.00 1,282.00	1,308.00 1,308.00	2,500.00 2,500.00	2,588.00 2,588.00	2,264.00 2,664.00			
90-447	Relief from reconstruction limitations	≤ \$1,000,000 next \$500,000 ≥ \$1,500,000 minimum total cost of project	N/A N/A N/A 1,100.00 1% of costs	N/A N/A N/A 1,128.00 1% of costs	N/A N/A N/A 1,151.00 1% of costs	1% of costs 0.50% of costs 0.25% of costs 2,500.00 N/A	1% of costs 0.50% of costs 0.25% of costs 2,588.00 N/A	1% of costs 0.50% of costs 0.25% of costs 2,664.00 N/A			
ARTICLE IV - PUBLIC HEARINGS											
DIVISION 7 - TEMPORARY USES											
90-467	Sales office in a model home		1,100.00	1,128.00	1,151.00	2,500.00	2,588.00	2,664.00			
90-468	Temporary Structure		1,100.00	1,128.00	1,151.00	2,500.00	2,588.00	2,664.00			
90-469	Storage of heavy equipment		1,100.00	1,128.00	1,151.00	2,500.00	2,588.00	2,664.00			
90-470	Other temporary uses		1,100.00	1,128.00	1,151.00	2,500.00	2,588.00	2,664.00			
ARTICLE IV - PUBLIC HEARINGS											
DIVISION 8 - VARIANCES											
90-486	Variance request from Land Development Code	one variance each additional variance	1,500.00 400.00	1,538.00 410.00	1,569.00 419.00	2,675.00 700.00	2,769.00 725.00	2,850.00 747.00		2,000.00 560.00	
90-487	Zone boundary interpretation	≤ 1 acre each additional acre	1,500.00 220.00	1,538.00 226.00	1,569.00 231.00	2,675.00 400.00	2,769.00 414.00	2,850.00 426.00			

CITY OF SANIBEL  
Application Inquiry - Fees1/02/14  
14:19:56

Application number: 13 00044318

Property . . . . : 1198 2A HARBOUR COTTAGE COURT

## Fee

Class/Type/Description	Trans amt	Amt due	Struct Permit Insp
A NC N.O.C. OVER \$2,500.00	5.00	.00	
P PF PERMIT FEES	186.00	.00	000000 BLDG00
A RV RESIDENTIAL REVIEW FEE	80.00	.00	
A 1S FL DCA PERMIT SURCHARGE	3.99	.00	Dock
A 3S FL DBPR PERMIT SURCHARGE	3.99	.00	

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278.98

Bottom

Credit fees due:	.00
Revenue fees due:	.00
Total due:	.00

Press Enter to continue.

F3=Exit F11=Change view F12=Cancel F10=Amt billed



Project number . . . : 13 00007402  
Project description . : GIESE - VARIANCE FOR DOCK TO EXTEND  
Deposit balance . . . : .00

Description	Amt Charged	Credited	Paid	Bal Due
DEVELOPMENT PERMIT FEE	2000.00	.00	2000.00	.00
Fee Totals . . . . :	2000.00	.00	2000.00	.00

*Planning*

+

Press Enter to continue.

F3=Exit F7=Receipts display F8=Credit transaction display F12=Cancel

CITY OF SANIBEL PLANNING DEPARTMENT  
Project Fees Inquiry1/02/14  
14:20:50

Project number . . . : 13 00007465  
Project description . : GIESE - MODIFY EXISTING DOCK; REPAIR  
Deposit balance . . . : .00

Description	Amt Charged	Credited	Paid	Bal Due
DEVELOPMENT PERMIT FEE	213.00	.00	213.00	.00
Fee Totals . . . . :	213.00	.00	213.00	.00

*Planning*

+

Press Enter to continue.

F3=Exit F7=Receipts display F8=Credit transaction display F12=Cancel

CITY OF SANIBEL  
Application Inquiry - Fees1/02/14  
14:19:56

Application number: 13 00044318

Property . . . . : 1198 2A HARBOUR COTTAGE COURT

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A RV RESIDENTIAL REVIEW FEE	80.00	.00	
A 1S FL DCA PERMIT SURCHARGE	3.99	.00	Dock
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278.98

Bottom

Credit fees due:	.00
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Total due:	.00

Press Enter to continue.

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Project number . . . : 13 00007402  
Project description . : GIESE - VARIANCE FOR DOCK TO EXTEND  
Deposit balance . . . : .00

Description	Amt Charged	Credited	Paid	Bal Due
DEVELOPMENT PERMIT FEE	2000.00	.00	2000.00	.00
Fee Totals . . . . :	2000.00	.00	2000.00	.00

*Planning*

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Press Enter to continue.

F3=Exit F7=Receipts display F8=Credit transaction display F12=Cancel

CITY OF SANIBEL PLANNING DEPARTMENT  
Project Fees Inquiry1/02/14  
14:20:50

Project number . . . : 13 00007465  
Project description . : GIESE - MODIFY EXISTING DOCK; REPAIR  
Deposit balance . . . : .00

Description	Amt Charged	Credited	Paid	Bal Due
DEVELOPMENT PERMIT FEE	213.00	.00	213.00	.00
Fee Totals . . . . :	213.00	.00	213.00	.00

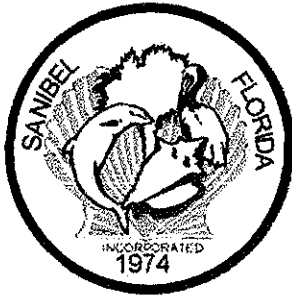
*Planning*

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Press Enter to continue.

F3=Exit F7=Receipts display F8=Credit transaction display F12=Cancel





# City of Sanibel

## Planning Commission

### PLANNING DEPARTMENT STAFF REPORT

**Planning Commission Meeting:** July 9, 2013

**Planning Commission Agenda Item:** No. 6 b.

**Application Number:** 13-7402V

**RE** Consideration of an application for **variances** to Land Development Code Sections 126-877 Size standards, and 126-894 Location from lot lines, to permit the reconstruction of a boat dock to be greater than eight feet in width and within the 15' minimum required setback from the side property line. The subject parcel is located at 1198 Harbour Cottage Court, Unit 2-A, (tax parcel no. 20-46-23-T1-01202.00A0). The application is submitted by Ralph Cimato for property owners, **Cary William & Patricia Lee Giese. Application No. 13-7402V.**

A copy of the subject variance application and the applicant's responses to the seven variance standards is being provided for the Planning Commission with this report as **Attachment A.**

#### **ISSUES**

In considering this application to vary from dock size limitations and side yard setbacks, the following issues should be addressed:

Does the application meet all seven variance standards listed in Section 82-140 of the *Sanibel Code* and required to be considered by the Planning Commission?

If the variances are approved, what conditions, if any, should be placed on the development?

#### **PROPOSAL**

The applicant proposes to replace an existing dock and boat lift with a new re-configured dock and boat lift in conjunction with a seawall repair.

A copy of the applicant's survey showing the existing dock and boat lift is provided with this report as **Attachment B.**

A copy of the proposed site plan showing the new dock (and existing boat lift) is provided with this report as **Attachment C.**

## **ANALYSIS**

The existing dock and boat lift setback approximately 10.7' in lieu of the minimum 15' required from the northerly side property line. These structures are lawfully existing nonconforming structures because only a 10' side yard setback was required at the time they were constructed. Note: no setback is required from the southerly side lot line because that lot line is a common zero-lot line for the associated duplex on the subject property.

The applicant proposes to replace the existing dock and boat lift essentially in the same footprint but redesigned and reconfigured to make it easier and, in the applicant's opinion, safer to access the boat lift. Part of the redesign will result in an increase of the width of the dock in excess of the maximum 8' allowed.

Because the proposed dock and boat lift will be new or substantially improved structures, they are subject to current standards for accessory marine structures, including the minimum 15' setback and maximum 8' width limitation. The applicant has made extensive efforts to redesign the proposed dock and boat lift without need for variances, however due to restricted access and limited frontage (the parcel has only 40' of access along the canal) conditions exist where the applicant finds it impracticable to comply with the current minimum setback and maximum dock width standards.

## **SUMMARY**

The subject property has limited canal frontage and the area where any new accessory marine improvement could be permitted under the current standards is severely limited.

The Planning Commission may approve variances to certain requirements of the Land Development Code pursuant to Sanibel Code Section 82-140, which states that the Planning Commission may grant variances upon finding all of the following:

- (1) A literal enforcement of the particular regulation would result in undue and unnecessary hardship to a property owner because the particular shape, size, location or topography of a lot or parcel, or of a structure thereon, would cause practical difficulties that would deprive the owner of reasonable use and enjoyment of such lot or parcel in the same manner as other properties similarly situated.
- (2) That the special conditions relate to unusual conditions peculiar to the specific lot or parcel or relate to special conditions of the structure involved, and are not generally applicable to other lands or structures similarly situated.
- (3) That the special conditions and circumstances do not result from actions taken by the applicant or proposed by the applicant, and are not otherwise self-imposed.
- (4) That the applicant has taken all reasonable steps to mitigate or eliminate the requested variance by the acquisition of adjacent lands or the relocation or redesign of the structure involved.
- (5) That the development or use of the subject parcel in some other manner than that proposed, in accordance with the applicable requirements, is not feasible.
- (6) That the requested variance will not be adverse to the developed neighborhood scheme and will not adversely affect the plan and scheme set forth in this land development code, and will not cause the proposed development to be inconsistent with the Sanibel Plan nor adverse to the health, safety and general welfare of the community.
- (7) That the variance granted is the minimum necessary to mitigate the hardship demonstrated.

## **RECOMMENDATION**

If the Planning Commission find that the requested variances merits approval, then the Planning Department recommends that the following conditions are attached:

1. The dock and boat lift shall be installed in general conformance with the site plan provided with Attachment C of the Planning Department Staff Report dated July 9, 2013. A minimum 10' setback shall be maintained from the northerly side lot line, as extended waterward.
2. An as-built survey shall be submitted to the City demonstrating compliance with the approved plans including, but not limited to, the waterward extension and setbacks limitations prior to the issuance of a completion certificate.
3. The size of any boat to be placed on the lift shall be such that the boat does not project past the property lines as extended waterward and will not pose an impediment to navigation nor access.
4. Conical piling caps shall not be placed on the dock and lift pilings.
5. Any proposed outdoor lighting shall be in compliance with the standards and requirements of the Land Development Code, Division 4.
6. All other standard requirements for accessory marine structures contained in Land Development Code shall be met including, but not limited to, the following:
  - a. No fill or dredging is authorized by the approved variance or permit.
  - b. The height of the dock surface and pilings shall be no more than three feet and ten feet, respectively, above mean high water level.
  - c. Materials used in the dock and lift construction shall comply with the standards in Land Development Code section 126-885.
  - d. No double berthing of vessels shall be permitted.
7. The applicant shall obtain all applicable development and building permits and any approvals required from other governmental agencies, including the Florida Department of Environmental Protection and United States Army Corp of Engineers.

### **INDEX TO STAFF REPORT ATTACHMENTS**

**Attachment A** – Variance application

**Attachment B** – Survey of existing dock and boat lift

**Attachment C** – Site Plan of proposed dock and boat lift



# VARIANCE APPLICATION

## CITY OF SANIBEL DEVELOPMENT PERMIT APPLICATION

\*\*\*\*\*  
 APPLICATION NO. 1402 V FILING DATE: JUN 17 2013 ACCEPTED BY: ROY FEE PAID 2000-

OTHER APPLICATIONS FILED WITH THIS REQUEST: \_\_\_\_\_

\*\*\*\*\*

### PART I. PARCEL IDENTIFICATION

TAX STRAP NUMBER: 20-46-23-T1-01202.0040

STREET ADDRESS OF PROPERTY: 1198 Harbour Cottage Ct 2A

### PART II. OWNER/APPLICANT INFORMATION

NAME OF OWNER: Cary Grese

OWNER ADDRESS: 1198 Harbour Cottage Ct

OWNER E-MAIL ADDRESS: CWGrese@comcast.net

OWNER PHONE NO: Home 612-940-8789 Business \_\_\_\_\_ Fax \_\_\_\_\_

NAME OF APPLICANT: Rolp Cimoto

APPLICANT ADDRESS: 15421 River by Rd

APPLICANT E-MAIL ADDRESS: RV Cimoto@gmail.com

APPLICANT PHONE NO: Home \_\_\_\_\_ Business 841-0155 Fax 472-0904

APPLICANT'S INTEREST IN PROPERTY: Contracting

### PART III. PROVIDE A BRIEF DESCRIPTION OF THE PROPOSED DEVELOPMENT:

New Boat Dock & Seawall Cap & Tie Backs

IDENTIFY THE LAND DEVELOPMENT CODE SECTION(S) FROM WHICH VARIANCE IS REQUESTED:

Sec. 126-894 - 126-877

### PART IV. ATTACHMENTS CHECKLIST:

The information and attachments requested as part of this application are the minimum necessary to determine compliance with the requirements of the Sanibel Plan and the Land Development Code (LDC). The city may require additional information, or waive certain requirements, at any time during the application process depending upon the nature of the variance request. (Ref. Land Development Code Section 82-138). For a complete explanation of each item, refer to the Planning Department handout entitled "Instructions For Permits And Other Applications Of The Sanibel Land Development Code".

VARAPP/REV 10/06 Sanibel Code

SIDE ONE OF TWO

### PART IV. ATTACHMENTS CHECKLIST

- ☒ DESCRIPTION OF HOW THIS APPLICATION MEETS THE SEVEN VARIANCE STANDARDS (Complete Attachment A, "Variance Standards").
- ☒ DEED
- ☒ OWNER'S AUTHORIZATION (Certified-Form available in City Planning Department)
- ☐ OTHER AGENCY PERMITS (Certified Statement RE: Required Permits and Copy of Applications/Permits)
- ☐ VERIFICATION OF PERMITTED RESIDENTIAL DENSITY (See LDC Sections 86-91 and 86-92)
- ☐ LOCATION MAP
- ☒ SITE DEVELOPMENT PLAN (1"=20')
- ☐ DRAINAGE PLAN OR VERIFICATION OF EXISTING DRAINAGE IMPROVEMENTS
- ☐ EXTERIOR LIGHTING PLAN
- ☒ VEGETATION PLAN
- ☐ WILDLIFE HABITAT IDENTIFICATION AND PLAN FOR PRESERVATION
- ☐ VERIFY GOPHER TORTOISES ARE PROTECTED ON SITE OR HAVE BEEN REMOVED (if applicable)
- ☐ IWA WATER AVAILABILITY LETTER
- ☐ BUILDING PERMIT APPLICATION
- ☐ FLOOR PLANS (1/4"=1')
- ☐ TYPICAL WALL SECTION (1/4"=1')
- ☐ BUILDING ELEVATIONS (Front, Back and Side, Showing Height and Setback Compliance)
- ☐ FLOODPROOFING CERTIFICATION (For Coastal High Hazard Areas Only)
- ☐ OTHER INFORMATION REQUIRED FOR COMPLIANCE WITH THE LAND DEVELOPMENT CODE:

### PART V. PUBLIC HEARING NOTIFICATION REQUIREMENT

☒ Provide name and address labels for all property owners within a radius of 300 feet of the extreme limit to the parcel proposed for development (to be obtained from Lee County Geographic Information System Department). Refer to the "Adjacent Property Owners" section of the "Instructions for Permits and Other Applications of the Sanibel Land Development Code" for details on obtaining this information.

\*\*\* CERTIFICATION \*\*\*

I hereby certify that the information contained in this application and the attachments hereto are true and correct to the best of my knowledge and belief. Furthermore, I acknowledge that the City has the right to inspect the subject property in conjunction with this variance application. (Please advise the City of any restrictions or limitations on the inspections.)

[Signature] 6/17/13  
 SIGNATURE OF OWNER OR OWNER'S AUTHORIZED REPRESENTATIVE DATE

NOTE TO OWNER/APPLICANT: A development permit is required in addition to this variance request in order to implement the use and may be filed concurrently or subsequently to this application. If filed subsequently to this application, the development permit must be obtained within a period of twelve (12) months after variance approval. The proposed development may be subject to private deed restrictions or covenants. It is the applicant's responsibility to verify with the appropriate property owners association whether the proposed development complies with the applicable deed restrictions or covenants. The City does not enforce deed restrictions or act as an arbitrator between the applicant and the association.

VARIAPP/REV 10/06 SANIBEL CODE

SIDE TWO OF TWO

## ATTACHMENT A

### PLANNING DEPARTMENT STAFF REPORT

GIESE (1198 HARBOUR COTTAGE CT.)  
 APPLICATION NO. 13-7402V

## VARIANCE APPLICATION-ATTACHMENT A

### VARIANCE STANDARDS

The Planning Commission may grant variances only upon finding that the request meets the seven standards set forth in the land development code section 82-140. Describe how your request meets each requirement:

1. A literal enforcement of the particular regulation would result in undue and unnecessary hardship to a property owner because the particular shape, size, location or topography of a lot or parcel, or structure thereon, would cause practical difficulties that would deprive the owner of reasonable use and enjoyment of said lot or parcel in the same manner as other properties similarly situated.

There are two regulations for which we are asking regulatory relief. (A) Our existing and previously approved (2002) dock and lift has a lot line setback of 10 feet that is less than the 15 foot setback required by the regulations. No other configuration of the dock or the boatlift can be installed which would allow us deck access to our boat without interfering with the navigation of one neighbor or the others dock. (B) The current dock configuration contains a hazardous gap in the dock that could easily result in a severe accidental fall. We are asking for limited relief from the requirement of not more than an 8-foot board in order to eliminate that hazard. (See drawing)

2. That the special conditions relate to unusual conditions peculiar to the specific lot or parcel or relate to special conditions of the structure involved, and are not generally applicable to other lands or structures similarly situated.

Our home is on the left side of a duplex in Harbour Cottages development. Our neighbors on both sides of us are on the right sides of the duplexes. In both cases their boats are angled into their lifts. Because they have a zero lot line at the back of their boat they have no set back issue. They can easily comply with the 15-foot setback; and they have. For us to properly navigate our boat we must angle-in also. Our boatlift is placed at the only position that will work. We studied pivoting the angle in towards the wall but that would cause our 26-foot boat to back into our neighbor's boatlift 20 feet away. We studied moving the front of our lift to the forward 5 feet to meet the 15-foot setback requirement but that resulted in an unacceptable overhang of our boat over my neighbors dock space. We studied pivoting the angle away from the wall but that put our lift too far into the canal. These limiting factors completely constrains our ability to maintain a 15' setback and align our lift and dock such that we can have access to our boat from our existing, previously approved dock. It also limits our ability to eliminate the safety hazard and remain within the 8' board length rule. It is not possible to solve the existing safety hazard in any manner other than that suggested. Regarding the

safety hazard, there are two rules meant to minimize coverage over the water. One is a maximum allowed coverage of 320 square feet. We are well within this limit with our proposal. The other is a limit of an 8-foot board length. This restriction causes the hazard. (See diagram). We are asking for a variance to allow 5 feet of the dock to be constructed with board lengths of up to 12 feet.

3. That the special conditions and circumstances do not result from actions taken by the applicant or proposed by the applicant and are not otherwise self imposed.

We neither caused nor can correct the relevant causative circumstance. The safety hazard is the result of a design limited by the maximum 8-foot board length regulation.

4. That the applicant has taken all reasonable steps to mitigate or eliminate the requested variance by acquisition of adjacent lands or relocation or redesign of structures involved.

No acquisition of land or rearrangement of any of the infrastructure can be curative. The safety hazard can only be solved by relaxation of the 8-foot rule.

5. That the development or use of the subject parcel in some other manner than proposed in accordance with applicable requirements is not feasible:

It is not feasible to solve either problem in any other manner.

6. That the requested variance will not be adverse to the developed neighborhood scheme and will not adversely affect the plan and scheme set for the in the land development code, and will not cause the proposed development to be inconsistent with the Sanibel Plan nor adverse to the health, safety and general welfare of the community.

No Hardship will be caused to any neighbors' ability to navigate their boats, or adversely affect the neighbors in any way. Conversely the plan repairs our common seawall to strengthen it against storm caused tide surges, a major benefit to the neighborhood. And our proposal to remove the safety hazard will have a salutary affect on community safety.

7. That the variance granted is the minimum necessary to mitigate the hardship demonstrated:

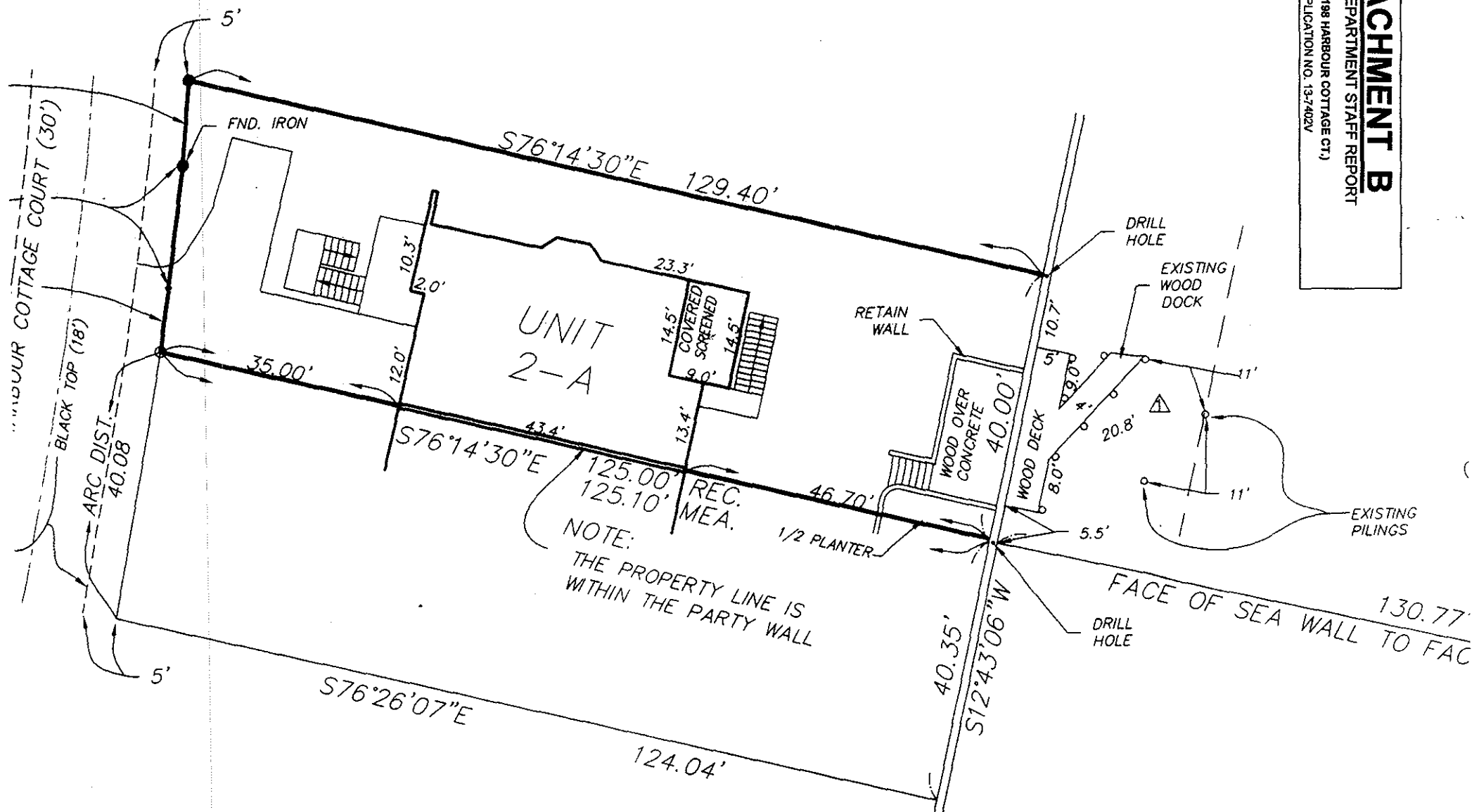
Yes, the proposed solutions to the setback and hazard problems are the minimum necessary to meet the requirements.

# ATTACHMENT B

PLANNING DEPARTMENT STAFF REPORT

GEISE (1198 HARBOUR COTTAGE CT.)

APPLICATION NO. 13-7402V

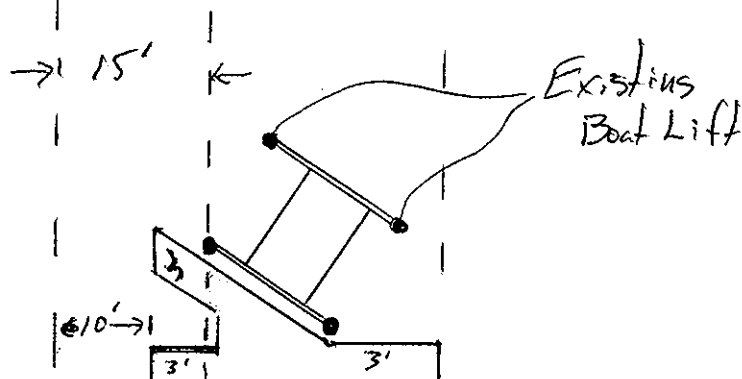


1198 Harbour Cottages ZA  
New Dock Sqft 176.00'

1" = 20'

**SITE PLAN**

FOR NEW DOCK & BOAT LIFT  
1198 HARBOUR COTTAGE COURT



Revers  
Deck  
Existing

1/2 planter

40.00'

**ATTACHMENT C**

PLANNING DEPARTMENT STAFF REPORT

GIESE (1198 HARBOUR COTTAGE CT.)

APPLICATION NO. 13-7402V

## Meg A. Veraldi

---

**From:** Roy Gibson  
**Sent:** Friday, July 05, 2013 1:34 PM  
**To:** Jimmy Jordan  
**Cc:** Meg A. Veraldi  
**Subject:** Fwd: Variance Application No. 13-7402 -- Giese, 1198 Harbour Cottage Court

7/5/13

FYI only...

Begin forwarded message:

**From:** Cary Giese <[cwgiese@comcast.net](mailto:cwgiese@comcast.net)>  
**Date:** July 4, 2013, 11:58:32 AM EDT  
**To:** Roy Gibson <[Roy.Gibson@mysanibel.com](mailto:Roy.Gibson@mysanibel.com)>  
**Subject:** Re: Variance Application No. 13-7402 -- Giese, 1198 Harbour Cottage Court

Roy, Thank you for sending me this summary. It is a very clear depiction of my request! I appreciate your support.

If I may, I'd point out that the increase in coverage as a result of our waiver request is only 10 square feet. Five feet running from where eight feet length is exceeded to twelve feet length on an angle creates a triangle the area of which is 10 square feet. ( $5' \times 4' / 2' = 10'$ )

I know that this is obvious to you but may be helpful to commission members should a question be asked.

Sincerely,

Cary Giese

On Jul 3, 2013, at 1:55 PM, Roy Gibson <[Roy.Gibson@mysanibel.com](mailto:Roy.Gibson@mysanibel.com)> wrote:

7/3/13

Dear Ralph,

I am providing you with a copy of the Planning Department staff report for the subject application.

The application is scheduled to be considered by the Planning Commission on Tuesday, July 9, 2013.

Let me know if you have any questions.

Sincerely,

---

**Roy L. Gibson, AICP**  
**Senior Planner**

News Release – For Immediate Release  
January 28, 2014  
City of Sanibel  
Contact: City Manager's Office (239) 472-3700

## **City of Sanibel Designated 4<sup>th</sup> Safest City in Florida**

The City of Sanibel has been designated the 4<sup>th</sup> safest city in Florida. To determine the 10 safest communities in Florida, the Federal Bureau of Investigation (FBI) 2012 crime statistics were evaluated. The 202 cities in Florida with populations over 5,000 were each evaluated in the study. The study evaluated crimes in each community in three categories:

- Property crimes (theft, burglary, motor thefts)
- Violent crimes (rape, murder, theft)
- Chance a resident will be a victim of crime

The above criteria were weighted with a greater emphasis on violent crime, followed by property crime and then the likelihood a resident would be a crime victim. Thus, violent crimes account for 50 percent of the ranking, property crimes account for 30 percent of the ranking and a resident's likelihood of being a crime victim accounts for 20 percent of the ranking.

To place the study in perspective, 421,192 crimes were committed in 2012 in the 202 cities analyzed. In 2012, 114 of these crimes occurred within the Sanibel city limits and none were violent crimes. [To view the full announcement click here.](#)

Upon reviewing the report, Sanibel Mayor Kevin Ruane stated, "By design, the safety of citizens and visitors is our community's highest priority. While this recognition is appreciated, we are recommitted to remaining a safe town in which to live, work and recreate."

Sanibel Chief of Police Bill Tomlinson added, "We are a safe community because our citizen's care and we work together in partnership with our residents and businesses. We encourage our community to report suspicious activity and vehicles and they do. Crime prevention is the major focus of our Department."

"Investments by the Sanibel City Council into best available technology, training and equipment support our safety initiatives. Furthermore, our Police Officers regularly meet with homeowner's associations and business owners to be

certain that everyone understands that suspicious behaviors should always be reported and reported promptly to the Police Department," stated Sanibel City Manager Judith Zimomra.

In 2013, the Sanibel Police Department responded to 24,790 calls for service. Any Sanibel organization that would like to schedule a presentation by the Sanibel Police Department should contact Chief Tomlinson at (239) 472-3111.



## **MEMORANDUM**

January 16, 2014

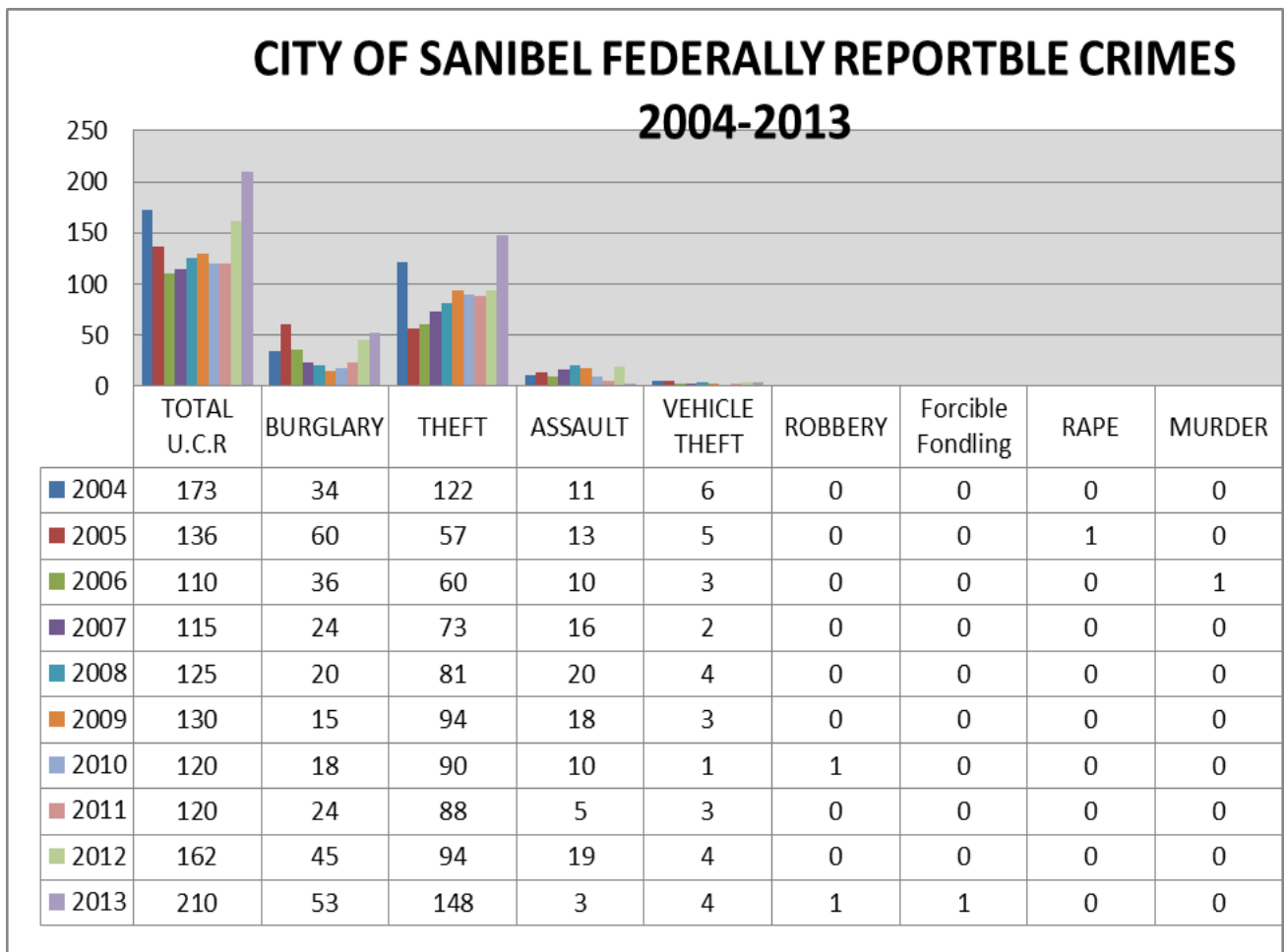
TO: City Manager Judie Zimomra

FROM: Police Chief William Tomlinson

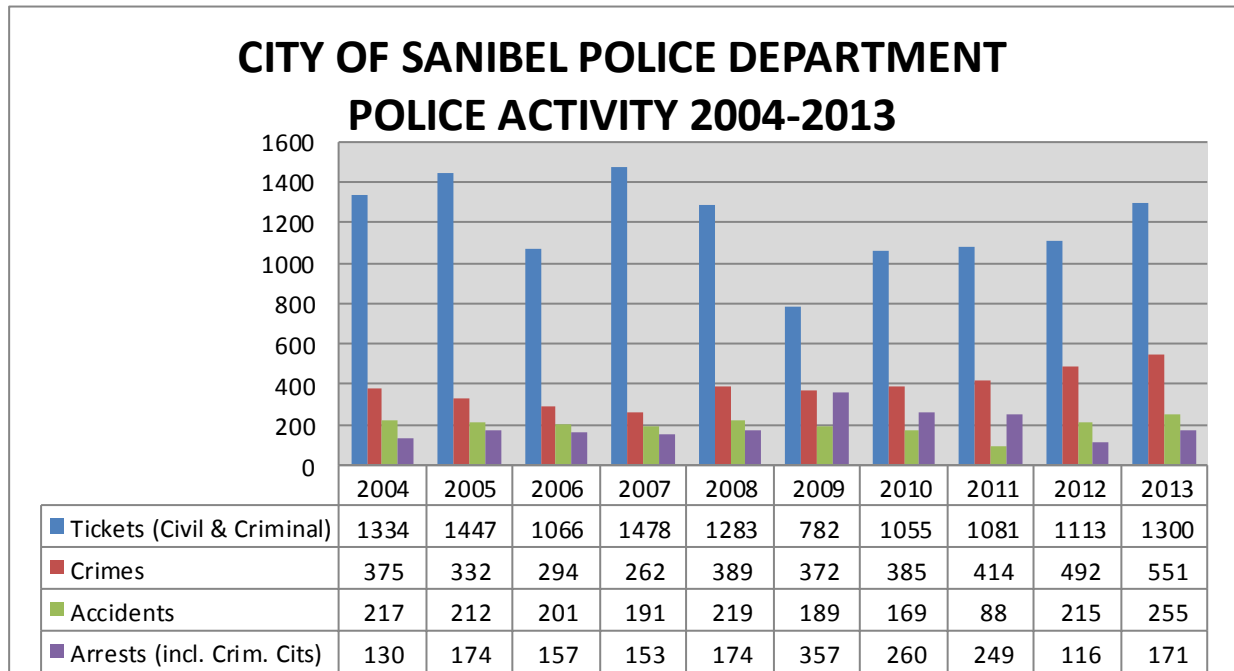
RE: Final 2013 Sanibel Police Department Crime / Call Statistics

Staff has completed an analysis of the reports taken by the Sanibel Police Department during 2013. The analysis includes all calls for service and crime trends within the City.

The most notable trends within the statistics tracked by the Sanibel Police Department are the Federal reportable crimes (UCR) increased 30%, from 162 in 2012 to 210 in 2013. Within the Federally reportable crimes, there were several noteworthy statistics. There was a 57 % increase in the report of thefts, an 18% increase in reported burglaries and an 84% decrease in reported assaults from 19 in 2012 to 3 in 2013. All violent crimes reported on Sanibel last year were related to domestic altercations.



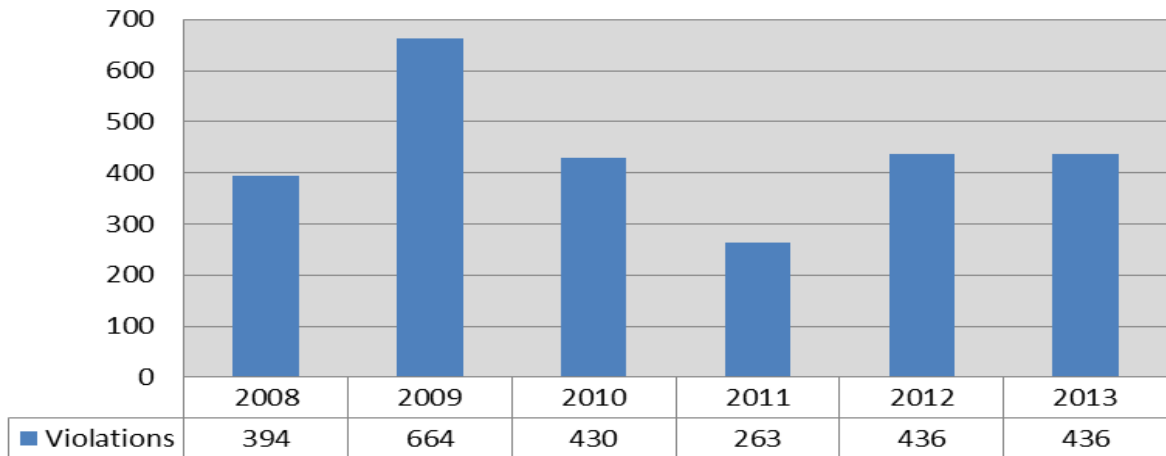
The crimes category includes all reported crimes, including those not captured for Federal statistics; such as trespass, drug violations, DUI, criminal traffic violations, employee theft, criminal mischief, and harassment. The crimes category also includes City ordinance violations and criminal citations. The total number of crimes reported in 2013 was up approximately 12% to 551 from 492 in 2012.



Also, the number of accidents increased 19% from 215 in 2012 to 255 in 2013. This is a significant increase despite the fact that issuance of traffic citations also increased by 17%. The 2011 traffic crash totals were an anomaly when compared to historical traffic crash numbers. The amount of traffic crashes in 2013 is more consistent with traffic crash numbers from the historical period 2004-2008. This correlates with the increased traffic numbers of 2,294,170 reported from January 2012 through September 2012 compared to 2,392,171 for the same time period in 2013.

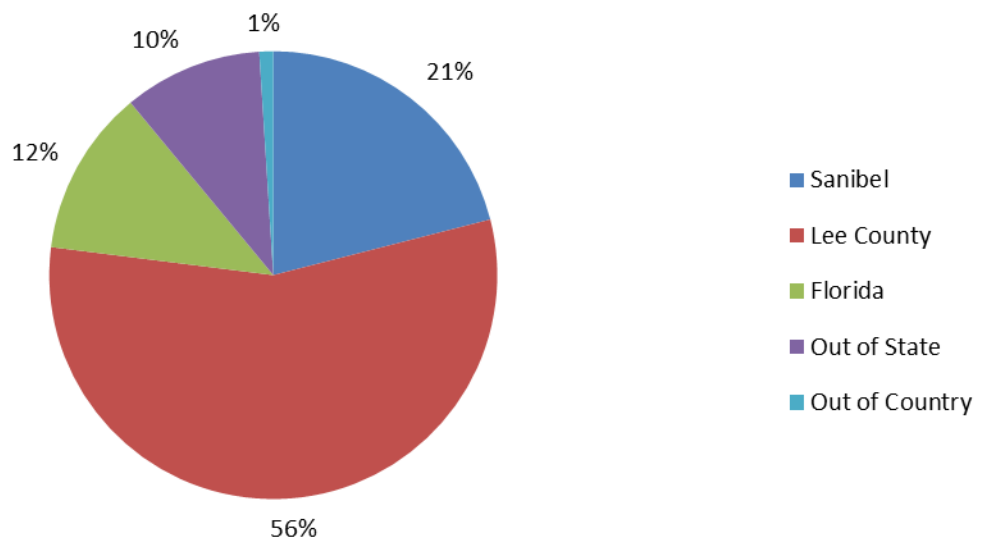
Additionally, staff tracks ordinance violations. This statistic gives another barometer for evaluating violation trends and helps guide staff deployment. The ordinance violations have remained unchanged at 436 over the past two years. The ordinance violations observed were in violations of beach diminishment, noise violations, and manatee zone infractions.

## CITY OF SANIBEL ORDINANCE VIOLATIONS 2008-2013

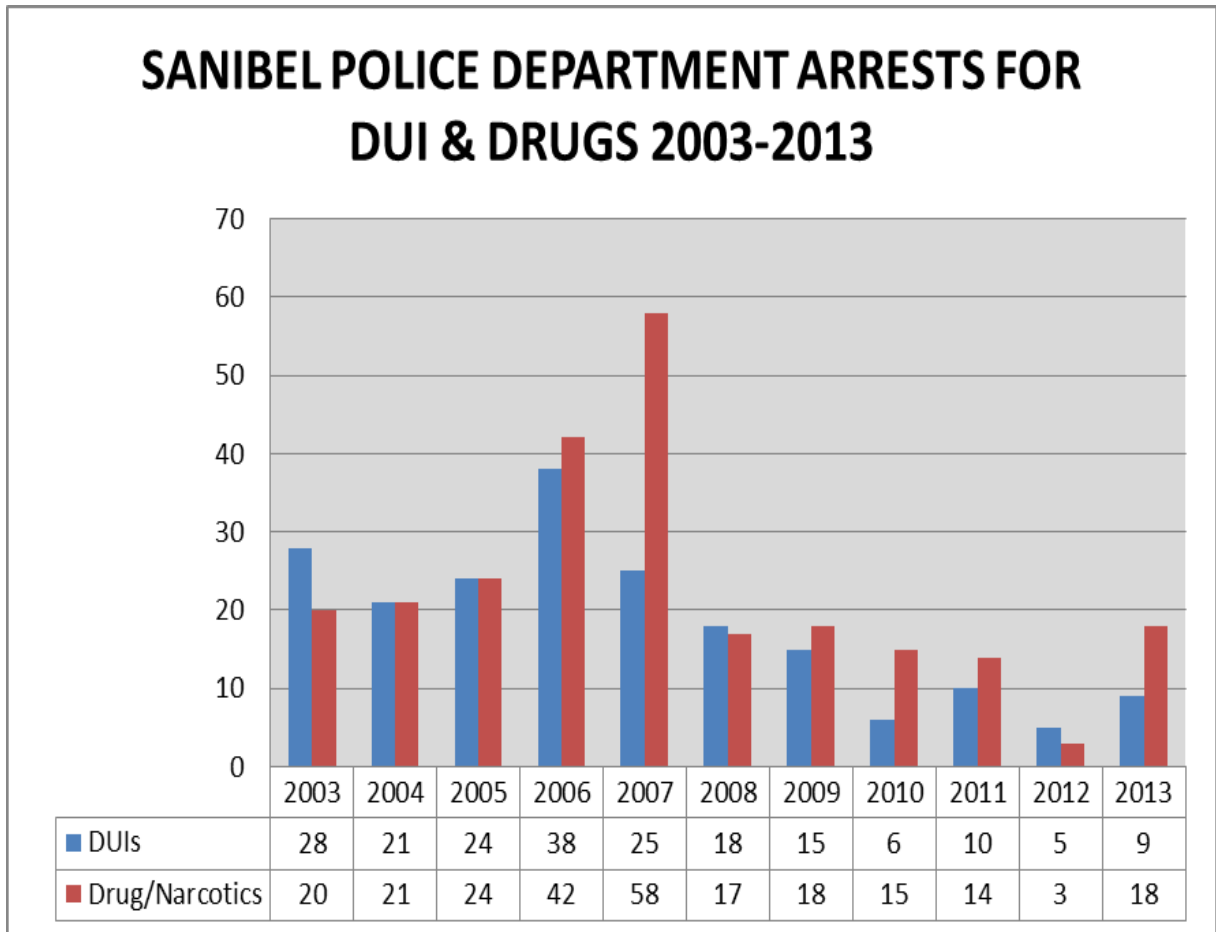


The residency of those arrested on Sanibel in 2013 remains similar to past years with 21% of those arrested as Sanibel residents. In 2013, 56% of those arrested were from other areas in Lee County (non-Sanibel) a 9% increase from 2012. In 2013, 12% of those arrested were from other locations in Florida, and 11% were from all other states and countries.

## CITY OF SANIBEL RESIDENCY DEMOGRAPHICS FOR ARRESTEES 2013

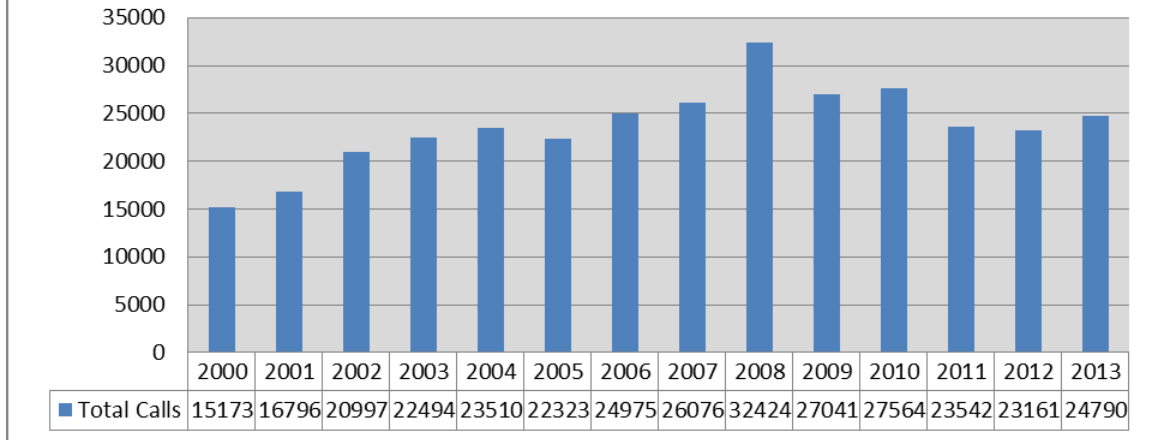


DUI and drug arrests for 2013 are showing a slight trend higher over the past four years from 2010-2013. We believe this is partially due to increased traffic enforcement efforts.



In the past year, the Sanibel Police Department has experienced a 7% increase in total calls for service; from 23161 calls for service in 2012 to 24790 calls for service in 2013. The calls for service statistic includes every criminal report, ordinance violation, arrest, call for service and proactive area check completed by the Police Department. Proactive area checks are initiated to prevent criminal acts from occurring in higher risk areas, such as the fishing pier, beach accesses, business zones, and speed detection details.

## SANIBEL POLICE DEPARTMENT TOTAL CALLS 2000-2013



The final analysis of the 2013 data shows that federally reportable crimes increased 30% overall with a 57% increase in thefts and a significant decrease in assaults. There was an 18% increase in traffic crashes from the previous year and a 7% increase of total calls.

Proactive initiatives have been initiated as a result of crime analysis related to condominium resort housing burglaries. The Police Department increased targeted patrols and undercover details in an attempt to apprehend the criminals responsible for these crimes. Other investigations have resulted in the apprehension and arrest of criminals who targeted vehicles, these investigations cleared 30 burglaries and recovered over \$1,700 in stolen property. Additionally, the Police Department has encouraged crime prevention through education, awareness, press releases and promoting security cameras at resorts.

In conclusion, this crime analysis is utilized to establish Department priorities and staff deployment. The Sanibel Police Department is committed to working toward keeping Sanibel a safe community to live, work and visit.

Beth Friedman

Subject: Donax cell tower

Message:

Please get this cell tower constructed. We own a Gulf-front property at Cyprina Beach on the eastern end of the island and we along with our guests absolutely must have reliable cell phone service. Thank you.

Email:

[Martinbeth@verizon.net](mailto:Martinbeth@verizon.net)

Leo Sioris

Subject: Cell Tower

Message:

As a Sanibel owner at Ocean's Reach I support building the Donax cell tower.

In addition I also support more cell towers on other parts of the island as well as WiFi on Sanibel. In this day and age, cell phones, wireless or portable devices and internet have become necessities to most people's lives. I encourage the City Council to support bringing this technology to Sanibel.

Leo and Cheryl Sioris

Briget Chamness

Subject:

Cell Tower

Message:

We are owners at Loggerhead Cay and are writing in strong support of the Donax cell tower. The island very much needs better cell and WiFi coverage. Renters always inquire as to coverage for their cell phones and other wireless devices. We (and they) are often frustrated by the spotty coverage on Sanibel. Please support bringing this and additional cell towers to Sanibel.

Email:

[briget\\_mary@yahoo.com](mailto:briget_mary@yahoo.com)

Brenda DeCapua

Subject: Cell tower on Donax

As a Sanibel owner at 1241 Par View Dr I support building the Donax cell tower. In addition I also support more cell towers on other parts of the island as well as WiFi on Sanibel. In this day and age, cell phones, wireless or portable devices and internet have become necessities to most people's lives. I encourage the City Council to support bringing this technology to Sanibel.&quot;

Email: [bdecapua@columbus.rr.com](mailto:bdecapua@columbus.rr.com)

Sharon Murphy

Subject: Cell phone tower(s)

On behalf of the Board and 168 Loggerhead Cay owners I encourage your continued support of the Donax cell tower and urge you to move it along as fast as possible as well as working towards cell phone service for the entire island and adding as many

towers as necessary to make that happen. We understand there is some new WiFi technology available and so also urge you to support that if it looks to be feasible. Ninety percent of our owners rent for an average of 8 months per year which means Loggerhead brings a lot of tourists to Sanibel--and ALL of them expect to be fully connected while they are here. In this day and age, cell phones and internet have become necessities to most people's lives so we strongly encourage the City Council to support bringing this technology to Sanibel.

Thank you.

Sharon Murphy, President  
Loggerhead Cay Condominium Association  
979 East Gulf Drive  
Sanibel, FL 33957  
Email: [sharonmurphyva@gmail.com](mailto:sharonmurphyva@gmail.com)

Melissa Miller

Subject: cell tower concerns

I am an owner of Loggerhead Cay unit 182. I am concerned about the continued poor phone signal while on the island. I was told a couple of years ago that a tower on Donax, and other areas, were to be erected to improve the phone signal strength for the east end of the island. Since this has not happened, I am requesting more interest and action take place. The cell phone is a way of life. When I come down to Sanibel, my real estate world does not stop. I work every day and it is very annoying to either not have the phone get a signal or drop the call because of a poor signal in the middle of a conversation.

Email: [mmmsew@comcast.net](mailto:mmmsew@comcast.net)

Mr and Mrs Mark Sprowls

Subject: Donax cell tower

We own a condo at 442 Loggerhead Cay, and the cell phone reception is terrible here. We strongly support building the Donax tower to improve reception on this end of Sanibel. It's vital to be able to maintain contact with family and business back home, even while we're on vacation here. Thanks for improving the quality of life and communication for all of us on the eastern end of the island!

Mark and Sally Sprowls

314-795-0867 (you can try to contact us, but the call will certainly be dropped!)

Email: [Salspro@aol.com](mailto:Salspro@aol.com)

Barbara Lawson

Subject: Cell Tower

As a Sanibel resident and Sanibel business woman (John R. Wood Realtor), I deal with residents and newcomers to our island on a daily basis. The fact that society world-wide now relies on cell phone service to call and text in their daily communications means that time on Sanibel should be a haven. That is difficult when peoples have to walk to get away from cell dead spots. It causes angst for locals and visitors to our sanctuary. WiFi has also become a necessity in many people's lives. The cell tower and WiFi issues are critical for quality of life on Sanibel and so I encourage City Council to support finally bringing this technology to Sanibel. Thank you for your continued efforts.

Email: [barblaws@aol.com](mailto:barblaws@aol.com)

Lori & Paul Rasmussen

Subject: vSupport for Donax cell tower

As Sanibel owners at Loggerhead Cay, we support building the Donax cell tower. In addition, we also support additional cell towers on other parts of the island as well as WiFi on Sanibel. In this day and age, cell phones and internet have become necessities to most people's lives. We encourage the City Council to support bringing this technology to Sanibel.

Email: [lorirasmussen@yahoo.com](mailto:lorirasmussen@yahoo.com)

Vicki Foster

Subject: Cell Tower on Sanibel

As a Sanibel owner at Loggerhead Cay, I support building the Donax cell tower. In addition, I also support more cell towers on other parts of the island as well as WiFi on Sanibel. In this day and age, cell phones and internet have become necessities to most people's lives. I encourage the City Council to support bringing this technology to Sanibel. The sooner built the better.

Email: [vjfoster55@yahoo.com](mailto:vjfoster55@yahoo.com)

Vicki Foster

Subject: Cell Tower on Sanibel

As a Sanibel owner at Loggerhead Cay, I support building the Donax cell tower. In addition, I also support more cell towers on other parts of the island as well as WiFi on Sanibel. In this day and age, cell phones and internet have become necessities to most people's lives. I encourage the City Council to support bringing this technology to Sanibel. The sooner built the better.

Email: [vjfoster55@yahoo.com](mailto:vjfoster55@yahoo.com)

Wendy Ponader

Subject: Cell Tower

As a Sanibel owner at Loggerhead Cay, I support building the Donax cell tower. I encourage the City Council to support bringing this technology to Sanibel.

Email: [wendy.ponader@faegrebd.com](mailto:wendy.ponader@faegrebd.com)

Vasanta Senerat, CPA

Subject: Cell Phone towers

As a Sanibel owner at Anchor Point Plaza Commercial condominiums, I support building the Donax cell tower. In addition I also support more cell towers on other parts of the island as well as WiFi on Sanibel. In this day and age, cell phones, wireless or portable devices and internet have become necessities to most people's lives. I encourage the City Council to support bringing this technology to Sanibel. We cannot receive or send calls on a cell phone without dropping the call or not receiving the call till I go off island. This makes it very difficult to do business on the island, if I have to go off island to receive messages. Thank you for considering this issue, I think it is critical for businesses to be able to get calls from the residents who now mostly use cell phones.

Email: [vsenerat@aol.com](mailto:vsenerat@aol.com)



Charles and Ann Balch  
Subject: Cell Tower - East End

As long-time owners at Loggerhead Cay we would support expanded cell service on the east end. Service now is inconsistent and below average.

Email: [CBalch@aol.com](mailto:CBalch@aol.com)

Rick Kissel  
Subject: Cell Tower

As an owner of a condominium at Loggerhead Cay on East Gulf Drive, I support building the Donax cell tower. In addition, I also support more cell towers on other parts of the island as well as WiFi on Sanibel. In this day and age, cell phones and internet have become necessities to most people's lives. Cell phone reception at Loggerhead Cay is spotty at best and generally pretty terrible. I strongly encourage the City Council to support bringing this technology to Sanibel.

Thanks. Rick Kissel  
Email: [rkissel@taftlaw.com](mailto:rkissel@taftlaw.com)

Diann Rohde  
Subject: Cell Phone Tower

I am writing to urge the City Council to do whatever they can to make the Donax cell tower a reality. We have been waiting a long time and frankly, Sanibel has to catch up with cell/wifi capability. Three years ago that may have been a nice to have -- but now it is a MUST HAVE. This is for safety as well as personal lifestyle. I am an owner at Loggerhead Cay (979 East Gulf Drive, Unit 381)

Thanks.  
Email: [dianrohde@gmail.com](mailto:dianrohde@gmail.com)

Robert DeVore  
Subject: Cell Tower

As a Sanibel owner at Villa Sanibel #1e and #1f, I support building the Donax cell tower. I cannot receive cell coverage in our unit, and have to go outside to get what can best be described as mediocre coverage. In addition I also support more cell towers on other parts of the island as well as WiFi on Sanibel. There are three constituencies on Sanibel that are disadvantaged by poor coverage: permanent residents, non-resident owners, and renters. To maintain a competitive economic environment in the real estate and resort business Sanibel must have coverage. In this day and age, cell phones, wireless or portable devices and internet have become necessities to most people's lives. I encourage the City Council to support bringing this technology to Sanibel.

Email: [rwdevore@gmail.com](mailto:rwdevore@gmail.com)

Kent and Sharon Jager  
Subject: Donax Cell Tower

As a Sanibel owner at Loggerhead Cay, I support building the Donax cell tower. In addition, I also support more cell towers on other parts of the island as well as WiFi on

Sanibel. In this day and age, cell phones and internet have become necessities to most people's lives. I encourage the City Council to support bringing this technology to Sanibel. The cell tower is long overdue. It is not fun racing to the balcony with cell phone in hand to get reception. PLEASE HELP!!

Email: [ksjager@att.net](mailto:ksjager@att.net)

Mary Carol Hogan

Subject: Cell and WIFI Towers on Sanibel

As an owner at Loggerhead Cay on Sanibel, I strongly support construction of the Donax cell tower, and urge that add'l towers be built on the island. Cell phone and WIFI connections have become essential to daily life, and Sanibel will do well to bring these services to its residents and visitors.

Thank you.

Email:

[bmcbear@aol.com](mailto:bmcbear@aol.com)

meryl wolfson

Subject: Cell Tower

As a Sanibel owner at Loggerhead Cay, I support building the Donax cell tower. In addition, I also support more cell towers on other parts of the island as well as WiFi on Sanibel. In this day and age, cell phones and internet have become necessities to most people's lives. I encourage the City Council to support bringing this technology to Sanibel.

Thank you,

Meryl Wolfson

Loggerhead Cay #313

Email: [merylbw@aol.com](mailto:merylbw@aol.com)

Robert Friedman

Subject: Cell Tower

As a Sanibel owner at Loggerhead Cay, I support building the Donax cell tower. In addition, I also support more cell towers on other parts of the island as well as WiFi on Sanibel. In this day and age, cell phones and internet have become necessities to most people's lives. I encourage the City Council to support bringing this technology to Sanibel.

Thank you,

Robert Friedman

Loggerhead Cay #214

Email: [robert.friedman@hklaw.com](mailto:robert.friedman@hklaw.com)

Michael Davis

Subject: Cellular Tower Construction

To Whom it May Concern - City of Sanibel Government:

As a Sanibel owner and Tax Payer, at Sanibel Siesta Condominiums - Unit #208, I support and strongly encourage the building of the Donax cell tower. In addition, I also support

more cell towers on other parts of the island as well as WiFi on Sanibel. In this day and age, cell phones, wireless or portable devices and internet have become necessities to most people's lives. I encourage the City Council to strongly support bringing this technology to Sanibel. We are in the hi-tech age and need to stay up with the times. I would hope that you agree with this.

Sincerely,

Michael & Carol Davis  
Sanibel Siesta Condominiums - Unit 208  
1246 Fulgur St.  
Sanibel, FL 33957

Email: [mdavis208@comcast.net](mailto:mdavis208@comcast.net)

sherri martin

Subject: Cell Tower

As a Sanibel owner at Yacht Haven (800 Sextant), I support building the Donax cell tower. In addition I also support more cell towers on other parts of the island as well as WiFi on Sanibel. In this day and age, cell phones, wireless or portable devices and internet have become necessities to most people's lives. I encourage the City Council to support bringing this technology to Sanibel, in a timely fashion!

Thanks

sherri & jim martin

Email: [sbrownmartin@gmail.com](mailto:sbrownmartin@gmail.com)

ann w. rice

Subject: Donax St. cell tower

As a Sanibel owner at Sanibel Siesta Condominiums, I support building the Donax cell tower. In addition I also support more cell towers on other parts of the island as well as WiFi on Sanibel. In this day and age, cell phones, wireless or portable devices and internet have become necessities to most people's lives. I encourage the City Council to support bringing this technology to Sanibel.

Email: [foreversmr@aol.com](mailto:foreversmr@aol.com)

Betty and Paul Johnson

Subject: Cell Towers on Sanibel..... to accommodate us and our guests

We are owners at Sanibel Siesta (#210) and we support building the Donax cell tower. Let's get it done!!! In addition we also support more cell towers on other parts of the island as well as WiFi on Sanibel. Our guests have come to expect that we have this basic access for them when they rent our unit. Some, like us, stay in touch with their families and business associates even though they are on vacation. Some, like me (Betty) have ailing family members and we need to be in contact. My mom is 93, in the nursing home in Illinois, and I need to ensure my Verizon service is available when we stay on Sanibel. It is a necessity these days to expect this type of service and access.

We encourage the City Council to support bringing this further technology to Sanibel.

One other note, I am a tax payer. I paid our taxes of \$4200+ in November.

We financially support all the city services and staff. We need your help now in getting the tower built and in operation in order for us to continue to pay our taxes. Thank you. Our cell is 615-506-3908. I had thought to send a video but understand that time is limited during the Feb 4th meeting.

From: The Johnsons

Email: [paulbetty75@hotmail.com](mailto:paulbetty75@hotmail.com)

Susan smith

Subject: Do ax Cell phone tower

As an owner at Sanibel Siesta condominiums, I support the building of the Donax cell tower and any other cell tower on Sanibel. I encourage the Sanibel city council to support bringing this technology to Sanibel.

Email: [Sbsmith1@yahoo.com](mailto:Sbsmith1@yahoo.com)

Connie Pernitz

Subject: Cell Tower

As a Sanibel owner at Sanibel Siesta, I support building the Donax cell tower. In addition I also support more cell towers on other parts of the island as well as WiFi on Sanibel. In this day and age, cell phones, wireless or portable devices and internet have become necessities to most people's lives. I encourage the City Council to support bringing this technology to Sanibel. Ignoring these needs will be a disincentive for future guests to Sanibel Island.

Thank you for listening,

Connie Pernitz

Sanibel Siesta #601

Email: [pernitz@sbcglobal.net](mailto:pernitz@sbcglobal.net)

Joe and Elisabeth Casario

Subject: Cell Tower

Good Morning, As Sanibel Owners at 209 Sanibel Siesta, we strongly support building the Donax cell tower. We also support additional cell towers on other parts of the Island as well as WIFI on Sanibel. Cell phones, wireless, and internet have become necessities in our lives, and most people take working vacation to survive. Without these basic requirements, Sanibel will lose out to the many other beautiful beaches nearby. I greatly encourage the City Council to support bring the basic technology to Sanibel. Thank you. Joe and Elisabeth Casario

Email: [Casario@zoominternet.net](mailto:Casario@zoominternet.net)

Edward & Theresa Dare

Subject: Cell Tower

As a Sanibel owner at 1801 Olde Middle Gulf Dr. Clamshell C, I support building the Donax cell tower. In addition I also support more cell towers on other parts of the island as well as WIFI on Sanibel. In this day and age, cell phones, wireless or portable devices and internet have become necessities to most people's lives. I encourage the City Council to support bringing this technology to Sanibel. There should be no reason at all

that I sit in my living room in Clamshell and cannot receive reliable connectivity with my cell.

Thank You.

Ed & Terri Dare

Email: [ekdare@gmail.com](mailto:ekdare@gmail.com)

Ben Kuzma

Subject: Donax cell tower

I support the construction of this tower. I own a condo at Loggerhead Cay and want to be able to reliably receive emergency phone calls from my family. I think most people now depend on a cell phone as the primary, if not sole telephone.

Email: [drbkuzma@yahoo.com](mailto:drbkuzma@yahoo.com)

Paul D Valley

Subject: cell tower

To Whom It May Concern,

I am writing you to show support for cell tower construction and WIFI upgrades throughout Sanibel Island. In today's day and age I am shocked there is any question about the need and desire for this technology. As an owner at Sandlefoot, I believe the taxes we pay should allow us the basics of society. Although, I wish I could leave my phone behind while on Sanibel, this is no longer a reality in society today.

So please consider the necessity of our lives when you consider this issue.

Thank you for your time,

Paul D Valley

Email: [pkvalley@hotmail.com](mailto:pkvalley@hotmail.com)

Margaret Whitworth

Subject: cell tower

As a Sanibel owner of 5 weeks at Sanibel Beach Club I, I support building the Donax cell tower. In addition I also support more cell towers on other parts of the island as well as WiFi on Sanibel. In this day and age, cell phones, wireless or portable devices and internet have become necessities to most people's lives. This will not only enhance current property owner's life styles but also be a boost to property values and re-sale value. I encourage the City Council to support bringing this technology to Sanibel.

Email: [whitworthmd@gmail.com](mailto:whitworthmd@gmail.com)

Peter von Eschen, Owner Sandalfoot Condominium, Unit 4C1

Subject: CELL TOWER AND RELATED ISSUES

Many if not most of those who come to Sanibel have significant responsibilities in business and in one or more governmental or charitable organizations. Therefore wireless communication is often a necessity rather than an option.

If we do not do all that we reasonably can to satisfy this need, we are in danger of damaging our customer base and ultimately the economic health of the island. In this context, the Cell Tower and Wi-Fi are, therefore, very important.

Email: [pvoneschen@aol.com](mailto:pvoneschen@aol.com)

Michael Cioban

Subject: Cell Tower

Dear Council Members,

As a Sanibel owner at the Sanibel Siesta (Unit 106), I support building the Donax cell tower. Today, people primarily depend on their cell phones, not their land lines. My cell phone provider is Verizon and I still experience inconsistent service. In addition I also support more cell towers on other parts of the island as well as WiFi on Sanibel. Cell phones/wireless service is a necessity for residents/property owners and most importantly for our vacationing guests. I encourage the City Council to support bringing this technology to Sanibel.

Michael Cioban

Email: [m.cioban@verizon.net](mailto:m.cioban@verizon.net)

Barbara and Brian Murphy  
Subject: Cell tower and Wifi

Good morning,

We spend four months each year at our Loggerhead Cay condo and have had to retain landline service because of the unreliability of our cell service. We support construction of the Donax cell tower as well as the provision of wifi to the island.

Thank you for your consideration.

Brian and Barbara Murphy  
979 East Gulf Dr., Unit 233

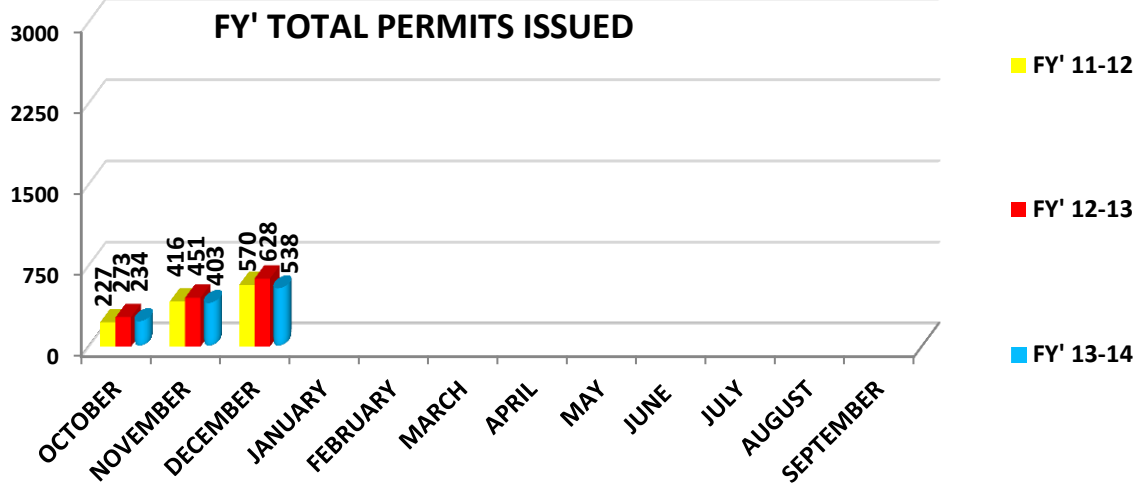
Email: [Bjmx2@sbcglobal.net](mailto:Bjmx2@sbcglobal.net)

Robert S. Seiler

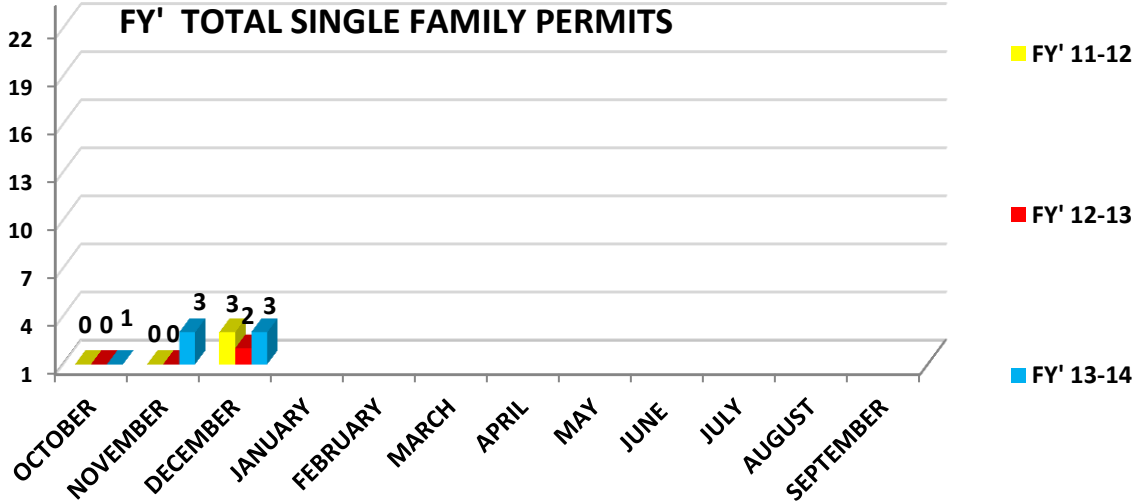
Subject: cell tower on Donax

I am an owner at Loggerhead Cay on East Gulf Drive and request that the Council to take action immediately to IMPLEMENT the previous Council decision to arrange for the installation of a cell tower on Donax. Sanibel's tax base depends upon rentals from the resort communities. We need cell phone AND WiFi connectivity to sustain rentals in these very competitive markets. Thanks for your help.

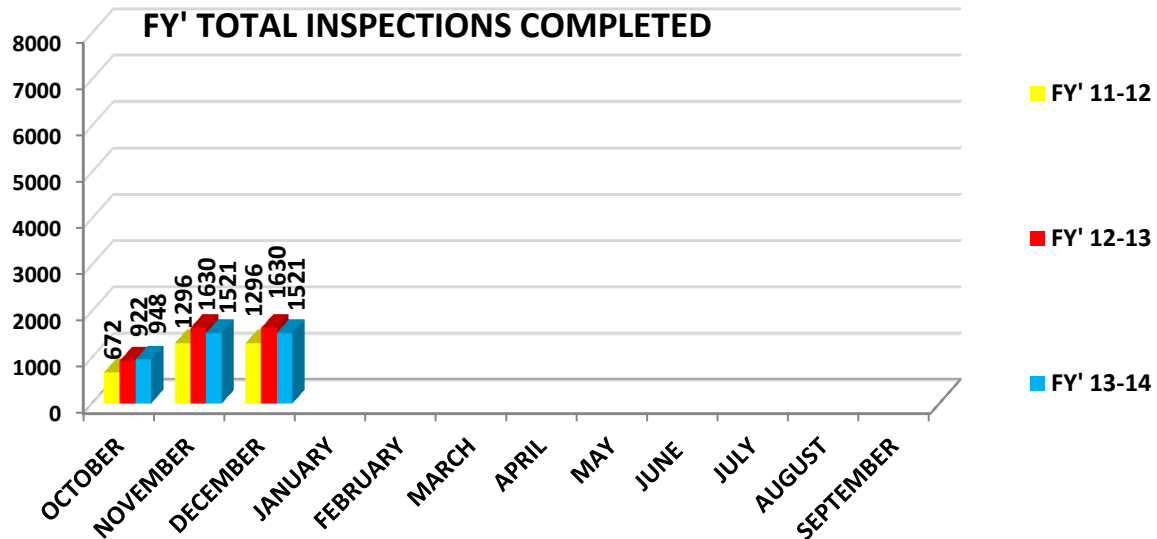
Email: [seiler9041@gmail.com](mailto:seiler9041@gmail.com)



BY THE SANIBEL BUILDING DEPARTMENT



BY THE SANIBEL BUILDING DEPARTMENT

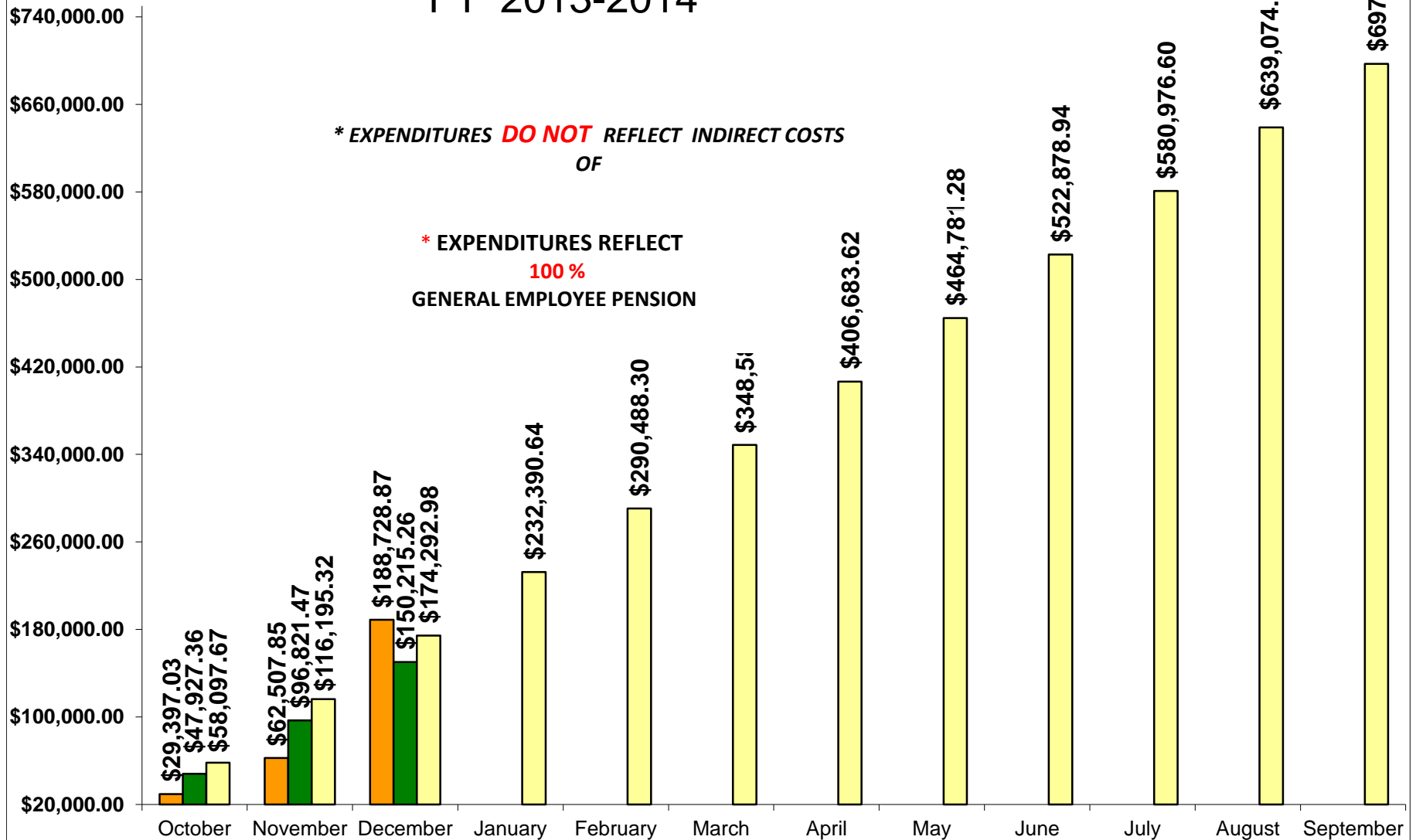


BY THE SANIBEL BUILDING DEPARTMENT



# City of Sanibel Building Department Monthly Revenue FY' 2013-2014

■ Total Expenditures to Date  
■ Accumulative Revenue to Date  
■ Budgeted Revenue Projected






# City of Sanibel

## Planning Department

### MEMORANDUM

DATE: January 28, 2014

TO: Judie Zimomra, City Manager

FROM: James Jordan, Planning Director 

SUBJECT: **December 2013 Development Permit Activity Report**  
**Permit Application Activity Chart – First Quarter FY '13-'14**

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Attached for your information and consideration is the December 2013 Development Permit Application Activity Report.

If you have any questions or comments, please let me know.

JCJ/mav

Enc (1)

C: City Council  
Planning Commission  
Planning Department



## City of Sanibel Planning Department

PC = Planning Commission  
CC = City Council  
LDC = Land Development Code  
DP = Development Permit  
CUP = Conditional Use Permit  
TUP = Temporary Use Permit  
SFR= Single Family Residence  
HOA= Home Owner's Association

### December, 2013 Permit Activity Report - Permit Nos. 13-7689 to 13-7733

#### SHORT FORM

Permit No.	Address	Strap No.	Owner	Filing Date	Description	Status	Issue Date
13-7689	1919 Olde Middle Gulf Drive	36-46-22-T2-00700.00CE	Sandpiper Beach Condominium	12/02/13	Sandpiper Beach – Trim Mangroves	Issued	12/04/13
13-7690	1811 Olde Middle Gulf Drive	36-46-22-T2-00900.00ce	Signal Inn Condo	12/02/13	Signal Inn – Replace pathway lighting fixtures (including 8 fixtures on dune walkover). Info only	Issued	12/02/13
13-7691	205 Periwinkle Way	21-46-23-T1-00400.00CE	Sanibel Beach Club II South	12/02/13	Sanibel Beach Club II-South – Construct residential elevators on the timeshare condominium buildings	Issued	1/13/14
13-7692	2560 Coconut Drive	11-46-21-00004.0120	Harrington, John J + Marston, Deborah J/T	12/02/13	Harrington & Marston – Remodel n/c SFR; Replace windows/sgds; add screen panels; add skylight	Issued	12/02/13
13-7693	3358 St. Kilda Road	27-46-22-T4-00600.0230	Labella, Joseph A	12/02/13	Labella – SFR w/pool & screen enclosure	Issued	12/27/13
13-7694	1307 Par View Drive	25-46-22-T3-0120A.0540	Rondina, Ryan + Julia L	12/02/13	Rondina – SFR	Issued	12/27/13

Permit No.	Address	Strap No.	Owner	Filing Date	Description	Status	Issue Date
13-7695	5299 Ladyfinger Lake Road	13-46-21-T2-00200.1810	Craig, Jean K	12/02/13	Craig – Trim mangroves and buttonwood backyard of property	Issued	12/05/13
13-7696	1317 Eagle Run Drive	30-46-23-T1-0330D.0040	Aulino, Carmelo J + Karen L	12/03/13	Milovanovic – New screen enclosure over expanded pool deck	Issued	1/07/14
13-7697	5415 Osprey Court	13-46-21-T2-00300.0070	Gardner, Timothy A + Carol B	12/02/13	Gardner – Trim mangroves in back yard	Issued	12/05/13
13-7698	5295 Ladyfinger Lake Road	13-46-21-T2-00200.1790	Sultar, Sandra S	12/02/13	Sultar – Trim mangroves and buttonwood back yard	Issued	12/05/13
13-7699	2407 Periwinkle Way	26-46-22-T2-00004.0070	Periwinkle Partners, LLC	12/04/13	Islander Center – Sign alteration, add Rhoswa Rucker Attorney At Law	Issued	12/04/13
13-7700	2340 Periwinkle Way	26-46-22-T2-0060F.0010	RLR Investments, LLC	12/05/13	Why Knot Shop – New 8.25 Square Foot Building Sign	Issued	12/05/13
13-7701	520 North Yachtsman	20-46-23-T2-0150C.0010	Yachtsman Cove POA c/o Ed Kleinow	12/06/13	Yachtsman Cove POA – Reduce mangroves by allowed 25% 520 N. Yachtsman to 419 Lighthouse Way	Issued	12/09/13
13-7702	6170 Dinkins Lake Road	11-46-21-T2-0040B.0290	Rapp, Ann S	12/06/13	Rapp – Reduce lower mangroves by allowed 25% and create view windows with larger standing mangroves	Issued	12/09/13
13-7703	845 East Gulf Drive	29-46-23-T1-00400.00CE	Sanibel Moorings Condominium	12/09/13	Sanibel Moorings – Trim vegetation in environmental zone seaward of CCCL	Issued	1/14/14
13-7704	4077 Coquina Drive	28-46-22-T1-0010A.0280	Brondyk, William H + Laura	12/09/13	Brondyk – SFR with pool/deck/fence	Issued	12/27/13
13-7705	550 Leather Fern Place	25-46-22-T3-01105.0200	Wang, Stuart L + Carolyn Y	12/10/13	Wang – Brick paver driveway	Issued	12/24/13
13-7706	639 Donax Street	30-46-23-T2-0040C.0100	Gurney, David R + Nancy J	12/11/13	Gurney – Replace gravel driveway with pavers, add approx. 130 sq foot concrete apron abutting shared use path	Issued	12/17/13
13-7707	5145 Joewood Drive	18-46-22-T4-00100.0250	Valerian, William A + Diane	12/11/13	Valerian – Remodel entry, enclose lanais, interior remodel, nonconforming	Issued	12/27/13

Permit No.	Address	Strap No.	Owner	Filing Date	Description	Status	Issue Date
13-7708	753 Cardium Street	30-46-23-T2-00304.0400	Bural, Michael N + Georgia L	12/12/13	Bural – Reorient existing back stairs, remove existing front stairs, install 4 X 12 deck off side of house	Active	
13-7709	1509 Periwinkle Way	30-46-23-T1-00004.0090	Weimarland Enterprises, LLC	12/12/13	Weimarland Enterprises – Implement CUP for revisions to Segway tour business	Active	
13-7710	6437 Sanibel-Captiva Road	11-46-21-T1-0010A.0020	Sanibel Captiva Conservation Foundation	12/12/13	SCCF – Access for beach renourishment	Active	
13-7711	1593 Sand Castle Road	19-46-23-T2-00100.063A	NYE, Rosemarie R	12/13/13	NYE – Move AC Handler – Info Only	Issued	12/13/13
13-7713	1523 Periwinkle Way	30-46-23-T1-00004.0070	Sanibel 1523 Inc	12/16/13	Sanibel 1523 Inc – Change front windows on commercial structure to French doors	Active	
13-7715	625 East Rocks Drive	28-46-22-T1-00305.0090	Brown, Harry + Kehne, Susan H/W	12/17/13	Brown & Kehne – Pool/deck/screen enclosure; remove and replace rear stair	Active	
13-7716	2330 Palm Ridge Road	26-46-22-T2-0030A.0010	First Cooke Properties Florida	12/17/13	Sanibel Diamond Store – New 10 square foot building sign	Issued	12/17/13
13-7717	1177 Causeway Blvd North	20-46-23-T1-00002.2010	Mil Venture Causeway, LLC	12/16/13	Mil Venture Causeway LLC – To transplant 8 coco plums to right side. New handicap ramp will be in way of vegetation.	Active	
13-7718	2939 West Gulf Drive	34-46-22-T2-02700.00CE	Hurricane House Condominium	12/18/13	Hurricane House – New fence around dumpster area, replacement of two fences around pool equipment	Issued	12/19/13
13-7719	1817 Serenity Lane	24-46-22-T4-0010D.0400	Arnett, Vallee L Haverly	12/18/13	Haverly-Arnett – Straighten front door wall, reorient front stairs, construct AC platform behind house	Issued	12/20/13
13-7720	1255 Isabel Drive	18-46-23-T3-00300.0170	Grassy, Manuel	12/18/13	Grassy – Repair seawall by replacing cap and adding tiebacks and buried anchors	Issued	1/08/14
13-7721	2494 Blind Pass Court	11-46-21-T1-0030A.0050	Hay, Stephen T + Elizabeth H	12/19/13	Hay – Replace boat dock and boat lift	Issued	1/13/14

Permit No.	Address	Strap No.	Owner	Filing Date	Description	Status	Issue Date
13-7722	220 Hurricane Lane	34-46-22-T2-00025.0000	Rowe, Patricia Ann	12/19/13	Rowe – After the fact permitting for a dock constructed across the street	Issued	1/08/14
13-7723	227 Daniel Drive	35-346-22-T1-00100.0160	Wysocki, John F + Christine Y	12/19/13	Wysocki – Installation of Aquarius hydraulic material lift. Info only permit.	Issued	1/17/14
13-7724	1193 Kittiwake Circle	19-46-23-T2-0100G.1460	Clarke, Oliver L + Diane M	12/20/13	Clarke – Exterior alterations including new windows; entry door & new siding	Issued	12/20/13
13-7725	1847 Farm Trail	25-46-22-T2-02100.0360	Smith, Elizabeth A	12/23/13	Smith – SFR w/screen-enclosed pool/deck	Issued	1/15/14
13-7726	701 Opre Avenue	26-46-22-T1-00224.0100	AT&T Wireless Services, Wireless Asset Management	12/23/13	AT&T Mobility – Verizon wireless to modify antennas on existing tower	Active	
13-7727	4501 Water's Edge Lake	20-46-22-T4-00008.0100	Haselow, Robert + Justine + Mendoza, Salvador + Mia	12/23/13	Haselow – Relocate pool equipment. Info only record.	Issued	12/23/13
13-7728	2590 Roosevelt Place	11-46-21-T1-00004.0260	Roach, William E + Dianne M Litvinuk H/W	12/24/13	Roach – Paver driveway & front entry walkway	Issued	12/26/13
13-7729	1204 Harbour Cottage Court	20-46-23-T1-01201.00B0	McCrocklin, Thomas + Rebecca	12/24/13	McCrocklin – Paver patio & walkway	Issued	12/26/13
13-7730	1290 Bay Drive	18-46-23-T3-00300.0120	Thurling, John R + Denise C	12/27/13	Thurling – Minor addition/enclosure for new air handler	Active	
13-7731	4735 Rue Del Mer	19-46-22-T2-0060D.0020	Allen, John M + Frances M	12/27/13	Allen – Geothermal wells for HVAC system. Info record only	Issued	12/27/13
13-7732	9484 Peaceful Drive	24-46-22-T4-0010E.0490	Varain, Thomas G K + Barbara	12/30/12	Varain – Trim mangrove & Australian pines (lakefront behind residence)	Issued	1/21/14
13-7733	1157 Bird Lane	18-46-23-T3-00200.0070	Sanger, Katharine Dupont	12/31/13	Sanger – Replace 4 windows only. Information only record.	Issued	12/31/13

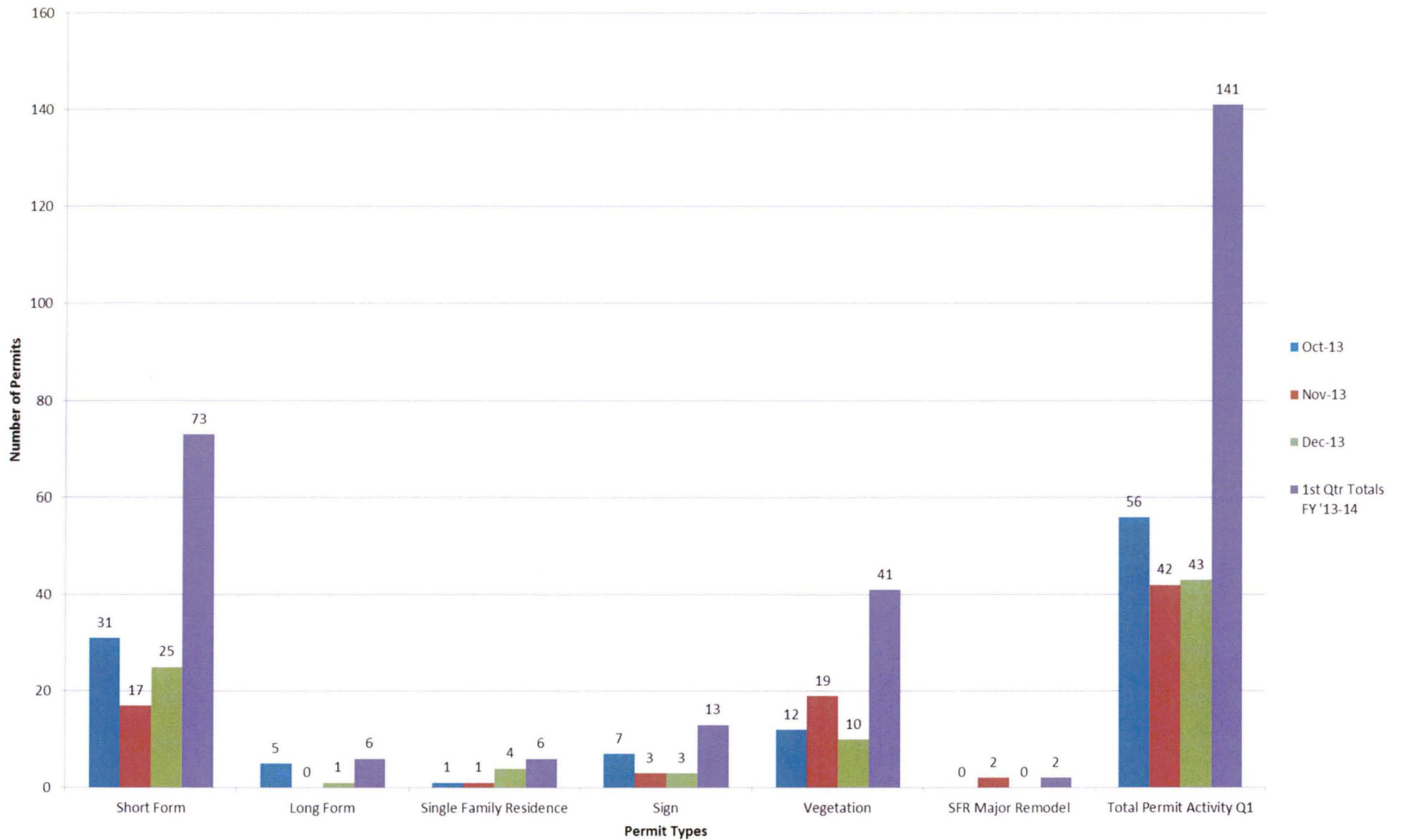
## LONG FORM

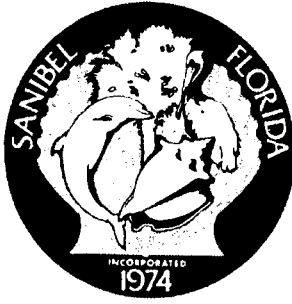
Permit No.	Address	Strap No.	Owner	Filing Date	Description	Status
13-7193	City-Wide	N/A	City of Sanibel: LDC Amendment	02/08/13	City of Sanibel – Bicycle Parking Standards	Preliminary review and discussion at 2/12/13 PC; to return to PC after cont'd research. PC to discuss at 10/22 PC Mtg: Parking & Interconnectivity kickoff mtg. Staff to provide draft amendment to LDC. 12/10/13 PC Mtg, Bicycle Parking Standards discussion incorporated into Parking Interconnectivity Study.
13-7538	N/A	N/A	City of Sanibel	09/06/13	City of Sanibel – LDC Amendment to revise list of permitted and conditional uses	6/6 CC directed planning staff to bring permitted uses discussion to PC. Discussions at PC Mtgs 7/9, 7/23, 8/13, 8/27. PC Mtg 9/10 to bring draft resolution to CC for 1 <sup>st</sup> Reading 11/5. CC 2 <sup>nd</sup> Reading and Public Hearing CC 12/3, approved res. 13-010.
N/A	N/A	N/A	City of Sanibel	N/A	City of Sanibel Parking Interconnectivity Study	9/24 PC Mtg provided source materials for PC discussion on parking and interconnectivity for 10/22 PC discussions ongoing.
13-7633	1878 Woodring Rd	13-46-22-T2-00100.0080	Filkins, David M + Mika	10/28/13	Filkins – Replace dock; add 2 lifts	12 /10 PC Mtg, approved. Variance conditions and draft resolution to be presented at 1/14/14 PC Mtg.
13-7634	1878 Woodring Rd	13-46-22-T2-00100.0080	Filkins, David M + Mika	10/28/13	Filkins – CUP for Bay Beach Dock & 2 boat lifts	12 /10 PC Mtg, approved. Variance conditions and draft resolution to be presented at 1/14/14 PC Mtg.
13-7635	1878 Woodring Rd	13-46-22-T2-00100.0080	Filkins, David M + Mika	10/28/13	Filkins – Variance from setback & waterward extension limitation	12 /10 PC Mtg, approved. Variance conditions and draft resolution to be presented at 1/14/14 PC Mtg.

Permit No.	Address	Strap No.	Owner	Filing Date	Description	Status
13-7637	1509 Periwinkle Way	30-46-23-T1-00004.0090	Weimarland Enterprises LLC	10/29/13	Weimarland Enterprises – Revise CUP for Billy's Segway tour business (per changes made by Ord #13-007)	12/10 PC Mtg, application approved. Chair authorized to execute Resolution without return to PC.
13-7638	2437 Periwinkle Way	26-46-22-T3-0006.0010	Baileys Center LLP	10/29/13	Baileys Center LLP – CUP for bicycle and equipment rental business	12/10 hearing continued to the 1/14/14 PC Mtg.
13-7712	2418 Blue Crab Court	11-46-21-T2-0040B.0160	Tongyai, Jonathan E +	12/16/13	Variance to Angle of Light for proposed new construction of SFR	PC hearing scheduled for 2/11/2014



### Planning Department Permit Application Comparison by Monty - 1st Quarter FY '13-'14






# City of Sanibel

## Planning Department

### MEMORANDUM

DATE: January 28, 2014

TO: Judie Zimomra, City Manager

FROM: James Jordan, Planning Director 

SUBJECT: **December 2013 Code Enforcement Activity Summary**

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Enclosed for your review and consideration is the December 2013 Code Enforcement Activity Summary.

If you have any questions regarding this report, please let me know.

RLG/mav

Enc (1)

C: City Council



# City of Sanibel Planning Department

## DECEMBER 2013 CODE ENFORCEMENT ACTIVITY REPORT

CASE NUMBERS: 2013-418 to 2013-451

**NOH** = Notice of Hearing  
**NOV** = Notice of Violation  
**SWO** = Stop Work Order  
**AL** = Advisory Letter

CASE NO.	DATE	ADDRESS	COMPLAINT	INSPECTION DATE	INSPECTION REPORT	NOTICE	CASE STATUS
13-418	12/2/13	1122 Captain's Walk	Report of RV in yard.	12/2/13	Report of RV parking in yard. RV was later removed.	NOV	CLOSED
13-419	12/2/13	1117 Captain's Walk	Report of RV in yard.	12/2/13	Report of RV parking in yard. DP received to expand driveway for boat parking.	NOV	CLOSED
13-420	12/2/13	1125 Captain's Walk	Report of RV and boat in yard.	12/2/13	Report of RV and boat parking in yard. Both later removed.	NOV	CLOSED
13-421	12/2/13	729 Anchor	Report of cars parking in yard.	12/2/13	Report of paint company parking car in yard. Van later removed.		CLOSED
13-422	12/2/13	1309 Par View	Report of debris in right-of-way.	12/2/13	Report of debris in ROW. Public Works removed.		CLOSED
13-423	12/4/13	3774 West Gulf	Report of debris left at curb.	12/4/13	Report of debris left at curb. Debris later removed.		CLOSED
13-424	12/4/13	Tarpon Bay	Report of banners and multi-signs.	12/4/13	Report of 2 banners and multi signs. No violations observed.		CLOSED
13-425	12/4/13	Periwinkle	Report of extra rooms.	12/4/13	Report of 19 rooms for rent, only 12 permitted. Ongoing investigation.		ACTIVE

CASE NO.	DATE	ADDRESS	COMPLAINT	INSPECTION DATE	INSPECTION REPORT	NOTICE	CASE STATUS
13-426	12/4/13	West Gulf	Report of large bike riding group in violation of code.	12/4/13	Report of 35 bikes riding in a large group, some side by side and not stopping at stop signs. Complaint was forwarded to Police Department.		CLOSED
13-427	12/4/13	490 Old Trail	Report of working without a permit.	12/4/13	Report of contractor clearing exotics. No permit required developed property.		CLOSED
13-428	12/5/13	1149 Paper Fig	Report of work too close to property line.	12/5/13	Neighbor reported work was too close to property line. Survey showed compliance.		CLOSED
13-429	12/10/13	960 Victoria	Report of working without a permit and unlicensed.	12/10/13	Issued SWO for unlicensed contractor working without a permit. Permit later received by a licensed contractor.		CLOSED
13-430	12/10/13	490 Old Trail	Report of working without a permit.	12/10/13	Work observed did not require a permit.		CLOSED
13-431	12/10/13	829 Sand Dollar	Final dock inspection.	12/10/13	Final and passed dock inspection for senior planner. No exotics present.		CLOSED
13-432	12/10/13	Bay Drive	Report of mangrove trimming without a permit by unlicensed contractor.	12/10/13	SWO for trimming mangroves on vacant lot with no permit by unlicensed contractor. Working with owner and his attorney to mitigate.	SWO NOV	ACTIVE

**NOH** = Notice of Hearing  
**NOV** = Notice of Violation  
**SWO** = Stop Work Order  
**AL** = Advisory Letter

CASE NO.	DATE	ADDRESS	COMPLAINT	INSPECTION DATE	INSPECTION REPORT	NOTICE	CASE STATUS
13-433	12/11/13	2353 Periwinkle	Report of many bikes outside.	12/11/13	Report of excessive bikes outside. Working with property owner attorney.		ACTIVE
13-434	12/12/13	Tarpon Bay	Report of complaints reference political demonstration.	12/12/13	Received 5 complaints reference a political demonstration to impeach Obama. No violation of City Code.		CLOSED
13-435	12/16/13	1740 Periwinkle	Report of coffee shop in church.	12/16/13	Report of coffee shop in church. No violation.		CLOSED
13-436	12/16/13	5757 Pine Tree	Report of vegetation violation.	12/16/13	Received multi vegetation questions and complaints about neighbors planting on property line. Neighbors at ease knowing no violation has occurred.		CLOSED
13-437	12/16/13	1177 Causeway	Vegetation permit inquiry.	12/16/13	Complainant submitted a vegetation permit.		CLOSED
13-438	12/16/13	Junonia	Report of speeding front end loader.	12/16/13	Report of speeding front end loader on Junonia. Spoke with Beachview GM. Matter referred to Police Department.		CLOSED
13-439	12/16/13	1552 Royal Poinciana	Report of working without a permit.	12/16/13	Work underway, no permit posted. Building Dept. advised permit has been issued.		CLOSED
13-440	12/16/13	1662 Dixie Beach	Report of working without a permit.	12/16/13	Work underway, no permit posted. Building Dept. advised permit has been issued.		CLOSED

**NOH** = Notice of Hearing  
**NOV** = Notice of Violation  
**SWO** = Stop Work Order  
**AL** = Advisory Letter

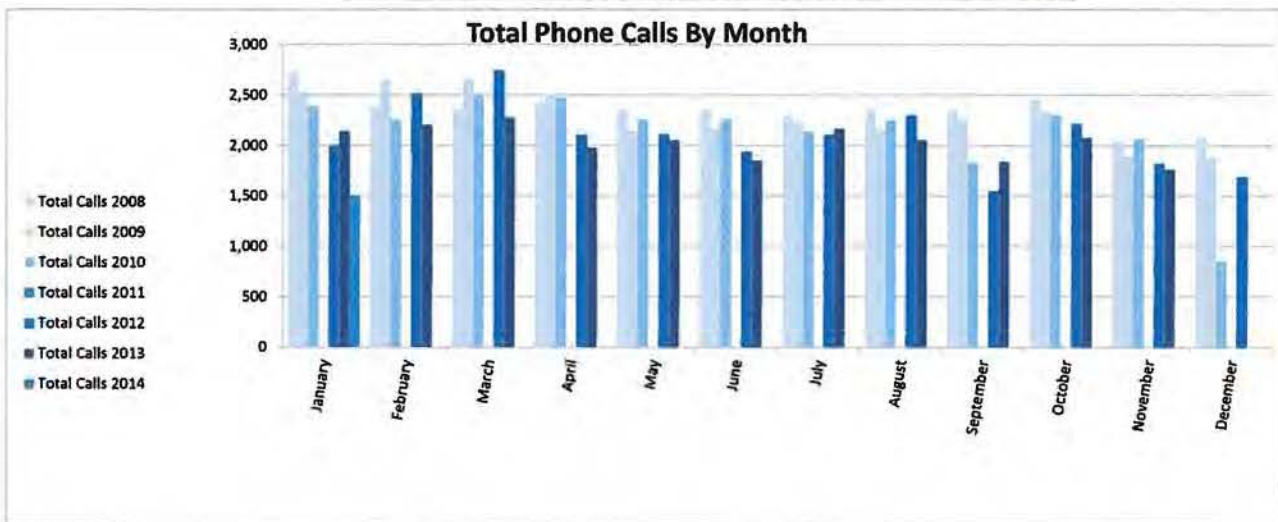
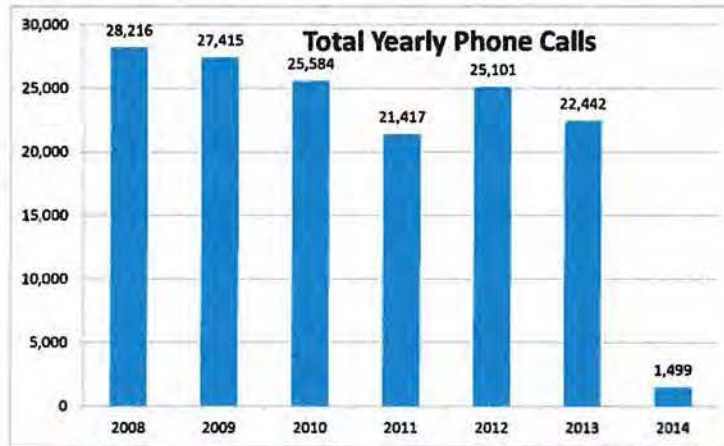
CASE NO.	DATE	ADDRESS	COMPLAINT	INSPECTION DATE	INSPECTION REPORT	NOTICE	CASE STATUS
13-441	12/16/13	1743 Venus	Final vegetation inspection.	12/16/13	Completed final vegetation inspection for senior planner. File turned over to Building Department.		CLOSED
13-442	12/18/13	1640 Periwinkle	Report of temporary sign violation.	12/18/13	Temporary "agent on duty" sign in front of business. Advised that the sign is not permitted and must remove it.		CLOSED
13-443	12/19/13	3833 Coquina	Report of debris at curb.	12/19/13	Report of contractors leaving vegetation debris at curb for weeks. Posted the section of code that states must remove debris at time of work, cannot sit at curb for pick up.		CLOSED
13-444	12/19/13	4037 Coquina	Report of debris at curb.	12/19/13	Report of contractors leaving vegetation debris at curb for weeks. Posted the section of code that states must remove debris at time of work, cannot sit at curb for pick up.		CLOSED
13-445	12/19/13	3997 Coquina	Report of debris at curb.	12/19/13	Report of contractors leaving vegetation debris at curb for weeks. Did not observe any debris at curb.		CLOSED
13-446	12/19/13	857 Rabbit	Report of a hoarder living in the next duplex.	12/19/13	Report of a hoarder living in the next duplex over. No further information.		CLOSED

**NOH** = Notice of Hearing  
**NOV** = Notice of Violation  
**SWO** = Stop Work Order  
**AL** = Advisory Letter

CASE NO.	DATE	ADDRESS	COMPLAINT	INSPECTION DATE	INSPECTION REPORT	NOTICE	CASE STATUS
13-447	12/19/13	615 Hideaway	Landscape inquiry.	12/19/13	Request for info regarding landscaping and requesting to dig a retention area. DP required, permit later applied for		CLOSED
13-448	12/31/13	2330 Palm Ridge	Expired bonus dining seats.	12/31/13	Bonus dining seating expired 03/05/12. 12/31/13 email sent to owner . Owner obtained permit.		CLOSED
13-449	12/31/13	2499 Periwinkle	Expired bonus dining seats.	12/31/13	Bonus dining seating expired, e-mailed owner 1/27/14. Owner obtained permit.		CLOSED
13-450	12/31/13	634 N. Yachtsman	Expired bonus dining seats.	12/31/13	Bonus dining seating expires 2/14/14. Advised owner.		CLOSED
13-451	12/31/13	1304 Sand Castle	Observed work without a permit.	12/31/13	Owner told by Building Department that he needs a permit for remodeling. Did not post SWO. Owner later obtained permit.		CLOSED

**NOH** = Notice of Hearing  
**NOV** = Notice of Violation  
**SWO** = Stop Work Order  
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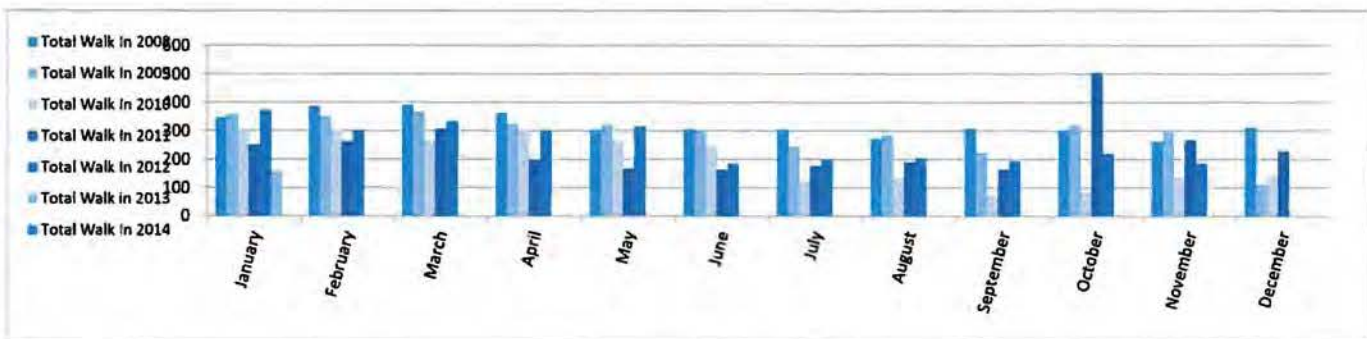
**City of Sanibel  
Main Switch Board  
Phone Calls 2008-2014**



<u>Total Calls Per Month 2008</u>		<u>Total Calls Per Month 2009</u>		<u>Total Calls Per Month 2010</u>		<u>Total Calls Per Month 2011</u>	
January	2,719	January	2,525	January	2,393	January	2,172
February	2,390	February	2,650	February	2,255	February	2,377
March	2,383	March	2,658	March	2,491	March	2,376
April	2,427	April	2,510	April	2,478	April	2,214
May	2,364	May	2,149	May	2,260	May	2,194
June	2,366	June	2,169	June	2,262	June	2,289
July	2,304	July	2,224	July	2,139	July	1,650
August	2,356	August	2,152	August	2,248	August	1,172
September	2,345	September	2,258	September	1,828	September	1,039
October	2,469	October	2,335	October	2,306	October	1,093
November	2,040	November	1,896	November	2,070	November	1,463
December	2,083	December	1,889	December	854	December	1,378
<b>Total Calls 2008:</b>	<b>28,216</b>	<b>Total Calls 2009:</b>	<b>27,415</b>	<b>Total Calls 2010:</b>	<b>25,584</b>	<b>Total Calls 2011</b>	<b>21,417</b>
<u>Total Calls Per Month 2012</u>		<u>Total Calls Per Month 2013</u>		<u>Total Calls Per Month 2014</u>			
January	1,994	January	2,147	January	1,499		
February	2,513	February	2,206	February			
March	2,747	March	2,279	March			
April	2,106	April	1,980	April			
May	2,112	May	2,054	May			
June	1,942	June	1,856	June			
July	2,111	July	2,173	July			
August	2,302	August	2,056	August			
September	1,549	September	1,842	September			
October	2,217	October	2,082	October			
November	1,821	November	1,767	November			
December	1,687	December	0	December			
<b>Total Calls 2012</b>	<b>25,101</b>	<b>Total Calls 2013</b>	<b>22,442</b>	<b>Total Calls 2014</b>	<b>1,499</b>		



**City of Sanibel  
Front Desk  
Public Walk-Ins 2008-2014**



<u>Total Public Walk Ins 2008</u>		<u>Total Public Walk Ins 2009</u>		<u>Total Public Walk Ins 2010</u>		<u>Total Public Walk-Ins 2011</u>	
January	236	January	346	January	359	January	307
February	305	February	386	February	351	February	304
March	279	March	391	March	366	March	264
April	300	April	363	April	324	April	296
May	291	May	304	May	322	May	263
June	254	June	305	June	298	June	244
July	271	July	305	July	245	July	122
August	289	August	272	August	286	August	133
September	306	September	308	September	224	September	72
October	335	October	303	October	322	October	82
November	245	November	263	November	297	November	136
December	322	December	312	December	110	December	141
<b>Total Walk Ins 2008</b>	<b>3,433</b>	<b>Total Walk Ins 2009</b>	<b>3,858</b>	<b>Total Walk Ins 2010</b>	<b>3,504</b>	<b>Total Walk Ins 2011</b>	<b>2,384</b>
<u>Total Public Walk-Ins 2012</u>		<u>Total Public Walk-Ins 2013</u>		<u>Total Public Walk-Ins 2014</u>			
January	251	January	372	January	157		
February	263	February	301	February			
March	307	March	334	March			
April	197	April	302	April			
May	168	May	315	May			
June	163	June	186	June			
July	177	July	197	July			
August	190	August	205	August			
September	164	September	195	September			
October	504	October	220	October			
November	288	November	186	November			
December	228	December	0	December	0		
<b>Total Walk ins 2012</b>	<b>2,880</b>	<b>Total Walk Ins 2013</b>	<b>2,813</b>	<b>Total Walk Ins 2014</b>	<b>157</b>		

EMAIL LOG		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	TOTALS
DATE							
SAN COUNCIL	Holiday		37	28	20	25	110
INTEROFFICE	Holiday		30	19	42	38	129
OUT OF OFFICE	Holiday		23	13	27	26	89
		0	90	60	89	89	328

**FY 14 Summary of Recreation Revenue/Memberships/Passes  
Report Through December 31, 2013**

	2012-2013	2013-2014	Difference	Percentage
Total Revenue <i>*See footnotes below</i>	\$154,112	\$170,746	\$16,634	10.79%
Membership Revenue	\$114,817	\$120,839	\$6,022	5.24%
Beach Parking Revenue	\$55,514	\$62,571	\$7,057	12.71%
<b>Renewal Memberships / Passes</b>	* Previous users			
Daily / Weekly Resident	629	666	37	5.88%
Daily / Weekly Visitor	217	330	113	52.07%
Member Guest	189	173	-16	-8.47%
Six Month Members	315	305	-10	-3.17%
Annual Members	236	256	20	8.47%
<b>New Memberships / Passes</b>	*First time users			
Daily / Weekly Resident	182	246	64	35.16%
Daily / Weekly Visitor	296	341	45	15.20%
Member Guest	256	270	14	5.47%
Six Month Members	112	115	3	2.68%
Annual Members	75	91	16	21.33%
<b>TOTAL Memberships / Passes</b>	*Total of New & Renewed Passes			
Daily / Weekly Resident	811	912	101	12.45%
Daily / Weekly Visitor	513	671	158	30.80%
Member Guest	445	443	-2	-0.45%
Six Month Members	427	420	-7	-1.64%
Annual Members	311	347	36	11.58%



**FY 14 Summary of Recreation Department Revenue by Activity  
Report Through December 31, 2013**

<b>Sanibel Recreation Center - Revenues</b>				
MONTH/YEAR 14	Oct-13	Nov-13	Dec-13	Total
Beginning Balance	\$ -	\$ 37,274.95	\$ 112,552.06	
Memberships	\$ 22,454.50	\$ 55,368.00	\$ 43,016.00	\$ 120,838.50
Summer Rec	\$ -	\$ -	\$ -	\$ -
After School Program	\$ 4,493.66	\$ 8,394.00	\$ 169.00	\$ 13,056.66
Holiday Rec	\$ -	\$ -	\$ 2,865.00	\$ 2,865.00
Fun Days	\$ 480.00	\$ 1,281.00	\$ 2,304.00	\$ 4,065.00
Rec Activity Wellness Classes	\$ 1,240.07	\$ 983.33	\$ 2,236.00	\$ 4,459.40
Youth Activities	\$ 3,125.00	\$ 2,542.75	\$ 681.25	\$ 6,349.00
Teen Activities	\$ 70.50	\$ 42.75	\$ 16.50	\$ 129.75
Additional Afterschool Lessons	\$ 4,540.00	\$ 2,930.00	\$ 575.00	\$ 8,045.00
Other Misc Activity	\$ -	\$ 394.00	\$ 3,719.00	\$ 4,113.00
Other Misc. Fees	\$ 509.00	\$ 463.00	\$ -	\$ 972.00
Donations	\$ 169.21	\$ 1,912.19	\$ 1,121.75	\$ 3,203.15
Facility Rental Fees	\$ 60.00	\$ -	\$ 210.00	\$ 270.00
Sanctuary Memberships	\$ -	\$ -	\$ -	\$ -
Product Sales	\$ 133.01	\$ 498.09	\$ 554.69	\$ 1,185.79
Recreation Trips	\$ -	\$ 468.00	\$ 726.00	\$ 1,194.00
<b>GRAND TOTALS</b>	<b>\$ 37,274.95</b>	<b>\$ 112,552.06</b>	<b>\$ 170,746.25</b>	<b>\$ 170,746.25</b>

Activity / Item	FY14	FY13	Increase / Decrease
Memberships	\$ 120,838.50	\$ 114,817.00	\$6,021.50
Summer Rec	\$ -	\$ (85.00)	\$85.00
After School Program	\$ 13,056.66	\$ 11,226.00	\$1,830.66
Holiday Rec	\$ 2,865.00	\$ 3,242.00	-\$377.00
Fun Days	\$ 4,065.00	\$ 1,651.00	\$2,414.00
Rec Activity Wellness Classes	\$ 4,459.40	\$ 3,851.52	\$607.88
Youth Activities	\$ 6,349.00	\$ 2,467.50	\$3,881.50
Teen Activities	\$ 129.75		\$129.75
Additional Afterschool Lessons	\$ 8,045.00	\$ 8,850.00	-\$805.00
Other Misc Activity	\$ 4,113.00	\$ -	\$4,113.00
Other Misc Fees	\$ 972.00	\$ (311.00)	\$1,283.00
Donations	\$ 3,203.15	\$ 2,910.78	\$292.37
Facility Rental Fees	\$ 270.00	\$ 120.00	\$150.00
Sanctuary Memberships	\$ -		\$0.00
Product Sales	\$ 1,185.79	\$ 1,819.72	-\$633.93
Recreation Trips	\$ 1,194.00	\$ 3,552.75	-\$2,358.75
<b>TOTAL REVENUE</b>	<b>\$170,746.25</b>	<b>\$154,112.27</b>	<b>\$16,633.98</b>

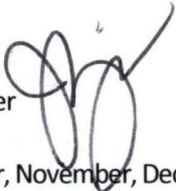
<b>Sanibel Recreation Center - Revenues</b>				
MONTH/YEAR 13	Oct-12	Nov-12	Dec-12	Total
Beginning Balance	\$ -	\$ 45,558.84	\$ 112,934.28	
Memberships	\$ 29,917.00	\$ 53,172.00	\$ 31,728.00	\$ 114,817.00
Summer Rec		\$ (85.00)		\$ (85.00)
After School Program	\$ 8,518.00	\$ 2,497.00	\$ 211.00	\$ 11,226.00
Holiday Rec			\$ 3,242.00	\$ 3,242.00
Fun Days	\$ 559.00	\$ 1,372.00	\$ (280.00)	\$ 1,651.00
Rec Activity Wellness Classes	\$ 954.00	\$ 1,502.00	\$ 1,395.52	\$ 3,851.52
Youth Activities	\$ 772.50	\$ 1,532.50	\$ 162.50	\$ 2,467.50
Teen Activities				
Additional Afterschool Lessons	\$ 3,360.00	\$ 2,800.00	\$ 2,690.00	\$ 8,850.00
Other Misc Activity	\$ -		\$ -	\$ -
Other Misc. Fees	\$ (169.00)	\$ 550.00	\$ (692.00)	\$ (311.00)
Donations		\$ 2,834.38	\$ 76.40	\$ 2,910.78
Facility Rental Fees	\$ 140.00	\$ 414.00	\$ (434.00)	\$ 120.00
Sanctuary Memberships				
Product Sales	\$ 577.34	\$ 4.81	\$ 1,237.57	\$ 1,819.72
Recreation Trips	\$ 930.00	\$ 781.75	\$ 1,841.00	\$ 3,552.75
<b>GRAND TOTALS</b>	<b>\$ 45,558.84</b>	<b>\$ 112,934.28</b>	<b>\$ 154,112.27</b>	<b>\$ 154,112.27</b>



# MEMORANDUM

DATE: February 4, 2014

TO: Sanibel City Council

FROM: Judie Zimomra, City Manager 

SUBJECT: Causeway Counts – October, November, December and End of Year 2013 Summary

Please find attached October, November, and December 2013 Sanibel Causeway vehicular counts.

**October 2013 total vehicles increased by 9,094 to 233,944 (4.04%); as compared to October 2012.** The highest recorded traffic for October was experienced in 2002 when 262,318 vehicles crossed during the course of the month.

**November 2013 total vehicles increased by 8,990 to 251,694 (3.70%); as compared to November 2012.** The highest recorded traffic for November was experienced in 2000 when 284,445 vehicles crossed during the course of the month.

**December 2013 total vehicles increased by 16,322 to 263,481 (6.60%); as compared to December 2012.** The highest recorded traffic for December was experienced in 2000 when 284,578 vehicles crossed during the course of the month.

## END OF YEAR 2013

It is noteworthy that the 2013 cumulative vehicle total reached 3.1 million vehicles for the first time since 2004. Additionally, the 2013 count is at a 9 year high with 3,141,290 vehicles crossing the Sanibel Causeway. The 2013 total is more than every year from 2005 to 2013. Peak years remain 2000, 2001, 2002. The 2013 total vehicle crossings increased by 132,407 (4.40%) over 2012 final counts

	2012	2013	-/+
January	271,691	285,060	+13,369 (4.92%)
February	292,491	287,624	-4,867 (-1.66%)
March	340,172	334,060	-6,112 (-1.80%)
April	282,961	288,245	+5,284 (1.87%)
May	245,846	257,262	+11,416 (4.64%)
June	221,719	233,178	+11,459 (5.17%)
July	240,786	248,063	+7,277 (3.02%)
August	209,467	266,855	+57,388 (27.3%)
September	189,037	191,824	+2,787 (1.47%)
October	224,850	233,944	+9,094 (4.04%)
November	242,704	251,694	+8,990 (3.70%)
December	247,159	263,481	+16,322 (6.60%)
<b>TOTAL</b>	<b>3,008,883</b>	<b>3,141,290</b>	<b>+132,407 (4.40%)</b>

JAZ/sjt

Xc: Executive Staff: Ric Base, President, Sanibel & Captiva Islands Chamber of Commerce;  
Tamara Pigott, Director, Lee County Visitor & Convention Bureau;  
Daniel Duncan, Chief, Sanibel Fire Department



**TOTAL VEHICLES THROUGH SANIBEL CAUSEWAY BY MONTH**

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTAL</u>
1975	71,497	77,820	92,725	70,355	60,632	59,139	62,322	62,201	45,480	53,450	59,084	78,668	795,348
1976	84,299	96,545	111,476	89,794	71,553	70,031	75,252	71,522	58,676	62,895	71,382	89,853	953,278
1977	94,447	108,599	129,246	103,187	82,152	77,932	83,723	79,071	65,662	75,735	85,564	97,797	1,083,115
1978	104,193	115,285	145,573	108,652	95,454	90,836	99,998	98,175	80,288	89,577	99,901	107,774	1,235,706
1979	120,611	133,867	161,086	132,023	106,364	97,850	99,924	101,007	78,769	98,014	108,945	118,275	1,356,735
1980	132,655	148,630	171,790	144,903	123,261	117,852	124,672	120,338	98,302	115,265	119,052	136,561	1,553,281
1981	141,531	158,419	187,929	159,416	139,422	126,940	134,746	127,094	111,486	123,591	131,986	142,354	1,684,914
1982	151,598	172,210	205,406	171,080	142,796	123,004	133,581	125,851	108,680	123,777	138,525	150,133	1,746,641
1983	165,687	175,371	206,486	175,982	155,029	137,686	140,377	138,763	123,577	145,603	155,938	167,072	1,887,571
1984	177,772	202,219	238,398	198,917	172,520	155,093	157,527	161,249	136,934	161,877	172,336	185,437	2,120,279
1985	195,656	214,378	260,947	218,871	189,217	166,656	170,963	171,472	144,877	171,828	184,240	201,856	2,290,961
1986	222,671	237,844	277,318	233,768	205,791	184,725	192,522	190,157	165,626	189,818	199,923	218,970	2,519,133
1987	237,853	253,132	292,300	256,283	228,039	202,271	212,669	198,889	179,830	203,003	218,186	227,822	2,710,277
1988	240,333	263,684	298,358	261,259	227,835	211,278	219,390	202,843	185,991	211,476	225,141	232,510	2,780,098
1989	262,812	275,217	319,506	265,334	240,919	217,282	223,224	217,561	194,282	224,655	234,250	226,305	2,901,347
1990	263,259	283,752	330,219	286,758	247,651	226,605	227,423	228,836	196,113	229,494	248,957	251,114	3,020,181
1991	284,739	287,309	327,890	285,819	249,680	220,757	225,596	223,316	191,537	225,082	238,544	253,706	3,013,975
1992	280,819	297,992	325,286	282,992	254,534	220,681	240,321	221,543	208,241	241,442	250,092	264,262	3,088,205
1993	290,670	296,725	337,653	302,459	261,192	233,296	246,572	233,370	212,183	239,421	259,123	270,798	3,183,462
1994	293,531	300,002	357,362	308,596	264,426	228,980	240,589	234,362	212,574	246,573	265,715	272,408	3,225,118
1995	299,559	308,171	348,594	307,534	268,757	230,841	243,361	199,379	209,803	241,521	270,379	271,923	3,199,822
1996	304,407	326,104	347,728	311,173	271,955	238,613	250,166	241,345	212,542	246,955	264,623	268,229	3,283,840
1997	306,316	310,880	359,236	305,966	277,043	243,687	253,515	244,433	208,686	253,406	264,595	269,812	3,297,575
1998	307,702	312,839	354,579	323,198	278,057	244,061	257,095	244,650	194,238	261,953	276,278	281,724	3,336,374
1999	309,901	321,124	364,627	321,078	277,797	245,719	266,201	245,368	220,735	248,747	282,998	280,212	3,384,507
2000	314,885	334,888	362,049	318,087	284,199	256,539	263,139	244,603	224,860	261,497	284,445	284,578	3,433,769
2001	<b>322,154</b>	<b>333,949</b>	<b>373,881</b>	<b>330,856</b>	<b>289,756</b>	<b>262,558</b>	<b>265,127</b>	<b>257,564</b>	<b>209,826</b>	<b>253,214</b>	<b>280,433</b>	<b>281,029</b>	<b>3,460,347</b>
2002	318,784	324,030	372,848	322,133	283,490	249,509	266,951	254,452	218,476	262,318	279,067	278,258	3,430,316
2003	292,127	299,200	334,043	298,465	269,750	240,791	261,964	243,152	208,777	261,425	274,091	273,962	3,257,747
2004	304,643	318,535	356,220	316,083	275,031	253,718	270,112	144,277	169,391	235,888	231,622	236,781	3,112,301
2005	267,889	273,111	319,514	273,327	243,571	220,531	232,041	212,698	183,277	183,538	239,412	241,946	2,890,855
2006	268,038	266,706	322,245	276,324	240,382	219,615	218,316	196,253	180,467	213,190	236,941	237,016	2,875,493
2007	271,923	267,015	317,457	272,220	240,125	224,222	227,500	215,347	184,663	217,740	238,781	241,586	2,918,579
2008	273,912	291,589	325,814	280,186	245,084	216,491	226,915	201,964	174,041	214,334	229,541	244,711	2,924,582
2009	273,234	280,538	323,380	285,150	235,716	218,375	231,610	205,751	180,175	217,507	232,254	243,172	2,926,862
2010	261,120	270,500	325,113	283,061	241,916	217,699	224,456	200,719	180,493	213,581	232,349	235,598	2,886,605
2011	259,151	280,964	334,523	289,364	240,349	222,098	234,623	208,694	183,962	213,083	240,131	246,690	2,953,632
2012	271,691	292,491	340,172	282,961	245,846	221,719	240,786	209,467	189,037	224,850	242,704	247,159	3,008,883
2013	285,060	287,624	334,060	288,245	257,262	233,178	248,063	226,855	191,824	233,944	251,694	263,481	3,101,290

8/27/12 Toll Facility closed due to Tropical Storm Isaac

8/18/08-8/19/08 Toll Facility closed due to Tropical Storm Fay

10/23/05-10/25/05 Toll Facility closed due to Hurricane Wilma

09/01-09/05/04 - Causeway closed to non-residents & non-business owners

08/19-08/31/04 - Causeway closed to non-residents & non-business owners

08/12/04-08/18/04 - Toll Facility closed due to Hurricane Charley

01/20/03 - Causeway shut down for emergency repairs to Span "B"

09/24/98-09/27/98 - Toll Facility closed due to Hurricane Georges

11/96-12/96 - Estimated; new toll equipment installed

08/95 - Computer "crashed" - estimated total

# PERIODIC DAILY LANE TRAFFIC REPORT

## Sanibel Island

Start Date: 10/01/2013

End Date: 10/31/2013

Date	Lane 1	Lane 2	Lane 3	Total
10/01/2013	1,256	950	4,652	6,856
	- 1	- 1		
10/02/2013	1,160	1,016	4,676	6,851
	- 1			
10/03/2013	1,256	1,008	4,634	6,898
10/04/2013	1,524	1,204	5,040	7,768
10/05/2013	1,615	1,244	3,877	6,734
	- 2			
10/06/2013	1,274	918	3,005	5,195
		- 2		
10/07/2013	1,268	985	4,641	6,891
	- 2	- 1		
10/08/2013	1,420	1,129	4,949	7,497
	- 1			
10/09/2013	1,498	1,067	4,942	7,505
	- 1	- 1		
10/10/2013	1,568	1,284	5,062	7,914
10/11/2013	1,847	1,427	5,469	8,742
		- 1		
10/12/2013	1,833	1,520	4,141	7,493
		- 1		
10/13/2013	1,400	1,064	3,126	5,590
10/14/2013	1,528	1,172	4,870	7,565
	- 4	- 1		
10/15/2013	1,567	1,218	5,057	7,840
		- 2		
10/16/2013	1,523	1,194	5,121	7,838
10/17/2013	1,705	1,326	5,390	8,420
		- 1		
10/18/2013	1,840	1,484	5,802	9,120
	- 5	- 1		
10/19/2013	1,966	1,490	4,452	7,904
	- 2	- 2		
10/20/2013	1,409	1,035	3,348	5,772
	- 19	- 1		
10/21/2013	1,508	1,206	5,133	7,847
10/22/2013	1,469	1,223	5,401	8,093
10/23/2013	1,696	2,055	4,083	7,834
10/24/2013	1,602	1,340	5,279	8,221
10/25/2013	1,776	1,394	5,742	8,912

# PERIODIC DAILY LANE TRAFFIC REPORT

## Sanibel Island

Start Date: 10/01/2013

End Date: 10/31/2013

Date	Lane 1	Lane 2	Lane 3	Total
10/26/2013	1,854	1,450	4,515	7,819
10/27/2013	1,404	1,045	3,428	5,877
10/28/2013	1,509	1,203	5,291	8,003
10/29/2013	1,561	1,217	5,550	8,328
10/30/2013	1,561	1,252	5,476	8,289
10/31/2013	1,496	1,235	5,597	8,328
Total:	47,855	38,340	147,749	233,944



## PERIODIC DAILY LANE TRAFFIC REPORT

## Sanibel Island

Start Date: 11/01/2013

End Date: 11/30/2013

Date	Lane 1	Lane 2	Lane 3	Total
11/01/2013	1,787	1,486	5,778	9,051
11/02/2013	1,788	1,505	4,611	7,904
11/03/2013	1,665	1,231	3,722	6,618
11/04/2013	1,551	1,307	5,413	8,271
11/05/2013	1,642	1,321	5,624	8,587
11/06/2013	1,738	1,476	5,683	8,897
11/07/2013	1,874	1,562	5,951	9,384
	- 2	- 1		
11/08/2013	1,960	1,694	6,301	9,955
11/09/2013	1,927	1,576	4,730	8,233
11/10/2013	1,784	1,354	3,982	7,120
11/11/2013	1,787	1,425	5,468	8,680
11/12/2013	1,739	1,404	5,793	8,936
11/13/2013	1,760	1,460	5,850	9,067
	- 1	- 2		
11/14/2013	1,743	1,489	5,911	9,139
	- 1	- 3		
11/15/2013	1,846	1,519	5,982	9,347
11/16/2013	1,713	1,358	4,409	7,478
		- 2		
11/17/2013	1,643	1,277	3,773	6,692
		- 1		
11/18/2013	1,618	1,361	5,554	8,527
	- 6			
11/19/2013	1,587	1,296	5,730	8,613
11/20/2013	1,654	1,497	5,583	8,734
11/21/2013	1,697	1,423	5,859	8,979
11/22/2013	1,847	1,493	6,020	9,358
	- 2			
11/23/2013	2,111	1,767	4,850	8,722
	- 4	- 2		
11/24/2013	1,537	1,150	3,630	6,316
	- 1			
11/25/2013	1,724	1,476	5,785	8,984
		- 1		
11/26/2013	1,869	1,588	5,606	9,063
11/27/2013	1,896	1,555	5,820	9,271

## PERIODIC DAILY LANE TRAFFIC REPORT

## Sanibel Island

Start Date: 11/01/2013

End Date: 11/30/2013

Date	Lane 1	Lane 2	Lane 3	Total
11/28/2013	1,328	995	3,010	5,333
11/29/2013	1,942	1,603	5,078	8,623
11/30/2013	1,807	1,541	4,464	7,812
Total:	52,547	43,177	155,970	251,694

# PERIODIC DAILY LANE TRAFFIC REPORT

## Sanibel Island

Start Date: 12/01/2013

End Date: 12/31/2013

Date	Lane 1	Lane 2	Lane 3	Total
12/01/2013	1,274	973	3,353	5,600
12/02/2013	1,377	1,141	5,441	7,959
12/03/2013	1,456	1,182	5,668	8,305
	- 1			
12/04/2013	1,534	1,492	5,292	8,318
12/05/2013	1,601	1,384	5,763	8,744
	- 1	- 3		
12/06/2013	1,872	1,616	6,165	9,652
		- 1		
12/07/2013	1,755	1,414	4,489	7,656
	- 1	- 1		
12/08/2013	1,356	1,026	3,579	5,960
	- 1			
12/09/2013	1,544	1,237	5,531	8,311
		- 1		
12/10/2013	1,493	1,221	5,527	8,241
12/11/2013	1,530	1,285	5,645	8,458
	- 1	- 1		
12/12/2013	1,554	1,222	5,709	8,484
		- 1		
12/13/2013	1,660	1,382	5,746	8,786
	- 2			
12/14/2013	1,709	1,360	4,471	7,540
12/15/2013	1,127	809	3,316	5,250
	- 2			
12/16/2013	1,386	1,144	5,392	7,921
	- 1			
12/17/2013	1,470	1,394	5,350	8,214
12/18/2013	1,460	1,230	5,652	8,341
	- 1			
12/19/2013	1,507	1,273	5,751	8,528
	- 2	- 1		
12/20/2013	1,763	1,435	6,008	9,203
	- 2	- 1		
12/21/2013	2,129	1,862	4,855	8,846
	- 8	8		
12/22/2013	1,874	1,551	4,071	7,488
	- 4	- 4		
12/23/2013	2,287	1,906	6,063	10,256
12/24/2013	1,909	1,591	5,165	8,665

# PERIODIC DAILY LANE TRAFFIC REPORT

## Sanibel Island

Start Date: 12/01/2013

End Date: 12/31/2013

Date	Lane 1	Lane 2	Lane 3	Total
12/25/2013	1,811	1,430	2,780	6,021
12/26/2013	2,362	2,310	5,586	10,258
12/27/2013	2,764	2,531	6,260	11,555
12/28/2013	3,042	2,980	5,462	11,484
12/29/2013	2,177	1,764	4,035	7,976
12/30/2013	2,558	2,509	6,351	11,418
12/31/2013	2,313	1,959	5,734	10,043
		37		
Total:	55,627	47,644	160,210	263,481

Lee County Toll System  
**PERIODIC DAILY AVI TRAFFIC REPORT**  
**Sanibel Island**

Start Date: 10/01/2013

End Date: 10/31/2013

Revenue Date	Prepaid Variable			Prepaid			AVI Exempt	Total
	AVI	AVI Red	AVI Full	AVI	AVI Red	AVI Full		
10/01/2013	0	0	0	814	1871	2170	54	4909
10/02/2013	0	0	0	813	1886	2178	49	4926
10/03/2013	0	0	0	790	1888	2171	37	4886
10/04/2013	0	0	0	995	2022	2182	40	5239
10/05/2013	0	0	0	932	1611	1406	15	3964
10/06/2013	0	0	0	715	1244	1055	22	3036
10/07/2013	0	0	0	781	1830	2123	57	4791
10/08/2013	0	0	0	880	1989	2193	53	5115
10/09/2013	0	0	0	882	1994	2196	48	5120
10/10/2013	0	0	0	899	2019	2252	53	5223
10/11/2013	0	0	0	1210	2172	2200	23	5605
10/12/2013	0	0	0	1069	1625	1476	24	4194
10/13/2013	0	0	0	748	1331	1117	21	3217
10/14/2013	0	0	0	795	1967	2186	50	4998
10/15/2013	0	0	0	871	2077	2259	64	5271
10/16/2013	0	0	0	854	2145	2262	42	5303
10/17/2013	0	0	0	1061	2166	2334	50	5611
10/18/2013	0	0	0	1399	2271	2323	45	6038
10/19/2013	0	0	0	1276	1715	1565	24	4580
10/20/2013	0	0	0	787	1449	1160	17	3413
10/21/2013	0	0	0	881	2173	2236	57	5347
10/22/2013	0	0	0	873	2353	2360	47	5633
10/23/2013	0	0	0	790	2247	2337	63	5437
10/24/2013	0	0	0	864	2209	2392	58	5523
10/25/2013	0	0	0	1138	2330	2370	41	5879
10/26/2013	0	0	0	1121	1799	1630	26	4576
10/27/2013	0	0	0	684	1509	1250	17	3460
10/28/2013	0	0	0	803	2303	2302	50	5458
10/29/2013	0	0	0	846	2433	2421	51	5751
10/30/2013	0	0	0	825	2414	2417	37	5693
10/31/2013	0	0	0	931	2420	2434	45	5830
Total:	0	0	0	28327	61462	62957	1280	154026

# PERIODIC DAILY AVI TRAFFIC REPORT Sanibel Island

Start Date: 11/01/2013

End Date: 11/30/2013

Revenue Date	Prepaid Variable			Prepaid			AVI Exempt	Total
	AVI	AVI Red	AVI Full	AVI	AVI Red	AVI Full		
11/01/2013	0	0	0	1421	2349	2239	49	6058
11/02/2013	0	0	0	1223	1885	1570	29	4707
11/03/2013	0	0	0	1000	1572	1155	22	3749
11/04/2013	0	0	0	986	2299	2218	49	5552
11/05/2013	0	0	0	1048	2443	2288	58	5837
11/06/2013	0	0	0	1050	2499	2315	51	5915
11/07/2013	0	0	0	1114	2581	2365	46	6106
11/08/2013	0	0	0	1344	2676	2361	46	6427
11/09/2013	0	0	0	1133	2080	1573	16	4802
11/10/2013	0	0	0	1050	1693	1250	24	4017
11/11/2013	0	0	0	1020	2447	2076	24	5567
11/12/2013	0	0	0	989	2564	2362	54	5969
11/13/2013	0	0	0	988	2562	2382	45	5977
11/14/2013	0	0	0	991	2643	2427	40	6101
11/15/2013	0	0	0	1102	2701	2333	42	6178
11/16/2013	0	0	0	870	2026	1597	10	4503
11/17/2013	0	0	0	818	1824	1193	11	3846
11/18/2013	0	0	0	877	2529	2267	44	5717
11/19/2013	0	0	0	883	2671	2378	37	5969
11/20/2013	0	0	0	955	2637	2348	43	5983
11/21/2013	0	0	0	958	2674	2406	46	6084
11/22/2013	0	0	0	1037	2762	2427	44	6270
11/23/2013	0	0	0	1033	2220	1673	19	4945
11/24/2013	0	0	0	712	1726	1226	12	3676
11/25/2013	0	0	0	954	2661	2306	40	5961
11/26/2013	0	0	0	1044	2619	2431	40	6134
11/27/2013	0	0	0	1258	2496	2263	30	6047
11/28/2013	0	0	0	795	1218	995	10	3018
11/29/2013	0	0	0	1285	2120	1818	21	5244
11/30/2013	0	0	0	1079	1964	1512	15	4570
Total:	0	0	0	31017	69141	59754	1017	160929

# PERIODIC DAILY AVI TRAFFIC REPORT Sanibel Island

Start Date: 12/01/2013

End Date: 12/31/2013

Revenue Date	Prepaid Variable			Prepaid			AVI Exempt	Total
	AVI	AVI Red	AVI Full	AVI	AVI Red	AVI Full		
12/01/2013	0	0	0	545	1654	1236	20	3455
12/02/2013	0	0	0	733	2496	2340	50	5619
12/03/2013	0	0	0	828	2618	2394	54	5894
12/04/2013	0	0	0	837	2602	2347	43	5829
12/05/2013	0	0	0	895	2657	2411	43	6006
12/06/2013	0	0	0	1136	2739	2481	46	6402
12/07/2013	0	0	0	840	2074	1701	17	4632
12/08/2013	0	0	0	672	1772	1256	18	3718
12/09/2013	0	0	0	810	2587	2347	51	5795
12/10/2013	0	0	0	852	2550	2327	45	5774
12/11/2013	0	0	0	898	2604	2417	48	5967
12/12/2013	0	0	0	868	2723	2385	34	6010
12/13/2013	0	0	0	961	2667	2372	32	6032
12/14/2013	0	0	0	836	2070	1687	16	4609
12/15/2013	0	0	0	497	1657	1239	13	3406
12/16/2013	0	0	0	731	2552	2326	37	5646
12/17/2013	0	0	0	826	2597	2439	46	5908
12/18/2013	0	0	0	810	2666	2382	48	5906
12/19/2013	0	0	0	843	2592	2461	34	5930
12/20/2013	0	0	0	1014	2703	2479	26	6222
12/21/2013	0	0	0	997	2224	1692	13	4926
12/22/2013	0	0	0	832	1921	1327	16	4096
12/23/2013	0	0	0	1087	2736	2323	25	6171
12/24/2013	0	0	0	963	2256	2012	20	5251
12/25/2013	0	0	0	765	1148	786	11	2710
12/26/2013	0	0	0	1191	2336	2053	22	5602
12/27/2013	0	0	0	1379	2663	2169	26	6237
12/28/2013	0	0	0	1382	2271	1664	15	5332
12/29/2013	0	0	0	833	1884	1270	6	3993
12/30/2013	0	0	0	1233	2754	2232	30	6249
12/31/2013	0	0	0	1106	2536	2156	22	5820
Total:	0	0	0	28200	73309	62711	927	165147



Sanibel Historical Museum  
950 Dunlop Road  
Sanibel, FL 33957

Variance Analysis:

Balance Sheet:

The Bank of the Islands Account has less cash than the previous year due to the cost of the Shore Haven renovation project.

Profit & Loss Statement:

Fundraising: Our annual campaign kicked off earlier this year than last year's fundraiser resulting in earlier receipt of gifts. Also we have lost two very dedicated volunteers who directed contributions to the Museum in lieu of flowers, which also bumped up contributions.

Program Income: The Board of Directors raised the entrance fee to the Museum which has resulted in higher gate receipts.

Business Expense: Advertising: The Museum is advertising in Tourism guides to boost admissions.

Payroll Expense: The payroll is down due to one employee taking time off in early December and a year-end journal entry that was reversed.

Other Expense: Shore Haven: The Landl Contract for renovating Shore Haven is approximately half completed.

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**Sanibel Historical Museum and Village, Inc.**  
**Balance Sheet Prev Year Comparison**  
**As of December 31, 2013**

	<u>Dec 31, 13</u>	<u>Dec 31, 12</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
Admission/Gift Shop Drawer	160.00	135.00	25.00	18.52%
Bank of the Islands	20,196.51	37,169.82	-16,973.31	-45.66%
Certificate of Deposit	308,267.19	306,956.85	1,310.34	0.43%
Petty Cash - Office	340.00	555.00	-215.00	-38.74%
<b>Total Checking/Savings</b>	<u>328,963.70</u>	<u>344,816.67</u>	<u>-15,852.97</u>	<u>-4.6%</u>
<b>Other Current Assets</b>				
Inventory Asset	7,045.93	8,427.94	-1,382.01	-16.4%
Pre-paid Expense	2,500.00	0.00	2,500.00	100.0%
<b>Total Other Current Assets</b>	<u>9,545.93</u>	<u>8,427.94</u>	<u>1,117.99</u>	<u>13.27%</u>
<b>Total Current Assets</b>	<u>338,509.63</u>	<u>353,244.61</u>	<u>-14,734.98</u>	<u>-4.17%</u>
<b>TOTAL ASSETS</b>	<u><b>338,509.63</b></u>	<u><b>353,244.61</b></u>	<u><b>-14,734.98</b></u>	<u><b>-4.17%</b></u>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
Accounts Payable	225.36	4,153.38	-3,928.02	-94.57%
<b>Total Accounts Payable</b>	<u>225.36</u>	<u>4,153.38</u>	<u>-3,928.02</u>	<u>-94.57%</u>
<b>Other Current Liabilities</b>				
Celebrate Sanibel 2009-2010	0.00	614.22	-614.22	-100.0%
Sales Tax Payable	0.00	245.31	-245.31	-100.0%
<b>Total Other Current Liabilities</b>	<u>0.00</u>	<u>859.53</u>	<u>-859.53</u>	<u>-100.0%</u>
<b>Total Current Liabilities</b>	<u>225.36</u>	<u>5,012.91</u>	<u>-4,787.55</u>	<u>-95.5%</u>
<b>Total Liabilities</b>	<u>225.36</u>	<u>5,012.91</u>	<u>-4,787.55</u>	<u>-95.5%</u>
<b>Equity</b>				
Unrestricted Net Assets	413,100.26	323,090.89	90,009.37	27.86%
Net Income	-74,815.99	25,140.81	-99,956.80	-397.59%
<b>Total Equity</b>	<u>338,284.27</u>	<u>348,231.70</u>	<u>-9,947.43</u>	<u>-2.86%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>338,509.63</b></u>	<u><b>353,244.61</b></u>	<u><b>-14,734.98</b></u>	<u><b>-4.17%</b></u>

**Sanibel Historical Museum and Village, Inc.**  
**Profit & Loss Prev Year Comparison**  
**October through December 2013**

	<u>Oct - Dec 13</u>	<u>Oct - Dec 12</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
City of Sanibel Quarterly Paymt	16,807.50	18,675.00	-1,867.50	-10.0%
<b>Fundraising</b>				
Annual Campaign	59,385.00	29,195.00	30,190.00	103.41%
Annual Membership	0.00	1,525.00	-1,525.00	-100.0%
Contributions	4,950.00	149.00	4,801.00	3,222.15%
Foundations	0.00	1,000.00	-1,000.00	-100.0%
Garden Box	170.21	118.61	51.60	43.5%
<b>Total Fundraising</b>	<u>64,505.21</u>	<u>31,987.61</u>	<u>32,517.60</u>	<u>101.66%</u>
<b>Investments</b>				
Interest-checking account	8.86	2.77	6.09	219.86%
Interest-Savings, Short-term CD	28.77	282.98	-254.21	-89.83%
<b>Total Investments</b>	<u>37.63</u>	<u>285.75</u>	<u>-248.12</u>	<u>-86.83%</u>
<b>Program Income</b>				
Admissions	10,940.00	7,030.00	3,910.00	55.62%
Corporate Membership	0.00	0.00	0.00	0.0%
Gift Merchandise Sale	4,730.35	4,089.77	640.58	15.66%
Gift Shop Sales	0.00	-231.22	231.22	100.0%
Special Tours	330.00	950.00	-620.00	-65.26%
<b>Total Program Income</b>	<u>16,000.35</u>	<u>11,838.55</u>	<u>4,161.80</u>	<u>35.16%</u>
<b>Total Income</b>	<u>97,350.69</u>	<u>62,786.91</u>	<u>34,563.78</u>	<u>55.05%</u>
<b>Gross Profit</b>	97,350.69	62,786.91	34,563.78	55.05%
<b>Expense</b>				
<b>Business Expenses</b>				
Advertising Expenses	5,709.16	2,328.68	3,380.48	145.17%
Audit fees	5,400.00	5,400.00	0.00	0.0%
Bank Fees	35.00	60.00	-25.00	-41.67%
Bus. Registration Fees/Licenses	75.00	0.00	75.00	100.0%
<b>Computer Systems</b>				
Computer Consulting Services	100.00	0.00	100.00	100.0%
Software license & maintenance	170.00	147.29	22.71	15.42%
Web Hosting & Maintenance	170.00	340.00	-170.00	-50.0%
<b>Total Computer Systems</b>	<u>440.00</u>	<u>487.29</u>	<u>-47.29</u>	<u>-9.71%</u>
Credit Card Fees	263.28	93.02	170.26	183.04%
<b>Total Business Expenses</b>	<u>11,922.44</u>	<u>8,368.99</u>	<u>3,553.45</u>	<u>42.46%</u>
<b>Docent &amp; Volunteer Exp</b>				
Docent Handbooks/Supplies	333.92	0.00	333.92	100.0%
<b>Total Docent &amp; Volunteer Exp</b>	<u>333.92</u>	<u>0.00</u>	<u>333.92</u>	<u>100.0%</u>
<b>Facilities and Equipment</b>				
Cleaning Service	2,054.00	1,383.00	671.00	48.52%
Equip Rental and Maintenance	750.00	0.00	750.00	100.0%
Office Furniture & Equipment	713.00	40.13	672.87	1,676.73%
<b>Total Facilities and Equipment</b>	<u>3,517.00</u>	<u>1,423.13</u>	<u>2,093.87</u>	<u>147.13%</u>

**Sanibel Historical Museum and Village, Inc.**  
**Profit & Loss Prev Year Comparison**  
**October through December 2013**

	<u>Oct - Dec 13</u>	<u>Oct - Dec 12</u>	<u>\$ Change</u>	<u>% Change</u>
Fundraiser	3,608.57	1,541.22	2,067.35	134.14%
Operations				
Books, Subscriptions, Reference	0.00	30.99	-30.99	-100.0%
Memberships and Dues	0.00	175.00	-175.00	-100.0%
Postage, Mailing Service	717.60	0.00	717.60	100.0%
Printing and Copying	1,277.83	1,000.56	277.27	27.71%
Stationery	140.03	236.26	-96.23	-40.73%
Supplies	425.06	384.79	40.27	10.47%
Telephone, Conf Calls	436.44	471.57	-35.13	-7.45%
Total Operations	2,996.96	2,299.17	697.79	30.35%
Payroll Expenses	14,479.70	21,669.78	-7,190.08	-33.18%
Program Expense				
Christmas Decorations	0.00	46.60	-46.60	-100.0%
Gift Shop Expenses				
Cost of Goods Sold	2,657.52	1,061.48	1,596.04	150.36%
Gift Shop Consignment	427.80	983.40	-555.60	-56.5%
Sales Tax Late Fees	0.00	156.96	-156.96	-100.0%
Store Supplies	0.00	89.01	-89.01	-100.0%
Total Gift Shop Expenses	3,085.32	2,290.85	794.47	34.68%
Maintenance & Repairs	479.26	0.00	479.26	100.0%
Program/Garden Exp	367.73	0.00	367.73	100.0%
Special Events - Other	0.00	6.36	-6.36	-100.0%
Total Program Expense	3,932.31	2,343.81	1,588.50	67.77%
Total Expense	40,790.90	37,646.10	3,144.80	8.35%
Net Ordinary Income	56,559.79	25,140.81	31,418.98	124.97%
Other Income/Expense				
Other Expense				
Building Upgrades	1,443.29	0.00	1,443.29	100.0%
Shore Haven/Caretakers Cottage	129,932.49	0.00	129,932.49	100.0%
Total Other Expense	131,375.78	0.00	131,375.78	100.0%
Net Other Income	-131,375.78	0.00	-131,375.78	-100.0%
Net Income	<u><u>-74,815.99</u></u>	<u><u>25,140.81</u></u>	<u><u>-99,956.80</u></u>	<u><u>-397.59%</u></u>

Sanibel Historical Museum and Village, Inc.  
Transaction Detail by Account  
October through December 2013

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
<b>Admission/Gift Shop Drawer</b>								
General Journal	10/01/2013	AJE153		Rutland cash drawer increased to \$100		Petty Cash - Office	25.00	25.00
Total Admission/Gift Shop Drawer							25.00	25.00
<b>Bank of the Islands</b>								
Deposit	10/01/2013	C10/01		30th:O'Neill	✓	Undeposited Funds	1,000.00	1,000.00
Deposit	10/01/2013	C10/01		RayBuck:Birkenruth,Bisbee,Campanelli,t	✓	Contributions	1,165.00	2,165.00
Deposit	10/01/2013	M10/01		Bank of the Islands	✓	Annual Campaign	100.00	2,265.00
General Journal	10/01/2013	AJE147		FY14 Q1 Sanibel	✓	-SPLIT-	16,807.50	19,072.50
General Journal	10/01/2013	AJE147		incoming wire fee	✓	Bank of the Islands	-10.00	19,062.50
General Journal	10/01/2013	AJE147		Merchant service fee	✓	Bank of the Islands	-12.95	19,049.55
General Journal	10/01/2013	AJE147		Merchant Service fee	✓	Bank of the Islands	-16.90	19,032.65
Deposit	10/08/2013	C10/08		Deposit	✓	Garden Box	25.25	19,057.90
Deposit	10/08/2013	M10/08		Lynch/Walker	✓	Annual Campaign	100.00	19,157.90
Deposit	10/08/2013	C10/08/2013		RayBuck:Allaire,Bonanno,Burden,DiPiet	✓	Contributions	725.00	19,882.90
Check	10/08/2013	2206	Karl Rodman		✓	Program/Garden Exp	-185.42	19,697.48
Deposit	10/08/2013	C10/08/2013		RayBuck:Baum,Bowden	✓	Contributions	75.00	19,772.48
Bill Pmt -Check	10/09/2013	2203	David M. Jones, Jr. & Associates, Inc.		✓	Accounts Payable	-500.00	19,272.48
Bill Pmt -Check	10/09/2013	2204	Molnar Electric Inc.		✓	Accounts Payable	-1,443.29	17,829.19
Bill Pmt -Check	10/09/2013	2205	Multipoint Communications		✓	Accounts Payable	-38.91	17,790.28
Deposit	10/10/2013	C10/10		RayBuck:SusanBuck	✓	Contributions	200.00	17,990.28
Deposit	10/10/2013			10/10 store cash	✓	Undeposited Funds	264.21	18,254.49
General Journal	10/10/2013	AJE149		rounding on store receipt	✓	Gift Merchandise Sale	-0.01	18,254.48
Check	10/15/2013	2207	Emilie A. Massey		✓	Program/Garden Exp	-15.90	18,238.58
Deposit	10/15/2013	C10/15		RayBuck:DeLoach,Donaldson,Grava,Ste	✓	Contributions	435.00	18,673.58
Bill Pmt -Check	10/17/2013	2208	Baileys General Store		✓	Accounts Payable	-4.38	18,669.20
Bill Pmt -Check	10/17/2013	2209	Century Link		✓	Accounts Payable	-127.24	18,541.96
Check	10/17/2013	2210	United States Postal Service		✓	Postage, Mailing Service	-119.60	18,422.36
Deposit	10/18/2013	M10/18		Mem:Barbara Vockel	✓	Annual Campaign	50.00	18,472.36
Bill Pmt -Check	10/23/2013	2212	Allegra Print & imaging		✓	Accounts Payable	-1,351.68	17,120.68
Bill Pmt -Check	10/23/2013	2213	Arthur Printing		✓	Accounts Payable	-35.00	17,085.68
Bill Pmt -Check	10/23/2013	2214	BI Publishing LLC		✓	Accounts Payable	-350.00	16,735.68
Bill Pmt -Check	10/23/2013	2215	Island Graphics		✓	Accounts Payable	-86.25	16,649.43
Bill Pmt -Check	10/23/2013	2216	Sanibel Captiva Chamber of Commerce		✓	Accounts Payable	-1,610.00	15,039.43
Deposit	10/24/2013	C10/24		RayBuck:Olins/Teitelman,Pence,Verblaz	✓	Contributions	165.00	15,204.43
Check	10/24/2013	2211	Void Check	VOID:	✓	Credit Card Fees	0.00	15,204.43
Deposit	10/25/2013	C10/25		Deposit	✓	Garden Box	25.00	15,229.43
Liability Check	10/29/2013		QuickBooks Payroll Service	Created by Payroll Service on 10/25/201	✓	-SPLIT-	-4,300.88	10,928.55
Paycheck	10/30/2013	EFT	Mary Jo W Bunnell	Direct Deposit	✓	-SPLIT-	0.00	10,928.55
Paycheck	10/30/2013	EFT	Emilie Massey	Direct Deposit	✓	-SPLIT-	0.00	10,928.55
Liability Check	10/30/2013	EFT	United States Treasury	14-2003090	✓	-SPLIT-	-1,557.16	9,371.39
Bill Pmt -Check	10/31/2013	2217	Truly Nolen		✓	Accounts Payable	-750.00	8,621.39
Bill Pmt -Check	10/31/2013	2219	Allegra Print & Imaging		✓	Accounts Payable	-84.80	8,536.59
Bill Pmt -Check	10/31/2013	2220	Emilie A. Massey		✓	Accounts Payable	-23.31	8,513.28
Bill Pmt -Check	10/31/2013	2221	Quickprint		✓	Accounts Payable	-295.00	8,218.28
Check	10/31/2013	2218	Allegra Print & imaging	VOID:	✓	Printing and Copying	0.00	8,218.28
Deposit	10/31/2013	C10/31		RayBuck:DellaValle,Hochschild,LaGOrr	✓	Contributions	400.00	8,618.28
General Journal	10/31/2013	AJE150		ACH fee	✓	Bank Fees	-25.00	8,593.28
Deposit	10/31/2013			Interest	✓	Interest-checking account	2.92	8,596.20
Deposit	11/01/2013	M11/01		Holder	✓	Annual Campaign	100.00	8,696.20
Deposit	11/01/2013	C11/01		RayBuck:Blades,Gembicki,Wilder	✓	Contributions	300.00	8,996.20
Deposit	11/01/2013	C11/01		30th:Donaldson,Rodman,Staley	✓	Annual Campaign	2,500.00	11,496.20
General Journal	11/04/2013	AJE151		Merchant Service Fees	✓	-SPLIT-	-17.74	11,478.46
General Journal	11/04/2013	AJE151		Merchant Service Fees	✓	Bank of the Islands	-36.30	11,442.16
Deposit	11/05/2013	C11/05		Deposit	✓	Garden Box	4.00	11,446.16
Deposit	11/05/2013	C11/05		cc:30th:Lessack	✓	Annual Campaign	500.00	11,946.16
Deposit	11/05/2013	C11/05		RayBuck:Akins,Birkenruth	✓	Contributions	650.00	12,596.16
Check	11/06/2013	2227	Jan Halliday		✓	Docent Handbooks/Supplies	-22.25	12,573.91
Deposit	11/06/2013			11/06 store cash	✓	Undeposited Funds	32.25	12,606.16
Deposit	11/06/2013			11/06 store cc	✓	Undeposited Funds	81.25	12,687.41
Deposit	11/06/2013	A11/06		Deposit	✓	Admissions	380.00	13,067.41
Deposit	11/06/2013	C11/06		credit card terminal test	✓	Garden Box	0.01	13,067.42
Check	11/06/2013	2228	United States Postal Service		✓	Postage, Mailing Service	-460.00	12,607.42
Bill Pmt -Check	11/06/2013	2222	Coverall North America, Inc		✓	Accounts Payable	-1,383.00	11,224.42
Bill Pmt -Check	11/06/2013	2224	Multipoint Communications		✓	Accounts Payable	-53.54	11,170.88
Bill Pmt -Check	11/06/2013	2226	Stroemer & Company		✓	Accounts Payable	-3,257.00	7,913.88
Bill Pmt -Check	11/06/2013	2223	History Press, Inc		✓	Accounts Payable	-239.88	7,674.00
Bill Pmt -Check	11/06/2013	2225	Rusty Farst		✓	Accounts Payable	-108.00	7,566.00
Bill Pmt -Check	11/06/2013	1998	Bob Sabatino		✓	Accounts Payable	-78.00	7,488.00
Deposit	11/07/2013			11/07 store cash	✓	Undeposited Funds	24.25	7,512.25
Deposit	11/07/2013			11/07 store cc	✓	Undeposited Funds	4.75	7,517.00
Deposit	11/07/2013	A11/07		Deposit	✓	Admissions	530.00	8,047.00
General Journal	11/07/2013	AJE152		Dharma - 2 credit card terminals	✓	Office Furniture & Equipment	-713.00	7,334.00
Deposit	11/08/2013			11/8 store cash	✓	Undeposited Funds	43.75	7,377.75
Deposit	11/08/2013			11/8 store cc	✓	Undeposited Funds	39.95	7,417.70

Sanibel Historical Museum and Village, Inc.  
Transaction Detail by Account  
October through December 2013

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
Deposit	11/08/2013	A11/8		cash	√	Admissions	340.00	7,757.70
Deposit	11/08/2013	A11/8		cc	√	Admissions	90.00	7,847.70
Deposit	11/08/2013	C11/8		RayBuck:Bachman	√	Contributions	300.00	8,147.70
Deposit	11/09/2013	A11/9		cash	√	Admissions	300.00	8,447.70
Deposit	11/09/2013	A11/9		cc	√	Admissions	20.00	8,467.70
Deposit	11/09/2013			11/9 store cash	√	Undeposited Funds	19.00	8,486.70
Deposit	11/11/2013			11/11 store cc	√	Undeposited Funds	34.20	8,520.90
Deposit	11/11/2013			11/11 store cash	√	Undeposited Funds	80.70	8,601.60
General Journal	11/12/2013	AJE156		Merchant Services Payment	√	Credit Card Fees	15.98	8,617.58
Deposit	11/12/2013	C11/12		30th:Newton - cc	√	Annual Campaign	1,000.00	9,617.58
Bill Pmt -Check	11/12/2013	2229	Baileys General Store		√	Accounts Payable	-14.17	9,603.41
Bill Pmt -Check	11/12/2013	2230	Culligan		√	Accounts Payable	-24.00	9,579.41
Bill Pmt -Check	11/12/2013	2231	Lee Courtney Enterprises		√	Accounts Payable	-50.00	9,529.41
Bill Pmt -Check	11/12/2013	2232	Neometa   360 Inc.	VOID:	√	Accounts Payable	0.00	9,529.41
Bill Pmt -Check	11/12/2013	2233	Ocean Avenues Publishing		√	Accounts Payable	-800.00	8,729.41
Deposit	11/13/2013			11/13 store cash	√	Undeposited Funds	76.00	8,805.41
Deposit	11/13/2013			11/13 store cc	√	Undeposited Funds	206.25	9,011.66
Deposit	11/13/2013	A11/13		cash	√	Admissions	650.00	9,661.66
Deposit	11/14/2013	A11/13		cc	√	Admissions	40.00	9,701.66
Deposit	11/14/2013	C11/14		30th:Harity,Kaplan,SanCapTrust	√	Annual Campaign	2,250.00	11,951.66
Deposit	11/14/2013	C11/14		Mem:Dewitt	√	Annual Campaign	50.00	12,001.66
Deposit	11/14/2013			11/14 store cash	√	Undeposited Funds	47.75	12,049.41
Deposit	11/14/2013	A11/14		cash	√	Admissions	320.00	12,369.41
Deposit	11/14/2013	A11/14		cc	√	Admissions	100.00	12,469.41
Deposit	11/14/2013			11/14 store cc	√	Undeposited Funds	62.09	12,531.50
Bill Pmt -Check	11/15/2013	2234	Caloosa Tent & Rental		√	Accounts Payable	-1,541.84	10,989.66
Bill Pmt -Check	11/15/2013	2235	Island Graphics		√	Accounts Payable	-225.00	10,764.66
Bill Pmt -Check	11/15/2013	2236	Neometa   360 Inc.		√	Accounts Payable	-270.00	10,494.66
Bill Pmt -Check	11/15/2013	2237	Quickprint		√	Accounts Payable	-320.00	10,174.66
Deposit	11/15/2013			11/15 store cash	√	Undeposited Funds	12.75	10,187.41
Deposit	11/15/2013	A11/15		cash	√	Admissions	270.00	10,457.41
Deposit	11/15/2013	A11/15		cc	√	Admissions	20.00	10,477.41
Deposit	11/16/2013	A11/16		cash	√	Admissions	390.00	10,867.41
Deposit	11/16/2013	A11/16		cc	√	Admissions	60.00	10,927.41
Deposit	11/16/2013			11/16 store cash	√	Undeposited Funds	18.00	10,945.41
Deposit	11/19/2013			11/19 store cc	√	Undeposited Funds	162.60	11,108.01
Deposit	11/20/2013			11/20 store cash	√	Undeposited Funds	161.75	11,269.76
Deposit	11/20/2013	A11/20		cash	√	Admissions	300.00	11,569.76
Deposit	11/20/2013	A11/20		cc	√	Admissions	70.00	11,639.76
Deposit	11/20/2013	C11/20		Deposit	√	Garden Box	17.20	11,656.96
Deposit	11/21/2013	A11/21		cash	√	Admissions	330.00	11,986.96
Deposit	11/21/2013	A11/21		cc	√	Admissions	40.00	12,026.96
Deposit	11/21/2013			11/21 store cash	√	Undeposited Funds	23.60	12,050.56
Deposit	11/22/2013	C11/22		cc:30th:Hall	√	Annual Campaign	1,000.00	13,050.56
Deposit	11/22/2013			11/22 store cash	√	Undeposited Funds	8.00	13,058.56
Deposit	11/22/2013	C11/22		30th:BUKowick,DiCorpo,Hochschild,Smit	√	Annual Campaign	1,550.00	14,608.56
Deposit	11/22/2013	C11/22		RayBuck:Freund/Trinity	√	Contributions	300.00	14,908.56
Deposit	11/22/2013	A11/22		cash	√	Admissions	230.00	15,138.56
Deposit	11/22/2013	A11/22		cc	√	Admissions	50.00	15,188.56
Deposit	11/23/2013	C11/23		30th:Kaplan	√	Annual Campaign	250.00	15,438.56
Deposit	11/23/2013	C11/23		RayBuck:Diehl	√	Contributions	50.00	15,488.56
Bill Pmt -Check	11/23/2013	2238	Baileys General Store		√	Accounts Payable	-1,446.73	14,041.83
Bill Pmt -Check	11/23/2013	2239	Century Link		√	Accounts Payable	-127.25	13,914.58
Bill Pmt -Check	11/23/2013	2240	Channel Craft And Dist.	0034087	√	Accounts Payable	-210.21	13,704.37
Bill Pmt -Check	11/23/2013	2241	Island Graphics		√	Accounts Payable	-300.00	13,404.37
Bill Pmt -Check	11/23/2013	2242	Island Scene		√	Accounts Payable	-500.00	12,904.37
Bill Pmt -Check	11/23/2013	2243	Stroemer & Company		*	Accounts Payable	-2,143.00	10,761.37
Deposit	11/23/2013			11/23 store cash	√	Undeposited Funds	11.25	10,772.62
Deposit	11/23/2013			11/23 store cc	√	Undeposited Funds	32.25	10,804.87
Deposit	11/23/2013	A11/23		Deposit	√	Admissions	140.00	10,944.87
Deposit	11/23/2013	A11/23		cc	√	Admissions	90.00	11,034.87
Deposit	11/23/2013	C11/23		Deposit	√	Garden Box	2.00	11,036.87
Check	11/26/2013	2244	United States Postal Service		√	Postage, Mailing Service	-138.00	10,898.87
Deposit	11/27/2013	A11/27		cash	√	Admissions	490.00	11,388.87
Deposit	11/27/2013	A11/27		cc	√	Admissions	170.00	11,558.87
Deposit	11/27/2013			11/27 store cash	√	Undeposited Funds	63.75	11,622.62
Deposit	11/27/2013			11/27 store cc	√	Undeposited Funds	48.50	11,671.12
General Journal	11/27/2013	AJE161		sales tax rounding	√	Gift Merchandise Sale	0.01	11,671.13
Paycheck	11/29/2013	EFT	Mary Jo W Bunnell	Direct Deposit	√	-SPLIT-	0.00	11,671.13
Paycheck	11/29/2013	EFT	Emilie Massey	Direct Deposit	√	-SPLIT-	0.00	11,671.13
Liability Check	11/29/2013	EFT	QuickBooks Payroll Service	Created by Payroll Service on 11/26/201	√	-SPLIT-	-4,741.12	6,930.01
Liability Check	11/29/2013	EFT	United States Treasury	14-2003090	√	-SPLIT-	-1,729.18	5,200.83
Deposit	11/29/2013	C11/29		30th:Barbour,Clark,Heidecker,Klepacki,A	√	Annual Campaign	11,150.00	16,350.83
Deposit	11/29/2013	C11/29		cc:30th:Griffin,VanTassel,Yenkoile	√	Annual Campaign	1,450.00	17,800.83

Sanibel Historical Museum and Village, Inc.  
Transaction Detail by Account  
October through December 2013

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	11/29/2013	A11/29		cash	√	Admissions	190.00	17,990.83
Deposit	11/29/2013	A11/29		cc	√	Admissions	40.00	18,030.83
Deposit	11/29/2013			11/29 store cash	√	Undeposited Funds	19.50	18,050.33
Deposit	11/29/2013			11/29 store cc	√	Undeposited Funds	93.40	18,143.73
Deposit	11/30/2013			11/30 store cash	√	Undeposited Funds	29.50	18,173.23
Deposit	11/30/2013			11/30 store cc	√	Undeposited Funds	276.00	18,449.23
Deposit	11/30/2013	A11/30		cash	√	Admissions	220.00	18,669.23
Deposit	11/30/2013	A11/30		cc	√	Admissions	30.00	18,699.23
Deposit	11/30/2013	C11/30		Deposit	√	Garden Box	9.00	18,708.23
Deposit	11/30/2013			Interest	√	Interest-checking account	2.75	18,710.98
Check	11/30/2013	2248	FL Dept of Ag & Consumer Services	2014 Annual Registration	√	Bus. Registration Fees/Licenses	-75.00	18,635.98
Bill Pmt -Check	12/01/2013	2245	Breeze Newspapers		√	Accounts Payable	-158.00	18,477.98
Bill Pmt -Check	12/01/2013	2246	Coverall North America, Inc	Dec 2013	√	Accounts Payable	-671.00	17,806.98
Bill Pmt -Check	12/01/2013	2247	Southwest Florida Distributing		√	Accounts Payable	-215.00	17,591.98
General Journal	12/02/2013	AJE163		Merchant Services Fees	√	-SPLIT-	-182.42	17,409.56
General Journal	12/02/2013	AJE163		Merchant Services Fees	√	Bank of the Islands	-12.95	17,396.61
Deposit	12/03/2013	C12/03		30th:Bunnell,Gainer,Garlinghouse,Gobel	√	Annual Campaign	5,250.00	22,646.61
Deposit	12/03/2013	C12/03		cc:30th:Edelman,Hasselman,Pence	√	Annual Campaign	700.00	23,346.61
Check	12/03/2013	2249	City of Sanibel		√	Fundraiser	-391.00	22,955.61
Check	12/03/2013	2250	Jim Prestigiacomo		√	-SPLIT-	-99.00	22,856.61
Check	12/03/2013	2251	Gisela Damandi		√	-SPLIT-	-328.80	22,527.81
Check	12/03/2013	2252	Mary Jo W Bunnell		√	-SPLIT-	-619.78	21,908.03
Deposit	12/04/2013	A12/04		cash	√	Admissions	270.00	22,178.03
Deposit	12/04/2013	A12/04		cc	√	Admissions	60.00	22,238.03
Deposit	12/04/2013			12/04 store cc	√	Undeposited Funds	41.75	22,279.78
Check	12/04/2013	2253	City of Sanibel	VOID:	√	Fundraiser	0.00	22,279.78
Check	12/04/2013	2254	City of Sanibel		√	Fundraiser	-50.00	22,229.78
Deposit	12/05/2013	A12/05		cash	√	Admissions	500.00	22,729.78
Deposit	12/05/2013	A12/05		cc	√	Admissions	50.00	22,779.78
Deposit	12/05/2013			12/05 store cash	√	Undeposited Funds	63.90	22,843.68
Deposit	12/05/2013			12/05 store cc	√	Undeposited Funds	40.70	22,884.38
Deposit	12/05/2013	C12/05		Deposit	√	Garden Box	15.00	22,899.38
Deposit	12/06/2013	A12/06		cash	√	Admissions	180.00	23,079.38
Deposit	12/06/2013	A12/06		cc	√	Admissions	60.00	23,139.38
Deposit	12/06/2013			12/06 store cash	√	Undeposited Funds	59.85	23,199.23
Deposit	12/06/2013			12/06 store cc	√	Undeposited Funds	83.00	23,282.23
Deposit	12/07/2013	A12/07		cash	√	Admissions	330.00	23,612.23
Deposit	12/07/2013	A12/07		cc	√	Admissions	20.00	23,632.23
Deposit	12/07/2013			12/07 store cc	√	Undeposited Funds	166.00	23,798.23
Bill Pmt -Check	12/07/2013	2258	Allegra Print & Imaging		√	Accounts Payable	-140.03	23,658.20
Bill Pmt -Check	12/07/2013	2256	Baileys General Store		√	Accounts Payable	-159.46	23,498.74
Bill Pmt -Check	12/07/2013	2257	Culligan		√	Accounts Payable	-20.00	23,478.74
Bill Pmt -Check	12/07/2013	2260	Neometa   360 Inc.		√	Accounts Payable	-170.00	23,308.74
Bill Pmt -Check	12/07/2013	2255	Sanibel Captiva Chamber of Commerce		√	Accounts Payable	-175.00	23,133.74
Bill Pmt -Check	12/07/2013	2259	Siesta Publications		√	Accounts Payable	-125.00	23,008.74
Deposit	12/07/2013			12/07 store cash	√	Undeposited Funds	81.05	23,089.79
Deposit	12/09/2013	A12/09		cc	√	Special Tours	330.00	23,419.79
Deposit	12/10/2013	C12/10		30th:	√	Annual Campaign	10,225.00	33,644.79
Deposit	12/10/2013	C12/10		cc:30th:	√	Annual Campaign	500.00	34,144.79
Deposit	12/11/2013	A12/11		cash	√	Admissions	210.00	34,354.79
Deposit	12/11/2013	A12/11		cc	√	Admissions	80.00	34,434.79
Deposit	12/11/2013	C12/11		Deposit	√	Garden Box	10.00	34,444.79
Bill Pmt -Check	12/11/2013	2263	Francis P Bailey, Jr.		√	Accounts Payable	-258.48	34,186.31
Bill Pmt -Check	12/11/2013	2261	Nowak Technical Services LLC		√	Accounts Payable	-205.95	33,980.36
Deposit	12/11/2013			12/11 store cash	√	Undeposited Funds	190.85	34,171.21
Deposit	12/11/2013			12/11 store cc	√	Undeposited Funds	26.75	34,197.96
Bill Pmt -Check	12/11/2013	2262	Nowak Technical Services LLC		√	Accounts Payable	-250.00	33,947.96
Deposit	12/12/2013	A12/12		cc	√	Admissions	130.00	34,077.96
Deposit	12/12/2013	A12/12		cash	√	Admissions	250.00	34,327.96
Bill Pmt -Check	12/12/2013	2264	Dover Publications		√	Accounts Payable	-209.92	34,118.04
Deposit	12/12/2013			12/12 store cash	√	Undeposited Funds	33.70	34,151.74
Deposit	12/12/2013			12/12 store cc	√	Undeposited Funds	57.25	34,208.99
Deposit	12/13/2013	A12/13		cash	√	Admissions	190.00	34,398.99
Deposit	12/13/2013	A12/13		cc	√	Admissions	80.00	34,478.99
Deposit	12/13/2013			12/13 store cash	√	Undeposited Funds	100.50	34,579.49
Deposit	12/13/2013			12/13 store cc	√	Undeposited Funds	149.75	34,729.24
Deposit	12/13/2013	C12/13		cc:Schmidt	√	Annual Campaign	100.00	34,829.24
Deposit	12/14/2013	A12/14		cash	√	Admissions	140.00	34,969.24
Deposit	12/14/2013	A12/14		cc	√	Admissions	50.00	35,019.24
Deposit	12/14/2013			12/14 store cash	√	Undeposited Funds	177.00	35,196.24
Deposit	12/14/2013			12/14 store cc	√	Undeposited Funds	244.50	35,440.74
Deposit	12/14/2013	C12/14		cc:Bradbury	√	Annual Campaign	50.00	35,490.74
Deposit	12/17/2013	C12/17		30th:Baker,Cross,Cuyler,Denham,Langb	√	Annual Campaign	3,660.00	39,150.74
Deposit	12/17/2013	C12/17		cc:30th:Armstrong,Daly, Hiatt,Maupin	√	Annual Campaign	300.00	39,450.74

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Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	12/18/2013	A12/18		cash	√	Admissions	400.00	39,850.74
Deposit	12/18/2013	A12/18		cc	√	Admissions	70.00	39,920.74
Deposit	12/18/2013			12/18 store cash	√	Undeposited Funds	154.00	40,074.74
Deposit	12/18/2013			12/18 store cc	√	Undeposited Funds	554.20	40,628.94
Deposit	12/18/2013	C12/31		Deposit	√	Garden Box	39.65	40,668.59
Deposit	12/19/2013	A12/19		cash	√	Admissions	130.00	40,798.59
Deposit	12/19/2013	A12/19		cc	√	Admissions	40.00	40,838.59
Bill Pmt -Check	12/19/2013	2265	Century Link		√	Accounts Payable	-128.41	40,710.18
Deposit	12/19/2013			12/19 store cash	√	Undeposited Funds	54.86	40,765.04
Deposit	12/19/2013			12/19 store cc	√	Undeposited Funds	83.00	40,848.04
Deposit	12/20/2013	A12/20		cash	√	Admissions	150.00	40,998.04
Deposit	12/20/2013	A12/20		cc	√	Admissions	60.00	41,058.04
Bill Pmt -Check	12/20/2013	2266	Janitor Depot and Vac		√	Accounts Payable	-69.90	40,988.14
Deposit	12/20/2013			12/20 store cc	√	Undeposited Funds	299.75	41,287.89
Deposit	12/21/2013	A12/21		cash	√	Admissions	190.00	41,477.89
Deposit	12/21/2013	A12/21		cc	√	Admissions	20.00	41,497.89
Deposit	12/21/2013	C12/21		Deposit	√	Garden Box	3.00	41,500.89
Deposit	12/21/2013			12/21 store cash	√	Undeposited Funds	16.50	41,517.39
Deposit	12/26/2013	C12/26		30th:	√	Annual Campaign	9,485.00	51,002.39
Deposit	12/26/2013	A12/26		Deposit	√	Admissions	310.00	51,312.39
Deposit	12/26/2013	A12/26		cc	√	Admissions	70.00	51,382.39
Deposit	12/26/2013			12/26 store cash	√	Undeposited Funds	26.75	51,409.14
Deposit	12/26/2013			12/26 store cc	√	Undeposited Funds	138.25	51,547.39
Bill Pmt -Check	12/27/2013	2271	All Pack Specialists, Inc.			Accounts Payable	-680.95	50,866.44
Bill Pmt -Check	12/27/2013	2272	Allegra Print & Imaging		*	Accounts Payable	-72.35	50,794.09
Bill Pmt -Check	12/27/2013	2273	Landi Carpentry, Inc.		√	Accounts Payable	-129,432.49	-78,638.40
Bill Pmt -Check	12/27/2013	2274	Myra Roberts, LLC.			Accounts Payable	-50.00	-78,688.40
Check	12/27/2013	2275	Dorothy Donaldson			Inventory Asset	-83.60	-78,772.00
Deposit	12/27/2013	C12/27		30th:	√	Annual Campaign	4,840.00	-73,932.00
Check	12/27/2013	2268		VOID:	√	Payroll Expenses	0.00	-73,932.00
Check	12/27/2013	2267		VOID:	√	Payroll Expenses		-73,932.00
Deposit	12/27/2013			12/27 store cash	√	Undeposited Funds	59.50	-73,872.50
Deposit	12/27/2013	A12/27		Deposit	√	Admissions	520.00	-73,352.50
Deposit	12/27/2013	A12/27		cc	√	Admissions	110.00	-73,242.50
Deposit	12/27/2013	C12/27		Deposit	√	Garden Box	3.00	-73,239.50
Deposit	12/28/2013	C12/28		30th:Nisenfeld,Symroski,Turney	√	Annual Campaign	1,125.00	-72,114.50
Deposit	12/28/2013	A12/28		Deposit	*	Admissions	330.00	-71,784.50
Deposit	12/28/2013	A12/28		cc	√	Admissions	40.00	-71,744.50
Deposit	12/28/2013			12/28 store cash	*	Undeposited Funds	93.35	-71,651.15
Deposit	12/28/2013			12/28 store cc	√	Undeposited Funds	40.25	-71,610.90
Deposit	12/28/2013	c12/28		cc:Nordstrom	√	Annual Campaign	100.00	-71,510.90
Deposit	12/28/2013	C12/28		Deposit	*	Garden Box	10.00	-71,500.90
Liability Check	12/30/2013	EFT	United States Treasury	14-2003090	√	-SPLIT-	-1,165.44	-72,666.34
Paycheck	12/30/2013	2269	Mary Jo W Bunnell		√	-SPLIT-	-615.53	-73,281.87
Paycheck	12/30/2013	2270	Emilie Massey		√	-SPLIT-	-2,647.71	-75,929.58
Sales Tax Payment	12/31/2013	EFT	Florida Department of Revenue-S & U Tax		*	-SPLIT-	-276.76	-76,206.34
Deposit	12/31/2013	C12/31		Frizzell Gehr,Putnam	*	Contributions	185.00	-76,021.34
Deposit	12/31/2013			Interest	√	Interest-checking account	3.19	-76,018.15
Total Bank of the Islands							-76,018.15	-76,018.15
<b>Certificate of Deposit</b>								
Deposit	11/03/2013			SCCB 79005400 renewal 11/03/2013		Interest-Savings, Short-term CD	20.83	20.83
Deposit	12/12/2013			Edison CD2869 renewal 12/12/2013		Interest-Savings, Short-term CD	7.94	28.77
Total Certificate of Deposit							28.77	28.77
<b>Petty Cash - Office</b>								
General Journal	10/01/2013	AJE153		Rutland cash drawer increased to \$100		Admission/Gift Shop Drawer	-25.00	-25.00
Total Petty Cash - Office							-25.00	-25.00
<b>Inventory Asset</b>								
Bill	10/02/2013	53174	History Press, Inc	20 Historic Sanibel & Captiva Islands @ \$11.99		Accounts Payable	239.88	239.88
Bill	10/02/2013	91831766	Dover Publications	18 varieties of books		Accounts Payable	209.92	449.80
General Journal	10/10/2013	AJE154		10/10 cogs		Cost of Goods Sold	-140.03	309.77
Bill	11/04/2013	022880	Rusty Farst	12 Sandbanks to Sanibel @ \$9/ea		Accounts Payable	108.00	417.77
Bill	11/06/2013	446199	Bob Sabatino	6 copies @ \$13.00		Accounts Payable	78.00	495.77
General Journal	11/09/2013	AJE155		wk1 cogs		Cost of Goods Sold	-129.96	365.81
Bill	11/15/2013	135898	Channel Craft And Dist.	various		Accounts Payable	210.21	576.02
General Journal	11/16/2013	AJE159		wk2 cogs		Cost of Goods Sold	-371.18	204.84
General Journal	11/23/2013	AJE160		wk3 cogs		Cost of Goods Sold	-125.53	79.31
Bill	11/27/2013	36	Francis P Bailey, Jr.	24 @ \$10.77 My 92 Years		Accounts Payable	258.48	337.79
Bill	11/29/2013	11292013	Myra Roberts, LLC.	25 @ \$2 each - cards		Accounts Payable	50.00	387.79
General Journal	11/30/2013	AJE162		wk4 cogs		Cost of Goods Sold	-281.24	106.55
General Journal	12/07/2013	AJE165		wk5 cogs		Cost of Goods Sold	-284.21	-177.66
Bill	12/10/2013	13302	All Pack Specialists, Inc.	100 canvas totes		Accounts Payable	680.95	503.29
General Journal	12/14/2013	AJE166		wk6 cogs		Cost of Goods Sold	-519.56	-16.27
General Journal	12/21/2013	AJE167		wk7 cogs		Cost of Goods Sold	-616.02	-632.29
Check	12/27/2013	2275	Dorothy Donaldson	Mountain Craft Shop Co. - Various items		Bank of the Islands	83.60	-548.69

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Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
General Journal	12/28/2013	AJE168		wk8 cogs		Cost of Goods Sold	-189.79	-738.48
Total Inventory Asset							-738.48	-738.48
<b>Pre-paid Expense</b>								
General Journal	11/13/2013	AJE158		Hard Hat Event permit		Fundraiser	-179.00	-179.00
Total Pre-paid Expense							-179.00	-179.00
<b>Undeposited Funds</b>								
Sales Receipt	10/01/2013	280774	Contribution		√	-SPLIT-	1,000.00	1,000.00
Deposit	10/01/2013	C10/01	Contribution	30th O'Neill	√	Bank of the Islands	-1,000.00	0.00
Sales Receipt	10/10/2013	280775	Gift Shop Cash		√	-SPLIT-	264.21	264.21
Deposit	10/10/2013		Gift Shop Cash	10/10 store cash	√	Bank of the Islands	-264.21	0.00
Sales Receipt	11/06/2013	280701	Gift Shop Cash		√	-SPLIT-	32.25	32.25
Sales Receipt	11/06/2013	280702	Gift Shop CC		√	-SPLIT-	81.25	113.50
Deposit	11/06/2013		Gift Shop Cash	11/06 store cash	√	Bank of the Islands	-32.25	81.25
Deposit	11/06/2013		Gift Shop CC	11/06 store cc	√	Bank of the Islands	-81.25	0.00
Sales Receipt	11/07/2013	280708	Gift Shop Cash		√	-SPLIT-	24.25	24.25
Sales Receipt	11/07/2013	280709	Gift Shop CC		√	-SPLIT-	4.75	29.00
Deposit	11/07/2013		Gift Shop Cash	11/07 store cash	√	Bank of the Islands	-24.25	4.75
Deposit	11/07/2013		Gift Shop CC	11/07 store cc	√	Bank of the Islands	-4.75	0.00
Sales Receipt	11/08/2013	280713	Gift Shop Cash		√	-SPLIT-	43.75	43.75
Sales Receipt	11/08/2013	280714	Gift Shop CC		√	-SPLIT-	39.95	83.70
Deposit	11/08/2013		Gift Shop Cash	11/8 store cash	√	Bank of the Islands	-43.75	39.95
Deposit	11/08/2013		Gift Shop CC	11/8 store cc	√	Bank of the Islands	-39.95	0.00
Sales Receipt	11/09/2013	280724	Gift Shop Cash		√	-SPLIT-	19.00	19.00
Deposit	11/09/2013		Gift Shop Cash	11/9 store cash	√	Bank of the Islands	-19.00	0.00
Sales Receipt	11/11/2013	280725	Gift Shop CC		√	-SPLIT-	34.20	34.20
Deposit	11/11/2013		Gift Shop CC	11/11 store cc	√	Bank of the Islands	-34.20	0.00
Sales Receipt	11/11/2013	280726	Gift Shop Cash		√	-SPLIT-	80.70	80.70
Deposit	11/11/2013		Gift Shop Cash	11/11 store cash	√	Bank of the Islands	-80.70	0.00
Sales Receipt	11/13/2013	280730	Gift Shop Cash		√	-SPLIT-	76.00	76.00
Sales Receipt	11/13/2013	280731	Gift Shop CC		√	-SPLIT-	206.25	282.25
Deposit	11/13/2013		Gift Shop Cash	11/13 store cash	√	Bank of the Islands	-76.00	206.25
Deposit	11/13/2013		Gift Shop CC	11/13 store cc	√	Bank of the Islands	-206.25	0.00
Sales Receipt	11/14/2013	280740	Gift Shop Cash		√	-SPLIT-	47.75	47.75
Sales Receipt	11/14/2013	280741	Gift Shop CC		√	-SPLIT-	62.09	109.84
Deposit	11/14/2013		Gift Shop Cash	11/14 store cash	√	Bank of the Islands	-47.75	62.09
Deposit	11/14/2013		Gift Shop CC	11/14 store cc	√	Bank of the Islands	-62.09	0.00
Sales Receipt	11/15/2013	280748	Gift Shop Cash		√	-SPLIT-	12.75	12.75
Deposit	11/15/2013		Gift Shop Cash	11/15 store cash	√	Bank of the Islands	-12.75	0.00
Sales Receipt	11/16/2013	280749	Gift Shop Cash		√	-SPLIT-	18.00	18.00
Sales Receipt	11/16/2013	280750	Gift Shop CC		√	-SPLIT-	162.60	180.60
Deposit	11/16/2013		Gift Shop Cash	11/16 store cash	√	Bank of the Islands	-18.00	162.60
Deposit	11/19/2013		Gift Shop CC	11/19 store cc	√	Bank of the Islands	-162.60	0.00
Sales Receipt	11/20/2013	280806	Gift Shop Cash		√	-SPLIT-	161.75	161.75
Deposit	11/20/2013		Gift Shop Cash	11/20 store cash	√	Bank of the Islands	-161.75	0.00
Sales Receipt	11/21/2013	280816	Gift Shop Cash		√	-SPLIT-	23.60	23.60
Deposit	11/21/2013		Gift Shop Cash	11/21 store cash	√	Bank of the Islands	-23.60	0.00
Sales Receipt	11/22/2013	280820	Gift Shop Cash		√	-SPLIT-	8.00	8.00
Deposit	11/22/2013		Gift Shop Cash	11/22 store cash	√	Bank of the Islands	-8.00	0.00
Sales Receipt	11/23/2013	280821	Gift Shop CC		√	-SPLIT-	32.25	32.25
Sales Receipt	11/23/2013	280822	Gift Shop Cash		√	-SPLIT-	11.25	43.50
Deposit	11/23/2013		Gift Shop Cash	11/23 store cash	√	Bank of the Islands	-11.25	32.25
Deposit	11/23/2013		Gift Shop CC	11/23 store cc	√	Bank of the Islands	-32.25	0.00
Sales Receipt	11/27/2013	280826	Gift Shop CC		√	-SPLIT-	48.50	48.50
Sales Receipt	11/27/2013	280827	Gift Shop Cash		√	-SPLIT-	63.75	112.25
Deposit	11/27/2013		Gift Shop Cash	11/27 store cash	√	Bank of the Islands	-63.75	48.50
Deposit	11/27/2013		Gift Shop CC	11/27 store cc	√	Bank of the Islands	-48.50	0.00
Sales Receipt	11/29/2013	280828	Gift Shop CC		√	-SPLIT-	93.40	93.40
Sales Receipt	11/29/2013	280829	Gift Shop Cash		√	-SPLIT-	19.50	112.90
Deposit	11/29/2013		Gift Shop Cash	11/29 store cash	√	Bank of the Islands	-19.50	93.40
Deposit	11/29/2013		Gift Shop CC	11/29 store cc	√	Bank of the Islands	-93.40	0.00
Sales Receipt	11/30/2013	280830	Gift Shop Cash		√	-SPLIT-	29.50	29.50
Sales Receipt	11/30/2013	280831	Gift Shop CC		√	-SPLIT-	276.00	305.50
Deposit	11/30/2013		Gift Shop Cash	11/30 store cash	√	Bank of the Islands	-29.50	276.00
Deposit	11/30/2013		Gift Shop CC	11/30 store cc	√	Bank of the Islands	-276.00	0.00
Sales Receipt	12/04/2013	280844	Gift Shop Cash		√	-SPLIT-	41.75	41.75
Deposit	12/04/2013		Gift Shop Cash	12/04 store cc	√	Bank of the Islands	-41.75	0.00
Sales Receipt	12/05/2013	280845	Gift Shop Cash		√	-SPLIT-	63.90	63.90
Sales Receipt	12/05/2013	280846	Gift Shop CC		√	-SPLIT-	40.70	104.60
Deposit	12/05/2013		Gift Shop Cash	12/05 store cash	√	Bank of the Islands	-63.90	40.70
Deposit	12/05/2013		Gift Shop CC	12/05 store cc	√	Bank of the Islands	-40.70	0.00
Sales Receipt	12/06/2013	278404	Gift Shop Cash		√	-SPLIT-	59.85	59.85
Sales Receipt	12/06/2013	278405	Gift Shop CC		√	-SPLIT-	83.00	142.85
Deposit	12/06/2013		Gift Shop Cash	12/06 store cash	√	Bank of the Islands	-59.85	83.00
Deposit	12/06/2013		Gift Shop CC	12/06 store cc	√	Bank of the Islands	-83.00	0.00



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Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Sales Receipt	12/07/2013	278413	Gift Shop Cash		√	-SPLIT-	81.05	81.05
Sales Receipt	12/07/2013	278414	Gift Shop CC		√	-SPLIT-	166.00	247.05
Deposit	12/07/2013		Gift Shop CC	12/07 store cc	√	Bank of the Islands	-166.00	81.05
Deposit	12/07/2013		Gift Shop Cash	12/07 store cash	√	Bank of the Islands	-81.05	0.00
Sales Receipt	12/11/2013	278421	Gift Shop Cash		√	-SPLIT-	190.85	190.85
Sales Receipt	12/11/2013	278422	Gift Shop CC		√	-SPLIT-	26.75	217.60
Deposit	12/11/2013		Gift Shop Cash	12/11 store cash	√	Bank of the Islands	-190.85	26.75
Deposit	12/11/2013		Gift Shop CC	12/11 store cc	√	Bank of the Islands	-26.75	0.00
Sales Receipt	12/12/2013	278433	Gift Shop Cash		√	-SPLIT-	33.70	33.70
Sales Receipt	12/12/2013	278434	Gift Shop CC		√	-SPLIT-	57.25	90.95
Deposit	12/12/2013		Gift Shop Cash	12/12 store cash	√	Bank of the Islands	-33.70	57.25
Deposit	12/12/2013		Gift Shop CC	12/12 store cc	√	Bank of the Islands	-57.25	0.00
Sales Receipt	12/13/2013	278437	Gift Shop Cash		√	-SPLIT-	100.50	100.50
Sales Receipt	12/13/2013	278438	Gift Shop CC		√	-SPLIT-	149.75	250.25
Deposit	12/13/2013		Gift Shop Cash	12/13 store cash	√	Bank of the Islands	-100.50	149.75
Deposit	12/13/2013		Gift Shop CC	12/13 store cc	√	Bank of the Islands	-149.75	0.00
Sales Receipt	12/14/2013	278445	Gift Shop Cash		√	-SPLIT-	177.00	177.00
Sales Receipt	12/14/2013	278446	Gift Shop CC		√	-SPLIT-	244.50	421.50
Deposit	12/14/2013		Gift Shop Cash	12/14 store cash	√	Bank of the Islands	-177.00	244.50
Deposit	12/14/2013		Gift Shop CC	12/14 store cc	√	Bank of the Islands	-244.50	0.00
Sales Receipt	12/18/2013	278453	Gift Shop Cash		√	-SPLIT-	154.00	154.00
Sales Receipt	12/18/2013	278454	Gift Shop CC		√	-SPLIT-	554.20	708.20
Deposit	12/18/2013		Gift Shop Cash	12/18 store cash	√	Bank of the Islands	-154.00	554.20
Deposit	12/18/2013		Gift Shop CC	12/18 store cc	√	Bank of the Islands	-554.20	0.00
Sales Receipt	12/19/2013	278465	Gift Shop Cash		√	-SPLIT-	54.86	54.86
Sales Receipt	12/19/2013	278466	Gift Shop CC		√	-SPLIT-	83.00	137.86
Deposit	12/19/2013		Gift Shop Cash	12/19 store cash	√	Bank of the Islands	-54.86	83.00
Deposit	12/19/2013		Gift Shop CC	12/19 store cc	√	Bank of the Islands	-83.00	0.00
Deposit	12/20/2013		Gift Shop CC	12/20 store cc	√	Bank of the Islands	-299.75	-299.75
Sales Receipt	12/21/2013	278473	Gift Shop Cash		√	-SPLIT-	16.50	-283.25
Sales Receipt	12/21/2013	278474	Gift Shop CC		√	-SPLIT-	299.75	16.50
Deposit	12/21/2013		Gift Shop Cash	12/21 store cash	√	Bank of the Islands	-16.50	0.00
Sales Receipt	12/26/2013	278479	Gift Shop Cash		√	-SPLIT-	26.75	26.75
Sales Receipt	12/26/2013	278480	Gift Shop CC		√	-SPLIT-	138.25	165.00
Deposit	12/26/2013		Gift Shop Cash	12/26 store cash	√	Bank of the Islands	-26.75	138.25
Deposit	12/26/2013		Gift Shop CC	12/26 store cc	√	Bank of the Islands	-138.25	0.00
Sales Receipt	12/27/2013	278482	Gift Shop Cash		√	-SPLIT-	59.50	59.50
Deposit	12/27/2013		Gift Shop Cash	12/27 store cash	√	Bank of the Islands	-59.50	0.00
Sales Receipt	12/28/2013	278489	Gift Shop CC		√	-SPLIT-	40.25	40.25
Sales Receipt	12/28/2013	278490	Gift Shop Cash		√	-SPLIT-	93.35	133.60
Deposit	12/28/2013		Gift Shop Cash	12/28 store cash	√	Bank of the Islands	-93.35	40.25
Deposit	12/28/2013		Gift Shop CC	12/28 store cc	√	Bank of the Islands	-40.25	0.00
Total Undeposited Funds							0.00	0.00
<b>Accounts Payable</b>								
Bill	10/02/2013	53174	History Press, Inc			Inventory Asset	-239.88	-239.88
Bill	10/02/2013	91831766	Dover Publications			Inventory Asset	-209.92	-449.80
Bill	10/03/2013	3057	David M. Jones, Jr. & Associates, Inc.			Shore Haven/Caretakers Cottage	-500.00	-949.80
Bill	10/05/2013	44118	Molnar Electric Inc.			Building Upgrades	-1,443.29	-2,393.09
Bill	10/06/2013	October 2013	Baileys General Store			Program/Garden Exp	-4.38	-2,397.47
Bill	10/07/2013	Oct 2013	Century Link			Telephone, Conf Calls	-127.24	-2,524.71
Bill Pmt -Check	10/09/2013	2203	David M. Jones, Jr. & Associates, Inc.			Bank of the Islands	500.00	-2,024.71
Bill Pmt -Check	10/09/2013	2204	Molnar Electric Inc.			Bank of the Islands	1,443.29	-581.42
Bill Pmt -Check	10/09/2013	2205	Multipoint Communications			Bank of the Islands	38.91	-542.51
Bill Pmt -Check	10/17/2013	2208	Baileys General Store			Bank of the Islands	4.38	-538.13
Bill Pmt -Check	10/17/2013	2209	Century Link			Bank of the Islands	127.24	-410.89
Bill	10/17/2013	45236	Allegra Print & Imaging			Advertising Expenses	-55.08	-465.97
Bill	10/17/2013	41238	Sanibel Captiva Chamber of Commerce			Advertising Expenses	-1,610.00	-2,075.97
Bill	10/18/2013	1017B	Arthur Printing			Advertising Expenses	-35.00	-2,110.97
Bill	10/21/2013	6386	Island Graphics			Printing and Copying	-73.50	-2,184.47
Bill	10/22/2013	6390	Island Graphics			Printing and Copying	-12.75	-2,197.22
Bill	10/22/2013	7002	BI Publishing LLC			Advertising Expenses	-350.00	-2,547.22
Bill	10/23/2013	42206	Allegra Print & Imaging			Advertising Expenses	-1,296.60	-3,843.82
Bill Pmt -Check	10/23/2013	2212	Allegra Print & Imaging			Bank of the Islands	1,351.68	-2,492.14
Bill Pmt -Check	10/23/2013	2213	Arthur Printing			Bank of the Islands	35.00	-2,457.14
Bill Pmt -Check	10/23/2013	2214	BI Publishing LLC			Bank of the Islands	350.00	-2,107.14
Bill Pmt -Check	10/23/2013	2215	Island Graphics			Bank of the Islands	86.25	-2,020.89
Bill Pmt -Check	10/23/2013	2216	Sanibel Captiva Chamber of Commerce			Bank of the Islands	1,610.00	-410.89
Bill	10/23/2013	7569	Quickprint			Docent Handbooks/Supplies	-295.00	-705.89
Bill	10/26/2013	127176	Stroemer & Company			Audit fees	-3,257.00	-3,962.89
Bill	10/29/2013	45290	Allegra Print & Imaging			Advertising Expenses	-84.80	-4,047.69
Bill	10/30/2013	2300156	Emilie A. Massey			Maintenance & Repairs	-23.31	-4,071.00
Bill	10/31/2013	Nov 2013	Truly Nolen			Equip Rental and Maintenance	-750.00	-4,821.00
Bill Pmt -Check	10/31/2013	2217	Truly Nolen			Bank of the Islands	750.00	-4,071.00
Bill Pmt -Check	10/31/2013	2219	Allegra Print & Imaging			Bank of the Islands	84.80	-3,986.20

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Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
Bill Pmt -Check	10/31/2013	2220	Emilie A. Massey			Bank of the Islands	23.31	-3,962.89
Bill Pmt -Check	10/31/2013	2221	Quickprint			Bank of the Islands	295.00	-3,667.89
Bill	10/31/2013	1160200525	Coverall North America, Inc			Cleaning Service	-712.00	-4,379.89
Bill	10/31/2013	Oct 2013	Baileys General Store			Supplies	-14.17	-4,394.06
Bill	10/31/2013	Oct 2013	Culligan			Supplies	-24.00	-4,418.06
Bill	11/01/2013	1160200265	Coverall North America, Inc	Nov 2013		Cleaning Service	-671.00	-5,089.06
Bill	11/01/2013	513652474	Multipoint Communications			Telephone, Conf Calls	-53.54	-5,142.60
Bill	11/04/2013	022880	Rusty Farst			Inventory Asset	-108.00	-5,250.60
Bill	11/05/2013	353	Neometa   360 Inc.			-SPLIT-	-270.00	-5,520.60
Bill	11/06/2013	5472	Ocean Avenues Publishing			Advertising Expenses	-800.00	-6,320.60
Bill	11/06/2013	446199	Bob Sabatino			Inventory Asset	-78.00	-6,398.60
Bill Pmt -Check	11/06/2013	2222	Coverall North America, Inc			Bank of the Islands	1,383.00	-5,015.60
Bill Pmt -Check	11/06/2013	2224	Multipoint Communications			Bank of the Islands	53.54	-4,962.06
Bill Pmt -Check	11/06/2013	2226	Stroemer & Company			Bank of the Islands	3,257.00	-1,705.06
Bill Pmt -Check	11/06/2013	2223	History Press, Inc			Bank of the Islands	239.88	-1,465.18
Bill Pmt -Check	11/06/2013	2225	Rusty Farst			Bank of the Islands	108.00	-1,357.18
Bill Pmt -Check	11/06/2013	1998	Bob Sabatino			Bank of the Islands	78.00	-1,279.18
Bill	11/07/2013	Nov 2013	Century Link			Telephone, Conf Calls	-127.25	-1,406.43
Bill	11/11/2013	6478	Island Graphics			Printing and Copying	-225.00	-1,631.43
Bill	11/11/2013	7622	Quickprint			Printing and Copying	-320.00	-1,951.43
Bill	11/12/2013	Deposit	Lee Courtney Enterprises			Advertising Expenses	-50.00	-2,001.43
Bill Pmt -Check	11/12/2013	2229	Baileys General Store			Bank of the Islands	14.17	-1,987.26
Bill Pmt -Check	11/12/2013	2230	Culligan			Bank of the Islands	24.00	-1,963.26
Bill Pmt -Check	11/12/2013	2231	Lee Courtney Enterprises			Bank of the Islands	50.00	-1,913.26
Bill Pmt -Check	11/12/2013	2232	Neometa   360 Inc.	VOID:	✓	Bank of the Islands	0.00	-1,913.26
Bill Pmt -Check	11/12/2013	2233	Ocean Avenues Publishing			Bank of the Islands	800.00	-1,113.26
Bill	11/13/2013	27697	Caloosa Tent & Rental			Fundraiser	-1,541.84	-2,655.10
Bill Pmt -Check	11/15/2013	2234	Caloosa Tent & Rental			Bank of the Islands	1,541.84	-1,113.26
Bill Pmt -Check	11/15/2013	2235	Island Graphics			Bank of the Islands	225.00	-888.26
Bill Pmt -Check	11/15/2013	2236	Neometa   360 Inc.			Bank of the Islands	270.00	-618.26
Bill Pmt -Check	11/15/2013	2237	Quickprint			Bank of the Islands	320.00	-298.26
Bill	11/15/2013	127354	Stroemer & Company			Audit fees	-2,143.00	-2,441.26
Bill	11/15/2013	11152013	Baileys General Store			-SPLIT-	-1,446.73	-3,887.99
Bill	11/15/2013	135898	Channel Craft And Dist.			Inventory Asset	-210.21	-4,098.20
Bill	11/21/2013	11212013	Island Scene			Advertising Expenses	-500.00	-4,598.20
Bill	11/21/2013	6513	Island Graphics			Printing and Copying	-300.00	-4,898.20
Bill Pmt -Check	11/23/2013	2238	Baileys General Store			Bank of the Islands	1,446.73	-3,451.47
Bill Pmt -Check	11/23/2013	2239	Century Link			Bank of the Islands	127.25	-3,324.22
Bill Pmt -Check	11/23/2013	2240	Channel Craft And Dist.	0034087		Bank of the Islands	210.21	-3,114.01
Bill Pmt -Check	11/23/2013	2241	Island Graphics			Bank of the Islands	300.00	-2,814.01
Bill Pmt -Check	11/23/2013	2242	Island Scene			Bank of the Islands	500.00	-2,314.01
Bill Pmt -Check	11/23/2013	2243	Stroemer & Company			Bank of the Islands	2,143.00	-171.01
Bill	11/26/2013	45620	Allegra Print & Imaging			Stationery	-140.03	-311.04
Bill	11/27/2013	36	Francis P Bailey, Jr.			Inventory Asset	-258.48	-569.52
Bill	11/29/2013	11292013	Myra Roberts, LLC.			Inventory Asset	-50.00	-619.52
Bill	11/30/2013	R24648-Nov2013	Breeze Newspapers			-SPLIT-	-158.00	-777.52
Bill	11/30/2013	1217702	Culligan			Supplies	-20.00	-797.52
Bill	12/01/2013	Dec 2013	Southwest Florida Distributing			Advertising Expenses	-215.00	-1,012.52
Bill	12/01/2013	1160200980	Coverall North America, Inc	Dec 2013		Cleaning Service	-671.00	-1,683.52
Bill Pmt -Check	12/01/2013	2245	Breeze Newspapers			Bank of the Islands	158.00	-1,525.52
Bill Pmt -Check	12/01/2013	2246	Coverall North America, Inc	Dec 2013		Bank of the Islands	671.00	-854.52
Bill Pmt -Check	12/01/2013	2247	Southwest Florida Distributing			Bank of the Islands	215.00	-639.52
Bill	12/01/2013	41523	Sanibel Captiva Chamber of Commerce			Advertising Expenses	-175.00	-814.52
Bill	12/01/2013	11050	Siesta Publications			Advertising Expenses	-125.00	-939.52
Bill	12/01/2013	Nov 2013	Baileys General Store			Supplies	-159.46	-1,098.98
Bill	12/03/2013	373	Neometa   360 Inc.			Web Hosting & Maintenance	-170.00	-1,268.98
Bill	12/06/2013	12613	Nowak Technical Services LLC			Maintenance & Repairs	-205.95	-1,474.93
Bill	12/06/2013	12613-mtls	Nowak Technical Services LLC			Maintenance & Repairs	-250.00	-1,724.93
Bill	12/07/2013	Dec 2013	Century Link			Telephone, Conf Calls	-128.41	-1,853.34
Bill Pmt -Check	12/07/2013	2258	Allegra Print & Imaging			Bank of the Islands	140.03	-1,713.31
Bill Pmt -Check	12/07/2013	2256	Baileys General Store			Bank of the Islands	159.46	-1,553.85
Bill Pmt -Check	12/07/2013	2257	Culligan			Bank of the Islands	20.00	-1,533.85
Bill Pmt -Check	12/07/2013	2260	Neometa   360 Inc.			Bank of the Islands	170.00	-1,363.85
Bill Pmt -Check	12/07/2013	2255	Sanibel Captiva Chamber of Commerce			Bank of the Islands	175.00	-1,188.85
Bill Pmt -Check	12/07/2013	2259	Siesta Publications			Bank of the Islands	125.00	-1,063.85
Bill	12/10/2013	13302	All Pack Specialists, Inc.			Inventory Asset	-680.95	-1,744.80
Bill Pmt -Check	12/11/2013	2263	Francis P Bailey, Jr.			Bank of the Islands	258.48	-1,486.32
Bill Pmt -Check	12/11/2013	2261	Nowak Technical Services LLC			Bank of the Islands	205.95	-1,280.37
Bill Pmt -Check	12/11/2013	2262	Nowak Technical Services LLC			Bank of the Islands	250.00	-1,030.37
Bill	12/11/2013	12112013	Landi Carpentry, Inc.			Shore Haven/Caretakers Cottage	-126,668.61	-127,698.98
Bill	12/11/2013	Blding Permit	Landi Carpentry, Inc.			Shore Haven/Caretakers Cottage	-2,763.88	-130,462.86
Bill Pmt -Check	12/12/2013	2264	Dover Publications			Bank of the Islands	209.92	-130,252.94
Bill	12/17/2013	45812	Allegra Print & Imaging			Advertising Expenses	-55.68	-130,308.62
Bill	12/17/2013	45622	Allegra Print & Imaging			Docent Handbooks/Supplies	-16.67	-130,325.29

Sanibel Historical Museum and Village, Inc.  
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Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
Bill	12/19/2013	10839	Janitor Depot and Vac			Supplies	-69.90	-130,395.19
Bill Pmt -Check	12/19/2013	2265	Century Link			Bank of the Islands	128.41	-130,266.78
Bill Pmt -Check	12/20/2013	2266	Janitor Depot and Vac			Bank of the Islands	69.90	-130,196.88
Bill Pmt -Check	12/27/2013	2271	All Pack Specialists, Inc.			Bank of the Islands	680.95	-129,515.93
Bill Pmt -Check	12/27/2013	2272	Allegra Print & Imaging			Bank of the Islands	72.35	-129,443.58
Bill Pmt -Check	12/27/2013	2273	Landl Carpentry, Inc.			Bank of the Islands	129,432.49	-11.09
Bill Pmt -Check	12/27/2013	2274	Myra Roberts, LLC.			Bank of the Islands	50.00	38.91
Bill	12/27/2013	36023	Island Sun Newspaper			Advertising Expenses	-199.00	-160.09
Bill	12/29/2013	Dec 2013	Baileys General Store			Supplies	-6.36	-166.45
Bill	12/31/2013	Jan 2014	Culligan			Supplies	-20.00	-186.45
Total Accounts Payable							-186.45	-186.45
Direct Deposit Liabilities								
Liability Check	10/29/2013		QuickBooks Payroll Service	Created by Payroll Service on 10/25/2013		Bank of the Islands	4,297.88	4,297.88
Paycheck	10/30/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	-2,647.70	1,650.18
Paycheck	10/30/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	-1,650.18	0.00
Paycheck	11/29/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	-2,647.70	-2,647.70
Paycheck	11/29/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	-2,090.42	-4,738.12
Liability Check	11/29/2013	EFT	QuickBooks Payroll Service	Created by Payroll Service on 11/26/2013		Bank of the Islands	4,738.12	0.00
Total Direct Deposit Liabilities							0.00	0.00
Payroll Liabilities								
General Journal	10/01/2013	AJE172		to reverse aje3		Payroll Expenses	2,277.32	2,277.32
Paycheck	10/30/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	0.00	2,277.32
Paycheck	10/30/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	-482.00	1,795.32
Paycheck	10/30/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	-210.12	1,585.20
Paycheck	10/30/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	-210.12	1,375.08
Paycheck	10/30/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	-49.14	1,325.94
Paycheck	10/30/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	-49.14	1,276.80
Paycheck	10/30/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	0.00	1,276.80
Paycheck	10/30/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	-243.00	1,033.80
Paycheck	10/30/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	-127.10	906.70
Paycheck	10/30/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	-127.10	779.60
Paycheck	10/30/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	-29.72	749.88
Paycheck	10/30/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	-29.72	720.16
Liability Check	10/30/2013	EFT	United States Treasury	14-2003090		Bank of the Islands	725.00	1,445.16
Liability Check	10/30/2013	EFT	United States Treasury	14-2003090		Bank of the Islands	337.22	1,782.38
Liability Check	10/30/2013	EFT	United States Treasury	14-2003090		Bank of the Islands	337.22	2,119.60
Liability Check	10/30/2013	EFT	United States Treasury	14-2003090		Bank of the Islands	78.86	2,198.46
Liability Check	10/30/2013	EFT	United States Treasury	14-2003090		Bank of the Islands	78.86	2,277.32
Liability Check	10/30/2013	EFT	United States Treasury	14-2003090		Bank of the Islands	0.00	2,277.32
Paycheck	11/29/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	0.00	2,277.32
Paycheck	11/29/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	-482.00	1,795.32
Paycheck	11/29/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	-210.12	1,585.20
Paycheck	11/29/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	-210.12	1,375.08
Paycheck	11/29/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	-49.14	1,325.94
Paycheck	11/29/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	-49.14	1,276.80
Paycheck	11/29/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	0.00	1,276.80
Paycheck	11/29/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	-328.00	948.80
Paycheck	11/29/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	-162.36	786.44
Paycheck	11/29/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	-162.36	624.08
Paycheck	11/29/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	-37.97	586.11
Paycheck	11/29/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	-37.97	548.14
Liability Check	11/29/2013	EFT	United States Treasury	14-2003090		Bank of the Islands	810.00	1,358.14
Liability Check	11/29/2013	EFT	United States Treasury	14-2003090		Bank of the Islands	372.48	1,730.62
Liability Check	11/29/2013	EFT	United States Treasury	14-2003090		Bank of the Islands	372.48	2,103.10
Liability Check	11/29/2013	EFT	United States Treasury	14-2003090		Bank of the Islands	87.11	2,190.21
Liability Check	11/29/2013	EFT	United States Treasury	14-2003090		Bank of the Islands	87.11	2,277.32
Liability Check	11/29/2013	EFT	United States Treasury	14-2003090		Bank of the Islands	0.00	2,277.32
Liability Check	12/30/2013	EFT	United States Treasury	14-2003090		Bank of the Islands	536.00	2,813.32
Liability Check	12/30/2013	EFT	United States Treasury	14-2003090		Bank of the Islands	255.06	3,068.38
Liability Check	12/30/2013	EFT	United States Treasury	14-2003090		Bank of the Islands	255.06	3,323.44
Liability Check	12/30/2013	EFT	United States Treasury	14-2003090		Bank of the Islands	59.66	3,383.10
Liability Check	12/30/2013	EFT	United States Treasury	14-2003090		Bank of the Islands	59.66	3,442.76
Liability Check	12/30/2013	EFT	United States Treasury	14-2003090		Bank of the Islands	0.00	3,442.76
Paycheck	12/30/2013	2270	Emilie Massey			Bank of the Islands	0.00	3,442.76
Paycheck	12/30/2013	2270	Emilie Massey			Bank of the Islands	-482.00	2,960.76
Paycheck	12/30/2013	2270	Emilie Massey			Bank of the Islands	-210.11	2,750.65
Paycheck	12/30/2013	2270	Emilie Massey			Bank of the Islands	-210.11	2,540.54
Paycheck	12/30/2013	2270	Emilie Massey			Bank of the Islands	-49.14	2,491.40
Paycheck	12/30/2013	2270	Emilie Massey			Bank of the Islands	-49.14	2,442.26
Paycheck	12/30/2013	2269	Mary Jo W Bunnell			Bank of the Islands	0.00	2,442.26
Paycheck	12/30/2013	2269	Mary Jo W Bunnell			Bank of the Islands	-54.00	2,388.26
Paycheck	12/30/2013	2269	Mary Jo W Bunnell			Bank of the Islands	-44.95	2,343.31
Paycheck	12/30/2013	2269	Mary Jo W Bunnell			Bank of the Islands	-44.95	2,298.36
Paycheck	12/30/2013	2269	Mary Jo W Bunnell			Bank of the Islands	-10.52	2,287.84

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Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Paycheck	12/30/2013	2269	Mary Jo W Bunnell			Bank of the Islands	-10.52	2,277.32
Total Payroll Liabilities							2,277.32	2,277.32
<b>Sales Tax Payable</b>								
Sales Receipt	10/01/2013	280774	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	0.00	0.00
Sales Receipt	10/10/2013	280775	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-14.96	-14.96
Sales Receipt	11/06/2013	280701	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-1.83	-16.79
Sales Receipt	11/06/2013	280702	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-4.60	-21.39
Sales Receipt	11/07/2013	280708	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-1.37	-22.76
Sales Receipt	11/07/2013	280709	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-0.27	-23.03
Sales Receipt	11/08/2013	280713	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-2.48	-25.51
Sales Receipt	11/08/2013	280714	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-2.26	-27.77
Sales Receipt	11/09/2013	280724	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-1.08	-28.85
Sales Receipt	11/11/2013	280725	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-1.94	-30.79
Sales Receipt	11/11/2013	280726	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-4.57	-35.36
Sales Receipt	11/13/2013	280730	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-4.30	-39.66
Sales Receipt	11/13/2013	280731	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-11.67	-51.33
Sales Receipt	11/14/2013	280740	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-2.70	-54.03
Sales Receipt	11/14/2013	280741	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-3.51	-57.54
Sales Receipt	11/15/2013	280748	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-0.72	-58.26
Sales Receipt	11/16/2013	280749	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-1.02	-59.28
Sales Receipt	11/16/2013	280750	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-9.20	-68.48
Sales Receipt	11/20/2013	280806	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-9.16	-77.64
Sales Receipt	11/21/2013	280816	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-1.34	-78.98
Sales Receipt	11/22/2013	280820	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-0.45	-79.43
Sales Receipt	11/23/2013	280821	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-1.83	-81.26
Sales Receipt	11/23/2013	280822	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-0.64	-81.90
Sales Receipt	11/27/2013	280826	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-2.75	-84.65
Sales Receipt	11/27/2013	280827	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-3.61	-88.26
Sales Receipt	11/29/2013	280828	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-5.29	-93.55
Sales Receipt	11/29/2013	280829	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-1.10	-94.65
Sales Receipt	11/30/2013	280830	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-1.67	-96.32
Sales Receipt	11/30/2013	280831	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-15.62	-111.94
Sales Receipt	12/04/2013	280844	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-2.36	-114.30
Sales Receipt	12/05/2013	280845	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-3.62	-117.92
Sales Receipt	12/05/2013	280846	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-2.30	-120.22
Sales Receipt	12/06/2013	278404	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-3.39	-123.61
Sales Receipt	12/06/2013	278405	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-4.70	-128.31
Sales Receipt	12/07/2013	278413	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-4.59	-132.90
Sales Receipt	12/07/2013	278414	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-9.40	-142.30
Sales Receipt	12/11/2013	278421	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-10.80	-153.10
Sales Receipt	12/11/2013	278422	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-1.51	-154.61
Sales Receipt	12/12/2013	278433	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-1.91	-156.52
Sales Receipt	12/12/2013	278434	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-3.24	-159.76
Sales Receipt	12/13/2013	278437	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-5.69	-165.45
Sales Receipt	12/13/2013	278438	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-8.48	-173.93
Sales Receipt	12/14/2013	278445	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-10.02	-183.95
Sales Receipt	12/14/2013	278446	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-13.84	-197.79
Sales Receipt	12/18/2013	278453	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-8.72	-206.51
Sales Receipt	12/18/2013	278454	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-31.37	-237.88
Sales Receipt	12/19/2013	278465	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-3.11	-240.99
Sales Receipt	12/19/2013	278466	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-4.70	-245.69
Sales Receipt	12/21/2013	278473	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-0.93	-246.62
Sales Receipt	12/21/2013	278474	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-16.97	-263.59
Sales Receipt	12/26/2013	278479	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-1.51	-265.10
Sales Receipt	12/26/2013	278480	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-7.83	-272.93
Sales Receipt	12/27/2013	278482	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-3.37	-276.30
Sales Receipt	12/28/2013	278489	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-2.28	-278.58
Sales Receipt	12/28/2013	278490	Florida Department of Revenue-S & U Tax	Sales Tax		Undeposited Funds	-5.28	-283.86
General Journal	12/31/2013	AJE169	Florida Department of Revenue-S & U Tax	Sales Tax Adjustment		Garden Box	7.10	-276.76
Sales Tax Payment	12/31/2013	EFT	Florida Department of Revenue-S & U Tax			Bank of the Islands	283.86	7.10
Sales Tax Payment	12/31/2013	EFT	Florida Department of Revenue-S & U Tax			Bank of the Islands	-7.10	0.00
Total Sales Tax Payable							0.00	0.00
<b>City of Sanibel Quarterly Paymt</b>								
General Journal	10/01/2013	AJE147		FY14 Q1 Sanibel		Bank of the Islands	-16,807.50	-16,807.50
Total City of Sanibel Quarterly Paymt							-16,807.50	-16,807.50
<b>Fundraising</b>								
<b>Annual Campaign</b>								
Deposit	10/01/2013	M10/01		Bank of the Islands		Bank of the Islands	-100.00	-100.00
General Journal	10/01/2013	AJE148		to recategorize posting		Contributions	-1,000.00	-1,100.00
Deposit	10/08/2013	M10/08		Lynch/Walker		Bank of the Islands	-100.00	-1,200.00
Deposit	10/18/2013	M10/18		Mem:Barbara Vockel		Bank of the Islands	-50.00	-1,250.00
Deposit	11/01/2013	M11/01		Holder		Bank of the Islands	-100.00	-1,350.00
Deposit	11/01/2013	C11/01		30th Donaldson,Rodman,Staley		Bank of the Islands	-2,500.00	-3,850.00
Deposit	11/05/2013	C11/05		cc:30th:Lessack		Bank of the Islands	-500.00	-4,350.00

**Sanibel Historical Museum and Village, Inc.**  
**Transaction Detail by Account**  
October through December 2013

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	11/12/2013	C11/12		30th:Newton - cc	Bank of the Islands		-1,000.00	-5,350.00
Deposit	11/14/2013	C11/14		30th:Harrrity, Kaplan, SanCapTrust	Bank of the Islands		-2,250.00	-7,600.00
Deposit	11/14/2013	C11/14		Mem:Dewitt	Bank of the Islands		-50.00	-7,650.00
Deposit	11/22/2013	C11/22		cc:30th:Hall	Bank of the Islands		-1,000.00	-8,650.00
Deposit	11/22/2013	C11/22		30th:BUkowick, DiCorpo, Hochschild, Smith, Whit	Bank of the Islands		-1,550.00	-10,200.00
Deposit	11/23/2013	C11/23		30th:Kaplan	Bank of the Islands		-250.00	-10,450.00
Deposit	11/29/2013	C11/29		30th:Barbour, Clark, Heidecker, Kiepacki, Mihaly, J	Bank of the Islands		-11,150.00	-21,600.00
Deposit	11/29/2013	C11/29		cc:30th:Griffin, VanTassel, Yenkolé	Bank of the Islands		-1,450.00	-23,050.00
Deposit	12/03/2013	C12/03		30th:Bunnell, Gainer, Garlinghouse, Gobel, GulfBr	Bank of the Islands		-5,250.00	-28,300.00
Deposit	12/03/2013	C12/03		cc:30th:Edelman, Hasselman, Pence	Bank of the Islands		-700.00	-29,000.00
Deposit	12/10/2013	C12/10		30th:	Bank of the Islands		-10,225.00	-39,225.00
Deposit	12/10/2013	C12/10		cc:30th:	Bank of the Islands		-500.00	-39,725.00
Deposit	12/13/2013	C12/13		cc:Schmidt	Bank of the Islands		-100.00	-39,825.00
Deposit	12/14/2013	C12/14		cc:Bradbury	Bank of the Islands		-50.00	-39,875.00
Deposit	12/17/2013	C12/17		30th:Baker, Cross, Cuyler, Denham, Langbo, Lund	Bank of the Islands		-3,660.00	-43,535.00
Deposit	12/17/2013	C12/17		cc:30th:Armstrong, Daly, Hiatt, Maupin	Bank of the Islands		-300.00	-43,835.00
Deposit	12/26/2013	C12/26		30th:	Bank of the Islands		-9,485.00	-53,320.00
Deposit	12/27/2013	C12/27		30th:	Bank of the Islands		-4,840.00	-58,160.00
Deposit	12/28/2013	C12/28		30th:Nisenfeld, Symroski, Turney	Bank of the Islands		-1,125.00	-59,285.00
Deposit	12/28/2013	c12/28		cc:Nordstrom	Bank of the Islands		-100.00	-59,385.00
Total Annual Campaign							-59,385.00	-59,385.00
<b>Contributions</b>								
Sales Receipt	10/01/2013	280774	Contribution		Undeposited Funds		-1,000.00	-1,000.00
Deposit	10/01/2013	C10/01		RayBuck:Birkenruth, Bisbee, Campanelli, Carroll,	Bank of the Islands		-1,165.00	-2,165.00
General Journal	10/01/2013	AJE148		to recategorize posting	Annual Campaign		1,000.00	-1,165.00
Deposit	10/08/2013	C10/08/2013		RayBuck:Allaire, Bonanno, Burden, DiPietro, Gorc	Bank of the Islands		-725.00	-1,890.00
Deposit	10/08/2013	C10/08/2013		RayBuck:Baum, Bowden	Bank of the Islands		-75.00	-1,965.00
Deposit	10/10/2013	C10/10		RayBuck:SusanBuck	Bank of the Islands		-200.00	-2,165.00
Deposit	10/15/2013	C10/15		RayBuck:DeLoach, Donaldson, Grava, Stevelmai	Bank of the Islands		-435.00	-2,600.00
Deposit	10/24/2013	C10/24		RayBuck:Olins/Teitelman, Pence, Verblaauw	Bank of the Islands		-165.00	-2,765.00
Deposit	10/31/2013	C10/31		RayBuck:DellaValle, Hochschild, LaGOrce, Less	Bank of the Islands		-400.00	-3,165.00
Deposit	11/01/2013	C11/01		RayBuck:Blades, Gembicki, Wilder	Bank of the Islands		-300.00	-3,465.00
Deposit	11/05/2013	C11/05		RayBuck:Akins, Birkenruth	Bank of the Islands		-650.00	-4,115.00
Deposit	11/08/2013	C11/8		RayBuck:Bachman	Bank of the Islands		-300.00	-4,415.00
Deposit	11/22/2013	C11/22		RayBuck:Freund/Tnnity	Bank of the Islands		-300.00	-4,715.00
Deposit	11/23/2013	C11/23		RayBuck:Diehl	Bank of the Islands		-50.00	-4,765.00
Deposit	12/31/2013	C12/31		Frizzell:Gehr, Putnam	Bank of the Islands		-185.00	-4,950.00
Total Contributions							-4,950.00	-4,950.00
<b>Garden Box</b>								
Deposit	10/08/2013	C10/08		Deposit	Bank of the Islands		-25.25	-25.25
Deposit	10/25/2013	C10/25		Deposit	Bank of the Islands		-25.00	-50.25
Deposit	11/05/2013	C11/05		Deposit	Bank of the Islands		-4.00	-54.25
Deposit	11/06/2013	C11/06		credit card terminal test	Bank of the Islands		-0.01	-54.26
Deposit	11/20/2013	C11/20		Deposit	Bank of the Islands		-17.20	-71.46
Deposit	11/23/2013	C11/23		Deposit	Bank of the Islands		-2.00	-73.46
Deposit	11/30/2013	C11/30		Deposit	Bank of the Islands		-9.00	-82.46
Deposit	12/05/2013	C12/05		Deposit	Bank of the Islands		-15.00	-97.46
Deposit	12/11/2013	C12/11		Deposit	Bank of the Islands		-10.00	-107.46
Deposit	12/18/2013	C12/31		Deposit	Bank of the Islands		-39.65	-147.11
Deposit	12/21/2013	C12/21		Deposit	Bank of the Islands		-3.00	-150.11
Deposit	12/27/2013	C12/27		Deposit	Bank of the Islands		-3.00	-153.11
Deposit	12/28/2013	C12/28		Deposit	Bank of the Islands		-10.00	-163.11
General Journal	12/31/2013	AJE169	Florida Department of Revenue-S & U Tax	Sales Tax Adjustment	Sales Tax Payable		-7.10	-170.21
Total Garden Box							-170.21	-170.21
Total Fundraising							-64,505.21	-64,505.21
<b>Investments</b>								
<b>Interest-checking account</b>								
Deposit	10/31/2013			Interest	Bank of the Islands		-2.92	-2.92
Deposit	11/30/2013			Interest	Bank of the Islands		-2.75	-5.67
Deposit	12/31/2013			Interest	Bank of the Islands		-3.19	-8.86
Total Interest-checking account							-8.86	-8.86
<b>Interest-Savings, Short-term CD</b>								
Deposit	11/03/2013			SCCB 79005400 renewal 11/03/2013	Certificate of Deposit		-20.83	-20.83
Deposit	12/12/2013			Edison CD2869 renewal 12/12/2013	Certificate of Deposit		-7.94	-28.77
Total Interest-Savings, Short-term CD							-28.77	-28.77
Total Investments							-37.63	-37.63
<b>Program Income</b>								
<b>Admissions</b>								
Deposit	11/06/2013	A11/06		Deposit	Bank of the Islands		-380.00	-380.00
Deposit	11/07/2013	A11/07		Deposit	Bank of the Islands		-530.00	-910.00
Deposit	11/08/2013	A11/8		cash	Bank of the Islands		-340.00	-1,250.00
Deposit	11/08/2013	A11/8		cc	Bank of the Islands		-90.00	-1,340.00
Deposit	11/09/2013	A11/9		cash	Bank of the Islands		-300.00	-1,640.00
Deposit	11/09/2013	A11/9		cc	Bank of the Islands		-20.00	-1,660.00

Sanibel Historical Museum and Village, Inc.  
Transaction Detail by Account  
October through December 2013

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
Deposit	11/13/2013	A11/13		cash		Bank of the Islands	-650.00	-2,310.00
Deposit	11/14/2013	A11/13		cc		Bank of the Islands	-40.00	-2,350.00
Deposit	11/14/2013	A11/14		cash		Bank of the Islands	-320.00	-2,670.00
Deposit	11/14/2013	A11/14		cc		Bank of the Islands	-100.00	-2,770.00
Deposit	11/15/2013	A11/15		cash		Bank of the Islands	-270.00	-3,040.00
Deposit	11/15/2013	A11/15		cc		Bank of the Islands	-20.00	-3,060.00
Deposit	11/16/2013	A11/16		cash		Bank of the Islands	-390.00	-3,450.00
Deposit	11/16/2013	A11/16		cc		Bank of the Islands	-60.00	-3,510.00
Deposit	11/20/2013	A11/20		cash		Bank of the Islands	-300.00	-3,810.00
Deposit	11/20/2013	A11/20		cc		Bank of the Islands	-70.00	-3,880.00
Deposit	11/21/2013	A11/21		cash		Bank of the Islands	-330.00	-4,210.00
Deposit	11/21/2013	A11/21		cc		Bank of the Islands	-40.00	-4,250.00
Deposit	11/22/2013	A11/22		cash		Bank of the Islands	-230.00	-4,480.00
Deposit	11/22/2013	A11/22		cc		Bank of the Islands	-50.00	-4,530.00
Deposit	11/23/2013	A11/23		Deposit		Bank of the Islands	-140.00	-4,670.00
Deposit	11/23/2013	A11/23		cc		Bank of the Islands	-90.00	-4,760.00
Deposit	11/27/2013	A11/27		cash		Bank of the Islands	-490.00	-5,250.00
Deposit	11/27/2013	A11/27		cc		Bank of the Islands	-170.00	-5,420.00
Deposit	11/29/2013	A11/29		cash		Bank of the Islands	-190.00	-5,610.00
Deposit	11/29/2013	A11/29		cc		Bank of the Islands	-40.00	-5,650.00
Deposit	11/30/2013	A11/30		cash		Bank of the Islands	-220.00	-5,870.00
Deposit	11/30/2013	A11/30		cc		Bank of the Islands	-30.00	-5,900.00
Deposit	12/04/2013	A12/04		cash		Bank of the Islands	-270.00	-6,170.00
Deposit	12/04/2013	A12/04		cc		Bank of the Islands	-60.00	-6,230.00
Deposit	12/05/2013	A12/05		cash		Bank of the Islands	-500.00	-6,730.00
Deposit	12/05/2013	A12/05		cc		Bank of the Islands	-50.00	-6,780.00
Deposit	12/06/2013	A12/06		cash		Bank of the Islands	-180.00	-6,960.00
Deposit	12/06/2013	A12/06		cc		Bank of the Islands	-60.00	-7,020.00
Deposit	12/07/2013	A12/07		cash		Bank of the Islands	-330.00	-7,350.00
Deposit	12/07/2013	A12/07		cc		Bank of the Islands	-20.00	-7,370.00
Deposit	12/11/2013	A12/11		cash		Bank of the Islands	-210.00	-7,580.00
Deposit	12/11/2013	A12/11		cc		Bank of the Islands	-80.00	-7,660.00
Deposit	12/12/2013	A12/12		cc		Bank of the Islands	-130.00	-7,790.00
Deposit	12/12/2013	A12/12		cash		Bank of the Islands	-250.00	-8,040.00
Deposit	12/13/2013	A12/13		cash		Bank of the Islands	-190.00	-8,230.00
Deposit	12/13/2013	A12/13		cc		Bank of the Islands	-80.00	-8,310.00
Deposit	12/14/2013	A12/14		cash		Bank of the Islands	-140.00	-8,450.00
Deposit	12/14/2013	A12/14		cc		Bank of the Islands	-50.00	-8,500.00
Deposit	12/18/2013	A12/18		cash		Bank of the Islands	-400.00	-8,900.00
Deposit	12/18/2013	A12/18		cc		Bank of the Islands	-70.00	-8,970.00
Deposit	12/19/2013	A12/19		cash		Bank of the Islands	-130.00	-9,100.00
Deposit	12/19/2013	A12/19		cc		Bank of the Islands	-40.00	-9,140.00
Deposit	12/20/2013	A12/20		cash		Bank of the Islands	-150.00	-9,290.00
Deposit	12/20/2013	A12/20		cc		Bank of the Islands	-60.00	-9,350.00
Deposit	12/21/2013	A12/21		cash		Bank of the Islands	-190.00	-9,540.00
Deposit	12/21/2013	A12/21		cc		Bank of the Islands	-20.00	-9,560.00
Deposit	12/26/2013	A12/26		Deposit		Bank of the Islands	-310.00	-9,870.00
Deposit	12/26/2013	A12/26		cc		Bank of the Islands	-70.00	-9,940.00
Deposit	12/27/2013	A12/27		Deposit		Bank of the Islands	-520.00	-10,460.00
Deposit	12/27/2013	A12/27		cc		Bank of the Islands	-110.00	-10,570.00
Deposit	12/28/2013	A12/28		Deposit		Bank of the Islands	-330.00	-10,900.00
Deposit	12/28/2013	A12/28		cc		Bank of the Islands	-40.00	-10,940.00
Total Admissions							-10,940.00	-10,940.00
<b>Gift Merchandise Sale</b>								
Sales Receipt	10/10/2013	280775	Gift Shop Cash			Undeposited Funds	-249.25	-249.25
General Journal	10/10/2013	AJE149		rounding on store receipt		Bank of the Islands	0.01	-249.24
Sales Receipt	11/06/2013	280701	Gift Shop Cash			Undeposited Funds	-30.42	-279.66
Sales Receipt	11/06/2013	280702	Gift Shop CC			Undeposited Funds	-76.65	-356.31
Sales Receipt	11/07/2013	280708	Gift Shop Cash			Undeposited Funds	-22.88	-379.19
Sales Receipt	11/07/2013	280709	Gift Shop CC			Undeposited Funds	-4.48	-383.67
Sales Receipt	11/08/2013	280713	Gift Shop Cash			Undeposited Funds	-41.27	-424.94
Sales Receipt	11/08/2013	280714	Gift Shop CC			Undeposited Funds	-37.69	-462.63
Sales Receipt	11/09/2013	280724	Gift Shop Cash			Undeposited Funds	-17.92	-480.55
Sales Receipt	11/11/2013	280725	Gift Shop CC			Undeposited Funds	-32.26	-512.81
Sales Receipt	11/11/2013	280726	Gift Shop Cash			Undeposited Funds	-76.13	-588.94
Sales Receipt	11/13/2013	280730	Gift Shop Cash			Undeposited Funds	-71.70	-660.64
Sales Receipt	11/13/2013	280731	Gift Shop CC			Undeposited Funds	-194.58	-855.22
Sales Receipt	11/14/2013	280740	Gift Shop Cash			Undeposited Funds	-45.05	-900.27
Sales Receipt	11/14/2013	280741	Gift Shop CC			Undeposited Funds	-58.58	-958.85
Sales Receipt	11/15/2013	280748	Gift Shop Cash			Undeposited Funds	-12.03	-970.88
Sales Receipt	11/16/2013	280749	Gift Shop Cash			Undeposited Funds	-16.98	-987.86
Sales Receipt	11/16/2013	280750	Gift Shop CC			Undeposited Funds	-153.40	-1,141.26
Sales Receipt	11/20/2013	280806	Gift Shop Cash			Undeposited Funds	-152.59	-1,293.85
Sales Receipt	11/21/2013	280816	Gift Shop Cash			Undeposited Funds	-22.26	-1,316.11

Sanibel Historical Museum and Village, Inc.  
Transaction Detail by Account  
October through December 2013

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Sales Receipt	11/22/2013	280820	Gift Shop Cash			Undeposited Funds	-7.55	-1,323.66
Sales Receipt	11/23/2013	280821	Gift Shop CC			Undeposited Funds	-30.42	-1,354.08
Sales Receipt	11/23/2013	280822	Gift Shop Cash			Undeposited Funds	-10.61	-1,364.69
Sales Receipt	11/27/2013	280826	Gift Shop CC			Undeposited Funds	-45.75	-1,410.44
Sales Receipt	11/27/2013	280827	Gift Shop Cash			Undeposited Funds	-60.14	-1,470.58
General Journal	11/27/2013	AJE161		sales tax rounding		Bank of the Islands	-0.01	-1,470.59
Sales Receipt	11/29/2013	280828	Gift Shop CC			Undeposited Funds	-88.11	-1,558.70
Sales Receipt	11/29/2013	280829	Gift Shop Cash			Undeposited Funds	-18.40	-1,577.10
Sales Receipt	11/30/2013	280830	Gift Shop Cash			Undeposited Funds	-27.83	-1,604.93
Sales Receipt	11/30/2013	280831	Gift Shop CC			Undeposited Funds	-260.38	-1,865.31
Sales Receipt	12/04/2013	280844	Gift Shop Cash			Undeposited Funds	-39.39	-1,904.70
Sales Receipt	12/05/2013	280845	Gift Shop Cash			Undeposited Funds	-60.28	-1,964.98
Sales Receipt	12/05/2013	280846	Gift Shop CC			Undeposited Funds	-38.40	-2,003.38
Sales Receipt	12/06/2013	278404	Gift Shop Cash			Undeposited Funds	-56.46	-2,059.84
Sales Receipt	12/06/2013	278405	Gift Shop CC			Undeposited Funds	-78.30	-2,138.14
Sales Receipt	12/07/2013	278413	Gift Shop Cash			Undeposited Funds	-76.46	-2,214.60
Sales Receipt	12/07/2013	278414	Gift Shop CC			Undeposited Funds	-156.60	-2,371.20
Sales Receipt	12/11/2013	278421	Gift Shop Cash			Undeposited Funds	-180.05	-2,551.25
Sales Receipt	12/11/2013	278422	Gift Shop CC			Undeposited Funds	-25.24	-2,576.49
Sales Receipt	12/12/2013	278433	Gift Shop Cash			Undeposited Funds	-31.79	-2,608.28
Sales Receipt	12/12/2013	278434	Gift Shop CC			Undeposited Funds	-54.01	-2,662.29
Sales Receipt	12/13/2013	278437	Gift Shop Cash			Undeposited Funds	-94.81	-2,757.10
Sales Receipt	12/13/2013	278438	Gift Shop CC			Undeposited Funds	-141.27	-2,898.37
Sales Receipt	12/14/2013	278445	Gift Shop Cash			Undeposited Funds	-166.98	-3,065.35
Sales Receipt	12/14/2013	278446	Gift Shop CC			Undeposited Funds	-230.66	-3,296.01
Sales Receipt	12/18/2013	278453	Gift Shop Cash			Undeposited Funds	-145.28	-3,441.29
Sales Receipt	12/18/2013	278454	Gift Shop CC			Undeposited Funds	-522.83	-3,964.12
Sales Receipt	12/19/2013	278465	Gift Shop Cash			Undeposited Funds	-67.22	-4,031.34
Sales Receipt	12/19/2013	278466	Gift Shop CC			Undeposited Funds	-78.30	-4,109.64
Sales Receipt	12/19/2013	278465	Gift Shop Cash			Undeposited Funds	15.47	-4,094.17
Sales Receipt	12/21/2013	278473	Gift Shop Cash			Undeposited Funds	-15.57	-4,109.74
Sales Receipt	12/21/2013	278474	Gift Shop CC			Undeposited Funds	-282.78	-4,392.52
Sales Receipt	12/26/2013	278479	Gift Shop Cash			Undeposited Funds	-25.24	-4,417.76
Sales Receipt	12/26/2013	278480	Gift Shop CC			Undeposited Funds	-130.42	-4,548.18
Sales Receipt	12/27/2013	278482	Gift Shop Cash			Undeposited Funds	-56.13	-4,604.31
Sales Receipt	12/28/2013	278489	Gift Shop CC			Undeposited Funds	-37.97	-4,642.28
Sales Receipt	12/28/2013	278490	Gift Shop Cash			Undeposited Funds	-88.07	-4,730.35
Total Gift Merchandise Sale							-4,730.35	-4,730.35
<b>Special Tours</b>								
Deposit	12/09/2013	A12/09		cc		Bank of the Islands	-330.00	-330.00
Total Special Tours							-330.00	-330.00
Total Program Income							-16,000.35	-16,000.35
<b>Business Expenses</b>								
<b>Advertising Expenses</b>								
Bill	10/17/2013	45236	Allegra Print & Imaging	2,000 visitor response cards		Accounts Payable	55.08	55.08
Bill	10/17/2013	41238	Sanibel Captiva Chamber of Commerce	backlit photo display		Accounts Payable	1,610.00	1,665.08
Bill	10/18/2013	1017B	Arthur Printing	1x2 Duratran		Accounts Payable	35.00	1,700.08
Bill	10/22/2013	7002	BI Publishing LLC	Sanibel map ad - 1 year		Accounts Payable	350.00	2,050.08
Bill	10/23/2013	42206	Allegra Print & Imaging	20,000 9x4 rack cards		Accounts Payable	1,296.60	3,346.68
Bill	10/29/2013	45290	Allegra Print & Imaging	pvc signs		Accounts Payable	84.80	3,431.48
Bill	11/06/2013	5472	Ocean Avenues Publishing	Annual - Treasured Islands Map Adv 2013-2014		Accounts Payable	800.00	4,231.48
Bill	11/12/2013	Deposit	Lee Courtney Enterprises	Easy Guide advertising		Accounts Payable	50.00	4,281.48
Bill	11/21/2013	11212013	Island Scene	full page ad - Sanibel Captiva feature		Accounts Payable	500.00	4,781.48
Bill	11/30/2013	R24648-Nov2013	Breeze Newspapers	12/4/2013 - 1/4 page ad islander		Accounts Payable	79.00	4,860.48
Bill	11/30/2013	R24648-Nov2013	Breeze Newspapers	12/11/2013 - 1/4 page ad islander		Accounts Payable	79.00	4,939.48
Bill	12/01/2013	Dec 2013	Southwest Florida Distributing	Dec 2013 - rack card dist		Accounts Payable	215.00	5,154.48
Bill	12/01/2013	41523	Sanibel Captiva Chamber of Commerce	Annual dues		Accounts Payable	175.00	5,329.48
Bill	12/01/2013	11050	Siesta Publications	Must Do Visitor Guide		Accounts Payable	125.00	5,454.48
Bill	12/17/2013	45812	Allegra Print & Imaging	2000 postcards - marketing materials		Accounts Payable	55.68	5,510.16
Bill	12/27/2013	36023	Island Sun Newspaper	1/4 Page 12/6/13 & 12/13/13		Accounts Payable	199.00	5,709.16
Total Advertising Expenses							5,709.16	5,709.16
<b>Audit fees</b>								
Bill	10/26/2013	127176	Stroemer & Company	progress billing		Accounts Payable	3,257.00	3,257.00
Bill	11/15/2013	127354	Stroemer & Company	audit completion		Accounts Payable	2,143.00	5,400.00
Total Audit fees							5,400.00	5,400.00
<b>Bank Fees</b>								
General Journal	10/01/2013	AJE147		incoming wire fee		Bank of the Islands	10.00	10.00
General Journal	10/31/2013	AJE150		ACH fee		Bank of the Islands	25.00	35.00
Total Bank Fees							35.00	35.00
<b>Bus. Registration Fees/Licenses</b>								
Check	11/30/2013	2248	FL Dept of Ag & Consumer Services	Solicitation of Contributions Annual Registrar		Bank of the Islands	75.00	75.00
Total Bus. Registration Fees/Licenses							75.00	75.00
<b>Computer Systems</b>								
<b>Computer Consulting Services</b>								

Sanibel Historical Museum and Village, Inc.  
Transaction Detail by Account  
October through December 2013

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Bill	11/05/2013	353	Neometa   360 Inc.	remote support		Accounts Payable	100.00	100.00
Total Computer Consulting Services							100.00	100.00
<b>Software license &amp; maintenance</b>								
Bill	11/05/2013	353	Neometa   360 Inc.	website support		Accounts Payable	170.00	170.00
Total Software license & maintenance							170.00	170.00
<b>Web Hosting &amp; Maintenance</b>								
Bill	12/03/2013	373	Neometa   360 Inc.	Dec 2013		Accounts Payable	170.00	170.00
Total Web Hosting & Maintenance							170.00	170.00
Total Computer Systems							440.00	440.00
<b>Credit Card Fees</b>								
General Journal	10/01/2013	AJE147		Merchant Service fee		Bank of the Islands	12.95	12.95
General Journal	10/01/2013	AJE147		Merchant Service fee		Bank of the Islands	16.90	29.85
Check	10/24/2013	2211	Void Check	VOID:	✓	Bank of the Islands	0.00	29.85
General Journal	11/04/2013	AJE151		Merchant Service Fees		Bank of the Islands	17.74	47.59
General Journal	11/04/2013	AJE151		Merchant Service Fees		Bank of the Islands	36.30	83.89
General Journal	11/12/2013	AJE156		Merchant Services Payment		Bank of the Islands	-15.98	67.91
General Journal	12/02/2013	AJE163		Merchant Services Fees		Bank of the Islands	182.42	250.33
General Journal	12/02/2013	AJE163		Merchant Services Fees		Bank of the Islands	12.95	263.28
Total Credit Card Fees							263.28	263.28
Total Business Expenses							11,922.44	11,922.44
<b>Docent &amp; Volunteer Exp</b>								
<b>Docent Handbooks/Supplies</b>								
Bill	10/23/2013	7569	Quickprint	Docent Handbooks		Accounts Payable	295.00	295.00
Check	11/06/2013	2227	Jan Halliday	Docent training - coffee, etc		Bank of the Islands	22.25	317.25
Bill	12/17/2013	45622	Allegra Print & Imaging	names tags		Accounts Payable	16.67	333.92
Total Docent Handbooks/Supplies							333.92	333.92
Total Docent & Volunteer Exp							333.92	333.92
<b>Facilities and Equipment</b>								
<b>Cleaning Service</b>								
Bill	10/31/2013	1160200525	Coverall North America, Inc	Museum opening cleaning		Accounts Payable	712.00	712.00
Bill	11/01/2013	1160200265	Coverall North America, Inc	November 2013		Accounts Payable	671.00	1,383.00
Bill	12/01/2013	1160200980	Coverall North America, Inc	Dec 2013		Accounts Payable	671.00	2,054.00
Total Cleaning Service							2,054.00	2,054.00
<b>Equip Rental and Maintenance</b>								
Bill	10/31/2013	Nov 2013	Truly Nolen	pest control		Accounts Payable	750.00	750.00
Total Equip Rental and Maintenance							750.00	750.00
<b>Office Furniture &amp; Equipment</b>								
General Journal	11/07/2013	AJE152		Dharma - 2 credit card terminals		Bank of the Islands	713.00	713.00
Total Office Furniture & Equipment							713.00	713.00
Total Facilities and Equipment							3,517.00	3,517.00
<b>Fundraiser</b>								
General Journal	11/13/2013	AJE158		Hard Hat Event permit		Pre-paid Expense	179.00	179.00
Bill	11/13/2013	27697	Caloosa Tent & Rental	Hard Hat Event - tent rental		Accounts Payable	1,541.84	1,720.84
Bill	11/15/2013	11152013	Baileys General Store	food, disposables,skirted buffet table & ice		Accounts Payable	1,231.12	2,951.96
Bill	11/15/2013	11152013	Baileys General Store	wine service		Accounts Payable	350.00	3,301.96
Bill	11/15/2013	11152013	Baileys General Store	gratuity		Accounts Payable	347.85	3,649.81
Bill	11/15/2013	11152013	Baileys General Store	sponsorship		Accounts Payable	-482.24	3,167.57
Check	12/03/2013	2249	City of Sanibel	Special Event Permit - March 20, 2014		Bank of the Islands	391.00	3,558.57
Check	12/04/2013	2253	City of Sanibel	Permit Application	✓	Bank of the Islands	0.00	3,558.57
Check	12/04/2013	2254	City of Sanibel	permit application		Bank of the Islands	50.00	3,608.57
Total Fundraiser							3,608.57	3,608.57
<b>Operations</b>								
<b>Postage, Mailing Service</b>								
Check	10/17/2013	2210	United States Postal Service	260 stamps @ \$.46		Bank of the Islands	119.60	119.60
Check	11/06/2013	2228	United States Postal Service			Bank of the Islands	460.00	579.60
Check	11/26/2013	2244	United States Postal Service	3 rolls of stamps		Bank of the Islands	138.00	717.60
Total Postage, Mailing Service							717.60	717.60
<b>Printing and Copying</b>								
Bill	10/21/2013	6386	Island Graphics	Hard Hat invitation		Accounts Payable	73.50	73.50
Bill	10/22/2013	6390	Island Graphics	Hard Hat Invitations		Accounts Payable	12.75	86.25
Check	10/31/2013	2218	Allegra Print & Imaging	VOID:	✓	Bank of the Islands	0.00	86.25
Bill	11/11/2013	6478	Island Graphics	#9 reply envelopes		Accounts Payable	225.00	311.25
Bill	11/11/2013	7622	Quickprint	newsletter		Accounts Payable	320.00	631.25
Bill	11/21/2013	6513	Island Graphics	30th anniv - case statement - trifold		Accounts Payable	300.00	931.25
Check	12/03/2013	2252	Mary Jo W Bunnell	black toner cartridges		Bank of the Islands	117.65	1,048.90
Check	12/03/2013	2252	Mary Jo W Bunnell	cyan,yellow& magenta cartridges		Bank of the Islands	228.93	1,277.83
Total Printing and Copying							1,277.83	1,277.83
<b>Stationery</b>								
Bill	11/26/2013	45620	Allegra Print & Imaging	letterhead		Accounts Payable	140.03	140.03
Total Stationery							140.03	140.03
<b>Supplies</b>								
Bill	10/31/2013	Oct 2013	Baileys General Store			Accounts Payable	14.17	14.17
Bill	10/31/2013	Oct 2013	Culligan			Accounts Payable	24.00	38.17



**Sanibel Historical Museum and Village, Inc.**  
**Transaction Detail by Account**  
October through December 2013

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Bill	11/30/2013	1217702	Culligan	cooler rental - Dec 2013		Accounts Payable	20.00	58.17
Bill	12/01/2013	Nov 2013	Baileys General Store			Accounts Payable	159.46	217.63
Check	12/03/2013	2252	Mary Jo W Bunnell	QB vouchers		Bank of the Islands	38.20	255.83
Check	12/03/2013	2252	Mary Jo W Bunnell	QB voucher envelopes		Bank of the Islands	20.56	276.39
Check	12/03/2013	2252	Mary Jo W Bunnell	mainlia file folders		Bank of the Islands	7.41	283.80
Check	12/03/2013	2252	Mary Jo W Bunnell	thermal paper for cc terminals		Bank of the Islands	18.86	302.66
Check	12/03/2013	2252	Mary Jo W Bunnell	trash bags		Bank of the Islands	8.99	311.65
Check	12/03/2013	2252	Mary Jo W Bunnell	deep woods off		Bank of the Islands	17.15	328.80
Bill	12/19/2013	10839	Janitor Depot and Vac	towelsl & tissue		Accounts Payable	69.90	398.70
Bill	12/29/2013	Dec 2013	Baileys General Store			Accounts Payable	6.36	405.06
Bill	12/31/2013	Jan 2014	Culligan	cooler rental		Accounts Payable	20.00	425.06
Total Supplies							425.06	425.06
<b>Telephone, Conf Calls</b>								
Bill	10/07/2013	Oct 2013	Century Link	Oct 2013		Accounts Payable	127.24	127.24
Bill	11/01/2013	513652474	Multipoint Communications	Board Meeting		Accounts Payable	53.54	180.78
Bill	11/07/2013	Nov 2013	Century Link	Nov 2013		Accounts Payable	127.25	308.03
Bill	12/07/2013	Dec 2013	Century Link	Dec 2013		Accounts Payable	128.41	436.44
Total Telephone, Conf Calls							436.44	436.44
Total Operations							2,996.96	2,996.96
<b>Payroll Expenses</b>								
General Journal	10/01/2013	AJE172		to reverse aje3		Payroll Liabilities	-2,277.32	-2,277.32
Liability Check	10/29/2013		QuickBooks Payroll Service	Fee for 2 direct deposit(s) at \$1.50 each		Bank of the Islands	3.00	-2,274.32
Paycheck	10/30/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	3,388.96	1,114.64
Paycheck	10/30/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	210.12	1,324.76
Paycheck	10/30/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	49.14	1,373.90
Paycheck	10/30/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	2,050.00	3,423.90
Paycheck	10/30/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	127.10	3,551.00
Paycheck	10/30/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	29.72	3,580.72
Paycheck	11/29/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	3,388.96	6,969.68
Paycheck	11/29/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	210.12	7,179.80
Paycheck	11/29/2013	EFT	Emilie Massey	Direct Deposit		Bank of the Islands	49.14	7,228.94
Paycheck	11/29/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	2,618.75	9,847.69
Paycheck	11/29/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	162.36	10,010.05
Paycheck	11/29/2013	EFT	Mary Jo W Bunnell	Direct Deposit		Bank of the Islands	37.97	10,048.02
Liability Check	11/29/2013	EFT	QuickBooks Payroll Service	Fee for 2 direct deposit(s) at \$1.50 each		Bank of the Islands	3.00	10,051.02
Check	12/27/2013	2268		VOID:	√	Bank of the Islands	0.00	10,051.02
Check	12/27/2013	2267		VOID:	√	Bank of the Islands	0.00	10,051.02
Paycheck	12/30/2013	2270	Emilie Massey			Bank of the Islands	3,388.96	13,439.98
Paycheck	12/30/2013	2270	Emilie Massey			Bank of the Islands	210.11	13,650.09
Paycheck	12/30/2013	2270	Emilie Massey			Bank of the Islands	49.14	13,699.23
Paycheck	12/30/2013	2269	Mary Jo W Bunnell			Bank of the Islands	725.00	14,424.23
Paycheck	12/30/2013	2269	Mary Jo W Bunnell			Bank of the Islands	44.95	14,469.18
Paycheck	12/30/2013	2269	Mary Jo W Bunnell			Bank of the Islands	10.52	14,479.70
Total Payroll Expenses							14,479.70	14,479.70
<b>Program Expense</b>								
<b>Gift Shop Expenses</b>								
<b>Cost of Goods Sold</b>								
General Journal	10/10/2013	AJE154		10/10 cogs		Inventory Asset	140.03	140.03
General Journal	11/09/2013	AJE155		wk1 cogs		Inventory Asset	129.96	269.99
General Journal	11/16/2013	AJE159		wk2 cogs		Inventory Asset	371.18	641.17
General Journal	11/23/2013	AJE160		wk3 cogs		Inventory Asset	125.53	766.70
General Journal	11/30/2013	AJE162		wk4 cogs		Inventory Asset	281.24	1,047.94
General Journal	12/07/2013	AJE165		wk5 cogs		Inventory Asset	284.21	1,332.15
General Journal	12/14/2013	AJE166		wk6 cogs		Inventory Asset	519.56	1,851.71
General Journal	12/21/2013	AJE167		wk7 cogs		Inventory Asset	616.02	2,467.73
General Journal	12/28/2013	AJE168		wk8 cogs		Inventory Asset	189.79	2,657.52
Total Cost of Goods Sold							2,657.52	2,657.52
<b>Gift Shop Consignment</b>								
Check	12/03/2013	2250	Jim Prestigiacomo	SO D 0413		Bank of the Islands	33.00	33.00
Check	12/03/2013	2250	Jim Prestigiacomo	SO S 0413		Bank of the Islands	33.00	66.00
Check	12/03/2013	2250	Jim Prestigiacomo	SO L 0413		Bank of the Islands	33.00	99.00
Check	12/03/2013	2251	Gisela Damandl	932 - harvest		Bank of the Islands	45.00	144.00
Check	12/03/2013	2251	Gisela Damandl	1199 - mesa		Bank of the Islands	51.00	195.00
Check	12/03/2013	2251	Gisela Damandl	1223 - sand		Bank of the Islands	39.00	234.00
Check	12/03/2013	2251	Gisela Damandl	1225 - Waves		Bank of the Islands	54.00	288.00
Check	12/03/2013	2251	Gisela Damandl	1226 - Sanibel mem		Bank of the Islands	45.00	333.00
Check	12/03/2013	2251	Gisela Damandl	1232 - sweet lidded		Bank of the Islands	28.80	361.80
Check	12/03/2013	2251	Gisela Damandl	1234 - shelly		Bank of the Islands	27.00	388.80
Check	12/03/2013	2251	Gisela Damandl	1236 - she sells		Bank of the Islands	39.00	427.80
Total Gift Shop Consignment							427.80	427.80
Total Gift Shop Expenses							3,085.32	3,085.32
<b>Maintenance &amp; Repairs</b>								
Bill	10/30/2013	2300156	Emilie A. Massey	telephone battery		Accounts Payable	23.31	23.31
Bill	12/06/2013	12613	Nowak Technical Services LLC	exhibit Maintenance - movie & MP3 player		Accounts Payable	205.95	229.26

Sanibel Historical Museum and Village, Inc.  
Transaction Detail by Account  
October through December 2013

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Bill	12/06/2013	12613-mtlis	Nowak Technical Services LLC	materials		Accounts Payable	250.00	479.26
Total Maintenance & Repairs							479.26	479.26
<b>Program/Garden Exp</b>								
Bill	10/06/2013	October 2013	Baileys General Store			Accounts Payable	4.38	4.38
Check	10/08/2013	2206	Karl Rodman			Bank of the Islands	185.42	189.80
Check	10/15/2013	2207	Emilie A. Massey	ledger display		Bank of the Islands	15.90	205.70
Check	12/03/2013	2252	Mary Jo W Bunnell	children's wrist bands		Bank of the Islands	162.03	367.73
Total Program/Garden Exp							367.73	367.73
Total Program Expense							3,932.31	3,932.31
<b>Building Upgrades</b>								
Bill	10/05/2013	44118	Molnar Electric Inc.	Rutland House		Accounts Payable	1,443.29	1,443.29
Total Building Upgrades							1,443.29	1,443.29
<b>Shore Haven/Caretakers Cottage</b>								
Bill	10/03/2013	3057	David M. Jones, Jr. & Associates, Inc.			Accounts Payable	500.00	500.00
Bill	12/11/2013	12112013	Landl Carpentry, Inc.	ShoreHaven		Accounts Payable	126,668.61	127,168.61
Bill	12/11/2013	Blding Permit	Landl Carpentry, Inc.	ShoreHaven building permit		Accounts Payable	2,763.88	129,932.49
Total Shore Haven/Caretakers Cottage							129,932.49	129,932.49
<b>TOTAL</b>							<b>0.00</b>	<b>0.00</b>



# MEMORANDUM

DATE: February 4, 2014

TO: Honorable Mayor and City Council Members

VIA: Judie Zimomra, City Manager

FROM: Sylvia Edwards, Finance Director  
Steven Chaipel, Accounting Operations Manager

SUBJECT: Statement of General Fund Revenues and Expenditures – Budget to actual  
October 1, 2013 through December 31, 2013 (Unaudited)  
Fiscal Year 2013-2014

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As Council has requested, attached is the budget-to-actual report for the General Fund for the period from October 1, 2013 through December 31, 2013.

The report is in the format presented in the City's annual Comprehensive Annual Financial Report (CAFR), with an added column showing the percentage of the relative item to its annual budget.

The letters to the right of the percentage column identify variances +/- 5% from the percentage of the 2013-2014 fiscal year completed through December 31, 2013 (25%) at the revenue grouping and functional expense levels.

Explanations are included for these variances, as well as charts for analytical purposes.

CITY OF SANIBEL, FLORIDA  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
GENERAL FUND BUDGET AND ACTUAL (UNAUDITED)  
FOR THE THREE MONTHS ENDED DECEMBER 31, 2013

Percent of Fiscal Year Completed 25.00%

	Budget			Variance with Amended Budget	Percent of Actual to Amended Budget
	Original	Amended	Actual	Positive (Negative)	
<b>Revenues</b>					
<b>Taxes</b>					
Property taxes	\$ 8,580,499	\$ 8,580,499	\$ 5,585,616	\$ (2,994,883)	65.10%
Business tax receipts	289,332	289,332	270,899	(18,433)	93.63%
Casualty insurance premium tax	63,574	63,574	-	(63,574)	0.00%
Communications services tax	575,000	575,000	131,069	(443,931)	22.79%
Licenses and permits	914,500	914,500	41,713	(872,787)	4.56%
Intergovernmental revenues	646,500	676,500	100,276	(576,224)	14.82%
Charges for services	1,616,500	1,616,500	360,172	(1,256,328)	22.28%
Fines and forfeitures	36,500	36,500	13,319	(23,181)	36.49%
Miscellaneous*	288,500	289,500	73,880	(215,620)	25.52%
Total revenues	13,010,905	13,041,905	6,576,944	(6,464,961)	<b>50.43% A</b>
<b>Expenditures</b>					
<b>Current</b>					
<b>General government</b>					
Legislative	260,689	279,072	99,620	179,452	35.70%
Administrative	855,189	899,839	337,348	562,491	37.49%
Information Technology	964,736	964,736	447,961	516,775	46.43%
Finance	937,085	937,085	370,783	566,302	39.57%
Legal	571,872	571,872	171,952	399,920	30.07%
Planning	950,432	950,432	314,685	635,747	33.11%
Insurance/Gen'l Gov't	686,142	692,142	279,654	412,488	40.40%
Total General government	5,226,145	5,295,178	2,022,003	3,273,175	<b>38.19% B</b>
<b>Public safety</b>					
Police	4,080,604	4,080,604	1,756,091	2,324,513	43.04%
SEMP	54,030	54,030	26,449	27,581	48.95%
Total Public Safety	4,134,634	4,134,634	1,782,540	2,352,094	<b>43.11% C</b>
<b>Physical Environment</b>					
Garbage/Recycling	58,940	58,940	10,885	48,055	18.47%
Natural Resources Management	604,243	689,956	221,834	468,122	32.15%
Total Physical Environment	663,183	748,896	232,719	516,177	<b>31.07%</b>
<b>Transportation-Public Works</b>	793,726	793,726	314,452	479,274	<b>39.62%</b>
<b>Economic Environment</b>					
Below Market Rate Housing	285,544	285,544	70,761	214,783	<b>24.78%</b>
<b>Culture/Recreation</b>					
<b>Parks &amp; Recreation</b>					
Historical Village & Museum	138,551	138,551	64,858	73,693	46.81%
Public Facilities	585,934	585,934	140,572	445,362	23.99%
Performing Arts Facility	12,080	12,080	8,140	3,940	67.38%
Total Culture/Recreation	736,565	736,565	213,570	522,995	<b>29.00%</b>
Total Expenditures	11,839,797	11,994,543	4,636,045	7,358,498	38.65%
Excess revenues over expenditures	1,171,108	1,047,362	1,940,899	893,537	<b>185.31%</b>
<b>Other Financing Sources (Uses)</b>					
Operating Transfers In	15,815	15,815	3,954	(11,861)	25.00%
Reserves for Contingencies	(6,390,000)	(6,335,000)	-	6,335,000	0.00%
Operating Transfers Out	(2,757,805)	(2,812,805)	(703,201)	(2,109,604)	25.00%
Reserve for Undercollection of Revenue	(343,220)	(343,220)	-	343,220	0.00%
Total Other Financing Sources (Uses)	(9,475,210)	(9,475,210)	(699,247)	4,556,755	<b>7.38% D</b>
Net change in fund balances	(8,304,102)	(8,427,848)	1,241,652	9,669,500	-14.73%
Fund balance, October 1, 2013 (Unaudited)	11,928,328	12,370,773	12,370,773		
Fund balance, December 31, 2013 (Unaudited)	<u>\$ 3,624,226</u>	<u>\$ 3,942,925</u>	<u>\$ 13,612,425</u>		

\* Unrealized gains (losses) not included

## General Fund Variances

### Revenues

**A** – The majority of ad valorem tax receipts are typically collected early in the year as taxpayers take advantage of early payment discounts offered by the Lee County Tax Collector. Year to date collections are consistent with budget expectations.

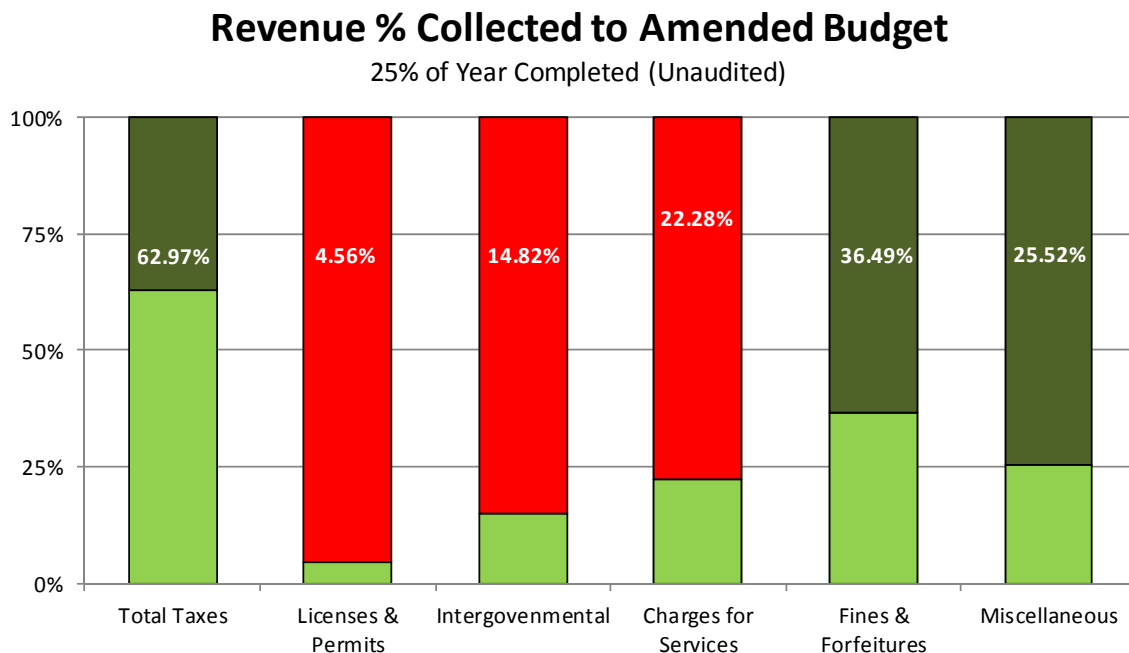
Business tax receipts are collected prior to the fiscal year in which they are applicable and are recognized in the first month of the new fiscal year. As such, revenue collected is in line with total budget expectations.

Fine and Forfeitures are trending higher than budget; however they are collected as they occur and it is not considered unusual for the amounts to vary from period to period.

Licenses and permits include electrical franchise fees, which are budgeted at \$540,000. These fees are expected to be received in a lump sum in January 2014, consistent with the prior year.

Intergovernmental revenues are lower than budget due to the fact that state shared revenues are typically paid one month in arrears and grants are paid on a reimbursement basis. These amounts vary based on projects in progress.

The chart below provides detail on the major revenue groupings budget to actual performance as of December 31, 2013:



## Expenditures

In December of each fiscal year, the City makes a lump sum payment to both of its pension plans (General Employees and Police). Consequently, approximately \$1 million was paid into the General Employees' Pension Plan and \$838,941 (General Fund portion of the Police Pension) was paid into the Police Pension Plan. Due to the fact that these annual budget amounts are paid at the start of the fiscal year, actual expenses compared to budget are typically higher in the first quarter.

Following is a schedule by department of the payments that were made that are included in actual expenditures:

Legislative	\$ 22,778
Administration	147,595
IT	48,153
Finance	144,663
Legal	85,479
Planning	146,972
Police	1,007,566
Natural Resources	51,413
Public Works	156,201
Public Facilities	28,383
<b>Total General Fund</b>	<b>\$ 1,839,2013</b>

Negating the effect of the pension payments above, the following departments have variances of greater than 5% and comprise the majority of the General Government variance:

### **B** – General Government

- Information Technology: Actual expenditures include encumbrances of approximately \$260,000 for the City's annual contract for repair and maintenance of various technology systems. Remaining expenditures are in line with budget.
- Planning: Actual expenditures are approximately 8% below budget as of December 31, 2013.
- General Government/Insurance: Actual expenditures include encumbrances of \$69,550 for the City's annual contract with its investment advisor and annual various rentals for equipment at City Hall. Remaining expenditures are in line with budget.

### **C** – Public Safety

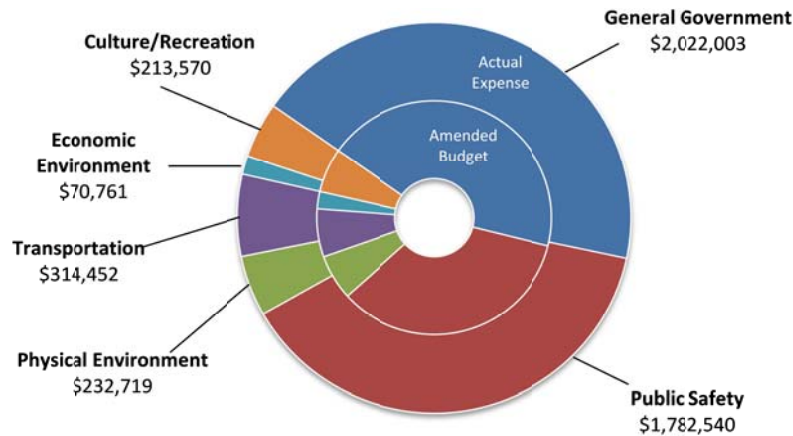
- Police: Actual expenditures are approximately 7% below budget as of December 31, 2013.
- S.E.M.P.: Actual expenditures include encumbrances of \$26,000 for budgeted equipment purchases. Remaining expenditures are in line with budget.

## Other Financing Sources/Uses

**D** – Reserves for Contingencies: See chart below for changes to reserves from the beginning of the fiscal year.

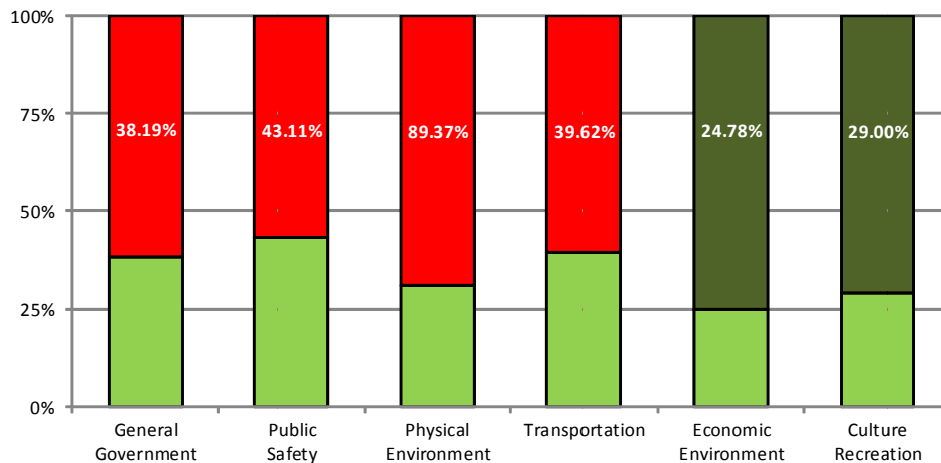
Number	Amount	Purpose
	<b>\$6,390,000</b>	<b>Beginning Reserves</b>
BA 2014-001	(\$55,000)	To appropriate funds for water quality consultant
	<b>\$6,335,000</b>	<b>Ending Reserves</b>

## Functional Expense Actual Expenditure to Amended Budget Comparison



## Functional Expense % to Amended Budget

25% of Year Expended (Unaudited)



Description of expenditure functions:

**General Government:** These are expenditures that are related to departments that are required to perform the City's basic functions.

**Public Safety:** These are expenditures related to protecting the safety of the City's citizens and visitors. The Police department is the main department classified in public safety.

**Physical Environment:** These are expenditures that are used to protect the City's natural environment and promote non-intrusive interaction with native species on the island.

**Transportation:** These are expenditures that are used to build and maintain the City's transportation infrastructure, such as street paving.

**Economic Environment:** These are expenditures that are used to support citizens who are in need within the City limits.

**Culture/Recreation:** These are expenditures that are used to promote the health and welfare of the City's citizens. The main department in this classification is the Sanibel Recreation Center.



# MEMORANDUM

DATE: February 4, 2014

TO: Honorable Mayor and City Council Members

VIA: Judie Zimomra, City Manager

FROM: Sylvia Edwards, Finance Director  
Steven Chaipel, Accounting Operations Manager

SUBJECT: Statement of Sewer Fund Revenues and Expenses – Budget to actual  
October 1, 2013 through December 31, 2013 (Unaudited)  
Fiscal Year 2013-2014

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As Council has requested, attached is the budget-to-actual report for the Sewer Fund for the period from October 1, 2013 through December 31, 2013.

The report is in the format presented in the City's annual Comprehensive Annual Financial Report (CAFR), with an added column showing the percentage of the relative item to its annual budget. Both reports are prepared on a budgetary basis, which may not conform to generally accepted accounting practices (GAAP) as the CAFR does. The budgetary basis is used to assist in clearly identifying categories not meeting budget expectations.

The letters to the right of the percentage column identify variances +/- 5% from the percentage of the fiscal year completed through December 31, 2013 (25%) at the revenue grouping and functional expense levels.

Explanations are included for these variances, as well as charts for analytical purposes.



CITY OF SANIBEL, FLORIDA  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS  
SEWER FUND BUDGET AND ACTUAL (UNAUDITED)  
FOR THE THREE MONTHS ENDED DECEMBER 31, 2013

Percent of Fiscal Year Completed 25.00%

	Non-GAAP Basis				Variance with Amended Budget Positive (Negative)	Percent of Actual to Amended Budget	
	Budget		Actual	Principal Collections (Payments)			
	Original	Amended					
<b>Revenues</b>							
Ad Valorem Taxes	\$ 943,860	\$ 943,860	\$ 614,494	\$ -	\$ (329,366)	65.10%	
Sewer User Fees	5,920,232	5,920,232	1,253,274	-	(4,666,958)	21.17%	
Sale of Treated Effluent	263,900	263,900	48,239	-	(215,661)	18.28%	
Fines and forfeitures	20,000	20,000	3,431	-	(16,569)	17.16%	
Miscellaneous*	250,000	250,000	57,568	-	(192,432)	23.03%	
Special Assessments	838,166	838,166	239,787	215,290	(383,089)	54.29%	
Total revenues	8,236,158	8,236,158	2,216,793	215,290	(5,804,075)	29.53%	<b>A</b>
<b>Expenses</b>							
<b>Physical Environment</b>							
Personnel Services	1,691,482	1,691,482	509,748	-	1,181,734	30.14%	
Operating Expenses	2,785,028	2,798,749	801,381	-	1,997,368	28.63%	
Capital Outlay	284,500	453,455	203,192	-	250,263	44.81%	
Total General government	4,761,010	4,943,686	1,514,321	-	3,429,365	30.63%	<b>B</b>
<b>Non-Operating Revenues (Expenses)</b>							
Capital Contributions	-	-	34,165	-	(34,165)	N/A	
Reserve for Undercollection of Revenue	(37,754)	(37,754)	-	-	(37,754)	0.00%	
Debt Service	(3,474,146)	(3,474,146)	(200,387)	(492,013)	(2,781,746)	19.93%	
Reserve for Disasters	(100,000)	(100,000)	-	-	(100,000)	0.00%	
Total Non-Operating	(3,611,900)	(3,611,900)	(166,222)	(492,013)	(2,953,665)	18.22%	<b>C</b>
Change in Net Assets	(136,752)	(319,428)	536,250	(276,723)	(12,187,105)	-81.25%	
Principal Collections (Payments)	-	-	(276,723)				
Total Unrestricted Net Assets October 1, 2013 (Unaudited)	1,664,132	1,952,459	3,167,304				
Total Unrestricted Net Assets December 31, 2013 (Unaudited)	<u>\$ 1,527,380</u>	<u>\$ 1,633,031</u>	<u>\$ 3,426,831</u>				

\* Unrealized gains (losses) not included

## Sewer Fund Variances

### Revenues

**A** – The majority of ad valorem tax receipts are typically collected early in the year as taxpayers take advantage of early payment discounts offered by the Lee County Tax Collector. Year to date collections are consistent with budget expectations.

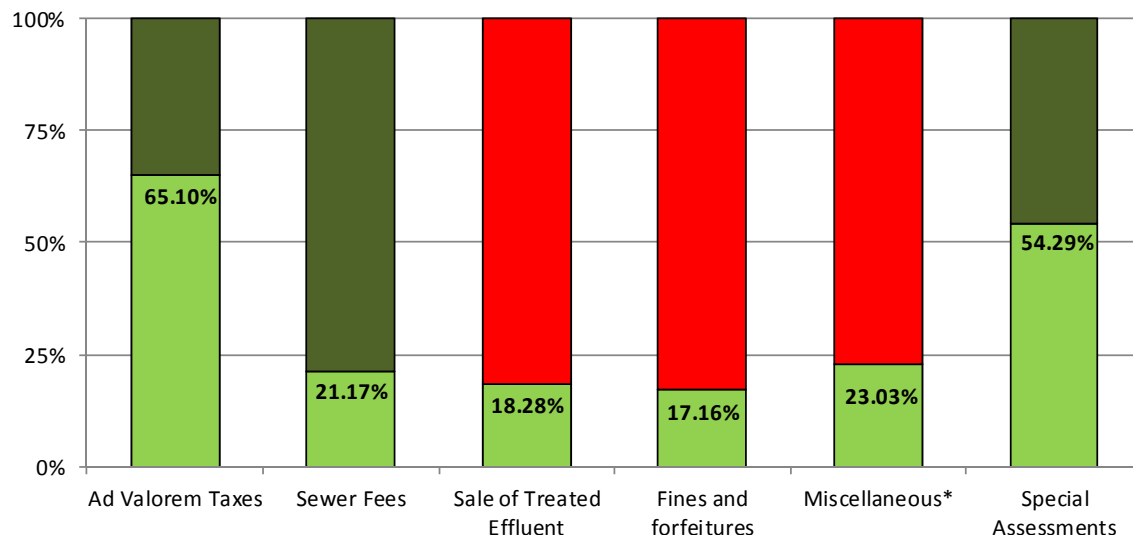
Fees from the sale of treated effluent are billed one month in arrears and only two months have been billed this fiscal year.

Special assessments are received early in the year, as they are billed and collected by the Lee County Tax Collector. Interest collections are shown in the “Actual” column and principal collections are shown in the “Principal Collections (Payments)” column. The budget includes both principal and interest expected collections. Principal collections are shown here for budgetary comparison.

Total revenues are trending higher than budget through December 31, 2013.

### Revenue % Collected to Amended Budget

25% of Year Completed (Unaudited)



## Expenses

In December of each fiscal year, the sewer fund makes a lump sum payment to the City's General Employee pension plan. Consequently, the sewer fund funded approximately \$241,000 into the General Employees' Pension Plan for its share of employees. Due to the fact that this annual budget amount is paid at the start of the fiscal year, actual expenses compared to budget are typically higher in the first quarter.

Negating the effect of the pension payment above, the following areas have variances of greater than 5% and comprise the majority of the sewer fund variance:

**B** – Operating expenses: actual expenses include encumbrances of approximately \$250,000 for annual expected repairs and maintenance which may not have occurred as of December 31, 2013. Remaining expenditures are line with budget.

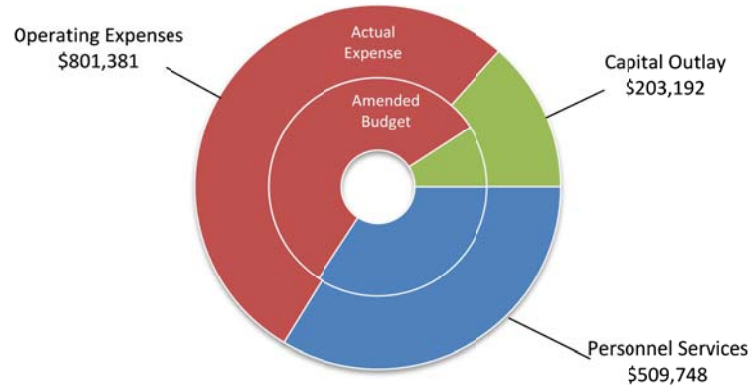
The budget in capital outlay does not get expended consistently throughout the year. These purchases are made at various times through the year in lump sum purchases. To date, approximately half of the budgeted capital items have been acquired by the City.

## Non-Operating Revenues (Expenses)

**C** – Capital Contributions such as easements and connections/transmission fees are not budgeted due to limited buildable parcels.

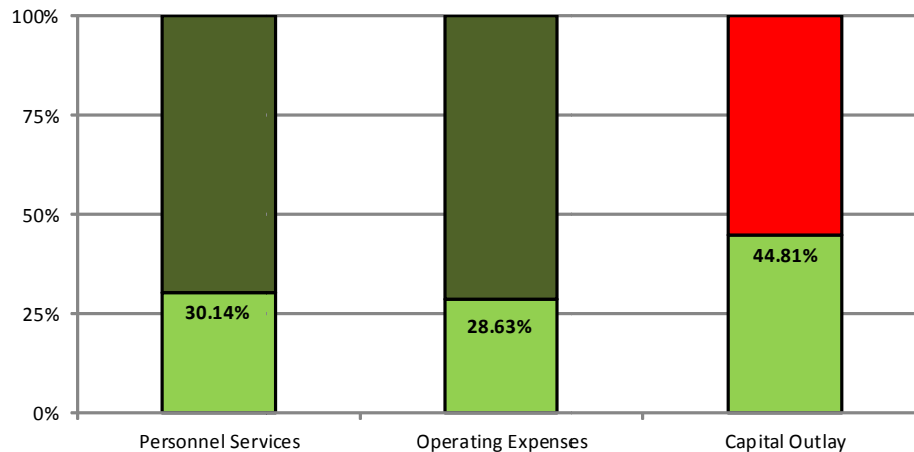
The funds budgeted for disaster reserves were not needed in the period.

## Functional Expense Actual \$ to Budget Comparison



## Functional Expense to Amended Budget

25% of Year Expended (Unaudited)



Description of expenditure functions:

Personnel Services: These are expenditures that relate to direct wage costs, fringe benefit costs, and wage related expenses for the sewer fund.

Operating Expenses: These are expenditures that relate to the direct operation of the sewer system. The major expenditure in this category is repairs and maintenance.

Capital Outlay: These are expenditures for the purchase of land, buildings, machinery and equipment that provide a long term benefit to the sewer system.

News Release – For Immediate Release  
January 28, 2014  
City of Sanibel  
Contact: City Manager's Office (239) 472-3700

**Sanibel City Council Accepting Applications for  
a Citizen to Serve on the Lee County Metropolitan Planning Organization's Citizen  
Advisory Committee (CAC)**

The Sanibel City Council is accepting applications for a citizen to be appointed for the City of Sanibel representative to the Lee County Metropolitan Planning Organization (MPO) Citizen Advisory Committee (CAC) pending final appointment by Lee County Board of Commissioners.

The Lee County MPO's vision is to have a multi-jurisdictional, integrated multi-modal transportation system that safely and efficiently moves people and goods to, through, and within our area, and which enables Lee County and the surrounding areas to flourish in the global marketplace.

The purpose of CAC is to assist the MPO in conducting effective public information and participation programs, and to act as a representative panel for the purpose of advising MPO on public opinion regarding policy issues. The functions include the following:

- Advise MPO staff on the development, refinement and implementation of the Public Involvement Plan
- Assisting to identify transportation needs and issues; formulating goals and objectives for the transportation process and in setting priorities
- Provide opportunities for public input

The committee By-laws can be obtained at Sanibel City Hall, 800 Dunlop Road, Sanibel, Florida 33957 or by [clicking here](#)

An application can be obtained by [clicking here](#) or at Sanibel City Hall, 800 Dunlop Road, Sanibel, Florida 33957. Submit application by mail to City of Sanibel, 800 Dunlop, Sanibel, Florida 33957, attention City Clerk, by email [click here](#), or by fax (239) 472-3065.

News Release – For Immediate Release  
January 10, 2014  
City of Sanibel  
Contact: City Manager's Office (239) 472-3700

## **BICYCLE PEDESTRIAN COORDINATING COMMITTEE (BPCC) SANIBEL REPRESENTATIVES SOUGHT**



The Sanibel City Council is accepting applications for the City of Sanibel representative and alternate to serve on the Lee County Metropolitan Planning Organization (MPO) Bicycle Pedestrian Coordinating Committee (BPCC). The BPCC consists of citizens as well as local and state agency personnel who are responsible for bicycle and pedestrian planning. This committee coordinates these agencies' bicycle/pedestrian planning activities, reviews provisions for pedestrians and cyclists in state and federal-aid surface transportation projects and advises the MPO on the development of the bicycle and pedestrian element of its transportation plan and the programming of bicycle and pedestrian facilities.

The committee By-laws can be obtained at Sanibel City Hall, 800 Dunlop Road, Sanibel, Florida 33957 or by [clicking here](#)

An application can be obtained by [clicking here](#) or at Sanibel City Hall, 800 Dunlop Road, Sanibel, Florida 33957. Submit application by mail to City of Sanibel, 800 Dunlop, Sanibel, Florida 33957, attention City Clerk, by email [click here](#), or by fax (239) 472-3065.